



Confederation of Indian Industry

CII INSTITUTE OF LOGISTICS

- a *CII Centre of Excellence*



**POST GRADUATE DIPLOMA
IN SUPPLY CHAIN MANAGEMENT
PROSPECTUS**

ABOUT CII INSTITUTE OF LOGISTICS

CII Institute of Logistics (CIL) has been established by the Confederation of Indian Industry as a Centre of Excellence in Logistics and Supply Chain with the primary objective of improving the competitiveness of Indian Industry in this domain. As a part of our service we undertake Education & Training, Consultancy, and Research, Events, Information Services and publication.

OUR SERVICES

1. **Education & Training:** CII Institute of Logistics has clearly identified the need for Logistics and Supply Chain excellence for both our country and corporate to become sustainable and competitive at the global level and as a result, achieve our vision of becoming a developed country by the year 2020. To achieve our vision we offer four types of courses for skill development and knowledge enhancement for logisticians in India:
 - Post Graduate Diploma in Supply Chain Management(Distance mode)
 - Certificate programs (each six month duration) on General Management, Logistics and Supply Chain Management (Distance mode)
 - Certificate Course in Logistics & Distribution Management (For College / B-School students, offered through the colleges)
 - Open training programs of short duration on specialised subjects like 'Warehousing', 'Inventory Management' etc., conducted in various cities in India. Our 'Annual Training Calendar' is made available in our website.
2. **Consultancy:** CII Institute of Logistics offers consulting and advisory services for the industry, government organizations, service providers and entrepreneurs. These engagements are towards customized solutions such as Supply Chain Audits, Inventory

Management, Transport Network Optimisation, Industry Benchmarking studies and Strategy Consulting in SCM.

3. **Research:** CII Institute of Logistics works in the area of creation of knowledge bank and tracks development in Logistics & Supply Chain Management. It carries out supply chain improvement projects, focusing on companies in specific verticals, service providers and client / user industry in general. CIL also takes up Sponsored Research Projects in Logistics & SCM to probe into various aspects of the industry, technology, competition and customer focus.
4. **Events:** CII Institute of Logistics, in its drive to disseminate information and knowledge about Logistics and Supply Chain Management, organizes events inviting global/national experts and industries to share the best practices, case studies and emerging trends.
5. **Information Services and Publication :**
 - **E-Newsletter:** Weekly and monthly E-Newsletter and freight news can be downloaded from our website www.ciilogistics.com. (Free Subscription is available).
 - **Publication:**
 - Articles contributed by experts;
 - Presentations made at CII Institute of Logistics programs;
 - Interviews with CEO's & CLO's on Logistics & SCM;
 - Sharing of Logistics & SCM practices by the industry;

POST GRADUATE DIPLOMA IN SUPPLY CHAIN MANAGEMENT

CII Institute of Logistics [CIL], a national **centre of excellence** in Logistics and Supply Chain Management, has been set up for recognizing the need for corporate to adapt itself for the global business. Skill nurturance of logisticians on par with the best practices in SCM and Logistics remains broader vision and mission.

CIL conducts many skill development and knowledge enhancement programs for logisticians in India. Education program on supply Chain Management for working professionals through distance mode is one such premier program.

Education program

- ✓ **Two year Post Graduate Diploma in Supply Chain Management course with 18 papers spread through 4 semesters.** Fourth semester is offered with electives and a project work (equal to two subjects) for hands on experience.
- ✓ Students completing the first year (10 papers in two semesters) will be eligible to get Diploma in Supply Chain Management.

Course Curriculum is designed based on the professional inputs from diverse fields including industry, academics and premier institutions across the country. The course has rich theoretical and practical insights in Supply chain field. For the comfort of working professionals, **this course is conducted through distance learning mode** with a special focus on e-tutorship and virtual class room sessions.

COURSE CONTENT

SEMESTER I	SEMESTER II
<ul style="list-style-type: none"> ▪ Management Principles for Logisticians ▪ Economic & Social Environment Analysis ▪ Finance & Accounts for Logisticians ▪ Marketing Management ▪ Quantitative Techniques 	<ul style="list-style-type: none"> ▪ Fundamentals of Logistics ▪ Operations Management I ▪ Transportation & Distribution Management ▪ Warehousing & Inventory Management ▪ Supply Chain Management
SEMESTER III	SEMESTER IV (Any three and a project work)
<ul style="list-style-type: none"> ▪ Research Methodology ▪ Logistics Technology & E-Business ▪ Operations Management II ▪ International Logistics & Global Supply Chain Management ▪ Customer Relationship Management 	<ul style="list-style-type: none"> ▪ Supply Chain & Logistics Strategy ▪ Demand Planning & Forecasting ▪ Business Laws & Taxes ▪ Total Quality Management ▪ Supply Chain Metrics ▪ Risk Management
POST GRADUATE DIPLOMA IN SUPPLY CHAIN MANAGEMENT	

KNOWLEDGE PARTNER

[Indian Institute of Materials Management \(IIMM\)](#), - the knowledge Partner for our PGDSCM course [is a professional body representing Materials Managers and Supply Chain Managers across the country](#), having [its Headquarters](#) at Mumbai.

IIMM has a wide network of 35 branches and 17 chapters with over 5500 members drawn from public and private sectors and is engaged in

multifarious activities, including education, training, research and consultancy in the field of Logistics and Supply Chain Management.

ELIGIBILITY FOR ADMISSION

- Graduates and Post Graduates from any stream with 50% of marks

For Direct admission to Semester II

- MBA / PG Diploma in Management from reputed Institutions

For Direct admission to Semester III

- In addition to the qualification prescribed for semester II, the candidate should possess a GDMM/ PGDLM offered by IIMM or equivalent Post Graduate Courses with specialization in Materials Management/ Operations Management offered by other recognized institutions

For Defence Personnel

- Commissioned Officers of any branch / Corps.
- Non-commissioned Officers with 10 years of service.

NOTE: Defence Personnel with applicable qualifications as mentioned above, may get direct admission in Semester II or III on a par with others.

Exemption from specific subjects

Exemptions from specific subjects may be offered to candidates who have earlier studied and passed an equivalent examination from any reputed institution, with 50% marks. Such candidates will however be required to join in Semester I and apply for exemption, separately, with all the supporting documents.

Decision of the Academic Council in all the matters of exemption will be final.

The exemption means that the student will not be required to submit the assignments for the exempted subjects. However, he/she will have to appear in the semester end examination and obtain 50% marks.

Course Fees

(a) For admission in Semester I

Particulars	Students living in India	Students living Abroad
First Instalment (Semester I & II)	Rs. 20,000/-	Rs. 30,000/-
Second Instalment (Semester III & IV)	Rs. 20,000/-	Rs. 30,000/-

(b) For direct admission in Semester II

Particulars	Students living in India	Students living Abroad
First Instalment (Semester II)	Rs. 10,000/-	Rs. 15,000/-
Second Instalment (Semester III & IV)	Rs. 20,000/-	Rs. 30,000/-

(c) For direct admission in Semester III

Particulars	Students living in India	Students living Abroad
Only one Instalment (Semester III & IV)	Rs. 20,000/-	Rs. 30,000/-

NOTE:

- (a) Fees include:
Tuition fee of Rs 6000/- and Administration fee of Rs 4000/- **per semester.**
- (b) Students living abroad (i) will be given examination online (ii) will receive the hard copy of study material at their postal address abroad (iii) Will attend the 'Virtual class sessions' in a selected location in their country, subject to availability of sufficient number of students.

- (c) After the admission, if any student happens to move to a foreign country for any reason, he/she may opt to be an '**overseas student**' by paying the difference in the fees, as applicable.

Fees Concession for Defence Personnel

Serving defence personnel and Ex-servicemen will be eligible for 20% concession in the applicable 'COURSE FEE' only.

For example, if a defence personnel joins Semester I, he will pay Rs16,000/- as first instalment and Rs16,000/- as second instalment.

If he joins Semester II, directly, he will pay Rs8,000/- as first instalment and Rs16,000/- as second instalment.

However, defence personnel are not given any concession in the examination fees.

ADMISSION PROCEDURE

Candidates desirous of applying for the course may download the application form and prospectus from our website (www.ciilogistics.com) or click the link given below:

<http://www.ciilogistics.com/pgdscmprospectus.asp>

The application form duly filled in and complete in all respects is to be sent to the following address through speed post / reputed courier:

CII Institute of Logistics

(Confederation of Indian Industry)

Old no. 21; New no. 33

Velachery Main Road

Near Guru Nanak College

Chennai-600 042

Enclosures to application form:

1. Passport size photograph – 2; Stamp size – 1 (for ID Card)
2. Photocopies of all the Degree Certificates (In the absence of the Degree Certificate, send the Provisional Degree Certificate). The photocopies are to be self attested by the candidate. (Applications without Degree or Provisional Degree Certificate will be rejected)
3. Marks statements of the qualifying Degree.
4. Service certificate or experience certificate issued by the employer (for those employed).

Applications, deficient in any respect will be rejected. Hence, the applicants are advised to carefully read the Prospectus before sending the application.

On receipt of application for admission, CIL will scrutinise the same for eligibility and send the '**Provisional admission letter**', advising the candidate to send the fees in the form of Demand Draft drawn in favour of '**Confederation of Indian Industry - SR**', payable at **CHENNAI**.

If necessary, CIL will conduct admission test to screen the applications. **This will be intimated to applicants.**

GENERAL INSTRUCTIONS

- The entire course banks upon distance mode. All students are entitled to get a copy of study material as and when the payment is made and the study material will be couriered or posted to the ADDRESS PROVIDED BY THE student in the application form. **ANY CHANGE IN ADDRESS SHOULD BE INTIMATED TO THE COURSE COORDINATOR IMMEDIATELY.**
- Apart from study material, students will also be provided e-tutorship. This will be the vital mode for exchange of information and clarification with

the Education Counsellors and preparation for the examination.
STUDENTS SHOULD PERIODICALLY CHECK EMAILS AND INTERACT THROUGH MAIL, AS THE COURSE WILL BE RUN ON E-MODE AND ADDITIONAL MATERIALS WILL BE SENT ONLY BY EMAIL.

- **Important information regarding the course like model question papers, reference books, examination notification, exam result etc, will be made available in our website and therefore, students are expected to visit our website, periodically, to seek necessary information.** Click the link below for examination related information:

<http://www.ciilogistics.com/infoboard.asp>

- Each student will be assigned a REGISTRATION NUMBER which will be valid till the completion of the course. **IN ALL COMMUNICATIONS WITH THE INSTITUTE, THE REGISTRATION NUMBER SHOULD BE QUOTED FOR QUICK PROCESSING.**
- All **DISPUTES** are subject to **CHENNAI Jurisdiction ONLY.**
- The institute may from time to time revise, amend and/or change the fees, regulations and the curriculum as and when found necessary.
- **A STUDENT WILL NOT BE ALLOWED TO CONTINUE/PROLONG THE COURSE BEYOND ONE YEAR FROM DATE OF COMPLETION OF THE COURSE.**

ADMISSION PERIOD

Admissions are made for two batches in a calendar year.

(d) Admission for Batch I (January to June) is open from
01st November to 31st December.

(e) Admission for Batch II (July to December) is open from
01st May to 30th July.

Log on to www.ciilogistics.com for continuous flow of information.

E-TUTORSHIP AND VIDEO CDS

To facilitate our students better understand the subjects, we have recorded the lectures of eminent Professors and sending them in the form of video CDs to all our students along with the study materials. In addition to this, we also have e-tutorship, whereby the doubts raised by the students will be clarified through emails.

Besides the above, the students will be communicated about various events/seminars/workshops conducted by us to enable them attend the same and enhance their knowledge. Our students will enjoy subsidized fee for participating in such programs.

Virtual Classes

The traditional mode of contact classes for distance education has been replaced by virtual class sessions making use of the latest technology available for this purpose. Distinguished professors from India or abroad will deliver the lectures through interactive video conferencing for the benefit of our students. This will happen for 3 hours per subject per semester. Students will have to attend the classes in selected locations in India and abroad. List of locations will be circulated to students after admission.

Examination

Students should necessarily register for all the papers of their current semester, for the first time. However, they may or may not appear in all the papers they registered for. Registration for appearing in the arrears papers of the previous semesters is optional. But, **it should be noted that it is mandatory to pass all the papers and become eligible**

for the award of the PG Diploma within one year from the completion of the course. In other words, a student will be permitted to appear in two semester examinations only, after completion of the course, in order to pass all the subjects, prescribed for the course.

Examination Fees

For Semester I, II and III candidates

Details	Rxam fee
Written exam (Theory) @	Rs 400.00 per subject
Marks statement including courier charge @	Rs 150.00 per appearance

For Semester IV candidates

Written exam (Theory) @	Rs 400.00 per subject
Project Evaluation fee \$	Rs 700.00
Marks statement including courier charge @	Rs150.00 per appearance
Provisional Certificate including courier charge \$	Rs 150.00
Consolidated Marks statement \$	Rs 150.00
PG Diploma Certificate (a) In absentia - including courier charge \$ (b) In person	Rs 300.00 To be communicated before the convocation

@ Fees to be remitted, each time registering for the examination. At the time of first appearance for that semester, it is compulsory to register for all the subjects prescribed.

\$ Fees to be remitted only once, while registering for the first time in Semester IV.

- Examinations will normally be held in the months of **JUNE** and **DECEMBER** every year.
- Examinations will be conducted for each semester and dates will be notified by the institute to the candidates by mailers. The same will be uploaded on our website too. Click the link below for examination related information:

<http://www.ciilogistics.com/infoboard.asp>

Examination Centres:

We have 11 exam centres in India – Chennai, Coimbatore, Madurai, Bangalore, Hyderabad, Ahmedabad, Mumbai, Indore, Delhi, Kolkota and Bhubaneshwar.

New centre may be added based on the need.

For overseas students, we conduct 'online' examination.

MODE OF PAYMENT

- All payments towards the Course and Examination are to be remitted **only** in the Form of a **CROSSED DEMAND DRAFT, PAYABLE AT CHENNAI**, and drawn in **favour of CONFEDERATION OF INDIAN INDUSTRY – SR.**
- **FEE ONCE PAID IS NOT REFUNDABLE / TRANSFERABLE** under any circumstance
- No extension of time for the payment of fee is entertained.

CONTACT

CII Institute of Logistics

(Confederation of Indian Industry)

Old no. 21; New no. 33

Velachery Main Road

Near Guru Nanak College

Chennai-600 042

Phone: 91-44-22551343;

Fax: 91-44-22551341

E-mail: rameshkumar.t@ciionline.org

Website: www.ciilogistics.com / www.cii.in

Registration Number (For office use)



CII INSTITUTE OF LOGISTICS

POST GRADUATE DIPLOMA IN SUPPLY CHAIN MANAGEMENT

APPLICATION FOR ADMISSION – Batch VII : July 08

Note: Read the prospectus and instructions carefully before filling in. Mark all Entries in English in your own handwriting using **BLOCK LETTERS**. Tick appropriate boxes and codes wherever applicable.

Affix your
Recent
Passport
Size
Photograph

A. PERSONAL PARTICULARS

1. Name of Applicant :

2. Age & Date of Birth :

3. Sex :

4. Nationality :

5. Designation :

6. Name of the Organization :

7. Experience : Yrsí í í í í í íMonthsí í í í í í í

8. Semester (Applying for) : _____

9. Mode of Entry : Company Sponsored

: Individual

If Company Sponsored, Please Mention

Contact Person : _____

Designation : _____

Email : _____

Contact Number : _____

11. Address (Office)

City :
State :
Pin Code:

12. .Mailing Address

City :
State :
Pin Code:

Phone :

Phone :

Email :

* Email :

Mobile:

Mobile:

*Preferred Courier: _____

* Mandatory

B. DETAILS OF EDUCATIONAL QUALIFICATIONS (Degree/PG Degree)

1. Qualifying Examination : _____

2. Name of University/Institution : _____

3. Month & Year of Passing : _____

4. Percentage of marks/class/Div : _____

DECLARATION

I ..hereby solemnly and sincerely affirm that the statements made and the information furnished in the application form, as also in all enclosures thereto, submitted by me are true.

Signature of the applicant

Place:

Date:

List of Enclosures: Self attested copies of:

- | | | | |
|-------------------------------------|--------------------------|----------------------------|--------------------------|
| Degree Certificate | <input type="checkbox"/> | PG Degree Marks Statements | <input type="checkbox"/> |
| PG Degree/ Provisional PG Degree | <input type="checkbox"/> | Experience Certificate/s | <input type="checkbox"/> |
| Degree Marks Statements
employer | <input type="checkbox"/> | Sponsor Certificate from | <input type="checkbox"/> |
- (Only for sponsored candidates)

FOR OFFICE USE ONLY

Provisional admission in Semester I / II / III

Date:

Signature



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(Confederation of Indian Industry)**

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Velachery Main Road

Near Guru Nanak College

Chennai-600 042

Phone: 91-44-42 444 555

Fax: 91-44-42 444 510

E-mail: rameshkumar.t@ciionline.org

Website : www.ciilogistics.com / www.ciionline.org