

Central Excise Registration – Procedures and Issues

Persons liable to register

In accordance with Rule 9 of Central Excise Rules, 2002, below mentioned persons are required to obtain excise registration:

- Every manufacturer of dutiable goods
- First and second stage dealers desiring to issue Cenvatable invoices
- Persons holding warehouses for storing non-duty paid goods

Persons not liable to register

- Persons who manufacture the excisable goods, which are chargeable to nil rate of excise duty or are fully exempt from duty by a notification
- Small scale units availing the exemption based on value of clearances under a notification. However, such units will be required to give a declaration once the value of their clearances crosses Rs.90 lakhs for a financial year
- Persons manufacturing excisable goods by following the warehousing procedure under the Customs Act, 1962 subject to certain conditions
- The person who carries on wholesale trade or deals in excisable goods (except first and second stage dealer, as defined in Cenvat Credit Rules, 2004)
- Persons who use excisable goods for any purpose other than for processing or manufacture of goods availing benefit of concessional duty exemption notification.

(Notification 36/2001-C.E. (N.T.), dated 26-6-2001)

Procedure for registration - Aces Registration

New registrants are required to follow the below mentioned procedure:

- Log on www.aces.gov.in and register accordingly by following the hyperlink “[Click Here to Register with ACES](#)”

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User Name : vishalks *

Password : ***** *

(All the fields marked with * are mandatory.)

[Click here to Register with ACES](#) [Forget your password](#)
[know your Location](#) [know your Location based on Locality](#)

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- After entering the requisite details, click on 'Submit' button to get the response screen

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REGISTRATION WITH ACES FOR CENTRAL EXCISE

User Name : vishalks *

User Name can be 6-12 alphanumeric characters. First character should be an alphabet, it can contain special character (_) only

Email Address For Communication : vishal.singhania@yahoo.com *

Name Of The Unit : Singhania Group *

Designation : Director *

First Name : Vishal *

Middle Name : Kumar


Last Name : Singhania

Phone Number : 9991381878


(All the Fields marked with * Are Mandatory)

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- An acknowledgement is generated, which confirms that password has been delivered to the email address of the user which indicates that the user can now login as a normal user using his credentials



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Central Excise Registration [Login](#)

You have been successfully registered with ACES .The password has been delivered to your e-mail id.
Once you received the password,please login to ACES application and fill the registration form.

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- Login with username and password
- Change password



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Central Excise Registration [Login](#)

TPIN :	T000000051
User Name :	<input type="text" value="qwerty1234"/> *
Password :	<input type="password" value="•••••"/> *
New Password :	<input type="password" value="•••••"/> *
Confirm New Password :	<input type="password" value="•••••"/> *
Hint Question :	What is your Favourite Pet Name ▾ *
Hint Answer :	<input type="text" value="sunny"/> *

(All the fields marked with * are mandatory.)

User Name can be 6-12 alphanumeric characters. First character should be an alphabet, it can contain special character (_) only

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- Click on "REG" tab and click on "Fill A - 1" from the drop down list

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Central Excise Registration - PreAssessee's Home

CLI	DSR	EXP	PRA	REF	REG	RET	HELP
					Log	Sign Out	
FORMS FOR REGISTRATION							
Type Of Form	Details Of Form						
Form A-1	Application Form for Central Excise Registration.						
Form A-2	Application Form For Central Excise Registration Of Manufacturers/Dealers Of Yarns And Fabrics/Manufacturers Of Hand Rolled Cheroots						
Form A-3	Application Form For Central Excise Registration Of Manufacturers Of Hand Rolled Cheroots						
Declaration Form	Application Form For Central Excise Registration if the Unit is Declarant						
Non Assessee Registration Form	Application Form For Central Excise Registration Of Non Assesseees.						
Note : Please Select the suitable Form for your Business Type using Registration Menu Option.							

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- Fill the form with desired details

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Central Excise Registration - Form A-1

Logged in : vishalks12 [Sign Out](#)

CLI	DSR	PRA	REF	REG	RET	EXP	HELP
IDENTIFICATION OF BUSINESS REQUIRING REGISTRATION (PART -1)							
DETAILS OF PERSON SIGNING THIS APPLICATION FORM							
Name of Person :	Vishal Singhania *			Designation :	Managing Director *		
Name of Building :	Singhania Tower *			Flat / Door / Block No :	2nd *		
Road / Street / Lane :	MG Road *			Village / Area / Locality :	Sita Nagar *		
Block / Taluk / Division / Town :	Rambagh *			Post Office :	Rambagh *		
City / District :	Agra *			State / Union Territory :	UTTAR PRADESH *		
Pin :	282006 *			Office Phone Number :	2346074 *		
Residence Phone Number :	2346075 *			Fax Number -1 :	2346076 *		
Fax Number -2 :	2346077 *			Email Address :	vishal.singhania@yahoo.com *		
<input type="button" value="Save & Add New"/> <input type="button" value="Modify"/>							
(All the fields marked with * are mandatory.)							
<input type="button" value="Previous"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/> <input type="button" value="Save & Continue"/>							

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- Proceed by clicking “Save & Continue”

PART IV: MAJOR EXCISABLE GOODS TO BE MANUFACTURED, WAREHOUSED OR TRADED / MAJOR INPUTS		
14. MAJOR EXCISABLE GOODS MANUFACTURED, WAREHOUSED OR TRADED (Description & CETSH)		
CETSH: 01069090	Description : OTHER LIVE ANIMALS - OTHER - OTHER	Activity : Manufactured
15. MAJOR EXCISABLE GOODS USED IN THE MANUFACTURE OF FINAL PRODUCT (Description and CETSH)		
CETSH : 15010000	Description :	OTHER LIVE ANIMALS BIRDS PSITTACIFORMES(INCLU DING
Declaration		
I, Vishal Singhania hereby declare that the information given in this Application Form is true, correct and complete in every respect and that I am authorised to sign on behalf of the Registrant.		
The application is for a new Registration and I would like to receive the Registration Certificate by mail at the Head Office Address.		
Date : 08/09/2008 Place :Agra		
<input type="button" value="Submit"/> <input type="button" value="Modify"/> <input type="button" value="Cancel"/> <input type="button" value="Print"/>		

- Duly filled A - 1 would be generated, giving the option to make any changes by way of “Modify” tab
- Print the duly filled/modified form
- Click on “Submit”

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CENTRAL BOARD OF EXCISE AND CUSTOMS							
Ministry of Finance - Department of Revenue							
CLI	DSR	PRA	REF	REG	RET	EXP	HELP
Central Excise Registration - Form A-1				Logged in : vishalks12		Sign Out	
<p>Your application having Registration number TEMPA0930XXD001 is submitted with Commissionerate- BELAPUR.Address-1ST FLOOR, C.G.O. COMPLEX, C.B.D. BELAPUR, HAVI MUMBAI, - THAHE MAHARASHTRA.Telephone Number-022-27561205,022-27579604</p> <p>Division- BELAPUR-I.Address-A-2 WING, 6TH FLOOR, C.G.O. COMPLEX, C.B.D. BELAPUR, HAVI MUMBAI, - THAIEMAHARASHTRA.Telephone Number-022-27570409,022-27571088</p> <p>Range- I OF BELAPUR-I DVII.Address-A-2 WING, 6TH FLOOR, C.G.O. COMPLEX, C.B.D. BELAPUR, HAVI MUMBAI, - THAHE MAHARASHTRA.Telephone Number-022-27580211,022-0</p> <p>Please mention this number in all your future transactions with us, till you receive the Registration Certificate.</p>							
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- Print the acknowledgement generated consequently

- Submit the printed form and printed acknowledgement along with requisite documents (self attested) to the excise authorities
- Obtain registration certificate

Note: Existing assesseees are required to get themselves registered with ACES merely by filing a declaration with range officer and thereby obtaining TPIN and password from the department.

Documents required for registration (self attested copies)

- PAN card copy of the company/firm
- PAN card copy of authorized signatory
- Ground plan of factory (*which should also provide description of boundaries of premises to be registered*)
- List of directors/partners
- Memorandum and Articles of Association/Partnership deed
- General power of attorney (in case application is signed by authorized agent)

Apart from these, department may also require certain additional documents, some of which are mentioned hereunder:

- PAN card copy of directors/partners other than signatories
- Address proofs of the factory premises like:
 - Copy of purchase agreement along with electricity bill, water bill etc., if factory is owned
 - Copy of Leave and license agreement along with electricity bill, water bill etc., if factory is taken on lease
 - 'No objection certificate' from the licensor and last paid rent receipt may also be required
- Residence proof of directors/partners
- Registration Certificate under any other laws, if any

Issues:

- **Validity of Registration Certificate**

Once Registration Certificate is granted, it has a permanent status unless it is suspended or revoked by the appropriate authority in accordance with law or is surrendered by the person or company concerned (*Notification No. 35/2001-C.E. (N.T.), dated 26-6-2001*).

- **Penalty for failure to get registered**

If the manufacturer or producer who is required to take registration fails to apply for registration, a penalty up to duty of contravening goods or Rs 10,000, whichever is higher, can be imposed and contravening goods can be confiscated. Moreover, imprisonment up to 7 years (minimum 6 months) can be imposed (*Rule 25 of Central Excise Rules, 2002 and Section 9 of The Central Excise Act, 1944*)

- **Separation of premises by a public road**

When two premises of the same factory are segregated by public road, canal, railway line, single registration would suffice (*Notification 36/2001-C.E. (N.T.), dated 26-6-2001*).

- **Registration of same premise with different assesseees**

As per the decided case, **MANIBHADRA PROCESSORS Versus ADDITIONAL COMMISSIONER OF C. EX. 2005 (184) E.L.T. 13 (Bom.)**, one and same premise cannot be registered in name of two different persons. Person holding earlier registration certificate must surrender registration certificates in respect of that premises, then only new person can get registration in respect of that premises.

In a broad-spectrum it is necessary to prevent any body from walking away from registered premises without discharging duty liability. Therefore a registered person shall discharge all the liability before surrendering the Registration Certificate.
