



भारतीय वायु सेना / Indian Air Force

DIRECT RECRUITMENT OF SUPERINTENDENT (STORE) & STORE KEEPER IN AIR HEADQUARTERS, NEW DELHI (GROUP 'C' CIVILIAN POSTS)

Applications are invited from eligible Indian Nationals for recruitment to the following civilian posts at Air HQ, New Delhi:-

Station/Unit	Post & Pay-Scale	UR	SC	OBC	TOTAL	Educational & Other qualification
Air HQ New Delhi- 110106	Superintendent (Store) [Level-4 in pay matrix of 7th CPC (Erstwhile PB-1 with G.P. Rs. 2400/- in terms of 6th CPC)]	40	05	10	55	Essential: Graduate of a recognised University or equivalent. Desirable: Experience in handling Stores and Keeping Accounts in a Store of a concern or repute in Public or Private Sector.
	Store Keeper [Level-2 in pay matrix of 7th CPC. (Erstwhile PB-1 with G.P. Rs. 1900/- in terms of 6th CPC)]	32	03	05	40 #	# (01 PH/HH which may be from any category)
Total:-		72	08	15	95	

Note:- #PH: Physical Handicap, HH: Hearing Handicap

(a) The Candidates belonging to castes listed under Central List of OBC only are eligible for appointment to Central Services against their reserved vacancies. The latest rules with regard to creamy-layer in OBC are applicable.

(b) A person who wants to avail the benefit of reservation under SC/ST/OBC/PH/HH category would have to submit along with application a self attested copy of relevant certificate in the prescribed format issued by competent authority as per Govt. of India instructions.

(c) Only those Physically Handicapped/Hearing Handicapped persons who have been suffering from not less than 40% of relevant disability would be eligible for reservation under PH/HH category. A person who wants to avail the benefit of reservation would have to submit a Disability Certificate in relevant category issued by competent authority.

2. AGE LIMIT:

(a) Superintendent (Store) - Between 18 to 25 years. (b) Storekeeper - Between 18 to 25 years

Note 1:- Age relaxation for SC/ST/OBC/PH/ESM or other eligible categories in accordance with the orders or instructions issued by the Central Govt. SC/ST/OBC candidates applying for unreserved posts are not entitled to any relaxation in the age limit.

Note 2:- The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Tripura, Nagaland, Sikkim, Ladakh, Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).

3. HOW TO APPLY

(i) **LAST DATE:** The last date for receipt of application form is **30 days** from the date of publication of this advertisement in Employment News and 45 days for candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Tripura, Nagaland, Sikkim, Ladakh, Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep.

(ii) Eligible and desirous candidates should send their application form duly filled in the prescribed format addressed to **Director PC (AHC), Air Headquarters, 'J' Block, New Delhi-110106** so as to reach by the prescribed last date for receipt of application. The envelope containing application must be superscribed in block letters as "**APPLICATION FOR THE POST OF _____ & Category _____**". Any candidate who desires to apply for both the posts will have to send separate applications in separate envelopes.

(iii) Candidates are required to enclose photocopies of following documents while sending the application:- (a) Self attested copy of matriculation certificate and other certificates showing essential qualification as required for the post. (b) Self attested copies of certificates of mark-sheet in support of educational qualification of the candidate as mentioned in the application form. (c) 02 self attested recent passport size photographs, one pasted on the application form at the space provided and other at the Admit Card part of the application. (d) Self attested copy of SC/ST/OBC/PH certificate as applicable. (e) Self-addressed envelope of size 24 x 11 cms with postal stamp of Rs. 5/- affixed thereon. (f) Any other document supporting their candidature.

4. The number of posts/vacancies mentioned above is subject to change without any prior intimation.

5. The final merit will be made on the basis of a written test followed by skill test/practical test. However the skill test/practical test will be of qualifying nature only.

6. The examination will be conducted at DELHI. The syllabus for written examination will commensurate with to charter of duties of concerned post (s) & will consist of General Intelligence & Reasoning, Numerical Aptitude, General English, General Awareness. Question paper will be bilingual except General English Paper.

7. INSTRUCTIONS TO CANDIDATES:

(a) Applications are to be forwarded **only through ordinary post**. Applications sent through Registered Post/Speed Post/Courier will not be accepted and liable to be rejected. (b) Application received prior to the date of publication of this notification in Employment News and after the closing date of receipt of application will not be entertained and will be rejected. (c) Applicants serving under Government/Semi-Govt/PSUs must apply through proper channel. (d) Date/Time

of Tests will be intimated to the eligible shortlisted candidates by post. (e) No TA/DA will be paid to the candidate for attending the Test. (f) **Original Certificates are NOT to be sent.** (g) Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for written test/skill/practical test. If the number of applications received is too large in comparison to the number of posts, only shortlisted candidates will be called for written test. (h) Candidates should note that, if at any stage of recruitment, it is found that the candidate has submitted any false/fabricated information/documents, his/her candidature will be cancelled forthwith and he/she will be liable for criminal charges under IPC 1860. (i) Candidates appearing for the examination are required to carry a photo bearing identity card (Voter Card/Aadhaar Card/Pan Card /Driving License/Passport etc.) in original. (k) The above posts carry an "**All India Service Liability**". (l) An application can be rejected without any intimation, if self-attested copies of Caste Certificate, Matriculation/10th pass certificate and certificates/mark-sheets towards proof of educational qualification, ~~experience~~, experience etc. are not found enclosed or application found incomplete/not as per prescribed format. (m) Any representation/recommendation will make the candidate liable for disqualification.

Note: Women candidates fulfilling the requirement for applying the above posts are allowed to avail the benefits available to women as mentioned in the Ministry of pers DOP&T O.M. No. 13018/4/2009-Est(1) dated 08 Jul 2009.

APPLICATION FOR THE POST OF

- Post applied for
- Name of the Candidate
- (In block letters, as per Matriculation Certificate)
- Father's Name/Husband's Name
- Date of Birth
- (Attach self attested copy of Matriculation/10th Pass certificate)
- Age (as on the last date for receipt:..... Years Months Days of application)
- Address for correspondence
- Permanent Address
- Category:..... UR/SC/ST/OBC/Ex-serviceman/Physically Handicapped.
- (Attach self attested copy of necessary certificate)
- Education qualification: (Attach self attested copies of all mark-sheet and educational certificates) (Matriculation/10th Onward)

Paste a self attested passport size photograph.

Name of the Exam	Year of Passing	School/Board/University	% Marks

- Any other qualification/experience (Attach self attested copies of certificates)
- Technical Training/ Experience
- Whether registered with any Employment Exchange (Yes/No):
(If Yes, mention Registered No and Name of employment exchange).

Declaration

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. Nothing has been suppressed, misrepresented or concealed. If particulars mentioned by me are found false at any stage then my services are liable to be terminated without any notice.

Place:

Date:

Signature of the applicant

FOR OFFICIAL RECORD ONLY

- Received on
- Accepted/ Rejected
- Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified
- Index No Date of Test

ADMIT CARD.....

Roll No..... Sign of candidate..... Shri/Smt/Kum
S/DW..... R/o..... is hereby permitted to appear in the test for the purpose of recruitment to the post of Supdt (Store)/Storekeeper.

He/She is further advised to report at the reception Centre of at A.M. Sharp.

Date of Exam.....

Authorized Signature

Add for correspondence

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Instructions:-

- Candidates are required to carry photo identity card in original.
- No candidate is allowed to carry any electronic item such as mobile, calculator, electronic watches etc. in the exam hall. The authority has no responsibility for safe custody of mobile, laptop etc. at the exam centre.

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