Roll No.	

Max. Marks: 75

B. Com (Pass) / BBA (Gen) /BBA (HA)/ BBA –MBA (Int.), 2nd Semester (Reappear)

Business Management / Principles of Management

Paper Code: - 06020201, 06040201, 06050201, 06110201 END TERM THEORY EXAMINATION

Time: 03:00 Hrs

1 1111	e: 05:00 hrs	3
1. V 2. G a e 3. A	Attempt 5 Questions in all. Q. No. 1 is compulsory. Students are required to attempt other FOUR questions electing one from each unit. Marks are indicated against each question.	
Q.1.	Answer the following Questions. a) Learning Organization. b) Modern approach of management, c) Management vs. Administration. d) Types of decision making. e) Formulation of strategic plan. f) Downsizing & smart sizing. g) Transactional vs. Transformational Leadership. h) Knowledge Management.	(15)
Q.2.	<u>UNIT-I</u> Explain different contribution of Drucker & Porter in management. OR	(15)
Q.3.		(15)
Q.4.	Explain various types of decision also the process of decision making. OR	(15)
Q.5.	Define various types of corporate strategy. Write a brief note on growth strategy. <u>UNIT-III</u>	(15)
Q.6.	Explain project, matrix and networking organizational structure with its merits & demerits. OR	(15)
Q.7.	Describe communication process also explain its types and barriers. <u>UNIT-IV</u>	(15)
Q.8.	Explain different theories and style of leadership. OR	(15)
Q.9.	Define Motivation. Explain Maslow, Herzberg, McGregor and Ouchi theory of motivation.	(15)
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B.Com(Pass)/BBA(GEN)/BBA(HA)/BBA-MBA(Int.) - 2ND SEMESTER(RE.) FINANCIAL ACCOUNTING - 6020202/6040202/6050202/6110202 END TERM THEORY EXAMINATION

TIME: 03: 00 Hrs.

Max. Marks: 75

INSTRUCTIONS:

- 1. Write your Roll No. on the Question Paper.
- 2. Candidate should ensure that they have been provided with the correct question paper. Complaints in this regard, if any, should be made within 15 minutes of the commencement of the exam. No complaint(s) will be entertained thereafter;
- 3. Attempt five (5) questions in all and Question No. 1 is compulsory.
- 4. Students are required to attempt four questions selecting one question from each unit in addition to Q. No.1. All question carry equal marks.
- 5. Draw diagram whenever required.

Q.1		Answer all the following questions:	
	(a)	How will you deal with 'Goods in Transit' under direct method in Branch account?	(02)
	(b)	Define Sacrificing ratio. What is the formula for calculating Sacrificing ratio	(02)
	(c)	What do you mean by cash price?	(02)
	(d)	Name out three methods of valuation of goodwill.	(02)
	(e)	Write two difference between Current and Noncurrent Liabilities.	(02)
	(f)	What do you mean by Accounting Standard?	(02)
	(g)	What do you mean by Corporate Dividend Tax (CDT).	(02)
	(h)	What do you mean by Partnership?	(01)
		UNIT-I	
Q.2		(A) Calculate the amount of interest paid each year from the following information:	
		• Cash price –Rs 620000	
		 Four annual instalment of Rs. 200000 each commencing from the date of signing of the agreement 	
		 Assume that sales were made at the beginning of the year. (B) Calculate the cash price of the asset in the following case: 	
		 Cash down payment Rs 166000 	
		 Four annual instalments of Rs 221900, Rs 206050, 	
- 1		Rs 190200, and Rs 174350 commencing from the	
Ì		end of the first Year.	(5+5)
		Rate of interest charged by the vendor—10%.	
0.2		OR	
Q.3		What journal entries are to be made in the books of hire purchaser and the vendor when vendor takes possession of the goods on default of the payment of instalment by hire purchaser?	(15)

	Unit II	
Q.4	A. X and Y are partner sharing profit in the ratio of 3:2. Z was admitted with 1/4 share in profits which he acquires equally from X and Y. The new ratio will be:	(15)
	B. X and Y are partners sharing profit in the ratio 4:3. Z join partnership for 2/7th shares in the profit (of which he acquires ¾ from X and 1/4 th from Y). Z brings in Rs 300000 for his capital and Rs 120000 for goodwill. Half of the amount of goodwill is withdrawn by the old partners.	
	OR	
Q.5	What do you mean by Goodwill? Explain the characteristic and factors affecting the value of Goodwill.	(15)
	UNIT III	
Q.6	Write down the details of Accounting standard-2 with regard to Stock Valuation.	(15)
	OR	
Q.7	What do you mean by depreciation? Why do we provide depreciation? Write in detail the depreciation methods.	(15)
	UNIT IV	
Q.8	Give a complete format of Profit and loss Account, and Balance Sheet of a company as per Revised Schedule VI of companies Act 2013.	(15)
I	OR	
Q.9	Write short notes on the following:-	
	 Share capital Fixed assets Current liabilities 	(5+5+5))

*******ETE MAY 2018******



Roll	No.	

B.COM (Pass)/BBA(G)/BBA-MBA(Int.)- 2ND SEMESTER BUSINESS ECNOMICS-II, 06020204/6040204/6110204 END TERM THOERY EXAMINATION

Max.Mark: 75 Time: 03:00 Hrs **INSTRUCTIONS:-**1. Write your Roll no. on the Question paper. 2. Candidate should ensure that they have been provided with the correct question paper. Complaint(s) in this regards, if any should be made within 15 minutes of the commencement of the exam. No complaints will be entertained thereafter. 3. Attempt five (5) question in all. Question no. 1 is compulsory. Attempt remaining four questions selecting one from each unit. Marks are indicated against each. 4. Draw Diagram wherever required. **Q.1** Explain the following: a) What is producer Surplus? **(2)** b) What is monopoly market?. **(2)** c) Explain second degree price discrimination. **(2)** d) Define transfer pricing. **(2)** e) What is nominal rate of interest? **(2)** f) What is transfer earning? **(2)** g) Explain quasi rent? **(2)** h) Define marginal revenue product of labour (MRPL). **(1) UNIT-I** Q.2 Critically examine concept of producer surplus and also explain its applications. (15)OR Q.3 How the tax and subsidy affects the consumer and producer surplus? Show with the help of relevant diagram. (15)UNIT-II Q.4 Describes the properties of the sales maximization model. Do you consider this to be a good alternative to the profit maximization model? (15)Q.5 Discuss the conditions under which price discrimination is possible and profitable. Distinguish between first, second and third degree of price discrimination. (15)**UNIT-III** Q.6 State and critically examine the marginal productivity theory of factor pricing. (15)Q.7 Draw the supply curve of labour and also explain why it is backward bending. (15)**UNIT-IV** Q.8 What is economic rent and explain the situation when economic rents arise? How economic rent is different from Quasi rent? (15)**Q.9** What is interest? How the time preference affects the interest rate? (15)

***********ETE MAY 2018********

B. Com (Pass)/ BBA(Gen)/BBA (HA) /BBA-MBA (Int.), 2nd Semester (Reappear) Business Law - 06020205/06040205/06050205/06110205 END TERM THEORY EXAMINATION

Time: 03:00 Hrs Max. Marks: 75 **Instructions:** 1. Write Roll No. on the Question Paper. Candidate should ensure that they have been provided with correct question paper. Complaint(s) in this regard, if any, should be made within 15 minutes of the commencement of the exam. No complaint in this regard will be entertained thereafter. Attempt 5 Questions in all. Q. No. 1 is compulsory. Students are required to attempt other FOUR questions selecting one from each unit. Marks are indicated against each question. 4. Draw diagram wherever required. Q.1. Answer the following Questions. Explain Types of contracts. **(2)** What is Law of agency? **(2)** What is irrevocable agency? c) **(2)** d) Explain duties of bailee & bailor. 4 **(2)** e) Explain incapacity to contract. **(2)** f) Differentiate sub-agent and substituted agent. **(2)** g) Explain Delegation of authority to agent. **(2)** What do you understand by Quasi Contract? **(1)** UNIT-I Q.2. What do you understand by Valid contract? Explain all the essentials of a valid contract. (15)OR Q.3. "An agreement without consideration is void" Discuss it with the concept of communication of offer and acceptance. (15)UNIT-II Q.4. Define free consent. Explain, under which circumstances it is not being considered as free consent. (15)OR Q.5. What do you understand by discharge of contract? Explain various method of discharge with remedies for breach of contract. (15)UNIT-III Q.6. Describe the contract of bailment and pledge. How termination of bailment can be done. What are the rights of finder of lost goods. (15)OR Q.7. What are the different types of guarantee available. Explain surety's rights & liabilities. (15)**UNIT-IV** Q.8. Who will be the principal and agent? Explain the rights and duties of principal and agent. (15)Q.9. Explain various methods of creation of agency with termination of agency and its effects. (15)

Roll No.	

Max. Marks: 50

B. Com (Pass) / BBA (Gen) / BBA (HA) / BBA (MBA) 2nd Semester (Reappear) Computer Fundamentals – 06020206 / 6040206 / 06050206 / 06110206 END TERM THEORY EXAMINATION

Time: 03:00 Hrs

ins	tructions:	
	Write Roll No. on the Question Paper.	
	Candidate should ensure that they have been provided with correct question paper. Complaint(s) any, should be made within 15 minutes of the commencement of the exam. No complaint in the	-
	entertained thereafter.	
	Attempt 5 Questions in all. Q. No. 1 is compulsory. Students are required to attempt other	FOUR questions
	selecting one from each unit. Marks are indicated against each question.	
4.	Draw diagram wherever required.	
0.1	Assess de Citation of	/====
Q.1	. Answer the following Questions.	(2X5=10)
	a) Header	
	b) Footer	
	c) Mail Merge	·
	d) Payroll Statements	
	e) Templates	
0.0	<u>UNIT-I</u>	
Q.2.	8	processing
	features.	(10)
	OR	
Q.3.	. Can you insert a table in word processing document; if yes then explain the steps	s. (10)
	<u>UNIT-II</u>	
Q.4.	. What is a spreadsheet? How to create a worksheet.	(10)
	OR	` ,
Q.5.	Explain different types of charts.	(10)
		(==)
	<u>UNIT-III</u>	
Q.6.		(10)
	OR	(10)
Q.7.	Explain any 5 logical functions in spreadsheet.	(10)
	, , , , , , , , , , , , , , , , , , ,	(10)
	<u>UNIT-IV</u>	
Q.8.	Write the steps to create a power point presentation.	(10)
_	OR	(10)
Q.9.		(10)
-		(10)

*************ETE MAY JUNE 2018*********

B. Com (Pass) / B. Com (Hons) / BBA (Gen) / BBA (HA) – 2nd Semester Environmental Science -6020207 / 6070208/ 6040207 / 6050214 **End Term Theory Examination**

Time: 03:00hrs

Max Marks: 60

Instructions:-

- 1. Write your Roll No on the Question paper.
- 2. Candidate should ensure that they have been provided with the correct question paper. Complaints in this regard, if any, should be made within 15 minutes of the commencement of the exam; no complaint (s) will be entertained thereafter.
- 3. Attempt all parts. Marks are indicated against each question.

Part-A (Objective Type)

Attempt all the questions:

(30X1=30)

- The primary objective of environmental study is to
 - a) Generate an environment-friendly mindset among all classes of people
 - b) Enjoy economic growth at the cost of quality of human life
 - c) Realize the value of biodiversity by increased environmental ethics among all classes of people
 - d) Get a holistic view for the sustenance of life on the earth on an infinite scale.
- **Q.2** An environmental information system is an essential part of any government at
 - a) Only local level
 - b) Local and international level
 - c) National, international and local level
 - d) National and local level
- Q.3 Equity and social justice are essential components of
 - a) Value education
 - b) Conservation of biodiversity
- c) Human rights
- d) Environmental ethics

Match the followings Q.4

List I

- i. Pesticides
- ii. Nitrogen fertilizers
- iii. Radioactive waste
- iv. Light pollution
- b) i-2, ii-3, iii-4, iv-1

- List II
- 1. Biological clock disturbances
- 2. Agriculture
- 3. Blue baby syndrome
- 4. Nuclear energy
- a) i-3, ii-4, iii-1, iv-2

- c) i-4, ii-1, iii-2, iv-3
- d) i-2, ii-3, iii-1, iv-4

0.5 Match the followings

List I

- i. Earth Day
- ii. Environment Day
- iii. Water Day
- iv. Wetland Day

List II

- 1. 2nd February
- 2. 22nd March
- 3. 22^{nd} April
- 4. 5th June
- i-3, ii-4, iii-1, iv-2 a)
- i-3, ii-4, iii-2, iv-1 **b**)

- i-4, ii-1, iii-2, iv-3 c)
- i-4, ii-3, iii-1, iv-2 d)

- Q.6 Which gas is most responsible for Photochemical smog?
 - a) SOx

c) O_3

b) NOx

d) CO₂

- Q.7 Pesticide in the food comes through
 - a) Agriculture

c) Storage of food

b) Selling of pesticide

d) None of the above

Assertion-Reasoning Type

5

- Q.8 I. Assertion: Landslides are becoming too common now a day in hills.
 - II. Reasoning: Deforestation is the major reason behind landslides.
 - a) I is correct and II is correct explanation for A.
 - b) I is correct and II is not the correct explanation for A.
 - c) I is wrong and II is correct explanation for A.
 - d) Both I and II are wrong.
- Q.9 1. Water bodies like lakes and ponds are suffering from Eutrophication.
 - II. Industrial waste is the main cause of Eutrophication.
 - a) I is correct and II is correct explanation for A.
 - b) I is correct and II is not the correct explanation for A.
 - c) I is wrong and II is correct explanation for A.
 - d) Both I and II are wrong.
- O.10 I. PM-2.5 is less harmful than PM-10
 - II. PM-2.5 is smaller in size and has lower cohesive and adhesive forces.
 - a) I is correct and II is correct explanation for A.
 - b) I is correct and II is not the correct explanation for A.
 - c) I is wrong and II is correct explanation for A.
 - d) Both I and II are wrong.
- Q.11 I Food Chain is necessary for ecosystem..
 - II. Food chain maintains the ecological balance.
 - a) I is correct and II is correct explanation for A.
 - b) I is correct and II is not the correct explanation for A.
 - c) I is wrong and II is correct explanation for A.
 - d) Both I and II are wrong.
- Q.12 I. Water bodies like lakes and ponds are suffering from Eutrophication.
 - II. Domestic sewage is the main cause of Eutrophication.
 - a) I is correct and II is correct explanation for A.
 - b) I is correct and II is not the correct explanation for A.
 - c) I is wrong and II is correct explanation for A.
 - d) Both I and II are wrong.
- Q.13 I. Ganga Action Plan was started to clean Ganga.
 - II. Ganga is one of the most polluted rivers in India.
 - a) I is correct and II is correct explanation for A.
 - b) I is correct and II is not the correct explanation for A.
 - c) I is wrong and II is correct explanation for A.
 - d) Both I and II are wrong.

	odiversity on its original place				
II. National parks are made to conserve biodiversity on its original place.					
•	a) I is correct and II is correct explanation for A.b) I is correct and II is not the correct explanation for A.				
c) I is wrong and II is correct expl	anation for A.				
d) Both I and II are wrong.					
 Q.15 Arrange in sequence the following stages 1. Grass 2. Hawk 3. Frog 4. Snake 5. Grasshopper 	of Food Chain.				
a) 1, 3, 5, 4, 2	c) 2, 4, 3, 5, 1				
b) 1, 5, 3, 4, 2	d) 4, 2, 1, 2, 3				
 Q.16 Arrange the following green house gases warming. 1. Methane 2. Nitrous Oxide 3. Carbon dioxide 4. Chlorofluorocarbons 					
a) 1, 2, 3, 4	c) 3, 1, 2, 4				
b) 2, 3, 4, 1	d) 4, 1, 2, 3				
 Q.17 Arrange the following Environmental Act 1. Air (Pollution and prevention) Act 2. Water (Pollution and prevention) Act 	s in chronological order. 3. Environmental (Protection) Act 4. Forest (Conservation) Act				
a) 2, 4,1, 3 b) 1, 3, 2, 4 O 18 Arrange the protective areas in increasing	c) 3, 4, 1, 2 d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing	d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve	d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo	d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park	d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary	d) 4, 2, 3, 1 g order according to their size in area				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park	d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary a) 2, 4, 3, 1	d) 4, 2, 3, 1 g order according to their size in area c) 3, 1, 4, 2 d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary a) 2, 4,3, 1 b) 1, 3, 2, 4 Q.19 Arrange the fuels according to their calori 1. Coal 2. Petrol 3. Hyd	d) 4, 2, 3, 1 g order according to their size in area c) 3, 1, 4, 2 d) 4, 2, 3, 1 fic value (in decreasing order) lrogen 4. Wood				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary a) 2, 4,3, 1 b) 1, 3, 2, 4 Q.19 Arrange the fuels according to their calori	d) 4, 2, 3, 1 g order according to their size in area c) 3, 1, 4, 2 d) 4, 2, 3, 1 fic value (in decreasing order) lrogen 4. Wood c) 3, 2, 1, 4				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary a) 2, 4,3, 1 b) 1, 3, 2, 4 Q.19 Arrange the fuels according to their calori 1. Coal 2. Petrol 3. Hyd	d) 4, 2, 3, 1 g order according to their size in area c) 3, 1, 4, 2 d) 4, 2, 3, 1 fic value (in decreasing order) lrogen 4. Wood				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary a) 2, 4, 3, 1 b) 1, 3, 2, 4 Q.19 Arrange the fuels according to their calori 1. Coal 2. Petrol 3. Hyo a) 2, 4, 1, 3	d) 4, 2, 3, 1 g order according to their size in area c) 3, 1, 4, 2 d) 4, 2, 3, 1 fic value (in decreasing order) drogen 4. Wood c) 3, 2, 1, 4 d) 4, 2, 3, 1				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary a) 2, 4, 3, 1 b) 1, 3, 2, 4 Q.19 Arrange the fuels according to their calori 1. Coal 2. Petrol 3. Hyo a) 2, 4, 1, 3 b) 1, 3, 2, 4 Q.20 Arrange the following as per the forest de i. Tropical rain forests ii. Grasslands iii. Deserts iv. Temperate forests	d) 4, 2, 3, 1 g order according to their size in area c) 3, 1, 4, 2 d) 4, 2, 3, 1 fic value (in decreasing order) lrogen 4. Wood c) 3, 2, 1, 4 d) 4, 2, 3, 1 nsity in decreasing order				
b) 1, 3, 2, 4 Q.18 Arrange the protective areas in increasing 1. Biosphere Reserve 2. Zoo 3. National Park 4. Wildlife sanctuary a) 2, 4, 3, 1 b) 1, 3, 2, 4 Q.19 Arrange the fuels according to their calori 1. Coal 2. Petrol 3. Hyo a) 2, 4, 1, 3 b) 1, 3, 2, 4 Q.20 Arrange the following as per the forest de i. Tropical rain forests ii. Grasslands iii. Deserts	d) 4, 2, 3, 1 g order according to their size in area c) 3, 1, 4, 2 d) 4, 2, 3, 1 fic value (in decreasing order) drogen 4. Wood c) 3, 2, 1, 4 d) 4, 2, 3, 1				

	·			
	Major water pollution source is			
	n) Industry	,	Agricultural runoff	
) Sewage	d)	Thermal Power Plants	
	The major environmental issue is	-)	C = 1: 1 = 4 =	
) Population		Solid waste	
) Pollution	a)	All of the above	
_	Excess nitrates in the food come through) Fertilizers in agriculture	(۵	Storage of food	
	Selling of pesticide		None of the above	
	Environmental study is a subject that encompasses	,	None of the above	
) All branches of science only	•		
b	Only social science			
Ċ) Branches of science and social science `			
d) All branches of science, arts and social science	÷.		
Q.25 T	The heat of the interior of the earth present at the v	/olcai	nic regions, geysers or hot	
-	prings is called			`
a) Geothermal energy	,	Nuclear energy	
b) Dendrothermal energy	d)	Wind energy	
Q.26 T	The equitable use of resources is necessary for			
a) Sustainable Development	c)	To sustain natural wealth	
b) Better lifestyle for all	d)	All of the above	
	The importance of ecosystem lies in		,	
a) Transfer of food		Cycling of materials	
b	b) Flow of energy	d)	Both B and C	
Q.28 T	The ozone layer of atmosphere lies in			
	1) Troposphere		Mesosphere	
	o) Stratosphere		Thermosphere	
_	Which one of the following is not a renewable sou			
	ı) Wood	•	Tidal energy	
	p) Petroleum	d)	Wind energy	
_	Smog is an odd combination of	,	0 1 10	1
	n) Smoke and mist		Smoke and fog	
t	b) Mist and fog	a)	Smoke, fog and mist	
	PART - B (DESCRIPTIVE	TYP	<u>E)</u>	
Attempt 2	any SIX from the following questions:			(6 X 5=30
	Write a short note on the environment of the ear			
	Write a note on equitable use of resources require	red fo	or a sustainable lifestyle?	
~	Describe forest ecosystem?			
	What are the major threats to biodiversity? Disc		C	
	How do you define water pollution? Give differe			
Q.6	"Population explosion threatens the global envir statement.	onme	ental balance. Justify the	
Q.7	Write a note on			
_	a) Waste management	ł) Noise pollution	
Q.8	Describe briefly:			
	a) Recycling of waste		o) Consumerism	
	*****FTE MAY 2018**	***		

B. Com (Pass) / BBA (Gen) / BBA (HA) / BBA-MBA (int.) 2nd Semester (REAPPEAR) Environmental Science - 6020207 / 6040207/ 6050207/ 6110207 END TERM THEORY EXAMINATION

Time:	3:00 Hours		Max Marks: 80
Instru	ctions:		
	Write your Roll no. on the Question paper. Candidate should ensure that they have been pr should be made within 15 minutes of the cor thereafter	rovided correct question paper. Complair nmencement of the exam. No complair	nts in this regard, if any, at(s) will be entertained
3. 4.	Attempt all questions. Marks are indicated again Draw diagram wherever required	ist each question.	
Answe	<u>F</u> r all the following questions (Very Sho	PART-I ort Answer type questions)	
Q.1			(2X5=10)
Q.2 Q.3 Q.4 Q.5 Q.6 Q.7 Q.8	What is Smog What is consumerism What is population explosion What is e-waste What is a pollutant		(1) (1) (1) (1) (1) (1) (4)
	<u>List I</u>	<u>List II</u>	.,
	 (a) Acid rain (b) Photochemical smog (c) CO₂ Combination with (d) Depletion of ozone layer 	 (1) CFC_s (2) Hemoglobin (3) Hydrocarbons (4) SO₂ and NO₂ 	
		ART-II	
Answer	any EIGHT of the following questions	s: (Short Answer type questions)	(8X5 = 40)
Q.1 Q.2 Q.3 Q.4 Q.5 Q.6	What are ecological pyramids? Explain diagrams. What are the adverse effects of mining What is solid waste? Write in detail ab What is Biodiversity? Explain its In-Si What are Global Warming and its harm Explain Bhopal Gas Tragedy?	activities? Explain with case stud out Solid Waste Management. tu and Ex-Situ conservation strate	ies.

- Q.7 Give a detailed account of Environmental Legislation in India, especially in context with Environment (Protection) Act, 1986.
- Q.8 Differentiate between Renewable and Non-renewable Energy Resources?
- Q.9 Write a short note on the energy problem related to urban people.
- Q.10 Explain ozone layer depletion

PART-III

Answer any TWO of the following questions (Long Answer type questions)

(2X10 = 20)

- Q.1 Why Environmental Studies is a Multi-disciplinary subject? Why there is need for public awareness?
- Q.2 Write a note on Forest Resources, their types and uses; with effects of deforestation?
- Q.3 Write a detailed description of water pollution along with the strategies that can be adopted for decreasing it?
- Q.4 Describe various roles of information technology in the protection of human health and the environment?

********END TERM THEORY EXAMINATION*******

Roll No.	

B.com (Pass), B.com (H), BBA (HA), BBA (G) - SEMESTER-II (BUSINESS COMMUNICATION - 6020208/06070209/ 6050211/6040212) END TERM THEORY EXAMINATION

Time:	03:0	00 Hrs						Max. Marks: 60)
Instru			<u> </u>				-	7	
		oll No. on the Questi	on Pa	per.					
					with c	orrect question paper	. Comp	aint(s) in this regard, if	
any	, sho	uld be made within I	5 min	nutes of the commen	cemen	t of the exam. No cor	mplaint	in this regard will be	
		ned thereafter.							
		a question should be		pted in sequential or	der. N	larks are indicated ag	gainst ea	ich question.	
4. Dra	w di	agram wherever requ	iired.						
		PART – A (OBJ	ECTIVE TYPE	QUE	ESTIONS OMR	SHEE	<u>TS)</u>	
Q.1.	Wh	nich of these is an	exan	nple of open posi	tive l	oody language?			(1)
	a)	Indirect eye con		1 1 1	b)	folded arms			` '
	c)	Enthusiastic han		stures	ď)	keeping facial			
	•								
Q.2.	Wh	en preparing for	your	presentation, who	at sho	ould you know?			(1)
	a)	Your purpose	b)	your audience	c)	your situation	d)	all of the above	
Q.3.	W/h	at types of gestur	ec ch	ould you try to a	void?	•			(1)
Q. 3.	a)	• • • •		d signals with you					(1)
	b)	Ones that is not		_	ai iiai	ids ,			
	c)	Ones that look c		•					
	d)	all of the above	Onteri						
Q.4.	In a	an interview wher	ı you	do not know an	answ	er, you should:			(1)
	a)	keep guessing	•	4	b)	bluff			
	c)	admit you do no	t kno	ow the answer	d)	remain quiet			
						•			
Q.5.	He	suggested that, w	e sho	ould be bound by	a coo				(1)
	a)	Shouldn't we	b)	is it	c)	aren't we	d)	none of above	
				44.00					
Q.6.		rough we have so							(1)
	a)	Going with	b)	going on	c)	going for	d)	going at	
0.5	CI.	41 4 .		41					(1)
Q.7.		ethe repot in			۵)	and days	47	cast off	(1)
	a)	cast away	D)	cast aside	c)	cast down	u)	cast on	
0.0	V n	owing his immac	ulata	driving skills it	ic har	d to imagine how	the a	ecident	(1)
Q.8.		came across		came about		came along		came apart	(1)
	a)	came across		came about	C)	came along	u,	came apart	
Q.9.	The	e terrorist might n	nw t	ry to historical	mon	uments.			(1)
Q.).		blow up		blow out		blow over	q)	blow off	₹*.
	u)	olow up	<i>.,</i>	DIOW OUL	٠,		٠,		
O.10.	Let	's not waste any	time	now and busines	s stra	ightway.			(1)
~·-v'		get off		get into		get down to	d)	get over	` '

Whi	cn or	t these words is c ticulate	loses	t in meaning to	the	word provided?			
V.11		Witty	b)	confused	c)) drowned	d)) final	` (
Q.12	a)	omentous Mesmerizing	b)	stormy	c)	magnificent	d)) memorable	(
Q.13	. Ins	souciant Intrepid	b)	unconcerned	c)	instruction	d)	floral	(
Q.14	. Ex	hort							
	a)	Express	b)	extol	c)	expel	d)	urge	(1
Q.15	. Sh ob: a) c)	ruti has got into the force her for the find Hypocritical Lacking in confi	irst ti	me think that sh	apidly e is b) d)	Acting like a c	hild	tion. People who	(1
0.16	Δt				,				(
ζ.10.	sen	the time of comm der, intently watc	umea h out	iting, if you wish	n to 1	igure out the tho	ughts ir	n the mind of the	(1
	a) c)	Eye signals hand gestures			b) d)	,			(1
Q.17.	The a) b) c) d)	e message should Receiver is able Sender says it all Receiver underst Sender appears w	to pe l ands	rceive a value		hat the			(1
Q.18.	Fee a) b) c) d)	dback involves Telling the speak Finishing what y Checking with th Telling the receiv	ter will ou ha	ave to say before eaker if you unde	e liste ersto	ening to what the	other p	person has in mind aid	(1
Q.19.	Pers	son who is unable Barbaric		ny his/her debts. admire	c)	Insolvent	a)	o ffinite.	(1
Q.20.	Spo	ken or written in t Bias	wo la		c)	bilingual		affinity bewilder	(1
Q.21.	One a)	of the boysp Was	unisl b)		c)	off	d)	am	(1)
Q.22.		and twofour		makes	c)	making	ŕ	maked	(1)
Q.23.	Non a)	e of the alternative Is	es b) a		c)	in	ď)	out	(1)
Q.24.	To p a)	lay for money by Hamper		ng diom	c)	knock	ŕ	gamble	(1)

Q.25.	Exa	act statement of m	ean	ing					(1)
•	a)	Determine	b)	dictionary	c)	decency	d)	definition	
Q.26.	То	take part in an act	ivit	y.					. (1)
	a)	Payment	b)	participate	c)	pause	d)	pacify	
Q.27.	The	e place where two	or r	nore roads or raily	vay l	ines meet			(1)
	a)	Justice	b)	junk		c) junction	d)	majesty	
Q.28.	The	e datanow re	ady	for analysis.					(1)
	a)	is	b)	are	c)	am	d)	too	
Q.29.	Ma	ny a flowerb	orn	to blush unseen.					(1)
	a)	is	b)	are	c)	am	d)	more	
Q.30.	The	poet and philoso	phe	rmy friend.			,		(1)
	a)	am	b)	is	c)	are	d)	many	
			PA	ART – B (DESCR	UPT	IVE TYPE)			
Q.1.	And	swar tha fallowin		uestions (Attemp					(F _w 2=15)
Q.1. a.			-	nd fill in the blar	•	(3)			(5x3=15)
	i.	Maradona is o	ne (of the mostfoo	tball	player in the his	story of	the sport.	
		(famous/unpo	pula	ar)			•	•	
	ii.	I know the	of th	he song but I do n	ot re	member the lyric	cs. (mus	ic/tune)	
	iii.			led on thefor t			,	•	
	iv.			he circustricks			` •	•	
		(rehearses/pei					•	3	
	v.	We were	by t	the band performa	nce i	n the concert.(ar	pplaude	d/entertained)	
b.	Wr	ite a paragraph o	on t	he following topi	c (15	0 words).	•	•	
	Poc	ket money: how r	nuc	h do you get-how	muc	h do you need.			
c.	Wr	ite an essay on th	ie fo	ollowing topic (15	50 w	ords).			
	Wh	y should people s	peal	k English?					
d.	Me	ntion the difficult	ies i	n direction of com	ımur	ication and offer	r sugges	stions for	
	ove	rcoming them.							
02.3	X /:4	a ah aut u ataa a	4 L ~	following to sieve					(25-15)
Q.2.		e short notes on a Proxemics	ine	ionowing topics:					(3x5=15)
	a) b)	Body language							
	c)	Indianisms in wr	itter	o correspondence					
	d)	Importance of co							
	e)	Semantic harrier							

B.Com (Pass) / B. Com (Hons) / BBA (Gen) / 2nd Semester BUSINESS STATISTICS – 6020209, 6070203, 6040210, END TERM THEORY EXAMINATION

Tr:	m 0.	2	Llvc
- 1 1	me:	J	Hrs

Max. Marks: 60

			u				

- 1. Write Roll No. on the Question Paper.
- 2. Candidate should ensure that they have been provided with correct question paper. Complaint(s) in this regard, if any, should be made within 15 minutes of the commencement of the exam. No complaint in this regard will be entertained thereafter.
- 3. Parts of a question should be attempted in sequential order. Marks are indicated against each question.
- 4. Draw diagram wherever required.

	PART – A (OBJECTIV	E TYPE QUESTIONS	OMR SHEETS)	·
Q.1.	In quartiles, central tendency me a) First quartile b) Third	dian to be measured mus quartile c) Second q		(01)
Q.2.	Arithmetic mean is 12 and numba) 8 b) 240	per of observations are 20 c) 32	the sum of all values is d) 1.667	(01)
Q.3.	What is the probability of throw face are numbered from 1 to 6: a) 3/4 b) 1/2	ing a number greater than	3 with an ordinary die whose	(01)
· Q.4.	The coefficient of correlation:		nore than 1 d) varies between ±1	(01)
Q.5.	When coefficient of skewness is a) J-shaped b) U-shaped	zero, the distribution is aped c) Symmet	rical d) None of these	(01)
Q.6.	Coefficient of variation is calcually a $\frac{\bar{x}}{\sigma} \times 100$ b) $\frac{\bar{x}}{\sigma}$	ated by the formula: c) $\frac{\sigma}{\bar{x}} \times 100$	0 d) $\frac{\sigma}{\bar{x}} \times 100$	(01)
Q.7.	Range is the best measure of dis a) True b) False		True d) None of these	(01)
Q.8.	One of the methods of determina) mode=2median-3mean		2median+3mean	(01)
	c) mode= 2median-2mean	d) mode= 3	median-2mean	
Q.9.	Measure of central tendency ca a) Median b) Mod		cally d) All of these	(01
Q.10.	If an event cannot take place, the a) +1 b) -1	e probability will be c) 0	d) None of these	(01

Q	.11.	a)	P(A)+1	P(B)		es that if two of e of either A of b) P(B)×P(unu D	is g	and B are mustiven by c) P(A)-P(clusive, the	. (01)
		d)	P(A)+P(B)-P(A ^U	B)							
Q.	12.	Th	e standar \sqrt{npq}	d deviati	ion o b)	f binomial dis		ion c)				(01)
									пр	d	$) n^2 p^2 q^2$	
Q. 1	13.	Qua a)	artiles di Two	vides the	seri b)	es into how m Three			l parts Four	d) Five	(01)
Q.1	4.	Wh a)	ich grapt Histogra	n is used un	to fii b)	nd median Ogives	c	2)	Bar Diagram	d)	None of these	(01)
Q.1:	5. <i>i</i>	4 co 1)	efficient The rela	of corre	latio betw	n is computed een two varia	d to be ables is	e -0. s w	95 means tha eak.	t		(01)
	į))	The relat	tionship	betw	een two varia	bles is	s str	ong and posit	ive.		
	C					een two varia						
	d) (Correlatio	n coeffic	cient	cannot have t	his va	llue				
Q.16	5. V a	Vhic) r	ch of the neasure	followin of variab	g de: ility	scribe the mid b) measure or	ldle pa f centr	art o	of a group of r endency c) m	numbers neasure (? of association	(01)
	d) m	easure o	f shape								
Q.17.	. 1 a)	he v	veight of Discrete v	`students ⁄ariable I	sina b) (college/schoo Continuous va	ol is a ariable	e c) Qualitative v	variable	d) None of these	(01)
Q.18.	a)	ne d P	ata whic rimary	h have al	read) S	y been collect Secondary	ted by c)	soi Ir	meone are cal idividual		lone of these	(01)
	aj	U		b) ()		c)	3	·	d) 2		(01)
Q.20.	Th a)	e di Va	fference ariance	between b)	the I	largest and the terquartile rai	e smal nge	lesi c)	data values i Range		d) Mean	(01)
Q.21.	The	e sta	indard de	eviation (of a s	sample of 100	obser	vat	ions equals 64	1. The v	ariance of the	
	a)	8	equais		10			64		d) 4((01)

Q.22.	Maximum value of c			1	4) 0	(01)
•	a) 2,	b) 1.5	c)		d) 0	
Q.23.	Spearman's method a) Irvin Fischer				relation by d) Karl Pearson	(01)
Q.24.	In case there is no re	lation between two v	variable	es, value of coeffic	eient of correlation will	(01)
	a) -2	b) 1	c)	2	d) 0	` ,
Q.25.	In case of calculation List-I i) Scatter diagram ii) Pearson method iii) Spearman method a) i-a, ii-b, iii-c	List-II a) Actual figure b) Graphic meth d c) Ranking		i-b, ii-c, iii-a	d) i-c, ii-b, iii-a	(01)
Q.26.	We can measure the a) Time series anal	cause and effect relativists b) Cross-section		-		(01)
	c) Correlation anal	ysis d) Regression	analy	sis		
Q.27.	If the two regression correlation is	coefficient are 0.8 a	and 0.2	, then the value of	coefficient of	(01)
		b) -0.40	c)	-0.16	d) 0.40	()
Q.28.	Which formula may a) $x = b_{yx} \times b_{xy}$					(01)
Q.29.	5_{c_2} is equal to a) 20	b) 10	c)	30	d) 100	(01)
Q.30.	When $\beta_2 < 3$, the dia large Leptokurtic	istribution is b) Platykurtic	c)	Mesokurtic	d) None of these	(01)
		PART - B (DES	CRIP1	TIVE TYPE)		
Shore	t Answer Types Ques	stions (Attemnt any	THR	EE auestions)		
	Explain the different ty			La questions,		(05)
,	What are the properties	•		give its merits an	d demerits	(05)
(b) V	what are the properties	or arminette mean	. 71130,	, bive its merits an	a deliterio.	(55)

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c) Determine the median from the following class intervals:

(05)

C.I.	10-20	20-30	30-40	40-50	50-60	60-70	70-80	80-90	90-100
Frequency	14	16	17	15	14	19	21	22	18

d) Compute the standard deviation for the data given below:

Income (Rs)	30-40	40-50	50-60	60-70	70-80	80-90	90-100
No. of	6	12	18	13	9	4	1
persons							

e) Define the concept of Probability. Also define addition & multiplication theorem of Probability.

(05)

Long Answer Types Questions (Attempt any ONE questions)

(15)

a) The following data gives the experience of machine operators and their performance rating as given by number of good parts out of 100 pieces.

Operator	1	2	3	4	5	6	7	8
Experience (Years)	16	12	18	4	3	10	5	12
Performance	87	88	89	68	78	80	75	83

Calculate the regression line of performance ratings on experience and estimate the probable performance of an operator having 7 years experience.

b) The following table shows the sales and expenditure in sales promotion schemes of a company for the past 10 yrs. Find the coefficient of correlation between sales and expenditure.

Year	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
Sales (in thousand Rs.)	20	25	35	32	40	44	48	50	55	60
Expenditure (in thousand Rs.)	220	280	300	270	350	325	400	375	360	

*******ETE MAY JUNE 2018*****

Roll	No			

B.Com(Pass) BBA (Gen.) BBA-MBA (Int.) – 2nd SEM. EXAMINATION; (Subject-BUSINESS MATHEMATICS-II, Paper Code 0602203, 06040203, 06110203) (RE)

Time: 3 hours Max Marks: 75

Instructions:-

- 1. Write Roll No. on the Question Paper.
- 2. Candidate should ensure that they have been provided with correct question paper. Complaint (s) in this regard. If any, should be made within 15 minutes of the exam. No complaint in this regard will be entertained thereafter.
- 3. Attempt 5 Questions in all. Q.No. 1 is compulsory. Attempt remaining four questions out of unit 1-4 selecting one question from each unit. Marks are indicated against each question.
- 4. Draw diagram wherever required.

Q.1. **Define Following: -**

- a) If A = diag(2,-2,3) and B = Diag(3,4,-1), final 3A + 2B (2)
- b) Give example of two non zero matrix A and B such that AB=0 (2)
- c) Define singular and Non singular matrices. (2)
- d) Evaluate $\int x \log x \, dx$ (2)
- e) If MR= $\frac{3}{(x+2)^2}$ +6, find total revenue function and Demand function. (2)
- f) The rote of interest on a team deposit is 10% p.a compounded quarterly.

 What is the effective rate of interest? (2)
- g) Define consumer's surplus area Producer's surplus. (2)
- h) What is optimal Solution in linear Program? (1)

<u>UNIT-I</u>

Q.2. (a) Given the following equation for two related markets A and B. final the equilibrium Quantities and prices in each market: (7)

 $X_d(A) = 82-3P_A+P_B, X_S(A) = -5+15P_A$

 X_d (B) =92-2 P_A -4 P_B , X_S (A) = -6-32 P_B

(b) Given the following national Income Model (8)

 $\gamma = C + I + G$

C= $a + b (\gamma - T)$

 $T=d+t\gamma$

Where $\gamma = national\ in\ come$, $c = consumption\ experdityive$

T= Tax Collection, t= Tax rate

- (i) Write above equation in matrix form
- (ii) Solve for the endogenous variable

 \mathbf{Or}

Q.3. The equilibrium condition for three related markets is given by

(15)

 $P_3 = P_2 - P_1 - 4$

Find the equilibrium price for each market, using Cramer's' Rule.

UNIT-II

- Q.4. (a) A plant producer x tones of steel per week at the total cost of Rs $(x^3 3x^2 + 50x +$ 300)/(10)if the market price is fixed as Rs $\frac{100}{3}$, final the permit maximizing output of the **(7)** plant and maximum profit . Will the firm continue production?
 - (b) If the marginal witof a product is equal to half of its average cost, show that fixed cost is zero. If the cost of producing a units of the product is 60. Final the total (8)cost.

0r

- (a) Find the consumer's surplus and producer's surplus under pure competition. Q.5. For the demand function $p=28-5x+\frac{x^2}{4}$ and supply function $p=5x+\frac{x^2}{4}$, where p in the price and x is quantity.
 - (b) The PQR has approximated the marginal revenue function for one of its product by MR= $20x-2x^2$ and marginal cost MC= $81-16X+x^2$. Determine the profit at optic (8)mum level assuming fixed cost as zero.

UNIT-III

- (a) A money lender charges interest at the rate of 10 paisa per rupee per month, Q.6. payable in advance. What effective rate of interest does he charge per annum? (8)
 - (b) Find the present Value of an annuity of Rs 6000 per year for 20 years, when the rate of interest is 5% p.a. compounded annually. (7)

- (a) If Rs 3000 is deposited each year in a saving bank account paying 9% interest Q.7 p.a compounded continuously. Find the sum of after 6 years. **(7)**
 - (b) A bank pay interest at the rate of 6% p.a compounded continuously. Find how much should be deposited in the bank each year in order to accumulation 6000 (8) in 3 years.

(7)

0.8 (a) Maximize Z=18x+15y, subject to $2x+5y \le 30$

 $X+2Y \leq 24$

5

 $4X+2Y \leq 20$

and $x \ge 0$, $y \ge 0$ Solve, by graphical Method

(b) A machine producing either product A or B can produce A by using 2 units of chemical and 1 Unit of a compound and can produce B by using 1 unit of chemicals and 2 units of a compound. Only 800 units of chemicals and 1000 units of compound are available. The profits available per unit of A and B are profits available per unit of A and B are Rs 30 are Rs 40 respectively. Draw a suitable diagram to show the feasible resion also find the optimum allocation of

(8)

0r

- Q.9 (a) Minimize Z=16x+25y, subject to 2x+y >, 7, x+y >,5, 2x+5y >,16 and x >10, y >, 0 by graphical method. (7)
 - (b) A retailer deals in two item only item A and item B. He has Rs 30,000 to invest and a shace to store at the most 60 pieces. An item A costs him Rs 2,500 and B costs him Rs 500. A net profit to him on item A in Rs 500 and on B is Rs 150. If he cand sell all the items that he purchases, how should he invest his amount to have maximum profit.

B.Com(Hons.)/B.Com(Pass)/BBA(G)/BBA(HA) - 2nd SEMESTER INFORMATION TECHNOLOGY-I / BUSINESS INFORMATICS 6070211/6020210/6040213/6050212 END TERM THEORY EXAMINATION

Ti	me: 03:00 Hrs Max. Marks: 60	J
In	structions:	
1.	Write Roll No. on the Question Paper.	
2.	Candidate should ensure that they have been provided with correct question paper. Complaint(s) in this regard, if any, should be made within 15 minutes of the commencement of the exam. No complaint in this regard will be entertained thereafter.	
3.	Marks are indicated against each question.	
4.	Draw diagram wherever required.	

PART - A (OBJECTIVE TYPE QUESTIONS OMR SHEETS)

Q.1.	Wh a) c)	nat is the full form Disk operating s Distributed Oper	ystei	m	-	Disk operate scheo	dule		(1)
Q.2.	Wi a)	ndows7 is multiuser	b)	multitasking	c)	multiprogramming	g d)	all of above	(1)
Q.3.	•	command in unix		sed to cut	c)	concatenate	d)	none of above	(1)
Q.4.		nich command in u mkdir		is used for makin makdr	-	irectory mkidir	d)	crdir	(1)
Q.5.	Wh a)	nich operation help encrypt		apply password i saveas		y file password	d)	prepare	(1)
Q.6.	In 6 a) c)	excel STDEV forr sum standard mean	nula	is used to calcula	te b) d)	standard deviation standard median		•	(1)
Q.7.		art art is used in MS WORD	b)	MS EXCEL	c)	MS PPT	d)	ALL	(1)
Q.8.		nich shortcut key i ctrl+c		ed for printing a fi ctrl+v	ile c)	ctrl+p	d)	ctrl+pr	(1)
Q.9.	Scr a)	eenshot can be tal printscreen		oy using key pgdn	c)	pgup	d)	None	(1)
Q.10.	Wha)	nat is an operating user interface gaming app	syst	em	b) d)	highlevel language	ę		(1)

	Q.11.		NIX is operating system graphical interfa			b) d)	Microsoft tool none		•	· (1)
	Q.12.		l+s is used for save	b)	saveas	c)	screenshot	d)	style	(1)
	Q.13.		default ,on which first page		e the header pr foo alternate page	oter c)	•	d)	none of above	(1)
	Q.14.		nterial consisting o table		t and numbers is bullet		represented as title	d)	all above	(1)
	Q.15.		ich command is us rd		o remove a directo	ory c)	rdir	d)	rrdir	(1)
	Q.16.	wh a)	ich command is us	sed t b) (c) mv	d)	remove	(1)
ς.	Q.17.	in (a)		ula i b)	in excel,we must t	oegir c)	n with which opera	tor d)	#	(1)
	Q.18.		ich of the followin windows	_	not an os? android	c)	linux	d)	c++	(1)
	Q.19.		ple uses which os	b)	android	c)	unix	d)	linux	(1)
	Q.20.		word is an examp operating system input device	ole o	f	b) d)	application softwa	are		(1)
	Q.21.		nes new roman is font style	b)	quick style	c)	wordart	d)	alignment	(1)
	Q.22.	Wh a)	ich of the followir justify		not an alignment	? c)	left	d)	equal	(1)
	Q.23.		rences are headers	b)	footers	c) d	irect website link	d)	footnote	(1)
	Q.24.		ndmon access men RAM		is abbreviated as RACM	c)	ROM	d)	AAM	(1)
		a)	erating system mar Memory disk and i/o devic		s	b) d)	processor All			(1)
			ich one is not an ir keyboard	-		c)	speaker	d)	scanner	(1)
		a)	at is IT information techn Information testin	~	,•		input technology Input testing		·	(1)

, ,					
• `					
		•	•		
•Q.28.	3D movies is an example	e of		,	(1)
	a) virtual reality	b)	image processing		
	c) Artificial intelligence	ce d)	gaming software		
Q.29.	Ms acesss is used to crea	ite			(1)
	a) presentations	b)	database		, ,
	c) worksheets	d)	acess permissions file		
0.30	374 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	4		C	(1)
Q.30.	Which key is used to insect a) enter b)	•	_	tormula ctrl	(1)
	a) enter b)	tao c)	Sint u)	2011	
	<u>P</u> /	ART – B (DESCRIPT	IVE TYPE)		
Q.1.	What do you mean by ope	erating system?Explain	Distributed operating sys	tem.Also	
•	describe the features of wi	• •	, , , , , , , , , , , , , , , , , , ,		(5)
O.2.	How can you create atable	e of contents automatic	ally in MS WORD?Give	steps.	(5)
	Write the steps to calculate		•	•	` /
	given no:-12,33,66,73,22.	·			(5)
0.4.	Write 10 features of power		ich makes the presentation	n more visually	(-)
•	attractive.		,	J	(5)
Q.5.	What is IT?explain the role	e if IT in Buisiness and	l other organizations.		(5)
	What is video confrecing?			encing.	(-)
		,		O -	(5)
					(-)