

NOTIFICATION

No. : 70 /2018

Date : 5th July, 2018

Subject : Implementation of Syllabi of Social Work Course / Subjects and B.A. (Journalism) as per Semester and Credit Grade System in the Faculty of Interdisciplinary Studies from the Session 2018-2019 and onwards.

It is notified for general information of all concerned that the authorities of the University has accepted the Syllabus of the following courses / subjects as per Semester and Credit Grade System as mentioned in Column No. 2 which are to be implemented from the session 2018-2019 and onwards with appendices which are attached herewith as shown in column No. 3 of the following table.

It is further notified that the Syllabi of B.S.W. Semester-III & IV shall be applicable for the Sem-III & IV of B.A. (Social Work) as it is.

TABLE

Sr.No.	Course / Subjects	Appendices of the New Syllabi
1.	2.	3.
	Faculty of Inter-disciplinary Studies :	
1.	B.S.W./B.A. (Social Work) Semester-III & IV	The Syllabi prescribed for B.S.W./B.A. (Social Work) Semester-III & IV which is appended herewith as Appendix – ‘A’
2.	B.A. Semester-III&IV (Journalism& Mass Communication)	The Syllabi prescribed for B.A. Semester-III & IV which is appended herewith as Appendix – ‘B’

Sd/-

(Dr.A.P. Deshmukh)

Registrar

SantGadge Baba Amravati University

Appendix-A

Scheme of Teaching & Examination of B.S.W. /B.A. in Social Work Part-II Semester-III

Sr. No	Name of the Subject	Credits	Max. Marks	Max. Marks (Theory)	Passing Marks	Max. Marks (Internal)	Passing Marks
1	English-I	02	50	40	16	10	04
2	Marathi-I	02	50	40	16	10	04
3	Psychology-I	02	50	40	16	10	04
4	Sociology-I	02	50	40	16	10	04
5	Working with Groups- I	02	50	40	16	10	04
6	Health Issues & Social Work Interventions	02	50	40	16	10	04
7	Family & Child Welfare	02	50	40	16	10	04
8	Social Research-I (Paper No. IX of B.A. in Social Work)	02	50	40	16	10	04
9	Field Work (Social Work Practicum) (Paper No. VIII of B.A. in Social Work)	04	100	80	32	20 (Viva Voce)	08
	TOTAL	20	500	400	160	100	40

Scheme of Teaching & Examination of B.S.W. /B.A. in Social Work Part-II Semester-IV

Sr. No	Name of the Subject	Credits	Max. Marks	Max. Marks (Theory)	Passing Marks	Max. Marks (Internal)	Passing Marks
1	English-II	02	50	40	16	10	04
2	Marathi-II	02	50	40	16	10	04
3	Psychology-II	02	50	40	16	10	04
4	Sociology-II	02	50	40	16	10	04
5	Working with Groups- II	02	50	40	16	10	04
6	Psychiatric Social Work	02	50	40	16	10	04
7	Vulnerable Children	02	50	40	16	10	04
8	Social Research& Computer Application-I (Paper No. IX of B.A. in Social Work)	02	50	40	16	10	04
9	Field Work (Social Work)Practicum (Paper No. VIII of B.A. in Social Work)	04	100	80	32	20 (Viva Voce)	08
	TOTAL	20	500	400	160	100	40

Syllabi for B.S.W./B.A. in Social Work Part-II
Semester-III
English Compulsory-I

Time : (Two Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass. : 10

Text Book Prescribed for B.S.W./B.A. in Social Work Part-II is “Fast Track-I”

1) Prose :

- (i) Empowerment of Women
- (ii) The Suitor and Papa
- (iii) Dr. C.V. Raman : The Celebrated Genius.
- (iv) Uncle Podger Hangs a Picture.

2) Poetry :

- (i) Leave this chanting Singing ...
- (ii) The affliction of Margaret
- (iii) Gartner Ye Rosebuds while Ye May.

3) Grammar :

- (i) Precis writing (1/3 Passage)
- (ii) Punctuation

Instructions :

- Que.1 : There shall be Two Questions (Out of Four) of Ten Marks Each on Prose- 20 Marks
Que.2 : There shall be One Question (Out of Two) of Ten Marks. - 10 Marks
Que.3 : (i) Five Marks for 1/3 Passage and - 10 Marks
(ii) Five Marks for Punctuation

Total -----
40 Marks

Distribution of Internal Assessment

10 Marks

- 1) Assignment - 05 Marks
- 2) Personal Interview - 05 Marks

Semester-III
Paper-II
Subject : Marathi-I

Time : (Two Hrs.)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass. : 10

(आवश्यक मराठी विषयाचा पाठ्यक्रम)

घटक-१अ) वैचारिक :

०८ गुण

- १) स्त्री-पुरुष तुलना - ताराबाई शिंदे
- २) अखेरचेकिर्तन - संतगाडगे बाबा

घटक-२ब) ललित :

०८ गुण

- १) आज्ञापत्र - रामचंद्रपंत अमात्य
- २) पंगू - व.पु काळे
- ३) बरस रे राजा, रोज बरस, स्वातीला - ना.धो. महानोर

घटक-३ क) कविता :

०८ गुण

- १) आम्ही वारीक वारीक - संत सेना न्हावी
- २) जेका रंजलेगांजले - संततुकाराम
- ३) पाठराखी - पां.श्रा. गोरे
- ४) घेता - विं.दा. करंदीकर

घटक-४ ड) व्यावहारिक मराठी : १६ गुण

- १) निबंध लेखन: संत प्रामुख्याने सामाजिक विषयांवरील (शब्द मर्यादा - ३०० शब्द) - ०८ गुण
- २) पत्रलेखन - मागणीपत्र, तक्रारपत्र - ०४ गुण
- ३) नोंदी लेखन : एखादा व्याख्यान विषय देऊनत्यावर १०० शब्द मर्यादेच्यानोंदी लिहावयास सांगणे. - ०४ गुण

घटक-५ इ) स्थुलवाचन : मौखिक परिक्षेसाठी तथा प्रकल्प कार्यासाठी असणाऱ्या १० गुणांसाठी खालील पुस्तकांचे वाचन, नोंदी घेणे, टाचणकरणे, मुलांसमोर पुस्तक विशेष सांगणे या गोष्टी करून घेता येतील.

- १) आता आमच्या घडावर आमचेचडोके असेल - डॉ. आ.ह. सालुंखे
- २) एका साध्या सत्यासाठी - चंद्रकांत वानखडे, परिसर प्रकाशन, अंबाजोगाई
द्वारा : अमर हबीब - ८४११९०९९०९.
- ३) देहबोली - अंजली पेंडसे
- ४) दुष्काळ आवडे सर्वांना - पि साईनाथ
(Everybody Loves a Good Draught चा मराठी अनुवाद).

सदर पाठ्यक्रमासाठी क्रमीक पुस्तक (Text Book) म्हणून विद्यापीठाच्या बी.ए. भाग-२ साठी नेमलेले वैखरी भाग-२ हे पुस्तक वापरावे.

Semester-III

Paper-III

Psychology in the Fields of Social Work-I

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

Unit-I Social Psychology :

History of Social Psychology, Scope of Social Psychology, Levels of Social Behavior, Social Psychology is Scientific in Nature, Social Neuroscience, Social Perception, Social Influence Interpersonal Attraction.

Unit-II Abnormal Psychology :

Concept and Characteristics of Abnormal Behavior.
Classification of Mental Disorder – DSM-V and ICD-10.
Causes and Symptoms of Mental Disorders (Anxiety Disorders, Mood Disorders, Schizophrenia.
Personality Disorders, Substance abuse Disorder), Mental Retardation.

Unit-III Health Psychology :

Concept and Nature of Stress, Causes, Reactions and Effect of Stress, Coping Strategies.
Concept of Mental Health; Components of Mental Health;
Concept of Positive Health, well being, Factors Influencing positive health, well being, life style and quality of life : Happiness disposition.

Unit-IV Psychological Testing

Introduction and Classification of Psychological Tests, Characteristics and Types of Psychological test. Standardized Psychological Tests- Reliability, Validity and Norms.

Internal Assessment(10 Marks) : Class Test/Assignment/ Field Base Assignment Concerning to the Subject.

Reference Books :

1. James D. Page - Abnormal Psychology, Tata Mcgraw – Hill Publishing Company, New Delhi.
2. James C. Coleman - Abnormal Psychology and Modern Life, D.B. Taraporwala Taraporwala Sons & Company Pvt.Ltd., 210, Dr.Dadabhai Road, Bombay.-I
3. अपसामान्यांचे मानसशास्त्र - डॉ.मानसी राजहंस, प्रा.अनघा पाटील, डॉ.सुशील सुर्वे, उन्मेश प्रकाशन, पुणे.
4. अपसामान्यमानसशास्त्र - डॉ.शैला सोमण, प्राची प्रकाशन, बोरिवली, मुंबई-४०० ०९२

5. मनोरुग्ण व मानसोपचार - श्रीमती विजया हलकारे, वोरा मेडिकल पब्लीकेशन, मुंबई - ४०० ०३१
 6. मन, मनोविकार आणि समुपदेशन - डॉ.सौ.शैलजादेवगांवकर, डॉ.एस.जी.देवगांवकर, श्री साईनाथ प्रकाशन, १, भगवानघर कॉम्प्लेक्स, धरमपेट, नागपूर-१०.
 7. Park and Park - Preventive and Social Medicine
 8. Pathak S.M. - Medical Social Work in India, Delhi School of Social Work
 9. Banerjee, G.R. - Towards Better understanding of sick Children, Job e-Journal Press, Bangalore.
 10. David Erner - Where there is no doctor, The Voluntary Association of India.
 11. Banerjee G.R. - Social Service Department in a Hospital
 12. Goldstine – Para - Teaching in the Theory and Practice of Medical Social Work
 13. Gold Stine – Para - Expanding Horizons in Medical Social Work University, of Chicago London
 14. Dr. Bhavé and Dtis - You and your health, Secretary, National Book Trust, New Delhi.
 15. Khote, H.D. - Hygiene and Public Health
- Baron, R.A. (2003). *Psychology (5th ed)*. Delhi: Pearson Education.
 - Carson, R.C., Butcher, J.N., Mineka, S. & Hooley, J.M. (2008). *Abnormal Psychology*. New Delhi: Pearson.
 - Cicarelli, S.K., & Meyer, G.E. (2007). *Psychology*. New Delhi: Pearson Publishers.
 - Coon, D. & Mitterer, J.O. (2007). *Introduction to Psychology (11th ed)*. New Delhi: Thomson Wadsworth Publishers.
 - Morgan, C.T., King, R.A., Weisz, J.R. & Schopler, J. (1986). *Introduction to psychology (7th ed)*. New Delhi: McGraw-Hill book company.
 - Taylor, S.E. (2006). *Health Psychology (6th ed)*. New Delhi: Tata McGraw Hill.
 - Atwater, E. & Grover, D. & Karen (1999). *Psychology for living: Adjustment, growth and behavior today*. Prentice Hall.
 - Carr, A. (2004). *Positive Psychology: The science of happiness and human strength*. UK: Routledge.
 - Gladding, S.T. (2012). *Counseling: A Comprehensive Profession. (7th ed)*. Pearson.
 - McLeod, J. (2003). *An Introduction to Counselling. (3rd ed)*. Mc Graw Hill Education.
 - Rao, S.N. & Sahajpal, P. (2013) *Counselling and Guidance*. New Delhi: Tata Mc Graw Hill.
 - DiMatteo, M.R. and Martin, L.R. (2002). *Health psychology*. New Delhi: Pearson.
 - Baron, R.A., Byrne, D. & Bhardwaj, G (2010). *Social Psychology (12th Ed)*. New Delhi: Pearson.

Semester-III

Paper-IV

Sub : Sociology-I

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

Unit-I The Concept of Tribe :

10 Marks

- a) Meaning and Definition of Tribe
- b) Characteristics of Tribal Society
- c) Tribal : Means To Social Control, Religion, Customs, Ethics and New Streams.

Unit-II Major Problems of Tribals in India.

10 Marks

- a) Causes of Tribal Problems
- b) Tribal of Social Problems relating to Family, Marriage, Women, Health, Education.
- c) Problem of Migration Displacement in Tribes
- d) Tribal Economic Problems relating to Cultivation, Production and Distribution
- e) Primitive Tribes Problems (Katkari, Kolam, BadaMadia)

Unit-III Introduction of Main Tribal Communities in Vidarbha and their Social Life :

10 Marks

- a) (Gond, Pardhan, Aandh, Bhilla, Korku ... and such as)

Unit-IV Changing Nature of Tribal Community :

10 Marks

- a) Social Change : Its Problems and Remedies
- b) Cultural Change
- c) Religious Change
- d) Economical Change
- e) Educational Change

Unit-V Practical :

10 Marks

- a) Visit to Tribal Communities -- 05 Marks
b) Report Writing -- 05 Marks

Reference Books :

- १) आदिवासी समाजाचे समाजशास्त्र - रा.ज. लोटे, पिंपळापूरे प्रकाशन, नागपूर- २०१०
२) आदिवासी समाजाचे समाजशास्त्र - डॉ.प्रदीप आगलावे, श्री साईनाथ प्रकाशन, नागपूर-२०१०
३) सामाजिक मानवशास्त्र - प्रा. आर.एन. राजपुत अंशुल पब्लीकेशन, नागपूर- २०१०
४) Introduction to Sociology of Rural of Tribal India - Nair, P.T.K.
5) Encyclopedias of Tribal and Uncivilised Races of the World - John R. Makenzie, Shalabha Publishing House, Meerut.
6) आदिमजमातीचे समाजशास्त्र - डॉ. बी.एम. कन्हाडे, पिंपळापूरे अँड कं. पब्लिशर्स, नागपूर
7) आदिमांच्याधर्मकल्पना आणिदेवदेवता - डॉ. शैलजादेवगांवकर.
8) महाराष्ट्रातील आदिवासीजमाती - गोविंदगारे, कॉन्टिनेंटल, पुणे
9) वैदर्भीय आदिवासीजीवन आदिवासी - डॉ. शैलजादेवगांवकर, मंगेश प्रकाशन, नागपूर.
10) महाराष्ट्रातील सामाजिक चळवळी - प्रा.घनश्याम शहा, डायमंड पब्लीकेशन, पुणे.
11) भारतातील सामाजिक चळवळी - नंदा पांगुळ, आर.बी. प्रकाशन, नागपूर.
12) Tribal Movement in India - Vidyarthi C.P., Concept of Publishers, New Delhi, 1976.

Semester-III

Paper-V

Social Group Work (Working With Groups-I)

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

Unit-I Introduction and History of Group Work :

- Evolution and history of group work
- Concept, definitions & significance of group work
- Characteristics and types of groups

Unit-II Values, Principles & Group Formation :

- Values & Principles of group work
- Factors in group formation
- Identification of problems and formulation of goals

Unit-III Initial Phase :

- Characteristics of initial phase
- Group structure
- Facilitation & Communication in initial phase
- Role of social worker in initial phase

Unit-IV Group Processes & Dynamics :

- Importance of group processes
- Group dynamics like group bond, sub groups, role of leadership, isolation, decision making, conflict, communication, Relationship etc. and role of social worker

Internal Assessment(10 Marks)

Class Test/Assignment/ Field base Assignment concerning to the Subject.

Reference Books:

1. Alissi A.S., (1980), Perspectives on Group Work Practice: A Book of Readings, New York: The Free Press.
2. Balgopal P.R. and Vassil, (1983), Group in Social Work- An Ecological Perspective, New York: Macmillan Publishing Co. Inc.

3. Brandler S. and Roman C.P., (1991) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
4. Charles H. Zastrow (2009) , Social Work with Groups, New Delhi: Rawat Publication, (Indian Reprint 2010)
5. Garwin C. (1987), Contemporary Group Work, New York: Prentice- Hall inc.
6. Kemp C.G. (1970), Perspectives on Group Process: School of social welfare, Albany: State University of New York.
7. Konopka G. (1963), Social Group Work: A Helping Process: Englewood cliff. NJ , Prentice- Hall inc.
8. Northen H., (1969), Social Work with groups, New York: Columbia University Press.
9. Pepil C.P. and Rothman B., Social Work with groups, New York: The Haworth Press
10. Sundel M. Glasser P. Sarri R. Vinter, (1985), Individual Change Through Small Groups, New York: The Pree Press.
11. Siddique H.Y., (2008) Group Work: Theories and Practice, Rawat Publication.
12. Toselance R.W., (1984), An Introduction to Group Work Practice, New York: Macmilan Publication Co.
13. TreckerHarleigh B. (1990), Social Group Work: Principles and Practice, New York: Association Press
14. Robert f. Rivas, Ronald w. Toseland, 1995 introduction to group work practice, Mc Milan publishing company.
15. Marianne Schneider Corey: 1971, Groups Processes And Practice third edition brooks/Cole publishing company.
16. Konopka, Gisela, 1970 Group work in the Institution, Association press, New york
17. Bhattacharya, S. (2003). Social Work: An Integrated Approach. New Delhi: Deep and Deep Publications.
18. Corey, M., & Corey, G. (1987). Groups: Process and Practice (3rd ed.). California: Brooks/Cole.
19. Coyle, G. L. (1947). Group Experience and Democratic Values. New York: The Women's Press.

Semester-III

Paper-VI

Health Issues and Social Work Intervention

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

Unit-I Medical Social Work in the Indian Context :

- Demographic Variation, Variation in Socio-cultural context in relation to wider Perspective of Indian Society.
- Socio-cultural aspects in Conventional Health Issues – Communicable Diseases, Mother and Child Health Issues, Malnutrition, Anemia in Women.
- Life Style Diseases such as Heart Ailmenties, Diabeties, Cancer etc..
- Capacity Building of bare foot practioners model adopted by SEARCH, THMP, ASHA worker.
- Brief History of Medical Social Work in India.

Unit-II Concept used in Community Health and Critical Health Issues.

- Modern Concept of health, Determinents of health concept of disease, Health for all – WHO perspective.
- Concept of Preventive, Social and Community Medicine
- Understanding of the terms mortality. Morbidity, TMR, anemia in women in the Socio- cultural and gender perspective.
- Health Issues in adultration of food, Pollution of Water, Air and Sound
- Occupational health hazards and safety measures.
- Mis concepts about blood donation.
- Controlling S.T.D. and AIDS Prevelence.
- Generic Medicine, Health Preventive.

Unit-III Supportive Role of Medical Social Worker in the Institutional Set up.

- Medical Colleges, Hospitals, Special Clinics, Wards.
- Not institutional set up – Urban, Rural and Tribal Community.
- Health Counselling at the primary, Secondary and Tertiary Level.
- First Aid in Poisoning, Burning, Drowning, Road, Accidents.
- Organ / Body Donation – The growing need of awareness building.

Unit-IV Promotional Health and Medical Social Work

- Determinants of Health.
- Importance of Yoga – Meditation, Naturopathy.
- Ecological Perspective in Health and Nutrition by Promoting Healthy Food, Water and Clean Air, Afforestation.
- Health and Hygiene Issues in Adolescence
- Governmental Initiatives in promoting the healthy-neat and Clean Communities.

Students have to present Reports, Assignments on Newspaper Clippings, Reports published by eminent health institutions, its Micro and Macro level perspective, interviews of health professionals. Group visits (5 Students) to health organizations working in the close as well as open set ups be conducted.

Reference Books :

1. Park and Park - Preventive and Social Medicine.
2. Pathak S.N. - Medical Social Work in India, Delhi School of Social Work, Delhi.
3. Banerjee, G.R. - Towards better understanding of Sick Children, Job-e Jamshed Press, Bangalore
4. David Erner - Where there is no Doctor, The Voluntary Association of India.
5. Banerjee, G.R. - Social Service Department in a Hospital
6. Goldstine – Para - Teaching in the Theory and Practice of Medical Social Work
7. Goldstine – Para - Expanding Horizons in Medical Social Work, University of Chicago, London.
8. Dr. Bhave and Dtis - You and Your Health, Secretary, National Book Trust, New Delhi.
9. Khote, H.D. - Hygiene and Public Health.
10. www.nhm.gov.in/nrhm-components/national-disease - control-programs-ndeps.

**Semester-III
Paper-VII
Family and Child Welfare**

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

Unit-I Family as a Social System

- Concept of family welfare
- Types of family
- Characteristics and Functions of family
- Family dynamics – power, role and patriarchy in family

Unit-II Marriage and Issues of Family

- Concept of Marriage
- Review of changing situations in marriages and marital relationship
- Issues of family like gender discrimination, domestic violence, marginalization of families due to poverty, caste, cultural inequalities.
- Family counseling & role of social worker

Unit-III Family in the Context of Social Change

- Impact of migration, industrialization, urbanization, liberalization, privatization and globalization on family –changing functions, values, relationship, culture, livelihoods.
- Vulnerable families- Single parent, divorce, problems due to health issues, addiction.

Unit-IV Interventions, Techniques and Skills for Family Welfare

- Efforts of government in strengthening families – Policy, Legislation and Programmes Like ICDS, Micro-credit, Social Security Schemes for families, Public Distribution System, Health services.
- Role of NGO & Social Worker in Family welfare.

Internal Assessment(10 Marks)

Class Test/Assignment/ Field base Assignment concerning to the subject.

Reference Books:

1. Harris, C. C. (1969) The Family an Introduction, London : George Allen and Unwin Ltd.
2. Burgess, Ernest W., Locke Harvey J., Thomes Mary Margare (4th edition), New York:The Family from Traditional to companionship Van Nostrand Reinhold Co.
3. Elliott & Merril (1960) Social Disorganization, New York: Harper & Brother Pub.
4. Gore, M S (1968) Urbanization and Family Change, Mumbai: Poplar Prakashan
5. Green Arnold W. (1964) Sociology (Analysis of life in Modern Society), MacGraw HillBook, Co
6. Jayapalan N. (2001) Indian Society & Social Institutions – Vol. I, New Delhi: AtlanticPublishers & Distributors
7. Kumar, S., Chacko, K. M. (1985) Indian Society & Social Institutions, New Delhi: NewHeights Publishers & Distributors
8. Lal, A. K. (1989) The Urban Family: A Study of Hindu Social System, Concept, New Delhi: Publishing Company
9. Larlton E, Munson (1983) Social Work with Families – Theory and Practice, New York:The Free Press
10. Leouard Brown, Philip Selznick (4th Ed.) Sociology – A text with adapted readings, NewYork, Evanston and London : Harper & Law Publication
11. Lowie, Robert H. (1950) Socail Organization, London : Routledge and Kegan Paul Ltd.
13. Nichols,Michall P. & Richard, C (1991) (2nd edition), Family Therapy Concepts andMethods, London : Allyn and Bacob
15. Philips Belanard S. (1969) Sociology Social Structure & Change, London : Macmillan Co.
16. Rajeshwar Prasad, Hallen, G. C., Pathak, Kusum, Conspectus of Indian Society, Agra :Satish Book Enterprise, Motikatra
17. Reece McGee, Holt Rinehart and Winston N Y(1980) Sociology – An introduction, NewYork
18. Sharma, Rajendra K. Fundamentals of Sociology, Atlantic Publishers & Distributors
19. Williamson, Robert C. (1967) Marriage and Family Relations, New York, London, Sydney: John Wiley and Sons, Inc.
20. Williamson, Robert C. (1967) Marriage and Family Relations, New York, John Wiley & Sons, Inc.

Semester-III

Paper-VIII (This Paper be shift as Paper No. IX of B.A. in Social Work)

Social Research& Computer Application-I

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

Unit – I: Introduction to Social Research

- Concept, Nature and Meaning of Scientific Research
- Assumptions, Objectives, Need and Scope of Research
- Characteristics of social research
- Types of social research
- Social work research : concept, need, objectives and scope

Unit –II: Planning for a Research Study

- Problem Identification: Literature review
- Factors & Process of Problem Formulation
- Concepts and Operational Definition
- Specifying Objectives, Hypothesis, Stating the Rationale
- Synopsis of Research Study

Unit-III: Types of Research Design

- Research Designs- meaning need and types of research designs.
- Scientific Social Surveys
- Exploratory Research
- Descriptive Research
- Diagnostic Research
- Qualitative & Quantitative Research

Unit- IV: Sampling

- Sampling techniques- Basic principles, significance of sampling
- Types of Sampling: Random Sampling Techniques, Non random Sampling Techniques
- Procedures in sample selection, size of sample

Internal Assessment (10 Marks)

Class Test/Assignment/ Field base Assignment Concerning to the Subject.

Reference Books:

1. Ahuja Ram, (2003), Research Methods, (2nd Eds.) New Delhi: Rawat Publication
2. Alston, M. Bocoles, W. (Indian Edition 2003) Research for Social Workers-An Introduction to Methods, Jaipur : Rawat Publications
3. Rubin, and Babbie, E, (2001) Research Methods for Social Work, Wadsworth, Belmont (USA)
4. Coolidge, Frederick L. 2000 Statistics: A Gentle Introduction, New Delhi: Sang Publications.
5. Foster, J.J. 1998 Data Analysis Using SPSS for Windows: A Beginner's Guide, New Delhi: Sage Publications.
6. Yin, Robert, K. 1994. Case Study Research: Design and Methods, New Delhi: Sage Publications
7. Wilkinson T.S., Bhandarkar P.L. : Methodology and Techniques of Social Research , Himalaya Publishing House, Bombay.

Semester-III

**Paper-IX (This Paper be shift as Paper No. VIII of B.A. in Social Work)
Field Work (Social Work Practicum)**

Credit : 04

Total Marks: 100

Notes:

- A) No grace marks shall be allowed for passing in Field Work.
- B) The Field work of student shall be supervised by the Social Work Faculty Supervisor.
- C) The Field work shall comprise of the following components.

Sr. No.	Components	Marks Allotted	Activity Type
01.	Seminar on Social Issues (On Primary & Secondary Data both) 1) Preparation 2) Quality of Paper 3) Presentation 4) Attendance to other students seminars	05 05 05 05 <hr/> 20	Group Activity
02.	Village Placement / Village Camp/ Relief Work 1) Attendance 2) Performance 3) Presentation 4) Report Writing	10 10 10 10 <hr/> 40	Group Activity
03.	Organizing Any one Training Programme/ Workshop for marginalized groups 1) Module Design 2) Implementation of Training/ Workshop 3) Report Writing	08 08 04 <hr/> 20	Group Activity

04.	Internal Viva- Voce		
	1) Seminar	05	Individual
	2) Village Placement / Village Camp/ Relief Work	08	
	3) Organizing Any one Training Programme/ Workshop for marginalized groups	05	
	4) General Impression	02	
	<u>20</u>		

- General Instructions regarding field work: Students placed for the field work activities should understand the social issues in the following perspectives.
 - He/ She should understand the micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.

**Scheme of Teaching & Examination of B.S.W./B.A. in Social Work Part-II
Semester-IV**

Sr. No	Name of the Subject	Credits	Max. Marks	Max. Marks (Theory)	Passing Marks	Max. Marks (Internal)	Passing Marks
1	English-II	02	50	40	16	10	04
2	Marathi-II	02	50	40	16	10	04
3	Psychology-II	02	50	40	16	10	04
4	Sociology-II	02	50	40	16	10	04
5	Working with Groups- II	02	50	40	16	10	04
6	Psychiatric Social Work	02	50	40	16	10	04
7	Vulnerable Children	02	50	40	16	10	04
8	Social Research & Statistics)(Paper No IX of B.A. in Soc. Work)	02	50	40	16	10	04
9	Field Work (Social Work Practicum)(Paper No VIII of B.A. in Soc. Work)	04	100	80	32	20 (Viva Voce)	08
	TOTAL	20	500	400	160	100	40

**Syllabi for B.S.W./B.A. in Social Work Part-II
Semester-IV**

Paper-I

English Compulsory-II

(Implemented From 2018-2019 Session)

Time : (Two Hours)
Credit : 02

Total Marks : 50
Theory : 40
Int..Ass. : 10

Text Book Prescribed for B.S.W. B.A. in Social Work Part-II is “Fast Track-I”

1) Prose :

- The Last Child
- To know when to say ‘It’s None of Your business’
- The Model Millionaire
- History of Chess

2) Poetry :

- All the World’s Stage
- Punishment in Kindergarten
- Mirror

3) Grammer :

- (i) Business Letter
(ii) E - Communication

Instructions :

- Que.1 : There shall be Two Questions (Out of Four) of Ten Marks Each on Prose- 20 Marks
Que.2 : There shall be One Questions (Out of Two) of Ten Marks. - 10 Marks
Que.3 : Grammer :
(i) Five Marks for Business Letter - 10 Marks
(ii) Five Marks for E - Communication

Total -----
40 Marks

Distribution of Internal Assessment

- 1) Assignment - 05 Marks
2) Reading Skill - 05 Marks

10 Marks

Semester-IV

Paper-II

Subject : Marathi-II

Time : 2 Hrs.
Credits : 02

Total Marks : 50
Theory : 40
Int.Ass. : 10

आवश्यक मराठी विषयाचा पाठ्यक्रम :

- घटक-१ अ) वैचारिक : ०८ गुण
१) बुद्धीचा महिमा - सानेगुरुजी
२) जीवनाच्या सुगंधीमिठीसाठी - बाबा आमटे
३) डॉ. पंजाबराव : एक जमाखर्च - मधुकरकेचे
- घटक-२ ब) ललित : ०८ गुण
१) मातीचेधन - नामदेव कांबळे
२) एका साध्या सत्यासाठी । - चंद्रकांत वानखडे
- घटक-३ क) कविता : ०८ गुण
१) जमाखर्च स्वातंत्र्याचा - मंगेश पाडगांवकर
२) हे अंतरात्म्या । - तुळशीरामकाजे
३) दंगल शांततेत पार पडली - लोकनाथ यशवंत
४) जखमा अजून ओल्या - सिध्दार्थ भगत
- घटक-४ ड) व्यावहारिक मराठी : १६ गुण
१) निबंध लेखन: (३०० शब्द) - ०८ गुण
२) कथाविस्तार :दिलेल्या मुद्यांच्या आधारे १५० शब्दातकथाविस्तार - ०४ गुण
३) सर्जनशिल लेखन :एखाद्या शब्दाभावतीचाकल्पनाविस्तार (१०० शब्दात) - ०४ गुण
- घटक-५ इ) स्थूलवाचन :
१) वयात येताना - मंगला गोडबोले, डॉ.वैजयंतीखानविलकर, राजहंस प्रकाशन, द्वारा :दिलीप माजगांवकर १०२५, सदाशिवपेठ, पुणे- ४११ ०३० फोन : ०२०-२४४७३४५९. rajhansprkashan1@gmail.com.
२) स्वभान-विभान - डॉ. आनंदनाडकर्णी
३) विचारतरकराल - डॉ. नरेंद्र दाभोळकर, राजहंस प्रकाशन,
४) मी असा घडलो - भालचंद्र मुणगेकर, लोकवाङ्मय प्रकाशन, भुपेश गुप्ता भवन, ८५, सयानी रोड, प्रभादेवी, मुंबई ०२२ - २४३७६०४२.

सदर पाठ्यक्रमासाठीक्रमीक पुस्तक (Text Book) म्हणून विद्यापीठाच्या बी.ए. भाग-२ साठीनेमलेले वैखरी भाग-२ हे पुस्तक वापरावे.

Semester-IV

Paper-III

Psychology in the Fields of Social Work-II

Time : 3 Hrs.

Total Marks : 50

Credits : 02

Theory: 40

Int.Ass. : 10

Unit-I Counseling Psychology

Counseling its concept, Process, types and fields- Family Counseling, School Counseling, Career Counseling, Counseling with economically Disadvantaged People, HIV-AIDS counseling

Unit-II Rehabilitation Psychology- Concept of Primary, secondary and tertiary prevention , Rehabilitation of persons suffering from substance abuse, juvenile delinquency, criminal behavior; Rehabilitation of Rape victims, mentally ill and HIV/AIDS victims.

Unit-III Psychotherapy

Psychodynamic therapies ; Behavior therapies; Client centered therapy; Cognitive therapies; REBT, Indigenous therapies (Yoga, Meditation); Bio-feedback therapy

Unit-IV Recent Issues in Psychology

- Media influences on Pro and Anti Social Behaviour
- Psychology of Terrorism
- Psychological consequences of recent developments in information technology

Internal Assessment (10 Marks)

Class Test/Assignment/ Field base Assignment Concerning to the Subject.

Reference Book:

- Baron, R.A. (2003). *Psychology (5th ed)*. Delhi: Pearson Education.
 - Carson, R.C., Butcher, J.N., Mineka, S. & Hooley, J.M. (2008). *Abnormal Psychology*. New Delhi: Pearson.
 - Cicarelli, S.K., & Meyer, G.E. (2007). *Psychology*. New Delhi: Pearson Publishers.
 - Coon, D. & Mitterer, J.O. (2007). *Introduction to Psychology (11th ed)*. New Delhi: Thomson Wadsworth Publishers.
 - Morgan, C.T., King, R.A., Weisz, J.R. & Schopler, J. (1986). *Introduction to psychology (7th ed)*. New Delhi: McGraw-Hill book company.
 - Taylor, S.E. (2006). *Health Psychology (6th ed)*. New Delhi: Tata McGraw Hill.
 - Atwater, E. & Grover, D. & Karen (1999). *Psychology for living: Adjustment, growth and behavior today*. Prentice Hall.
 - Carr, A. (2004). *Positive Psychology: The science of happiness and human strength*. UK: Routledge.
 - Gladding, S.T. (2012). *Counseling: A Comprehensive Profession. (7th ed)*. Pearson.
 - McLeod, J. (2003). *An Introduction to Counselling. (3rd ed)*. Mc Graw Hill Education.
 - Rao, S.N. & Sahajpal, P. (2013) *Counselling and Guidance*. New Delhi: Tata Mc Graw Hill.
 - DiMatteo, M.R. and Martin, L.R. (2002). *Health psychology*. New Delhi: Pearson.
 - Baron, R.A., Byrne, D. & Bhardwaj, G (2010). *Social Psychology (12th Ed)*. New Delhi: Pearson.
 - Chadha, N.K. (2012). *Social Psychology*. MacMillan: New Delhi
 - Myers, D.G. (2008). *Social psychology*. New Delhi: Tata McGraw-Hill
 - Barlow, H.D. & Durand, V.M. (2007). *Abnormal Psychology; An Integrative Approaches*. New Delhi: Wadsworth Thomson Learning.
 - Carson, R.C., Butcher, J.N., Mineka, S. & Hooley, J.M. (2008). *Abnormal Psychology*. New Delhi: Pearson.
 - Neale, J.M., Davison, G.C. & Haaga, D.A.F. (1996). *Exploring Abnormal Psychology*. New York: John Wiley & Sons, Inc.
 - Sarason, I. G. & Sarason, B.R. (2007). *Abnormal Psychology: The Problem of Maladaptive Behavior. (10th ed)*. New Delhi: Pearson Education
 - Anastasi A (1997) *Psychological Testing*, New York: Mac Millan Co.
 - Cimnero, A.R. (1986) *Hand book of Behavioural Assessment* New York : John Wiley.
 - Freeman, Frank S (1971) *Theory and Practice of Psychological Testing* Oxford & IBH Publishing Co. New Delhi.
 - Dandekar, W.N. & Rajguru, M.S. () *An Introduction to Psychological testing & statistics*, Seth Publication
 - *Psychological Testing, Principles, Applications, and Issues*, Robert M. Kaplan & Dennis P. Saccuzzo, Sixth Edition, 2005
-

Semester-IV
Paper-IV
Sub : Sociology-II

Credit : 02
Time : Two Hrs.

Total Marks : 50
Theory : 40
Int. Ass. : 10

Unit-I Rural Community :

10 Marks

- Meaning and Definition of Rural Community
- Characteristics of Rural Community
- Role of Three Tyres system in Rural Development
- Agricultural System of Rural Community

Unit-II Farming and Challenges before Farmers

10 Marks

- Pathetic State of Farming on Farmers and its consequences on Rural Community.
- Farmer Suicide : Nature and Cause, Consequences.
- Frustration amongst the Rural Youths Engaged in farming.
- Changing Natures of Rural Social Life :
 - New Trend in Agricultures
 - Change in rural Social Structure
 - Changing Nature of Economical System.

Unit-III Urban Community :

10 Marks

- Meaning and Definition of Urban Community
- Characteristics of Urban Community
- Individualism, Conflict of Interest of Values
- Slums, Juvenile Delinquences.

Unit-IV Role of Local Self – Government in Urban Development and other Issues :

10 Marks

- Nagar Palika, MahanagarPalika
- Urbanization, its failures and remedies
- Culturization
- Westernization
- Modernization

Unit-V Practical

10 Marks

- Viva-Voce -- 05 Marks
- Artical -- 05 Marks

Reference Books :

- भारतीय आदिवासी - गुरुनाथनाडगोंडे, कॉन्टीनेंटलप्रकाशन, नागपूर.
- आदिवासीविश्न - डॉ. शैलजादेवगांवकर व डॉ.श.गो.देवगांवकर, आनंद प्रकाशन, नागपूर-२०१०
- भारताचे संविधान - भारत सरकार, माहिती व प्रसारण मंत्रालय, मुंबई.
- समाज और समुदाय - कुमार यशवंत, राधा पब्लिकेशन, मुंबई.
- भारतमें समाजकल्याण प्रशासन - डी.आर. सचदेव, किताब महल, अलाहाबाद.
- समाजकल्याणनारीदिशा संस्कृती - जयश्री एस. भट्ट, अर्जून पब्लिशींग साऊसनवीदिल्ली.
- भारतीयग्रामिण समुदायविकास - नंदा पांगुळ/बारहाते, आर.बी. प्रकाशन, नागपूर.
- ग्रामिणविकासाचाएकात्मिक दृष्टीकोन - गंगाधर कऱ्हाळे, मंगेश प्रकाशन, नागपूर.
- ग्रामिणविकास - विनायकचतुर्वेदी, प्रिझ्म बुक्स, जयपूर.
- नागरी समाजशास्त्र - जितेंद्रकुमार शर्मा, अटलांटिक पब्लिशर्स, अॅन्ड डिस्ट्रीब्युटर्स, नवी, दिल्ली
- ग्रामिण आणिनागरी समाजशास्त्र - डॉ.प्रदीप आगलावे, साईनाथ प्रकाशन, नागपूर
- Urban Sociology - Rajendra K. Sharma, Atlantic Publishers, New Delhi.
- Rural and Urban Sociology - Dr. Kumar K., Laxminarayan Agrawal, Agra

BSW/B.A in Social Work- II (Semester-IV)
Paper-V
Social Group Work (Work With Groups-II)

Credit : 02

Total Marks : 50
Theory : 40
Int. Ass. : 10

Unit-I Middle Phase and use of Program in Group Work.

- Characteristics of middle phase, role of group worker in middle phase.
- Program media suitable to different client groups- characteristics & Importance.
- Steps in planning sessions for the group.

Unit-II Skills & Techniques in group work.

- Facilitation.
- Leadership and personality development.
- Skills for resource Mobilization.
- Skills for Democratic functioning.
- Role Play

Unit-III Recording, evaluation & termination phase.

- Importance and Principles of recording in group work.
- Types of recording in group work.
- Evaluation in group work.
- Characteristics of termination phase & role of Social Worker.

Unit-IV Group work interventions in specific groups & settings.

- Application of group work techniques in the context of working with specific groups like women, children, youth, senior citizens, special groups and specific settings such as hospitals, children's institutions, schools etc.
- Role of a group worker in various settings.

Internal Assessment: Class Test/Assignment/ Field base Assignment concerning to the subject.

Reference Books:

1. Brandler S. and Roman C.P., (1999) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
 2. Konopka G. (1963), Social Group Work: A Helping Process: Englewood cliff. NJ , Prentice- Hall inc.
 3. Northen H., (1969), Social Work with groups, New York: Columbia University Press.
 4. Pepil C.P. and Rothman B., Social Work with groups, New York: The Haworth Press
 5. Robert f. Rivas, Ronald w. Toseland,1995 introduction to group work practice, Mc Milan publishing company.
 6. Marianne Schneider Corey: 1971, Groups Processes And Practice third edition brooks/Cole publishing company.
 7. Konopka, Gisela, 1970 Group work in the Institution, Association press, New york
 8. Corey, M., & Corey, G. (1987). Groups: Process and Practice (3rd ed.). California: Brooks/Cole.
 9. Coyle, G. L. (1947). Group Experience and Democratic Values. New York: The Women's Press.
 10. Mishra, P.D. 1985, SamajikSamuhikSewaKarya (Hindi); Lucknow: Uttar Pradesh Hindi Sansthan.
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Semester-IV

Paper-VI

Paper : Psychiatric Social Work

Credit : 02

Total Marks : 50
Theory : 40
Int. Ass. : 10

Unit-I Psychiatric Social Work in the Indian Context

- Misconcepts about MentalyIll – Lunatic Personality, Superstations like witchcraft, Astronomical and Astrological conventions, religious influence in the treatment part.
- Concept of Positive Mental Health, Normality and abnormality. Indicators of Poor Mental Health.
- Factors contributing to mental ill health in the community with special relevance to –
- Abnormal Behaviour of a child – (Preadoloscenay)
- Adoloscenay and poor adjustment skills. (Maladaptive Behaviour)
- Pathetic Family Life – Broken Homes, Faulty parenting
- Crowing expections, Competitions, stressful life situation such as sexual exploitation in the childhood, Harrashment paragraphs
- Exploitation at work place.

Unit-II Types of Mental Illness.

- Psychosis – Its Nature and Role of a Psych. Social Worker.
- Psychonurosis
- Psycho somatic Illnesses.
Need of early detection and consistency in treatment.
- Supportive and Modificatory Role of a Psychiatric Social Worker in Mental Illness.
- Role of a Psychiatric Social Worker in

Unit-III

- Psychiatric History taking an art.
- Capacity building of a care givers- Role of a Psych. social worker.
- Half way Home – Interventions by psychiatric Social Worker.
- Promoting Mental Hygiene Movement in the Community.
- Understanding the Role of Various team members in the Psychiatric settings.
- Role of a conscious, subconscious behaviours in ...
- Assertiveness in the personality.

**BSW/B.A. in Social Work-II (Semester IV)
Paper-VII
Vulnerable Children**

Credit : 02

Total Marks : 50
Theory : 40
Int. Ass. : 10

UNIT 1. Vulnerability and Situational Analysis of Vulnerable Children

- Demographic profile of children in India
- Situations contributing to the vulnerability of children- familial, Societal, Economical, natural & man made calamities

UNIT 2. Children in Need of Care and Protection- Magnitude, Profile and Problems

- Destitute and orphan children, working and street children, the girl child, children of alcoholics and substance abusers, children affected by HIV/AIDS, Child Labour, Child Abuse
- Children with special needs/ Differently abled children
- Child Labour (Prohibition and Regulation) Act, 1986
- Protection of Children from Sexual Act (POCSO) 2012

UNIT 3. Children in Conflict with Law

- Definition, magnitude, types of offences, profile and problems
- Theories of juvenile delinquency- Social Learning theory, Strain theory, Labelingtheory, Control theory
- The Juvenile Justice (Care and Protection of Children) Act, 2015

UNIT 4. Intervention – Preventive, Promotive, Curative

- Welfare services for children- Residential homes for children- shelter homes, children homes, observation homes, special homes, after care homes, homes for special children, Issues of residential care
- Overview of United Nations Convention on Rights of Children- salient features
- National Commission for protection of child rights, State Commission for protection of child rights, their role and functions

Internal Assessment: Class Test/Assignment/ Field base Assignment concerning to the subject.

Reference Books:

1. AdenwallaMaharukh, CHILD Protection and Juvenile Justice System for children in conflictwith law, Childline India Foundation, Mumbai, 2008
2. Ahuja Ram, Social Problems in India – Juvenile Delinquency, Ch.4., Rawat Publication,Jaipur, 1997

3. Agarwal, K. G. and Panchal, T. K., Inner World of Handicapped: A Study of Problems of the Disabled, Khanna Publisher, New Delhi, 1993
 4. Anderson, D, Social Work and the Mentally Handicapped, Macmillan and Company, London, 1993
 5. Bajpai Asha, Child Rights in India: law policy and practice, Oxford University Press, New Delhi, 2003
 6. Chandra, K. and Devg, P. G., Handbook of Psychology for the Disabled and Handicapped, AnmolPrakashan, New Delhi, 1994
 7. Child Labour (Prevention and Regulation) Act, 1986,
 8. DabirNeela and AthaleNaina, From street to hope: faith Based and secular programmes in Losangles, Mumbai and Nairobi for street living children , Sage Publication, New Delhi, 2011
 9. Fonseca Placido, Tracks, Snehasadan, Mumbai, 2007
 10. Gupta M. C., Child Victims of Crime: Problems and Perspectives, Gyan Publishing house, 2001
 11. Gandhi, B. M., Indian Penal Code (relevant sections), Eastern Book Company, Delhi, 1996
 12. Hegade, KarandikarMadhavi, Adoption, Bal AshaTrust, Mumbai, 2001
 13. Mehta Nilima, Child Protection and Juvenile Justice System for children in need of care and protection, Childline India Foundation, Mumbai, 2008
 14. Mehta Nilima, Ours by Choice: preventing through adoption, UNICEF, Delhi, 1992
 15. Mukhopadhyay Suresh & Mani MNG, Education of Children with special needs in India, Education Report, Pp 98-108, 2002.
 16. National Initiative for Child Protection Childline India Foundation, 2000
 17. Rane A., Street Children: a challenge to the social work profession, TISS, Bombay, 1994
 18. Sagroi, S.M., Vulnerable Populations: Volume 1 & 2, Lexington Books, USA, 1988.
 19. Sarkar C., Juvenile Delinquency of India: an etiological analysis, Daya Publishing House, Delhi, 1987
-

Semester-IV

**Paper-VIII (This Paper be shift as Paper No. IX of B.A. in Social Work)
Social Research and Computers Applications-II**

Credit : 02

Total Marks : 50

Theory : 40

Int. Ass. : 10

Unit-I: Methods & Tools of data collection

- Data collection- meaning, characteristics
- Sources of data: Primary & Secondary
- Tools of data collection: Observation, Interviews, Interview schedule, Questionnaires, Case studies
- Rationale for choosing a particular tool for Data collection
- Pilot Study

Unit II: Data Processing & Data Analysis

- Data processing: Meaning, Functions.
- Editing, Categorizing, Coding & Code Book.
- Tabulation, Data Analysis and Data Interpretation, Findings, Conclusion and graphical presentation.

Unit III: Report writing

- Contents, Style and Types of Research Report
- Function of Research Report
- Major Steps in Planning report
- Foot notes, Reference, Bibliography, Publication of Report

Unit IV: Computers Applications for Social Research

- Introduction to MS Office- Word, Excel, PPT,
- Use of MS office for Social Research
- Statistical Package for social sciences (SPSS)
- Digital Library

Internal Assessment : Class Test/Assignment/ Field base Assignment concerning to the subject.

Reference Books:

1. Ahuja Ram, (2003), Research Methods, (2nd Eds.) New Delhi: Rawat Publication
2. Babbie E. (2014), Practice of Social Research: Jaipur and New Delhi: Rawat Publication
3. Lal Das D.K., (2011) Designs of Socail Research : Rawat Publication Delhi,Rawat Publication Delhi
4. Foster, J.J. 1998 Data Analysis Using SPSS for Windows: A Beginner's Guide, New Delhi: Sage Publications
5. Kothari C.R.: Research Methodology, Methods and Techniques, Wiley Eastern Limited, Bombay.
6. Rubin, and Babbie, E, (2001) Research Methods for Social Work, Wadsworth, Belmont (USA)
7. Wilkinson T.S., Bhandarkar P.L.: Methodology and Techniques of Social Research , Himalaya Publishing House, Bombay.

Semester-IV
Paper-IX (This Paper be shift as Paper No. VIII of B.A. in Social Work)
Field Work

Credit : 04

Total Marks : 100

Notes:

- D) No grace marks shall be allowed for passing in Field Work.
- E) The Field work of student shall be supervised by the Social Work Faculty Supervisor.
- F) The Field work shall comprise of the following components.

Sr. No.	Components	Marks Allotted	Activity Type
01.	Group Work in Agency Setting (Family/ Schools/ Hospitals/ Correctional Institutions etc) 5) Attendance 6) Performance 7) Quality of Work 8) Report Writing	10 10 10 10 <hr/> 40	Individual Activity
02.	Evaluation of any one government Scheme through FGD/ Survey 1) Attendance 2) Collection of information 3) Presentation 4) Report Writing	05 05 05 05 <hr/> 20	Group Activity
03.	IEC Material Development for Social Issues 4) Efforts in Developing IEC Material 5) Quality of IEC Material 6) Presentation	04 06 10 <hr/> 20	Group Activity
04.	Internal Viva-Voce 1) Group Work in Agency Setting 2) Evaluation of any one government Scheme through FGD/ Survey 3) IEC Material Development for Social Issues 4) General Impression	10 05 03 02 <hr/> 20	Individual

- General Instructions regarding field work: Students placed for the field work activities should understand the social issues in the following perspectives.
 - He/ She should understand the micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.

Journalism & Mass Communication
Semester-III
Paper-I
Reporting
(To be implemented from 2018-2019 Session)

Marks Theory : 80

Int.Ass. : 20

Objectives :

1. Gain an insight into the nature and structure of reporting for the print media.
2. Use different techniques of Reporting.

Unit-I

Introduction to Reporting
Principles of Reporting
Functions and Responsibilities

Unit-II

Reporting Techniques, News gathering techniques
News elements vis-a-vis reporting
Qualities of Reporter
Duties and Responsibilities of Reporter

Unit-III

Reporting- Types of News Reports
Reporting- Accident, Courts, Society, Culture, Politics, Sports, Education etc.
Reporting- Conferences/ Seminars/ Workshops, etc.

Unit-IV

Basics- Reporting for Radio
Basics- Reporting for T.V.
Conducting Interviews

Suggested Reading:

1. Professional Journalists: John Hohenberg
2. Into The Newsroom: Leonard Ray
3. Professional Journalism: M.V. Kamath
4. Reporting Manual: Sourin Banerjee
5. Reporting: M.V. Charnley
6. Guide Line for News Reporters: Sol Robinson
7. Reporting Methods: S. Kundra
8. माध्यम- प्रकाश कुलकर्णी
9. पत्रकारिता शोध व बोध, विश्वक्रांती- डॉ. सुधीर गव्हाणे
10. बातमीदाराचा जाहीरनामा – अनंत कोळमकर.

Internal Assessment (20 Marks)

Paper-II
News Writing-I

Marks Theory : 80

Int.Ass. : 20

Objectives :

1. To foster an understanding of what is news and how to approach different stories.
2. Inculcate skills for effective News writing
3. To appreciate the role of opinion writing and its practice

Unit-I

Concept, Definition and Constituent elements of News
News Values, Dynamics of News Values
Truth, Objectivity, Diversity and Plurality in News

Unit-II

News: Structure and Content
News Style- Inverted Pyramid, Chronological
Source of News, Verification of News

Unit-III

Headlines- Types, Functions, Importance
Techniques of Writing Headlines
Writing News for Newspapers

Unit-IV

Types of News- Hard News, Soft News
Writing News Stories, News Features, Interview
News Analysis, Back Grounders

Suggested Readings:

1. Reporting, B.N.Ahuja, 1990, Surjeet Publications, New Delhi.
2. Basic Journalism, Parthasarthy, 1997, Macmillan India Pvt. Ltd., New Delhi.
3. News Reporting & Editing, K.M.Srivastava, 1987, Sterling Pub. House, New Delhi.
4. The Complete Reporter by Jullian Harris and others Macmillan Publishing Co., New York.
5. The Professional Journalist by John Hobenberg Oxford IEH Publishing Company, New Delhi
6. बातमीदाराचा जाहीरनामा – अनंत कोळमकर.

Internal Assessment (20 Marks)

**Paper-III
Print Media**

Marks Theory : 80
Int.Ass. : 20

Objectives :

1. The Students will be able to know the history of Indian Journalism and role of press in India.
2. To know the various types of Magazines, Newspapers in India.

Unit-I

Origin of Indian Print Media
Role of Press in Indian Freedom Movement
Journalism as a Mission, Role of Print Media in Social Reformation

Unit-II

Indian Print Media- Its Role Post Independence
Role of Press in Democratic Processes
Press Council of India, Press Commission(S)

Unit-III

News Agencies- History, Function, Role, PTI, UNI & Other Indian Agencies
National Press, Regional Press
Emergence of Marathi Journalism

Unit-IV

Emerging Trends in Indian Print Media
Introduction to Magazines- News Magazines, Women's Magazines, Sports
Magazines, Business Magazines
Important Newspapers of India

Suggested Readings:

1. Journalism in India, RangaswamyParthasarthy, 1991, Sterling Publishing Company, New Delhi.
2. The Press by Rau, M. Chelapati
3. Mass Communication and Journalism in India by Mehta, D.S.
4. A History of the Tribune by Ananda, Parkash
5. History of the Press in India by Natrajan, J.
6. The Story of Journalism by Elizabeth Grey
7. The Newspaper: An-International History by Anthony Smith
8. Modern History of Indian PressbySumitGhosh
9. शोध माध्यमांचा – डॉ. वि.ल. धारूरकर
10. वृत्तपत्र व्यवसाय : काल आणि आज. - डॉ. सुधाकर पवार.

Internal Assessment (20 Marks)

**Paper-IV
Electronic Media**

Marks Theory : 80
Int.Ass. : 20

Objective :

1. The Students will be able to know the history and role of Electronic Media in India.
2. To know the various Functions of Electronic Media.

Unit-I

Radio as a medium of Communication
Characteristics of Radio
History of Radio in India especially All India Radio (AIR)

Unit-II

Role of Radio in Societal and National Development
Various Radio Programmes
AM/FM, Radio Equipments
Community Radio, Educational Radio

Unit-III

Television as a Medium of Mass Communication
Doordarshan, various T.V. Channels
Various T.V. Serials
Recent Trends in T.V. Broadcasting

Unit-IV

A brief introduction of Indian Cinema
Films- Types of Films
Cinema and Society- Effects, etc
Emerging Trends of Indian Cinema

Suggested Readings:

1. Broadcasting and the People: Masani Mehara
2. Radio and TV Journalism: K. M. Srivastava
3. Writing News for Broadcasts: Bliss and Patterson
4. Introduction to TV Journalism: S. Kaushik
5. Techniques of Television Production: Gerald Millerson
6. Tangled Tapes: K. R. Mullick
7. Indian Film: Barnou & Krishnasawami
8. आकाशवाणी - अंतरंग आणि स्वरूप - गुणवंत थोरात

Internal Assessment (20 Marks)

Paper-V
A) Editing

Marks Theory : 50
Practical : 30
Int.Ass. : 20

Objectives :

1. Student will be able to know the functions of Editorial department
2. To know the functions and responsibility of staff in editorial department.

Unit-I

Introduction to Editing
Principles and Functions of Editing
Editing and its Significance in Journalism

Unit-II

Editorial Desk in Newspapers/ Magazines
Roles and Responsibilities of Editorial Staff
Qualities of Editorial Staff

Unit-III

Roles, Functions and Responsibilities of sub-Editor, Chief Sub-Editor, News-Editor, etc.
Copy Editing, Subbing
Preparing copy for Press

Unit-IV

Editing symbols, Proof Reading symbols and their significance
Headlines, Sub-headlines, Style Sheet, Page make-up basics
Basics of Editing- Electronic Media (Radio & T.V.), Editing- Linear & Non-Linear
Difference between Print Editing and Electronic/ New Media Editing

Suggested Readings:

1. Basic Journalism: Rangaswamy Parthasarathi
2. News Reporting and Editing: K.M. Srivastava
3. News Editing: Bruce Westley
4. Editing and Design: Harold Evans
5. Editing in the Electronic Era: M.L. Gibson
6. Editing Manual: Sourin Banerjee
7. Journalism Update: Sourin Banerjee
8. Professional Journalist: John Hohenberg
9. पत्रकारिता एवं संपादन कला. - एन.सी.पंत.

B) Practical Examination Max. Marks : 30

Practical Based on Editing

C) Internal Assessment (20 Marks)

Semester-IV

Paper-I

Feature Writing

Marks Theory : 80

Int.Ass. : 20

Objectives :

1. To appreciate feature writing
2. Inculcate skills for effective feature writing
3. To appreciate the role of opinion writing and its practice

Unit-I

Basic of Feature Writing – Definitions, Characteristics, Nature, Scope and Significance of Feature Writing, Qualifications of a Feature Writer, Differences between News, Features and Articles.

Unit-II

Writing Features – Sources of Ideas, Collection of Materials, Anatomy of Feature, Presentation of Feature and Techniques of Feature Writing, Structures of Feature, Feature Syndicates.

Unit-III

Fundamentals of Freelancing – Meaning, Concept, Nature, Scope and Significance of Freelancing, Qualities of a Freelancer, Techniques of Freelancing, Sources of Freelancing, Tools of Freelancing and Recent Trends in Freelancing.

Unit-IV

Contents of Freelancing – Article, Feature, Profile, Interview, Review, Column, Criticism, Letters to Editor, Blogs, Tweets, Ghost Writing and other forms of Freelancing, Citizen Journalism, Status of Freelancing, Challenges and Opportunities in Freelancing.

Suggested Readings:

1. Feature Lekhan - Dr. Vijay Kulkshreshtha
2. Lekh Lakhvani Kala - Dr. Yasin Dalal
3. Effective Feature Writing – A Clay Schoenfeld & Karen S. Diegmueler
4. Media Lekhan - Dr. Rameshchandra Tripathi
5. Samachar Avam Feature Lekhan - Dr. Sanjiv Bhanavat
6. Feature Writing for Newspapers - Daniel R. Williamson
7. Basic Aspects of Media Writing - Om Gupta

Internal Assessment (20 Marks)

Paper-II

News Writing-II

Marks Theory : 80

Int.Ass. : 20

Objective :

1. To familiarize the students with various types of News writing and develop their inherent writing skills
2. To train students to generate, develop and express ideas,
3. To familiarize the students with the elements of News writing.

Unit-I

Basics of Writing for Radio
Elements of Radio Writing- Content and Form
Writing News for Radio, News Bulletin

Unit-II

Radio Features
Radio Talk, Radio Interview
Script Writing- Radio Programmes

Unit-III

Basics of Writing for Television
Writing News for Television
Script Writing- T.V. Programmes

Unit-IV

Writing for New Media- Basics
Essential of Writing for Advertising, Copy Writing, etc.
Essential of Writing for Public Relations, Writing Press Release(s), etc.

Suggested Readings:

1. Good News Bad News:Tharyan
2. Issues in Mass Communication: J. S. Yadava and PardeepMathur
3. News Writing:Haugh George A.
4. The Journalism Handbook: M.V. Kamath
5. Handbook of Journalism:VirBalaAggarwal,V.S. Gupta
6. Radio and TV Journalism: K.M. Shrivastava

Internal Assessment (20 Marks)

**Paper-III
Public Relations**

Marks Theory : 80
Int.Ass. : 20

Objectives :

1. To initiate the students into the world of Public Relations.
2. To pave the way for the students to choose the career of Public Relation Officer.

Unit-I

Introduction- Public Relations (PR)
Definition, Concept of PR
PR as a Communication Function

Unit-II

History of PR, PR in India
PR- Publicity, Propaganda, Public Opinion
PR as a Management Function

Unit-III

Stages of PR- Planning, Implementation, Research, Evaluation
PR and Media Relations
PR Publics- External and Internal

Unit-IV

PR Tools
Press Conference, Press Releases
House Journal
PR Campaign

Suggested Reading:

1. Handbook of Public Relations and Communications: Phillip Lesly
2. Media Relations: Jane Johnston
3. Practical Public Relations: Sam Black
4. Public Relations in Practice: Anne Gregory (IPR publication)
5. Public Relations in your Business: Frank Jefkins
6. Public Relations in India: J.M. Kaul
7. Jana Sanjog: Samar Basu
8. कापॅरिट कम्प्युनिकेशन - डॉ.सुधीर भटकर,डॉ.विनोद निताळे
- 9 जनसंपर्क - जालंधर पुरोहित.

Internal Assessment (20 Marks)

**Paper-IV
Print Production**

Marks Theory : 80
Int.Ass. : 20

Objective :

This course focuses on providing students with the basic knowledge of Printing Process and the applications of that software's that we normally use in Printing and Media world.

Unit-I

Introduction to Printing Process

Typography and Graphic Art

Type of Composition- Manual, Mechanical, Lino, Mono, Hudlow, Photo

Unit-II

Basic Principals of Layout Designing

Tools of Layout Designing

Desk Top Publishing (D.T.P.)

Unit-III

Newspaper Make Up

Magazine Lay-out

Basic Elements and Principles- Design Lay Out, Graphics

Unit-IV

Visual Communication and Colors

Use of Multi-Media

Creativity and Visualization

Suggested Readings:

1. News Editing - By WestlyBruee (Houghton Mifflin Co., USA)
2. The Art of Editing the News - By Mc. Giffert Robert C. (Chilton Book Co., NewYork)
3. Creative News Editing - By Crowell Alfred (WMC Brown Publication)
4. News Editing and Display-Brown C. Charles (Greenwood Press,U.S. A.)
5. News Headline - Evon Herald (William Heinman Ltd. UK)
6. Modern Newspaper Editing and Production- by F. W. Hodgon (Oxford University Publication)
7. Editing in the Electronic Era - by Martin L. Gibson (Brentice Hall of India, New Delhi)

Internal Assessment (20 Marks)

Paper-V

A) Advertising

Marks Theory : 50

Practical : 30

Int.Ass. : 20

Objectives :

1. To provide students with an understanding of key areas of advertising.
2. To provide the basis for career choices in advertising
3. To provide training in ad copy writing for different media.

Unit-I

Definition of Advertising

Concept need and scope of Advertising

Functions (s) of Advertising

Unit-II

Classification of Advertisement

Various types of Advertisements

Advertising as a marketing function

Unit-III

Advertising Agencies- Structure and Functioning

Important Advertising Agencies

Advertising and Media Planning, Advertising and Branding

Unit-IV

Advertising Campaign- Target Audience, Stages, Process

Ad appeal, Copy Writing, Visualization

Advertising and Creativity

Basics of preparing Print/ Radio/ T.V. / Web Advertisement

Suggested Readings:

1. Advertising: Frank Jefkins
2. Advertising: James S. Norris
3. Brand Positioning: SubratoSengupta
4. Effective Advertising: Marieke De Mooji
5. Creative Advertising: Theory and Practice: Gillian Dyor

B) Practical Examination Max. Marks : 30

Practical Based on Advertising

C) Internal Assessment (20 Marks)

Before the end of the fourth semester the student will go for internship for 3 weeks. Each student must submit the report after completion. The organization can be Newspaper, Radio station, TV station, NGO, PR organization and Adverting agency.
