



16	Maharashtra	151	105	151	151	105
17	Manipur	-	105	-	126	105
18	Meghalaya	-	105	-	121	105
19	Nagaland	-	111	-	131	-
20	Orissa	151	141	166	166	105
21	Punjab	146	-	166	171	105
22	Rajasthan	146	141	166	166	105
23	Sikkim	-	105	111	121	105
24	Tamil Nadu	141	111	-	146	105
25	Tripura	105	105	-	121	105
26	Uttaranchal	151	-	-	171	105
27	Uttar Pradesh	141	105	161	166	105
28	West Bengal	141	131	171	171	105

Candidates who have qualified/passed the Common Written Examination (CWE) for clerks conducted by IBPS in the year 2011 and obtained a valid score card with the following minimum marks in the individual test paper are only eligible to apply:

IBPS CWE-Clerk-2011 - Individual Subjects		
Particulars	IBPS Score cut-off for category	
	Unreserved	SC/ST/OBC/PWD/XSM
Test of Reasoning [TR]	24 & above	21 & above
Test of English Language [EN]	24 & above	21 & above
Test of Numerical Ability [NA]	24 & above	21 & above
Test of General Awareness with special reference to Banking Industry [GA]	24 & above	21 & above
Test of Computer Knowledge [CK]	24 & above	21 & above

(Note:

Those candidates, though hold a valid score card issued by IBPS in the CWE for Clerks -2011 but have the marks less than the Score mentioned above in TWS as well as Individual Subjects are not eligible to apply.)

#### 6. SELECTION PROCEDURE:

S N.	Name of the Post	Selection Procedure
1	Probationary Clerks	Interview

a. Depending upon the number of vacancies, only those candidates (with the above minimum score in the CWE conducted by IBPS and possess a valid score card issued by IBPS), who have applied to our Bank's vacancy notification and rank sufficiently high in the order of merit based on the TWS and as decided by the Bank shall be called for interview.

b. Mere eligibility/obtention of specified marks in TWS shall not vest any right in a candidate for being called for interview.

#### 6.1 Interview:

a) The interview shall be conducted to assess the personality traits having bearing on interpersonal competence, emotional stability, adaptability, courtesy, self confidence & temperament, positive attitude towards work/ people and communication skills etc. **Maximum marks for interview shall be 100 with minimum qualifying marks of 40% (35% in case of Reserved Category candidates as per GOI guidelines.)**

#### 6.2 Final Selection:

Final selection will be on the basis of the merit ranking reckoned after adding the marks obtained in the Total Weighted Score in the CWE and Interview.

Sn	Parameters	Maximum marks
1	Total Weighted Score	250
2	Marks obtained in Interview	100
	TOTAL MARKS	350

A rank/merit list of candidates in the descending order of merit, category wise, based on the total marks obtained by them in the above two criteria, shall be prepared state wise and the final selection shall be in the descending order of merit and as per GOI guidelines.

**Note:**

**The Bank reserves the right to change the selection procedure / hold supplementary written test/selection process, if necessary. The change, if any, shall be intimated to the candidates through our website in advance.**

#### 7. APPLICATION FEE & INTIMATION CHARGES (NON-REFUNDABLE):

**7.1 A) Rs.20/-** towards intimation charges for SC/ST/PWD candidates.

**7.1 B) Rs.100/-** Application fee (including intimation charges) for all others including OBC & XSM Candidates.

The application fee / intimation charges can be paid by directly remitting the amount in any of the Vijaya Bank Branches

7.2. The procedure for payment of fee is mentioned below;

- Take print-out of the Payment Challan from website: [www.vijayabank.com](http://www.vijayabank.com)
- Fill the particulars viz. IBPS CWE-CLERK-2011 Registration Number, Name, Date of Birth, Contact Phone No., Category, Amount deposited, Depositing Branch Name & City
- Go to the nearest Vijaya Bank Branch with the Fee Payment Challan and pay in Cash, the appropriate Application /Intimation charges in Account No. 900900022503007 towards "VIJAYA BANK REC PROJ (PROB CLERK) 2012-13".
- Collect the candidate's copy of Fee Payment Challan (in duplicate) from the Branch. Please verify that challan is properly signed & the details of Transaction Number, Branch Name &, Deposit Date are noted in the challan by the Branch Authorities.
- Log on to bank website [www.vijayabank.com](http://www.vijayabank.com) for applying on-line.

**After on-line registration, candidates are requested to write their Registration Number on the back of the Payment Challan.**

The application fee / intimation charges should be paid between 16.08.2012 and 05.09.2012 (both dates inclusive) only. Even if the last date of registration changes due to any/technical reasons, the valid dates for payment of application fee / intimation charges will not be changed.

**Note:**

**Payment of fee by Demand Draft / Cheque / Money Orders / Postal Orders etc or any other mode will not be accepted and such applications will be summarily rejected.**

7.3 Application once made will not be allowed to be withdrawn and fees once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

#### 8. IDENTITY VERIFICATION:

While appearing for the Interview, the candidate should produce his/her photo identity such as PAN Card / Passport / Driving License / Voters ID Card / Bank Pass Book with Photograph / Photo embossed Credit Card for verification. If the identity of the candidate is in doubt, the candidate will not be allowed for Interview.

#### 9. GENERAL INSTRUCTIONS:

**a) Educational Qualifications:** The qualifications prescribed for the post are the minimum. Candidates must possess the qualifications as on 01.08.2011.

**b) Probation Period:** Six months.

c) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. **The Bank in this behalf shall NOT entertain any correspondence or personal enquiries. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of this/these shortcoming/s is/are detected even after appointment, his/her services are liable to be terminated.**

d) The online application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for future examination/selection.

e) Applications which are incomplete in any respect will be rejected and the fee will be forfeited.

f) **Calling/admission to the interview is purely provisional without verification of age/qualification/category etc. of the candidates. Mere receipt of call letter for interview does not imply that the Bank is satisfied about the candidate's eligibility. Candidates should ensure their eligibility before applying/attending the interview. Bank reserves the right to reject ineligible candidates' applications at any stage and the fee paid by ineligible candidates shall be forfeited**

g) The short listed candidates are required to submit photocopy of all the documents pertaining to Age, Qualification, Experience, Caste etc at the time of interview. These documents will be verified with originals at the time of interview. If any candidate is found ineligible while verifying the documents, he / she shall not be allowed to take up interview.

h) Candidates belonging to SC/ST/OBC/Persons with Disabilities categories should keep ready an attested copy of certificate issued by competent authority in the prescribed format as stipulated by Government of India. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate should not be more than one year old.

#### THE COMPETENT AUTHORITY FOR THE ISSUE OF THE CERTIFICATE TO SC/ST/OBC/PERSONS WITH DISABILITY (PWD) IS AS UNDER:

**For SC/ST/OBC:** (a) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner. (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate. (c) Revenue Officer not below the rank of Tahsildar. (d) Sub-divisional Officer of the area where the candidate and/or his family normally resides.

**For Persons with disability (PWD):** Authorised certifying authority will be Medical Board at the District level. The Medical Board will consist of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic Surgeon.

**Prescribed Formats of SC, ST, OBC, PWD certificates can be downloaded from Bank's website [www.vijayabank.com](http://www.vijayabank.com). Candidates belonging to these categories are required to produce the certificates strictly in these formats only.**

- i) An Ex-serviceman candidate has to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview. **Those who are still in defence service should submit a certificate from a competent authority that they will be relieved from defence services, on or before 30.07.2013.**
- j) The candidates will have to appear for the Interview at the allotted centres at their own expenses. However, eligible outstation SC/ST & PWD candidates attending the interview will be reimbursed to & fro Second Class Rail/Bus fare by the shortest route on production of evidence of travel. Fare will not be reimbursed to candidates belonging to other categories appearing for interview and those SC/ST/PWD candidates who are already employed with the Government of India, PSUs / PSBs / State Governments.
- k) Candidates should be willing to serve in any of the branches in the State/Union territory for which he/she has applied. However all the clerical employees are governed by the Service conditions applicable to them and the Bank reserves the right to transfer the candidates to any of its branches/offices on administrative exigencies.

l) Candidates serving in Government/Public sector undertaking (including banks) are required to produce a "**No Objection Certificate**" from their employer at the time of Interview, in the absence of which their candidature may not be considered. **In order to ensure that the applications are made well in time, the candidates are advised to remit the fee and apply online well before the closing date.**

m) Any request for change of address will not be entertained.

n) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Bangalore only.

o) The IBPS/Bank takes no responsibility to connect any certificate/remittance sent separately.

p) In case any dispute arises on account of interpretation in version other than English, English version will prevail.

q) The candidates will have to appear for the Interview at the allotted centres at their own risks and the Bank will not be responsible for injury/losses etc. of any nature. The Bank may at its discretion hold re-examination wherever necessary in respect of a centre/venue/specific candidate(s).

r) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank.

s) Banking is versatile activity, which needs all round grooming of the selected candidates. Accordingly, the candidates, recruited/selected in the Bank will be required to inculcate overall knowledge of various facets of the banking for which the Bank will provide necessary on-the-job/theoretical training in Staff Training College, etc., so as to enable them to undertake all type of banking activities.

t) The candidates will appear for Interview at the allotted centres at their risks and the bank will not be responsible for injury/losses etc. of any nature.

u) No correspondence or personal enquires shall be entertained by the Bank.

v) Bank may, at its discretion, hold re-examination re-interview wherever necessary in respect of a centre / venue or candidate/s.

w) No candidate is permitted to use Calculator, Cell Phone, Pager or any other instruments in the Interview hall / during selection process.

x) The Bank/IBPS shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorized person / institution.

y) Canvassing in any form will be a disqualification.

#### z) Action against candidates found guilty of misconduct:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while registering the information and submitting the certified copies / testimonials.

At the time of Interview/ during the selection process, if a candidate is (or has been) found guilty of:

- using unfair means or
  - impersonating or procuring impersonation by any person or
  - misbehaving in the Interview hall or taking away any documents from the venue or
  - resorting to any irregular or improper means in connection with his/her candidature by selection or
  - obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable:
- to be disqualified from the Interview/Selection Process for which he/she is a candidate
  - to be debarred, either permanently or for a specified period, from any examination or recruitment conducted by IBPS / Bank.

#### 10. HOW TO APPLY

Candidates are requested to read the contents of the advertisement and ensure their eligibility before applying.

The eligible candidates are required to apply ON-LINE through Bank's website [www.vijayabank.com](http://www.vijayabank.com). The guidelines for filling on-line application are as follows:

i. **Candidates should have a valid personal e-mail Id (the same email id registered with IBPS CWE-CLERK-2011). This e-mail Id should be kept functional till completion of this recruitment project. All the communication will be sent to the candidates on this e-mail Id only.**

ii. Candidates should have remitted the requisite fee in any branch of Vijaya Bank and should have details of payment made. Please note that without valid fee payment details, on-line registration of application will be summarily rejected. For details of fee payment, check Point 7.1 and 7.2.

iii. Candidates are required to visit the Bank's website [www.vijayabank.com](http://www.vijayabank.com) Recruitment page and click on the relevant link and apply for the post. Alternatively, candidates can click the link "Recruitment Notification" scrolling in the "Announcement" column.

**iv. The link for registration of application will be open on our website on the dates indicated at the top of this advertisement.**

v. After filling in all the required particulars, candidates shall submit the application on-line.

vi. Candidates should take utmost care to furnish the correct details while filling in on-line application. **Submission of incorrect/ false information in the online application will render the candidature invalid.**

vii. **Retain a copy of the final on-line application print out along with Registration Number & Password safely for your records.**

viii. The name of the candidate or his / her father / husband etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature.

**Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to deposit the fees to avoid the possibility of disconnection/ inability/ failure to log on to the Bank's website on account of internet failure/ website jam/congestion/choking etc.** The Bank does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reasons beyond the control of the Bank.

#### CANDIDATES NEED NOT SEND APPLICATION PRINT / DOCUMENTS AT THIS STAGE.

**If shortlisted for Interview, at the time Interview, candidates have to submit the following documents / certificates IN ORIGINAL along with a attested (by a Gazetted / Bank Officer) photocopy of the same with the printout of the Interview call letter;**

- Print-out of On-line application submitted to the Bank with Photo & Signature affixed at appropriate place
- Print-out of the On-line application for CWE for Probationary Clerk-2011 submitted to IBPS
- Fee Payment Challan,
- Valid IBPS Score Card in original for the stipulated CWE
- Proof of Date of Birth along with proof of certificate for age relaxation, if any
- Certificates and Mark lists from SSC / SSLC / X std, 10+2 / PUC / Intermediate, Graduation, Post Graduation (if any) etc
- Caste Certificate in case of SC/ST/OBC category candidates & Medical Certificate in case of PWD candidates
- Photo-identity proof (as specified)**
- Any other relevant documents

**Originals of the documents should be presented for verification. Candidates will not be allowed to take up Interview with out production of the Original documents/certificates/marksheets.**

#### 11. INTERVIEW & CALL LETTERS FOR INTERVIEW:

The Interview will be held at various centres. The candidates who have been short listed will only be called for Interview and its details, schedule, address of the venues etc, for Interview will be made available in Bank's website [www.vijayabank.com](http://www.vijayabank.com). All the communications viz, call letters for interview etc., will be sent only to the registered e-mail Id given by the candidate. Request for sending to different e-mail Id subsequently will not be entertained. Alternatively the call letter for Interview can be downloaded from the Bank's website.

Bank will not take responsibility for late receipt / non-receipt of call letter / any communication e-mailed due to whatsoever reasons to the candidate. Hence **candidates are requested to keep track of their application status by visiting Bank's website as well as checking of their registered e-mail account from time to time during the recruitment process.**

16.08.2012  
BANGALORE

GENERAL MANAGER  
PERSONNEL

Please go through the above advertisement before going for on line Registration and submission of system generated print out.

[www.vijayabank.com](http://www.vijayabank.com)