

Admission Procedure for Foreign Students

Admission Criteria:

(I) For undergraduate students :

Foreign nationals interested in pursuing their undergraduate studies at IIT Bombay i.e. B.Tech., Dual Degree & 5-year Integrated M.Sc. programs, have to appear for the Joint Entrance Examination conducted by the IITs. For more details, please visit : <http://www.jee.iitb.ac.in>

(II) For postgraduate students :

Foreign Nationals can seek admission to various Postgraduate and Research Programmes under the following categories:-

Self-financing Students (Full programme)

Cultural Exchange Fellowship Programmes(Govt. Of India)

(III) Visiting students - under Memorandum of Understanding (MoU) / not under Memorandum of Understanding (Non MoU) :

Foreign nationals registered for a degree in the Institute / University abroad can seek admission as a visiting student to carry out course work and / or project work at IIT Bombay.

Foreign Nationals seeking admission in any one of the aforesaid categories will have to satisfy the minimum eligibility criteria for admission to the programmes as prescribed by the Institute.

Admission Procedure:

(I) For undergraduate students :

For admission procedure, please visit :- <http://www.jee.iitb.ac.in>

(II) For postgraduate programmes (M.Tech., M.Phil., M.Des.) under Self-financed category :

The Foreign Students, who wish to join under Self-financed Category are required to submit their application to the Academic Office. These applications are scrutinized by the respective department of IIT Bombay. The respective student / Embassy (with a copy to the student concerned) will be informed about the Institute decision.

(III) Foreign Students with ICCR Scholarship (Government of India)

Candidates desirous of admission under this Fellowship Programme are required to apply through the Indian High Commission/Embassy as the case may be, in their respective Countries. They will send the application to ICCR Government of India and then ICCR will forward the application/s to various University / Institute in India as the case may be for consideration. In case the applicant is found suitable for admission, admission offer letter will be sent to him/her through Indian Council for Cultural Relations, New Delhi.

(IV) Visiting students (Under MoU / Non-MoU)

Foreign Nationals registered for a degree in the Institute/University abroad can carry out course work and / or project work at IITB for a period of not exceeding two semesters as visiting students under the MoU or otherwise. Admission of foreign Nationals Under the MoU will be made in accordance with the terms and conditions spelt out in the MoU agreed to between IITB and the Country/University/Institution concerned. The list of the institutions with whom IITB has entered into MoUs is available at :- http://www.ir.iitb.ac.in/int_mous.asp

Visa requirements :

Students admitted to the Institute for all **Masters level programmes or as visiting students** must have a **Student Visa**. Students admitted for **Ph.D. programmes** must have a **Research Visa**.

The Academic Rules & Regulations applicable to Indian students with regard to eligibility and evaluation are applicable to Foreign Students also; as outlined in the brochures (please see : <http://www.iitb.ac.in/newacadhome/toadmission.jsp>).

Medical Facilities:

It is advisable that you get a general check up done before departure, to ensure that you do not suffer from any major ailments.

(I) Full programme students :

You will be provided with full medical facilities as applicable to Indian students at IITB.

(II) Visiting students :

You will be provided with only OPD facility at the IIT Bombay Hospital. You should obtain a personal insurance policy, covering sickness and accidents before leaving home country.

Documents required :

Full programme students : Foreign students applying for the Post Graduate Programmes required to submit following documents:-

1) Application form as available on the Academic homepage:

a) For M.Tech./M.Phil. Application Form-

<http://www.iitb.ac.in/newacadhome/Masters2010-1130Sept.pdf>

b) For Ph.D. Application Form-

<http://www.iitb.ac.in/newacadhome/PHD2010-117julyforeign.pdf>

[please email a copy of the application form to : dean.ir.office@iitb.ac.in]

2) Copy of the grade transcripts with the explanation of the assigned grades.

3) Statement of purpose.

4) Bio-Data / Curriculum vitae / Resume

5) Financial undertaking (to be sent to the Office of Dean-IR) :

- A letter of recommendation from the Govt. certifying that the fees will be paid by the Govt., or
- A copy of the student's bank statement showing a balance of US \$ 10000 (in case of the 2-yr. post graduate program) or US \$ 20000 (in case of a Ph.D. program)

6) Personal particulars of Foreign Scholars coming to India (format provided at the end of this file)

7) Three recommendation letters – atleast one recommendation should be about the student's academic performance issued by a faculty member.

8) Documentary proof to illustrate fluency in English language.

If English is not the first language or language of medium of instruction (during secondary & tertiary education), a pass in any of the following two tests will be required:-

1. The Test of English as a foreign language (TOEFL), administered by the Educational Testing Service in the US, in which scores of at least 580 overall and 4.0 in the Test of Written English are required. The computer based test requires scores of atleast 240 overall and 4.0 in essay writing. The internet based test requires scores of atleast 95 overall with a minimum score of 20 in writing.

2. The International English Language Testing Service (IELTS) test, administered by the British Council, in which scores of 6 or more in each section and an overall score of 6.5 are required.

3. Test scores more than two years old will not be accepted for consideration.
- 9) Copy of the passport (page showing your nationality and personal details).

Issues after the foreign students (full programme) join the Institute :-

Payment of Fees:-

The fee structure for the visiting students is in US Dollars (USD) and for full programme students, it is a combination of USD & Indian Rupees (INR).

The dollar payments can be made in any of the following ways:-

1. Travellers cheques / Bankers cheques / Demand Draft in USD or equivalent in INR in favour of “ **Registrar, IIT Bombay**”.
2. In cash only in INR

In case the payment is made in INR, the following exchange rate* will be applied :-

For the students joining in the Autumn semester, rate as on 1st June will be applied for the entire semester.

For the students joining in the Spring semester, rate as on 1st December will be applied for the entire semester.

In cases where the fees are being wire transferred to IIT Bombay by the sponsoring institution, the full amount of the fees should be credited to the Institute. Bank charges, if any, should be borne by the sender.

- The exchange rate to be charged will be intimated by the Office of Dean-IR to the Cash section and Academic office. Arriving students are requested to find the exchange rate from the Office of Dean-IR.

Visiting students :

- 1) Application form as available on the Academic homepage :
<http://www.iitb.ac.in/newacadhome/Visitingstudentsapplicationform.pdf>
- 2) Copy of the grade transcripts with the explanation of the assigned grades.
- 3) A statement of purpose from the student

- 4) Bio Data / Curriculum Vitae / Resume.
- 5) A signed undertaking from the student on plain paper wherein they certify that they will bear all the charges including the tuition fees, accommodation & food charges and all other incidental charges during the course of their stay at IIT Bombay.
- 6) Personal Particulars of Foreign Scholars coming to India. (format provided at the end of this file)
- 7) A Bonafide certificate from the Home University certifying that you are the student of the University & they have no objection in your studying at IIT Bombay.
- 8) 2 recommendation letters from the faculty
- 9) Documentary proof to illustrate fluency in English language.

If English is not the first language or language of medium of instruction (during secondary & tertiary education), a pass in any of the following two tests will be required:-

1. The Test of English as a foreign language (TOEFL), administered by the Educational Testing Service in the US, in which scores of at least 580 overall and 4.0 in the Test of Written English are required. The computer based test requires scores of atleast 240 overall and 4.0 in essay writing. The internet based test requires scores of atleast 95 overall with a minimum score of 20 in writing.
 2. The International English Language Testing Service(IELTS) test, administered by the British Council, in which scores of 6 or more in each section and an overall score of 6.5 are required.
 - 3 Test scores more than two years old will not be accepted for consideration.
- 10) Copy of the passport (page showing your nationality and personal details).

Issues after the foreign students (Visiting) join the Institute :-

(1) Rules regarding academic visitorship of students :

The student should follow the IITB Academic calendar and have to complete the adjustment of courses as per the prescribed deadline. No requests after this deadline will be considered.

Minimum no. of credits to be taken in a semester – 15 credits

Maximum no. of credits that can be taken in a semester - 40 credits

Grade card will be issued only if the student has registered accordingly and has appeared for the exams.

(2) Payment of Fees:-

The fee structure for the visiting students is in US Dollars (USD) and for full programme students, it is a combination of USD & Indian Rupees (INR).

The dollar payments can be made in any of the following ways:-

1. Travellers cheques / Bankers cheques / Demand Draft in USD or equivalent in INR in favour of “ **Registrar, IIT Bombay**”.
2. In cash only in INR

In case the payment is made in INR, the following exchange rate* will be applied :-

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In cases where the fees are being wire transferred to IIT Bombay by the sponsoring institution, the full amount of the fees should be credited to the Institute. Bank charges, if any, should be borne by the sender.

- The exchange rate to be charged will be intimated by the Office of Dean-IR to the Cash section and Academic office. Arriving students are requested to find the exchange rate from the Office of Dean-IR.

(3) Fees for half- term courses by visiting students:-

Even if the courses are half-term courses, the fees would be charged considering it as one course (per course per semester fees will be applied).

Fee strucure :

(applicable for any new admission w.e.f. Autumn semester of the Academic year 2010 – 2011)

1) **Postgraduate programmes (Full time programe) :**
(M.Tech., M.Phil., M.Des. & Ph.D.)

A) **Fees payable at the time of admissions**

Admission Fee	US \$ 300
International Students Association Fee	US \$ 50
Security Deposits (Refundable)	US \$ 150

Total	US \$ 500

B) **Per semester (2 semester per year)**

Tuition fees **US \$ 2000**

US \$ 1000 in case of students from SAARC countries

(SAARC countries :- Afghanistan, Pakistan, Bangladesh, Nepal, Sri Lanka, Bhutan, Maldives)

C) **Other fees:**

Particulars	Rs.
Examination fee	Rs. 350/-
Registration fee	Rs. 200/-
Gymkhana fee	Rs. 500/-
Hostel Seat Rent @	Rs.2500/-
Electricity & Water charges @	Rs.2000/-
Medical fee	Rs. 500/-
Student Benevolent Fund	Rs. 500/-
Hostel Establishment charges @	Rs.1000/-
Contribution to Hostel Subsidy @	Rs.6000/-
Total	Rs.13,550/-

(@ Student not staying in the hostel need not pay these fees)

D) **Annual Insurance premium** **Rs. 126/-**

E) In addition to the above, every student has to pay Semester Mess Advance of Rs.10,000/- (every semester), Refundable Mess Advance of Rs. 2000/-(at the

time of joining) and Rs. 1000/- towards Bus pass (per year).
(These are approximate amounts. The actual amounts will be communicated to the students by the respective hostels at the time of joining).

Foreign Students selected for Ph.D. Programme at IIT Bombay having EXCELLENT academic credentials can opt for doing academic/ administrative duties in the Dept/Academic unit to a extent of 8 hours per week to avail a “Fee Waiver “ in Tuition Fees. However if they fail to perform the duties to the satisfaction of the supervising faculty member's they has to forgo the fee waiver granted to them and has to pay the full Tuition fees.

The Tuition fees applicable to such students is USD 150 (instead of USD 2000).

Fees reduction will be granted initially for an academic year, Based on the performance in the course work, and subject to maintaining of a CPI of 8 , the waiver will be extended for the subsequent academic year. It will be the responsibility of the concern student to apply to the Departmental Post Graduate Committee (DPGC)/Inter–Disciplinary Programme Committee (IDPC) in the subsequent years for consideration for continuation of the fee waiver. Further extensions to the waiver will be decided every year based on th APS report of the students.

2)Visiting students :

(applicable for any new admission w.e.f. Autumn semester of the Academic year 2010 - 2011)

<i>Sr. No.</i>	<i>Category</i>	<i>Fees applicable from Autumn semester of Academic year 2010 – 2011</i>
1	Course work fees / project work fees under MoU category	No fees charged
2	Course work fees under Non -MoU category	USD 400 per course per semester
3	Project work fees under Non - MoU category	USD 150 per month
4	Hostel charges	USD 400 per semester for students doing course work. USD 100 per month for students doing project work (Additional days of stay will be charged on per day basis as per prevailing hostel rules & will be collected by the Hostel)
5	Administration Fees	USD 100 per month for students doing project work

		USD 250 per semester for students doing course work Students doing both will pay semester fees (USD 250) + USD 100 per month for additional months
6	Library Deposit	Rs. 10,000/-
7	Mess advance Refundable Mess Advance Bus Pass (These are approximate amounts. The actual amounts will be communicated to the students by the respective hostels at the time of joining.)	Rs. 10,000/- Rs. 2,000/- Rs. 500/- (only 1 semester) Rs.1000/- (one year)

*# All fees are subject to revision from time to time.
A semester is considered to be a period of 4 months or less.*

Application deadlines :

Full programme students :

Admission for Autumn Semester for Ph.D. /M.Tech. & other Programme s : Applications reach to Academic Office on or before **15th January** of every year.

Admission for Spring Semester only for Ph. D. Programme : Applications reach to Academic Office on or before **15th July** of every year.

Applications are to be sent to :-

Dy. Registrar / Asst. Registrar (Academic)
Academic Section,
2nd floor, Main Building,
IIT Bombay, Powai,
Mumbai – 4000 076
Maharashtra, India.

Ph: +91- 22- 2576 7041 / 7044

Visiting students :

For course work :

Autumn Semester (July – November) : **31st March** (every year)
Spring Semester (January – April) : **30th September** (every year)

For project work :

Applications will be accepted throughout the year. But the applications should be sent to us atleast 2 months prior to the expected date of start of the project.

Applications are to be sent to :-

Office of Dean (International Relations)
1st Floor, Main Building,
Indian Institute of Technology Bombay,
Powai, Mumbai – 400 076
Maharashtra, India
Ph :- +91-22-25767076

**PERSONAL PARTICULARS OF FOREIGN SCHOLARS
COMING TO INDIA**

- 1. Full Name (expanding the initials) :**
- 2. Nationality :**
- 3. Date & Place of Birth :**
- 4. Parentage (names of the parents) :**
- 5. Present address :**
- 6. Permanent address :**
- 7. Passport number date and place of issue & validity :**
- 8. Whether previously in India if so dates & place :**
- 9. Occupation :**
- 10. Purpose of visit :**
- 11. Expected duration of stay (in IIT Bombay) :**
- 12. Places in India likely to be visited :**
- 13. Name of the Indian Mission abroad :
at which the foreigner will apply for
visa authorisation**
- 14. Source of funding and terms/conditions of
funding /appointment :**
- 15. Whether accompanied by spouse/ dependants, and if,
full personal particulars & sources
of funding should be indicated :**