

**Foundation Course on Education
of
Children with Disabilities (FCED)**

**Student Handbook
&
Prospectus**

Price : Rs. 100/- (Including Registration Fees)
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Further information on the Indira Gandhi National Open University Courses may be obtained from the University's Office at Maidan Garhi, New Delhi – 110 068.

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Foreword

Dear Learner,

It gives me great pleasure to welcome you to Indira Gandhi National Open University (IGNOU). I congratulate you for joining hands in this combined effort of IGNOU and Rehabilitation Council of India to develop an inclusive society and bring the dream of Sarva Shiksha Abhiyan a reality. The Foundation Course is a Special Education Programme through Distance Education mode for General Education Teachers to develop basic understanding and competencies in them for dealing children with disabilities

The Centrally sponsored scheme of “Sarva Siksha Abhiyan” (SSA) or “Education for all” offers education to all the children including children with disabilities through General Schools at their doorsteps. It has adopted the “Zero Rejection Policy” which means that every child irrespective of the kind, category and degree of disability is provided education in an appropriate environment. The SSA also has set time bound targets for achievement of Universalization of elementary education (UEE) by 2010. But, the most challenging task is to train so many teachers throughout the country, in order to address to all the children with disabilities.

It is with this objective to meet the educational needs of all the children with Disabilities, the Foundation Course is launched. This course is intended to meet the immediate need for catering to the children with disabilities by sensitizing and developing the required competencies to the in-service teachers, not only for imparting education to children with disabilities but also to help them in becoming a part of inclusive and right based society making ‘inclusion in education’ a success.

I wish you all good luck.

V.N. Rajashekaran Pillai
Vice Chancellor

Introduction

The Foundation Course on education of children with disabilities is a collaborative initiative of Indira Gandhi National Open University (IGNOU) and Rehabilitation Council of India (RCI), which is being offered through distance education designed for in-service teachers of mainstream Schools. Presently this Programme is being offered in English, and will soon be offered in Hindi as well as in other Regional Languages.

The Persons with Disability Act 1995 has a provision of providing education to children with disability in the most appropriate environment. The Sarva Shiksha Abhiyan launched by the Govt. of India underlines the prerogative of a child with disability to be included in the main system of education, however, all this cannot be achieved unless teachers are qualified to help such children and their parents. The Foundation Course has been developed to impart the basic understanding and competencies to the teachers of the mainstream school for dealing children with disabilities. It enables the teacher to imbibe knowledge, understanding, attitude and skills to impart education efficiently to children with disabilities. The efforts of the Sarva Shiksha Abhiyan 2000 to include all children including Children with Disabilities in regular schools will only succeed when all the teachers in regular education system are given competencies in dealing with special needs.

The course content of the Foundation Course endeavors to address the various issues and concerns related to children with disabilities in “Rights” based perspective, as the UN Convention on the Rights of Persons with Disabilities 2006 envisages persons with disabilities enjoy all “Human Rights” on an equal basis with others,

In order to realize the objectives, the programme is designed as a combination of print material-based learning and face-to-face contact sessions, which can be completed in a three-month period. Though the print material is self-instructional in nature, to enable the learners to understand the printed study material as well as to provide individualized guidance and practical training regarding carrying out the various activities with the children with disabilities, face-to-face training programme equivalent to 120 hours will be organized by the Programme Study Centres.

The efforts of National Centre for Disability Studies (NCDS) for developing such an innovative programme of a comprehensive nature within a short duration are indeed commendable. Let us all get into a knowledge partnership where we help and support each other to create a facilitating environment for Persons with Disabilities to become part and parcel of an inclusive society that we are aiming for in the near future.

I wish you all good luck!

(Omprakash Mishra)
Pro-Vice Chancellor, IGNOU

1. INTRODUCTION

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- democratizing higher education by taking it to the doorsteps of the learners
- providing access to high quality education to all those who seek it irrespective of age, region, religion and gender
- offering need-based academic programmes by giving professional and vocational orientation to the courses
- promoting and developing distance education in India
- setting and maintaining standards in distance education in the country as an apex body.

1.1 Prominent Features

- IGNOU has certain unique features such as:
- international jurisdiction
- flexible admission rules
- individualized study: flexibility in terms of place, pace and duration of study
- use of latest information and communication technologies
- nationwide student support services network
- cost-effective programmes
- modular approach to programmes
- resource sharing, collaboration and networking with conventional Universities, Open Universities and other Institutions/Organizations
- socially and academically relevant programmes based on students need analysis
- convergence of open and conventional education systems

1.2 Important Achievements

- Emergence of IGNOU as the largest Open University in the World.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Taking IGNOU programmes to African and West Asian countries including Maldives, Mauritius, Nepal and Seychelles in all the 35 countries.
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour Educational Channels 'Gyan Darshan'. IGNOU is the nodal agency for these channels and regular transmissions are done from the studio at EMPC, IGNOU.
- Launch of 'Edusat' videoconferencing channel (2 way video, 2 way audio)
- Launch of 'Gyan Vani' and other dedicated educational FM channels.

1.3 The Schools of Studies

With a view to develop interdisciplinary studies, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organize its academic programmes and courses in coordination with the School staff and different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The following Schools of Studies currently are in operation:

- School of Humanities (SOH)
- School of Social Sciences (SOSS)
- School of Sciences (SOS)
- School of Education (SOE)
- School of Continuing Education (SOCE)
- School of Engineering & Technology (SOET)
- School of Management Studies (SOMS)
- School of Health Sciences (SOHS)
- School of Computer & Information Sciences (SOCIS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies (SOJNMS)
- School of Gender and Development Studies (SGDS)
- School of Tourism Hospitality Service Sectoral Management (SOTHSSM)
- School of Interdisciplinary and Trans-disciplinary Studies (SITS)
- School of Social Work (SOSW)
- School of Vocational Education and Training (SOVET)
- School of Extension and Development Studies (SOEDS)
- School of Foreign Languages (SOFL)
- School of Translation Studies and Training (SOTST)
- School of Performing & Visual Arts (SOPVA)

1.4 Academic Programmes

The University offers both short-term and long-term programmes leading to Certificates, Diplomas and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes. They are launched with a view to fulfill the learner's needs for:

- certification,
- improvement of skills,

- acquisition of professional qualifications,
- continuing education and professional development at work place,
- self-enrichment,
- diversification and updation of knowledge, and
- empowerment.

1.5 Course Preparation

Learning material is specially prepared by teams of experts drawn from different Universities and specialized Institutions in the area spread throughout the country as well as in-house faculty. These materials are scrutinized by the content experts, supervised by the instructors/unit designers and edited by the language experts at IGNOU before they are finally sent for printing. Similarly, audio and video cassettes are produced in consultation with the course writers, in-house faculty and producers. The material is previewed and reviewed by the faculty as well as outside experts and edited/modified, wherever necessary, before they are finally dispatched to the students, Study Centres and Telecast through Gyan Darshan.

1.6 Credit System

The University follows the 'Credit System' for most of its programmes. Each credit in our system is equivalent to 30 hours of student study comprising all learning activities (i.e. reading and comprehending the print material, listening to audio, watching video, attending counseling sessions, teleconference and writing assignment responses). Thus, a 4-credit course involves 120 hours of study. This helps the learner to know the academic effort he/she has to put in, to successfully complete a course. Completion of an academic programme (Degree or Diploma) requires successful completion of the assignments, practicals projects and the term-end examination of each course in a programme.

1.7 Support Services

In order to provide individualized support to its learners, the University has a large number of Study Centres, spread throughout the country. These Study Centres are co-ordinated by 43 Regional Centres and Recognised Regional Centres. At the Study Centres, the learners interact with the Academic Counsellors and other learners, refer to books in the Library, watch/listen to video/audio programmes and interact with the Coordinator on administrative and academic matters. The list of Regional and Study Centres is given in this handbook. Support services are also provided through Work Centres, Programme Study Centres, Skill Development Centres and Special Study Centres.

1.8 Programme Delivery

The methodology of instruction in this University is different from that of the conventional Universities. The Open University system is more learner-oriented and the learner is an active participant in the pedagogical (teaching and learning) process. Most of the instructions are imparted through distance education methodology and face-to-face mode as per the requirement.

The University follows a multimedia approach for instruction, which comprises:

- a) **Self Instructional Written Material:-** The printed study material (written in self-instructional style) for both theory and practical components of the programmes is supplied to the learners in batches of blocks for every course (on an average 1 block per credit). A block which comes in the form of a booklet usually comprises 3 to 5 units.

- b) **Audio-Visual Material Aids:-** The learning package contains audio and video CDs which have been produced by the University for better clarification and enhancement of understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration. The video cassettes are screened at the study centres during specific sessions which are duly notified for the benefit of the learners. The video programmes are telecast on National Network of Doordarshan and Gyan Darshan. All Gyan Vani stations are broadcasting curriculum based audio programmes. In addition, some selected stations of All India Radio are also broadcasting the audio programmes. Learners can confirm the dates for the programmes from their study centres. The information is also provided through the university website.
- c) **Counselling Sessions:-** Normally counselling sessions are held as per schedule drawn by the Study Centres. These are mostly held during the non-working hours of the host institutions where the study centres are located.
- d) **Teleconferences:-** Live teleconferencing sessions are conducted via satellite through interactive Gyan Darshan Channels as well as simulcasted on 'Edusat' channel from the University studios at EMPC, the schedule of which is made available at the study centres.
- e) **Practical's/Project Work:-** Some Programmes have practical/project component also. Practicals are held at designated institutions for which schedule is provided by the Study Centres. Attendance at practicals is compulsory. For project work, comprehensive project guide, in the form of a booklet, is provided to the student along with the study materials.

1.9 Evaluation System

The system of evaluation in IGNOU is also different from that of conventional universities. IGNOU has a multi-tire system of evaluation.

1. Self-assessment exercises within each unit of study.
2. Continuous evaluation mainly through assignments which are tutor-marked, practical assignments and seminar/ workshops/extended contact programmes.
3. The term-end examinations (TEE).
4. Project works

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking term-end examination from time to time to complete an academic programme. A learner has to submit Tutor Marked Assignments (TMA) responses to the Coordinator of the Study Centre concerned to which s/he is attached. A learner should keep duplicate copies of assignment responses of TMA that may be required to be produced at Student Evaluation Division (SED) Division on demand. Term-end examination is conducted at various examination centers spread all over the country and abroad in June and December.

IGNOU uses the following system of "Grading" for evaluating learner's achievement

A	Excellent	5
B	Very Good	4
C	Good	3
D	Average	2
E	Unsatisfactory	1

For Bachelors' and Masters' degree programmes, normally the system of numerical marking is followed, and the marks secured in assignments, TEEs, etc. are later converted into grades as per the five-point grading scale given above. However, if required by the learner, the university provides numerical marks and division (I, II or Pass).

Term-end Examination and Payment of Examination Fee

The University conducts Term-end Examination thrice a year. For this programme the examination will be held on the last Sunday of December, April and August. Students will be permitted to appear in term-end examination subject to the conditions that registration for the courses, in which they wish to appear is valid, minimum time to pursue these courses is elapsed and they have also submitted the required number of assignment(s), if any, in those courses by the due date.

Students can also submit On-line examination form as per guidelines through IGNOU website at www.ignou.ac.in.

Examination fee of Rs.50/- is required to be paid either through online payment gateway, cash deposit on designated banks and also through demand drafts.

2. REHABILITATION COUNCIL OF INDIA

Rehabilitation Council of India is a Statutory Body of Ministry of Social Justice & Empowerment, set up by an act of Parliament in 1992 and charged with the responsibility of planning, developing, and standardizing the quality of training for sixteen categories of Rehabilitation professionals under its purview to meet the needs of the life span of persons with disabilities. This Act was further amended in the year 2001 to widen the responsibilities of the Council to include:

- **Standardization** of training courses for professional/personnel's needed for the special education or rehabilitation of persons with disabilities.
- **Regulation** of training policies, programmes and standards in the field of Special Education and Rehabilitation.
- **Recognition and Monitoring** of Institutions/Organizations/Universities offering courses for training of rehabilitation professionals.
- Maintenance of a **Central Rehabilitation Register (CRR)** of all qualified persons in the field of Special Education and Rehabilitation.

Under section 13 of the RCI Act, *no persons, other than the rehabilitation professionals/personnel who posses a recognized rehabilitation qualification and is enrolled on the Central Rehabilitation Register (CRR):*

- 1. Shall hold office as rehabilitation professional or any such office (by whatever designation called) in Government or in any institution maintained by a local or other authority.*
- 2. Shall practice as rehabilitation professional anywhere in India*
- 3. Shall be entitled to sign or authenticate any certificate required by any law to be signed or authenticated by a rehabilitation professional;*
- 4. Shall be entitled to give an evidence in any court as an expert under Section 45 of the Indian Evidence Act, 1872 on any matter relating to the handicapped:*

The Act further states that those who act in contravention of any provision of subsection (2) cited above shall be punished with imprisonment for a term which may extend to one year or with fine which may extend to one thousand rupees, or with both.

In implementing its responsibilities, over the last decade and more, the **Rehabilitation Council of India** has played a crucial role **in offering a better quality of life for persons with disabilities**. The Council has developed numerous need based training programmes for special education and rehabilitation of persons with disabilities. Further, RCI realized that in order to meet the huge need for trained manpower in the area of special education in the country, the most viable option was through the distance mode of education, because of its flexibility and wide coverage, and thus extended the range of delivery of training by offering distance education courses.

Distance Education in itself is a growing field, as it offers the option of self study at the doorstep of the student, along with the support and guidance of trained faculty at the Study Centres close to home. It allows the student trainees flexibility of study hours and enables them to continue to work and study at the same time. Moreover the system of distance education has the potential to fulfill the enormous responsibility of *universalization and democratization of education*, as it holds the promise of checking the falling standards at reasonable costs, making the optimum use of media and technology and providing education relevant to the needs of the country.

The Rehabilitation Council of India visualizing the benefits of distance education in the area of disability rehabilitation and its potential for preparing professionals in the field of Special Education began to collaborate with Open Universities to promote and implement Special Education training programmes for the empowerment of a special target group of learners with disabilities.

MoU between RCI & IGNOU

IGNOU is offering need-based Special Education Programmes through Distance Education Mode in collaboration with Rehabilitation Council of India (RCI) within the framework of the Memorandum of Understanding (MoU) signed between the two on September, 2007. Under the provision of MoU, IGNOU has been recognized as the apex National Resource Centre for Special Education and Rehabilitation programmes through Distance Mode.

IGNOU will collaborate with RCI in design and development of Special Education and Rehabilitation programmes through Multimedia Distance Mode and will also facilitate delivery and certification of such programmes.

3. NATIONAL CENTRE FOR DISABILITY STUDIES

In order to achieve the goal of universalisation of education and also higher education (i.e., teaching, training, research, extension and good governance, as specified by the IGNOU Statute..), the **National Centre for Disability Studies** was established to undertake plethora of academic, research, extension and awareness activities for empowering the persons with disabilities and create a society that is friendly for them.

The National Centre for Disability Studies has been set up with the following broad objectives:

1. To offer academic and research programmes through distance mode of learning on multitudinous aspects of disability with interdisciplinary perspectives;
2. To develop human and material resources for promotion of teaching and research in Disability Studies and allied areas;
3. To facilitate empowerment of the persons with disabilities by promoting capacity - building, entrepreneurship development and vocational rehabilitation services;
4. To Serve as a repository of official publications and documents of Government of India, State Governments and other governmental and non-governmental (national, regional and international) organizations / agencies;

5. To organize conferences, seminars, symposia and training workshops at national, regional and international levels on issues of contemporary significance for persons with disabilities and people who matter to them;
6. To publish monographs, journals, occasional papers, research studies, teaching and self instructional materials as well as an Indian encyclopedia on diverse aspects of Disability;
7. To promote and co-ordinate the teaching, research and extension programs on Disability in the universities, national institutes and academic institutions of higher education within India and in neighboring SAARC countries;

4. SOME SALIENT FEATURES OF THE FOUNDATION COURSE

This Programme aims to develop basic competencies, knowledge, understanding, attitudes and skills in teachers and enable them to cater to the specific educational needs of children with disabilities in regular classes. The teachers play a significant role in the formative years of a child and their empowerment will enable them to imbibe knowledge, understanding, attitudes and skills to impart education efficiently to children with various disabilities.

Moreover, this Foundation Course will serve as an **Introductory Programme** to those learners who are interested to develop professional expertise in the field of Special Education. After this programme he/she, if a graduate, can join the **B.Ed. Special Education Programme** being offered jointly by IGNOU and RCI at the national level.

4.1 Background of Education of Children with Disabilities

- The 86th Constitutional Amendment of India provides free and compulsory education for children until they complete the age of 14 years. It has also made “Education” as the fundamental right for children upto this age and this right has been further enhanced by four years for children with disabilities.
- The National Policy on Education, 1986 made provision for the mildly and moderately disabled children to be placed for education in common settings.
- Section 26 of The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995, has made provisions for the appropriate governments and local authorities to ensure that every child with a disability has access to free education in an appropriate environment till he attains the age of eighteen years. Under Section 39 it also ensures that every school offers 3% seats to children with disability.
- In order to encourage inclusion of children with Disabilities, in the mainstream school systems, the Government of India introduced the scheme of Integrated Education for Disabled Children (IEDC) in 1974.
- To give further impetus to this approach, the Ministry of Human Resources and Development, Government of India, launched the **Sarva Shiksha Abhiyan (SSA 2010)** or “**Education for All**” to ensure entry, retention and education of children between 6-14 years of age including children with disabilities by 2010. SSA will ensure that every child with special needs, irrespective of the kind, category and degree of disability - is provided education in an appropriate environment. SSA adopts ‘zero rejection’ policy so that no child is left out of the education systems. This scheme offers education to all the children including children with disabilities, through normal schools at their doorsteps and provides statutory provision of admission to disabled children in normal school and it also stresses that no elementary school in the country can deny admission to

a child with any disability. Thus, it has become necessary that at least one teacher from every elementary school in the country gets trained under the Foundation Course.

- Now the world has reset the goal to attain **Education for All** and **Health for All** by 2015 through its programmes of **EFA 2015** and **HFA 2015**.

India aims to become a developed country by 2020. **Development in real sense means ‘Human Development’ because man is the initiator, means and end of development.** In this context “Universalisation of Elementary Education” (UEE) will lay the foundation of development in the country. In order to create appropriate learning and teaching environment for successful inclusion of children with disabilities, in the mainstream schools, proper orientation of teachers and co-curricular staff to the unique learning needs of children with disability is a must. The role of the teacher in an integrated/inclusive set up goes beyond the traditional role, as s/he has to facilitate proper coordination and management of related services and support systems required by the disabled children. The teacher has to identify their educational needs and plan appropriate programmes for their effective participation in the curriculum and design appropriate methodologies. It has, therefore, become essential to sensitize the regular classroom teachers of the elementary schools in the country, at least one from each school so that they can meet the specific educational needs of the children with disabilities.

4.2 Aims and Objectives of the Foundation Course

The principal objective of the programme is to develop required competencies of in-service teachers and enable them to:

- deal effectively with the various educational needs of children with disabilities;
- impart education effectively to students with various disabilities in the classroom;
- to undertake appropriate classroom management for children with disabilities;
- to undertake remedial or dual teaching for children with mental retardation and learning disabilities.

4.3 Programme Content and Structure

The Programme of the Foundation Course on Education of Children with Disabilities in Distance Mode will consist of 5 Blocks with 4 Blocks of Theory and 1 Block of Practical component as detailed below.

Block – 1 Introduction of Disability & Inclusive Education.

- Unit 1: Historical & Contemporary Perspectives. (Rights, Inclusion, Empowerment etc.)
- Unit 2: Nature and Needs (Definitions, Types of Disabilities, Causes, Functional Deficits etc.)
- Unit 3: Legislative Framework
- Unit 4: Inclusive Education Concepts & Practices.
- Unit 5: Government Schemes & Concessions

Block – 2 Early Identification, Assessment & Intervention.

- Unit 1: Early Childhood Development
- Unit 2: Early Identification & Assessment
- Unit 3: Early Intervention
- Unit 4: Role of Key Players.

Block – 3 Education of Children with Disabilities

- Unit 1: Understanding Educational Needs.
- Unit 2: Education Models.
- Unit 3: Curriculum Adaptation
- Unit 4: Teaching & Learning Material, Aids & Equipments
- Unit 5: Behaviour Management

Block – 4 Assistive Devices & Therapies

- Unit 1: Development of adaptive skills, use of assistive devices & therapies for children with hearing impairment.
- Unit 2: Development of adaptive skills & use of assistive devices for children with visual impairment
- Unit 3: Development of adaptive skills, use of assistive devices & therapies for children with mental retardation
- Unit 4: Development of adaptive skills, use of assistive devices & therapies for children with locomotor impairment & Cerebral Palsy
- Unit 5: Development of adaptive skills, use of assistive devices & therapies for children with other disabilities.

Block – 5 Practical Training in Inclusive Education

- Unit 1: Case work on Identification and Assessment.
 - 1.1 One case work each in Hearing Impairment, Visual Impairment and Mental Retardation and one case work in any other disability viz., Locomotor Impairment, Autism, Cerebral Palsy and Multiple Disability.
 - 1.2 Submission of Case Record to the supervising faculty at the study center.
- Unit 2: Observation of Inclusive School
 - 2.1 Barrier Free Environment
 - 2.1.1 Physical and Structural Aspects.
 - 2.1.2 Attitudinal and Social Aspects.
 - 2.2 Curriculum Adaptation
 - 2.3 Co-curriculum Activities.
 - 2.4 Teaching Style and Method.
 - 2.5 Teaching & Learning Transaction.
- Unit 3: Practical Training on Assistive and Augmentative Devices and Methods.
 - 3.1 Practical training in the area of Hearing Impairment.
 - 3.2 Practical training in the area of Locomotor Impairment

3.3 Practical training in the area of Mental Retardation.

3.4 Practical training in the area of Visual Impairment.

3.5 Practical training in the area of other disabilities.

Unit 4: Community work

4.1 Awareness Campaign

4.2 Orientation program for grass root workers viz., anganwadi, health workers Panchayat members, parents.

4.3 Facilitation support in the area of escorting and transport, reading and recorder services, procurement and maintenance of assistive devices, remedial teaching, peer tutoring, etc.

Unit 5: Practice Teaching

5.1 Two lessons in Hearing Impairment

5.2 Two lessons in Locomotor Impairment or any other Disabilities.

5.3 Two lessons in Mental Retardation

5.4 Two lessons in Visual Impairment

4.4 Duration

The programme will be of 3 months (90 days) duration including 3 weeks of Face-to-Face Contact Programme in two phases. There will be a Term End Examination after second contact programme. Each enrolled candidate will get a maximum of three chances to clear the examination after which he/she will be eligible to get the Certificate. In case the candidate can not clear the programme in three chances then he/she will have to enroll afresh.

4.5 Time Schedule of the Programme

In a Calendar Year the programmes would be offered thrice:

1st. February – April

2nd. June – August

3rd. October – December

DATES AND DURATION OF FCED PROGRAMMES IN A CALENDAR YEAR					
Prog- ramme 90 days	Duration 3-months/	1st Counselling 2-weeks/80 hrs Teaching	Project Work and Practice	2nd Counselling 1-week/40 hrs	Term End Theory Exam.
First	February-March -April	February	March	April	Last Sunday of April
Second	June-July-August	June	July	August	Last Sunday of August
Third	October-November- December	October	November	December	Last Sunday of December

4.6 Process of Admission

The application forms for the admission in Foundation Course would be available round the year at the Study Centres/Regional Centre/IGNOU main office at Maidan Garhi. The interested learners can apply in the prescribed form and submit the application form to the Study Centre/Regional Centre. The Study Centres will collect the forms and submit to the Regional Centre. The process of finalisation of admissions takes 15 days time.

The Regional Centre will process the form and give admission to the interested learners. The list of selected learners would be sent to the respective study centres and SRD for necessary action. The programme would start in the prescribed month. In case more than 40 learners are enrolled at one centre. The rest would be either shifted to nearby centre or they would be given a chance in the next batch.

4.7 Implementation

The Programme will be implemented through Programme Study Centres that are RCI recognized institutions working in the area of disability. Each Programme Study Centre is governed and supported by the respective Regional Centre of IGNOU located at the state level. The list of the Programme Study Centres is at Annexure – I.

Each Study Centre can enroll a maximum of 40 Learners, for each of the February, June and October Sessions

4.8 Medium of Instruction

English/Hindi/Regional language

4.9 Eligibility

Any In-service teacher at any level.

4.10 Programme Fee

Programme Fee of Rs. 1500/- payable at the time of submission of application for admission. The Student Handbook & Prospectus with application form will be available at the Study Centre/IGNOU Regional Centres/University Headquarters, Delhi for Rs. 100/-. It can also be downloaded from IGNOU website.

Note: The Programme Fee should be paid only in the form of Demand Draft in favour of the “IGNOU, payable at the place of Concerned Regional Centre, New Delhi.

4.11 Despatch of Printed Study Material

The full set of study material for each student enrolled with a particular Programme Study Centre will be despatched in one lot to the Study Centre/Regional Centre. Students are required to collect the study material from the Study Centre/Regional Centre. In case of non-receipt of study materials, the Study Centre/Regional Centre may be contacted.

4.12 Practical Work

As a part of the Practical Papers Specific Block-wise assignments and Project Work have been assigned. These are to be submitted at the Study Centre as per the instructions of the study centre coordinator.

5. INSTRUCTION SYSTEM

The methodology of instruction at IGNOU is different from that in the conventional universities.

The Open University System is more learner-oriented, and the student is an active participant in the teaching-learning process. Most of the instruction is imparted through distance rather than face-to-face communication. The University follows a multi-media approach for instruction. It comprises:

- Self-instructional print material
- Face-to-face counseling at Programme Study Centres by academic counselors
- Assignments
- Practical Work

5.1 Print Material

Print material is the primary form of instructional material, although there will be a few audio-video programmes and counseling sessions. Therefore, you have to concentrate mainly on the printed materials that we sent you periodically. The printed material would be sufficient to write assignment responses and prepare for the term-end examinations.

5.2 Counseling

In distance education, face-to-face contact between the learners and their tutors/counselors is an important activity. The purpose of such a contact is to answer some of your questions and clarify your doubts which may not be possible through any other means of communication. It is also intended to provide you an opportunity to meet fellow students. There are experienced academic counselors at the Programme Study Centres to provide counseling and guidance to you in the courses that you have chosen for study. **Note: An attendance of 75 per cent is compulsory for the contact classes.**

Counselling sessions will be organized at the Programme Study Centre. In all there will be two Counselling sessions during the Programme,

- **First Counselling session** of 2 weeks (80 hours) just after registration for admission
- **Second Counselling session** of 1 week (40 hours) at the end of the programme, i.e., during the end of 90 days of the programme.

6. SCHEME OF EVALUATION

The *Scheme of Evaluation* will consist of two main components :

- Internal Assessment
- External Examination.

6.1 Block-wise Distribution of Marks

- For the Theory components of Blocks 1 , 2 , 3 & 4 the ratio of marks between Internal Assessment and External Examination.will be 20 : 80
- For Practical Components of Blocks 5 the ratio of marks between Internal Assessment and External Examination.will be 60 : 40

6.2 Methodology of Internal Assessment

- The internal assessment of the theory components of the course given in Blocks 1, 2, 3 & 4 will be based on 4 *Assignments, one for each Block of 5 marks each.*
- The internal assessment of the Practical components of the course given in Blocks 5 will be based on practical records and viva voce as given in Table below :

Practical Components	(I) For Practical works as recorded in the <i>Practical Record</i> (M. Marks allotted)	Viva Voce and interview of the candidate during Second Contact Programme (M. Marks allotted)
Block - 5 Practical training in Inclusive Education		
Case work	12	8
Observation of Inclusive <i>School</i>	12	8
Practical training on assistive and augmentative devices and methods.	12	8
Community work	12	8
Practice Teaching	12	8

* **Note:** For the Project Work (Community Work) the *internal assessment* will be based on the following parameters:

- Participation in group discussion during contact session
- Standard of Community Survey
- Attitude towards community
- Interpretation of Results
- Quality of Report
- Creativity in the preparation of Teaching Aid
- Functional utility of Teaching Aid

6.3 Instructional Hours and Allocation of Marks

The total instructional hours for the Foundation Course will be 240 hours including face-to-face instruction of 120 hours. The Programme has been assigned a total of 200 marks, which includes 100 marks for Theory and 100 marks for the Practical Components. *In the programme, emphasis is given to the development of practical skills for dealing with children with disabilities.*

In order to be successful in the Programme the candidate has to fulfill the following conditions: the candidate has to secure

- 1) a minimum of 40% marks in each of the two components, i.e., (1) *Internal Assessment*, and, (2) *External Examinations*, separately; in Theory Components
- 2) in any Practical Components a minimum of overall 50% marks in both (1) *Internal Assessment*, and, (2) *External Examinations*; and,
- 3) an overall 50% of marks in total aggregate.

Table 1 : PROGRAMME STRUCTURE & EVALUATION SCHEME

Course Components	Study Hours	Internal Assessment	External Examination	Total
<i>THEORY</i>				
BLOCK I: Introduction of Disability & Inclusive Education	30	5	20	25
BLOCK II: Early Identification, Assessment & Intervention	30	5	20	25
BLOCK III: Education of children with disabilities	30	5	20	25
BLOCK IV: Assistive Devices & Therapies	30	5	20	25
<i>PRACTICAL</i>				
BLOCK V: Practical training in Inclusive Education	120	60	40	100
Theory	120	20	80	100
Practical	120	60	40	100
GRAND TOTAL	240	80	120	200

Note : The IGNOU and RCI reserve the right to change configuration, course material, contents, fee structure, scheme of evaluation as per need.

Table 2 : FRAMEWORK OF THE COUNSELLING SESSIONS

Components	Total Hours	Counselling sessions	
		I After Admission (2 weeks) 80 hours	II At the end of the Session (1 week) 40 hours
I. General Orientation	4	3	1
II. Introduction to 5 Blocks, Discussion, clarification	45	30	15
Block IV: Assistive Devices & Therapies • VI • HI • MR • LI & CP • Mutliple Disability	24	12	12
Block V : Practical training in Inclusive Education Case work Observation of Inclusive <i>School</i> Practical training on assistive and augmentative devices and methods. Community work Practice Teaching	5 8 8 10 16	4 8 8 9 6	1 1 10
Total	120	80	40

7. TERM-END EXAMINATION

The Term End Examination (TEE) in Theory will be held at the last day of the Second Contact Programme. The duration of the examination will be two hours. The date of theory examination will be same throughout the country. Normally the Term End Examination (TEE) in Theory will be held on the Last Sunday of April, August and December.

The Term End Examination in Practical will also be conducted during the Second Contact Programme according to the suitability of the study centre. The date of practical examination may vary from centre to centre

7.1 Eligibility for Examination

The eligibility to appear in the examination is subject to the fulfilment of the following conditions.

- i) Filled in examination form along with exam fee of Rs. 50/-
- ii) Payment of all dues including the prescribed fees.
- iii) The student has at least attended 75 per cent of the prescribed contact classes organised at the Study
- iv) Carried all the requirements for the Programme:
 - undergone practical training conducted during Contact Sessions.
 - completed and submitted prescribed number of assignments,
 - appeared in Theory and Practical Tests conducted during Contact Sessions,
 - completed Project Work and submitted the Report,
 - completed prescribed number of Teaching Practice Lessons.
- v) Student has not caused any act of indiscipline at the Study Centre
- vi) The University will be able to consider a student for granting permission to appear in the term-end examination, subject to the fulfilment of the above prescribed conditions.
- vii) Admit Cards will be issued by the University through the Coordinator of the concerned Study Centre. And it will be the responsibility of the students to collect them from there.

7.2 Examination Centre

Normally the study centre is the examination centre. However, a student is required to fill the examination centre code in the examination form. You are advised to go through the list of study centers available in the Student Handbook and Prospectus/ Programme Guide.

7.3 Award of Certificate to Successful Candidates

A successful candidate of the Programme will be issued a Marksheet & Completion Certificate by IGNOU.

7.4 Provision for Unsuccessful Candidates

Unsuccessful candidates shall be permitted to appear at 2 subsequent examinations. After the expiry of this provision the candidates will have to seek fresh admission and no credit will be carried over.

Candidates eligible under the above provision and willing to appear in the subsequent examination(s) in any theory/practical component or both shall have to submit application on prescribed form together

with a copy of statement of marks obtained at the preceding examination through the Coordinator of the Study Centre so as to reach the Registrar by the date notified by him for subsequent examination(s).

A candidate will have to clear both theory and practical components in a maximum period of 12 *months after admission*.

7.5 RCI Certification

The successful candidates of this Foundation Course which has been jointly formulated by IGNOU and RCI will be eligible to get “*Provisional Registration*” from the *Rehabilitation Council of India* to impart education to the children with disability in Integrated / inclusive / general school.

Contact the Study Centre for the following:

- Submission of completed Admission forms along with Demand Draft of Rs. 1500/- in favour of IGNOU payable at the concerned Regional Centres.
- Admission to the Foundation Course.
- Schedules for Contact Sessions.
- Collection of Assignments and their submission after completion within the stipulated dates.
- Queries relating to examinations and date-sheets
- Admit Card for appearing in the Examination.
- All notifications issued by the University from time to time
- Any academic/administrative problem.

8. GENERAL INSTRUCTIONS ON FOUNDATION COURSE

8.1 Refund of Fee

Any fee once paid will not be refunded under any circumstances.

8.2 Legal Jurisdiction

All matters of any dispute shall be limited to Delhi Court only. The place of jurisdiction for filing of a suit, if necessary, will be only Delhi.

9. INSTRUCTIONS FOR FILLING IN THE APPLICATION FORM

Please read the following instruction carefully before filling in the application form:

9.1 Checking before Mailing Application Form with Enclosures

Check before mailing the Application Form with Enclosures for admission into the Foundation Course to the Study Centre/Regional Centre whether you have *the following documents in order*:

- *Application Form* duly filled in properly with photograph affixed which is signed across by you and attested.

- **ADMIT CARD** with photographs affixed in both portions and signed across by you;
- Photocopies of the **certificates and mark-sheets** in support of your educational qualification(s)
- Employment Certificate
- **Category certificate**, if you are a SC/ST/non-creamy layer of OBC candidate.
- Declaration form signed by you.
- Demand Draft of Rs 1,500/- in favour of the **IGNOU** payable at the place of concerned regional centre and you have written on the back of the Demand Draft in capital letters : (a) Foundation Course (b) Application No.(mentioned on the Application Form), (c) Code Number and Name of the Study Centre, (d) Your Name and Address.

9.2 Address for Correspondence

Your address must be complete in all respects. The University will correspond with you at this address. If you change your address, you should inform the Programme Study Centre about your new contact address at once.

Note: Always quote your Application Form Number, Code Number and Name of your Study Centre, your Name and Full Address with PIN Code in all your correspondence with IGNOU.

10. OTHER USEFUL INFORMATION

10.1 Reservation of Seats

The University provides reservation of seats for scheduled castes, scheduled tribes, non-creamy layer of other backward classes, war widows, Kashmiri migrants and students with disabilities as per the Government of India rules.

10.2 Scholarships and Reimbursement of Fees

Reserve categories viz., scheduled caste/scheduled tribe, other backward classes and students with disabilities, have to pay the fees at the time of admission to the University along with other students. Students with disabilities admitted to IGNOU are eligible for Government of India scholarships. They are advised to collect the scholarship forms from the Directorate of Social Welfare or Office of the Social Welfare Officer of the concerned State Government and submit the filled-in forms to them through the concerned Regional Director of IGNOU.

10.3 Issue of Duplicate Grade Card/Mark Sheet

A duplicate Grade Card is issued after a request is made on the prescribed form along with a draft of Rs.100/- to be paid in favour of IGNOU, New Delhi.

10.4 Simultaneous Registration

A student is permitted to register only for one programme in the given academic session. Students are, therefore, advised to seek admission to only one programme in the given academic session. Violation of this rule attracts cancellation of admission to all the programmes and forfeiture of the programme fees.

10.5 How to Approach the University

During the course of study the students might require some further information or knowledge about rules and regulations. They must know whom to contact for specific information. We are providing information about these matters below under the heading Some Useful Addresses.

10.6 Some Useful Addresses

Academic	Programme Co-ordinator - Foundation Course National centre for Disability Studies Indira Gandhi National Open University, Maidan Garhi, New Delhi – 110 068.
Non-receipt of study material, assignments and for fresh assignments	Regional Director of concerned Regional Centre
Admissions, Fees, Scholarships, Exam Schedule, Migration Certificate and Change of Address	Regional Director of your Region
Counsellors and other problems relating to Study Centres	Assistant Director (Student Affairs) Regional Services Division IGNOU, Maidan Garhi New Delhi – 110 068.
Enquiry for any problem	Regional Director Student Support Cell (SSC) IGNOU, Maidan Garhi New Delhi – 1100 068

11. STUDY CENTRE

State Wise List of RCI approved Institutions for conducting Foundation Course on Education of Children with Disabilities in collaboration with INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU) through Distance mode/ E-Learning.

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
1	01110P	ANDHRA PRADESH	Thakur Hari Prasad Institute of Research & Rehabilitation for the Mentally Handicapped, Vivekananda Nagar, Dilsukh Nagar, Hyderabad – 500 660 (A.P.)	HYDERABAD	FCED
			IGNOU Special Study Centre		
2	01113D		National Institute for Mentally Handicapped, Manovikas Nagar, P.O. Bowenpally, Secunderabad – 500 090 (A.P.)	HYDERABAD	FCED
			IGNOU Special Study Centre		
3	01114D		College of Education, Andhra Mahila, Sabha, Durgabai Deshmukh Vidyapeetham, Usmania University Campus, Hyderabad – 500007	HYDERABAD	FCED
			IGNOU Special Study Centre		
4	01115D		Helen Keller's Training College for the Hearing Impairment Teachers of the Deaf, 10/72, Near Sivalingam Beedi Factory, Ballary Road, Cuddapah – 516 001	HYDERABAD	FCED
			IGNOU Special Study Centre		
5	33003D		Rastriya Seva Samiti, A/81, Tuda Plot No 55, 10 th Cross Royal Nagar R.C. Road, Tirupati 517501, Chittoor Dist.		FCED
			IGNOU Special Study Centre		
6	01116D		B.B.S. Devnar School for the Blind, (Managed by devnar foundation for the Blind, H.No.10-2-231, Road No.1, West Maredpally, Secunderabad-500026	HYDERABAD	FCED
			IGNOU Special Study Centre		
7	01117D		Navjeevan School for the Deaf, Door No – 4-174S, Ayyalurimetta, Sugar Factory Nandayal – 518 502. Kurnool (A.P.)	HYDERABAD	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
8	01118D		Bethlehem Church Association for The Blind, Roypet, Narsapur – 534 275 (A.P.)		FCED
			IGNOU Special Study Centre		
9	0314D	ARUNACHAL PRADESH	Dony Polo Mission School for Hearing Impaired, Chimpu, Itanagar, Arunachal Pradesh.	ITANAGAR	FCED
			IGNOU Special Study Centre		
10	04146D	ASSAM	Guwahati Mental Welfare Society, North Eastern Regional Training Institute for Mentally Handicapped, Vikas Nagar, Dakhingaon, Kohillipara Guwahati-781019	GUWAHATI	FCED
			IGNOU Special Study Centre		
11	04147D		Shishu Sarothi, Spastic Society of Assam, Opp Ramakrishna Mission Road, Birubai, Guwahati-781 016	GUWAHATI	FCED
			IGNOU Special Study Centre		
12	04148D		Prerona, Pratibandhi Shishu Bikash Kendra, Spastic Society of Jorhat, Cinnamara Jorhat – 8	GUWAHATI	FCED
			IGNOU Special Study Centre		
13	04149D		ASHADEEP ,Islampur Road, Gandhi Basti ,Guwahati – 781 003	GUWAHATI	FCED
			IGNOU Special Study Centre		
14	04150P		COMPOSITE REGIONAL CENTRE (CRC) For persons with disabilities, PMRT Building, Guwahati Medical College Hospital Campus, Guwahati – 781 032.	GUWAHATI	FCED
			IGNOU Special Study Centre		
15	05155D	BIHAR	Indian Institute of Health Education, Health Institute Road, Near Central Jail, Beur, Patna-800 002	PATNA	FCED
			IGNOU Special Study Centre		
16	05154P		J. M. Institute of Speech & Hearing, Inder Puri, P.O. Keshri Nagar, Patna – 800 024		FCED
			IGNOU Special Study Centre		
17	46003D		Deepalaya Institute for Mental Health & Rehabilitation, Kailash Puri, Sri Nagar Hata, Purnea, Bihar – 864 301.		FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
18	05156D		Bihar Institute of Speech & Hearing and Research Road No. 6, Rajendranagar, Patna – 800 016.		FCED
			IGNOU Special Study Centre		
19	46004D		Samaj Kalyan Sansthan, Nayanagar, Via-Mangalgarh, Dist. Samastipur, Bihar.848208		FCED
			IGNOU Special Study Centre		
20	46005D		SHUBHAM, Reva Road, Near Bhagwanpur Chowk, Muzaffarpur. 842001		FCED
			IGNOU Special Study Centre		
21	46006D		Bihar Viklang Kalyan Parishad, Adarsh Nagar, Lane No. 3, Majhaullia, P.O. – Khabra, Distt.- Muzaffarpur (Bihar) – 846 143		FCED
			IGNOU Special Study Centre		
22	05157D		Bihar Blind People’s Care Society, 339, M.I.G. Kankarbagh Colony, Patna – 800 020, BIHAR		FCED
			IGNOU Special Study Centre		
23	46007D		Baba Garibnath Vikalang Jan Seva Sansthan, Kalarn Bag chowk, Muzaffarpur – 842110		FCED
			IGNOU Special Study Centre		
24	46008D		Koshi Kshetriya Viklang Kalyan Samiti, Ward No. 18, Gangrala, Saharsa.		FCED
			IGNOU Special Study Centre		
25	0607D	CHANDIGARH	Government Institute for the Mentally Handicapped, Sector-32,P O Sec 47, Chandigarh – 160031	CHANDIGARH	FCED
			IGNOU Special Study Centre		
26	0608D		Indian National Portage Association, Karuna Sadan , 1st Floor, Room No. 14-15, Sector 11-B, Chandigarh-160011		FCED
			IGNOU Special Study Centre		
27	35002P	CHATTISGARH	Lions’ Charitable Trust, “PRAYAS” Shraavan Viklang Sansthan, G.E. Road, Supela, Bhilai – 490 022, CHHATTISHGARH	RAIPUR	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
28	35003 D		Ankur Special School, NF-3, Kosabadi, Sada Colony, Korba – 495 677	RAIPUR	FCED
			IGNOU Special Study Centre		
29	29012 P	DELHI	Amar Jyoti Rehabilitation and Research Centre, Karkardooma, Vikas Marg, Delhi – 110 092		FCED
			IGNOU Special Study Centre		
30	07147 P		Medical Education & Resource Division , Indian Spinal Injury Centre, Sector - C, Vasant Kunj, New Delhi – 110 070.	DELHI-1	FCED
			IGNOU Special Study Centre		
31	07141 P		AYJNIHH, NRC, Kasturba Niketan, Lajpat Nagar- II, New Delhi – 110 024.		FCED
			IGNOU Special Study Centre		
32	29013 P		Kulachi Hansraj Model School for Mental Retardation, (DAV run school), Ashok Vihar, G Block, Phase – I, Delhi – 110 052	DELHI-2	FCED
			IGNOU Special Study Centre		
33	07144 P		The National Association for the Blind, Sector-V, R.K.Puram, New Delhi-110022	DELHI-1	FCED
			IGNOU Special Study Centre		
34	07145 P		Delhi Society for the Welfare of Mentally Retarded Children, Teacher Training Institute for special Education , Okhla Marg, New Delhi-110025	DELHI-1	FCED
			IGNOU Special Study Centre		
35	29015 D		Blind Relief Association, Lal Bahadur Shastri Marg, New Delhi – 110 003	DELHI-2	FCED
			IGNOU Special Study Centre		
36	29014 P		Chandra Bhushan Singh Memorial, Speech & Hearing Institute, 48, Hasanpur, I.P. Extn. Near Hasanpur Bus Depot, Delhi – 110 092.	DELHI-2	FCED
			IGNOU Special Study Centre		
37	29016 D		Dr. Alok Kumar Bhuwan, Managing Secretary, Manovikas Charitable Society , A-267, Surajmal Vihar , Delhi-92, India Post Box-9540, Delhi-110095, India	DELHI-2	FCED
			IGNOU Special Study Centre		
38	08009 D	GOA	Sanjay School For Special Education, Pundalik Nagar, Porvorim, Goa -403512	PANAJI	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
39	08010-D		Sangath Centre for Child Development and Family Guidance, 841/1, Behind Electricity Department, Alto – Porvorim, Bardac, Goa – 403521	DELHI-2	FCED
			IGNOU Special Study Centre		
40	42002-D	GUJARAT	Smt. Parsanben Narandas Ramji Shah (Talajawala) Society for relief and rehabilitation of the Disabled, 51, Vidyanagar, Bhavanagar - 364002 (Gujarat) Rajkot AHMEDABAD	FCED	
			IGNOU Special Study Centre		
41	09100P		Blind Peoples Association,		
			Surdas Marg, Dr. Vikram Sarabhai Road, Vastrapur, Ahmedabad – 380 015	FCED	
			IGNOU Special Study Centre		
42	09101-D		Medical Care Centre Trust, Children Hospital, Kareli Baug, Vadodara – 390 018	FCED	
			IGNOU Special Study Centre		
43	42003 D		Shri K.L. Institute for the Deaf, 51, Vidyanagar, Bhavnagar-364420, Gujarat	RAJKOT	FCED
			IGNOU Special Study Centre		
44	09102-D		B.M. Institute of Mental Health, Near Nehru Bridge, Ashram Road, P.O. Naurangpura, Ahmedabad – 380 009.	AHMEDABAD	FCED
			IGNOU Special Study Centre		
45	09103-D		Gujarat Kelavni Trust, Mangal Prabhat Building, Opp. St. Xavier High School, Mirzapur, Ahmedabad – 380 001.	AHMEDABAD	FCED
			IGNOU Special Study Centre		
46	09104-D		Vadilal S. Gandhi Charitable Trust, Shri Nemnathjini Vadi, Antisar Darwaja, Kapadwanj – 387 620, Gujarat	AHMEDABAD	FCED
			IGNOU Special Study Centre		
47	42004-D		NAB Jamnagar District Branch , Aerodrome Road, Jamnagar-361006 Gujarat	RAJKOT	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
48	09105-D		IGNOU Special Study Centre NAB Sabarkantha District Branch, “Panchal Bhuwan” B/h, Satyam Auto Garrage, Srinagar Road No.10, Near Govt. Quarters, Idar – 383 430	AHMEDABAD	FCED
			IGNOU Special Study Centre		
49	42005-D		Andhajan Kalyan Trust, Rangari Mohalla, Opp.Madina Masjid, Chunararapa Rd., Dhoraji-360410. Dist. Rajkot, Gujarat	RAJKOT	FCED
			IGNOU Special Study Centre		
50	42006-D		National Association For The Blind (Dist. Junagadh), Vanthali Junagadh Highway Near Milan Petrol Pump Near Giriraj Hotel Junagadh 362205 (Junagadh Dist.)	RAJKOT	FCED
			IGNOU Special Study Centre		
51	09106-D		Setu Developmental Intervention Centre, 17 Goyal Row Houses Near Drivinn Cinema Drivein Road, Ahmedabad 380054 (Ahmedabad Dist.)	AHMEDABAD	FCED
			IGNOU Special Study Centre		
52	09107-D		Rotari Club, Nadiad Samaj Seva And Sansodhan And Trust Sanchalit, Shri S G Brahambhatt Badhir Vidhyalaya Near Ram Talavadi Railway Crossing Mission Road Nadiad , Distt. Kheda,	AHMEDABAD	FCED
			IGNOU Special Study Centre		
53	09108-D		Blinds Welfare Council, Mission Road, Near Railway Overbridge, P.O. Box No. 115, Dahod – 389 151	AHMEDABAD	FCED
			IGNOU Special Study Centre		
54	42007-D		Vikalang Vidya Vihar’, Dairy Road Mukam, Madhapur Distt. Bhuj- Kutch, P.B. No.12, Pin: 370020 Shree Navchetna Andhjan Mandal, Opp. Kutch-Dairy, Madhapar- Anjar Highway, Madhapar, Bhuj- Kutch (Guj) P.B. No. 12 Pin: 370020	RAJKOT	FCED
			IGNOU Special Study Centre		
55	09109-D		National Association for the Blind, (Dist. Banashkantha), Mamta Mandir, Vidhya Mandir, Palanpur-385001	AHMEDABAD	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
56	09110-D		National Association For The Blind (Distt. Mehsan- Patan), South Commercial Centre Near Three Gate Vish Nagar, Mehsana 384315 , (Mehsana & Patan Dist.)	AHMEDABAD	FCED
			IGNOU Special Study Centre		
57	09111-D		Seva Rural Jaghadia, Distt Bharuch, (Narmada & Bharuch Dist.)	AHMEDABAD	FCED
			IGNOU Special Study Centre		
58	09112-D		National Association For The Blind (Distt. Surat), C/O Association For The Blind Education, Ghod Dod Road, Surat Pin 395007 (Surat Dist.)	AHMEDABAD	FCED
			IGNOU Special Study Centre		
59	09113-D		National Association For The Blind (Dist. Valsad), Near Dutt Nagar Housing, Society, Civil Hospital Road, Nanak Wada, Valsad- 396001, (Navsari, Valsad & Dang Dist)	AHMEDABAD	FCED
			IGNOU Special Study Centre		
60	09114-D		Teachers Training College For The Deaf & Blind Near Times of India, Ashram Road Navrangpura (Anand Dist.)	AHMEDABAD	FCED
			IGNOU Special Study Centre		
61	42008-D		The Society For The Mentally Retarded. Near G.T. Savali Kidni Hospital, Sourashtra United Road, Rajkot -360005 (Rajkot Dist.)	RAJKOT	FCED
			IGNOU Special Study Centre		
62	1048 P	HARYANA	ARPAN, Institute for the Mentally Handicapped, Gandhi Nagar, Rohtak – 124 00, Gandhi Nagar, Rohtak – 124 001	KARNAL	FCED
			IGNOU Special Study Centre		
63	07148-D		Association for the Welfare of Handicapped, Outer Road, Near FCI Godown, Dabua Colony, Faridabad, Haryana	DELHI-1	FCED
			IGNOU Special Study Centre		
64	0609-D		National School For the Handicapped, Novalty Complex, Bazaza Bazar, Ambala Cantt. -133001	CHANDIGARH	FCED
			IGNOU Special Study Centre		
65	1049-D		State Institute for Rehabilitation, Training & Research (SIRTAR), Dept. of Social Justice & Empowerment, Govt. of Haryana, Gandhi Nagar, Rohtak-124001, Haryana	KARNAL	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
66	07149-D		President Society for Advance Study in rehabilitation , B-45, Dayal Bagh, Charmwood, Faidabad, Haryana-121009	DELHI-1	FCED
			IGNOU Special Study Centre		
67	07150-D		National Association for the Blind , Haryana State Branch, B.K. Hospital Road, Near Dayanand Girls College, Faridabad -121001 (HR) India	DELHI-1	FCED
			IGNOU Special Study Centre		
68	1050-D		SHRAVAN Institute of Specail Education & Research , Gandhi Nagar, Near Mahila Ashram, Rohtak, Haryana	KARNAL	FCED
			IGNOU Special Study Centre		
69	1162-D	HIMACHAL PRADESH	HP Primary Education Society, Glen Hogin, Lal Pani, Shimla – 171 001	SHIMLA	FCED
			IGNOU Special Study Centre		
70	1163-D		School for Blind, Dhali, Shimla.	SHIMLA	FCED
			IGNOU Special Study Centre		
71	1164-D		HP Primary Education Society, Glen Hogin, Lal Pani, Shimla (DIET – SARU) Dist Chamba		FCED
			IGNOU Special Study Centre		
72	1165-D		HP Primary Education Society, Glen Hogin, Lal Pani, Shimla (DIET – JARAD) Distt: Kulu		FCED
			IGNOU Special Study Centre		
73	1166-D		HP Primary Education Society, Glen Hogin, Lal Pani, Shimla (DIET – NAHAN) Dist: Sirmour		FCED
			IGNOU Special Study Centre		
74	1167-D		Sahyog Bal Shravan Viklang Kalyan Samiti, New Red Cross Bhavan, Mandi (HP)		FCED
			IGNOU Special Study Centre		
75	30002-D	JAMMU & KASHMIR	Composite Regional Centre for Persons with Disabilities, Bemina, Bye Pass, (Near SKIMS Medical College,), Srinagar – 190 017.	SRINAGAR	FCED
			IGNOU Special Study Centre		
76	32004-P	JHARKHAND	Deepshikha Institute for Child Development & Mental Health, Arya Samaj Mandir, Swami Sharadchand Road, Ranchi – 834 001	RANCHI	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
77	32005-D		Jeevan Jyoti, Jila Parishad Building, Bekar Bandh, Dist.-Dhanbad, Jharkhand- 826001		FCED
			IGNOU Special Study Centre		
78	32006-D		Van Uden Badhir Kalyan Vidyalaya, Dhobi Jharna, Mircowave Tower, Sahebganj, Santhal Pargana, Jharkhand- 816109	RANCHI	FCED
			IGNOU Special Study Centre		
79	13100-D	KARNATAKA	St. Agnes Special School Bedore, P.O. Kankanady, Dist Dakshina Kannada , Mangalore –575 002	BANGALORE	FCED
			IGNOU Special Study Centre		
80	13101-D		Shree Ramana Maharishi Academy, For the Blind, (Regd.), 3rd Cross, 3rd Phase, (Near Ragi Gudda), J.P. Nagar, Bangalore-78.	BANGALORE	FCED
			IGNOU Special Study Centre		
81	13102-D		Karnataka Parents Association for the Mentally Retarded Citizen, AMC Compound, Officers Hosur Road, Near Kidwai Memorial Hospital, Bangalore – 560 029.	BANGALORE	FCED
			IGNOU Special Study Centre		
82	13103-D		Govt. Teacher Training Centre for the Hearing handicapped, Tilak Nagar, Govt. of Karnataka, Mysore – 570 021.	BANGALORE	FCED
			IGNOU Special Study Centre		
83	13104-D		Spastic Society of Karnataka , 31, 5 th Cross Off. 5 th Main Indira Nagar , 1 st stage , Bangalore-560038	BANGALORE	FCED
			IGNOU Special Study Centre		
84	13105-D		Association for Rehabilitation of the Disabled, PB No. 24, Vivekananda Colony, Gangavathi –583 227, Koppal Dist.	BANGALORE	FCED
			IGNOU Special Study Centre		
85	13106-D		Shri Manju Education Society, Balaji Road, Rajput Street, Betgeri – Gadag – 582 102.	BANGALORE	FCED
			IGNOU Special Study Centre		
86	13107-D		CBR Network (South Asia), 134, Ist Block, 6th Main, 3rd Phase, BSK, Bangalore – 85	BANGALORE	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
87	13108-D		Karnataka Federation for the Blind , “ASHAKIRAN” School for the Blind Children, Kempanahall, chik Manglore - 577101	BANGALORE	FCED
			IGNOU Special Study Centre		
88	40003 P	KERALA	Bala Vikas Teacher’s Training Centre, Gandhi Marg, Opp. Hindustan Latex, Pecoorkada, Trivandrum – 695 005	Trivandrum	FCED
			IGNOU Special Study Centre		
89	14123-D		Nirmala Sadan Teachers Training Centre, Muvattapuzha, Ernakulam (Distt.), Kerala – 686 661	COCHIN	FCED
			IGNOU Special Study Centre		FCED
90	40004-D		Central Institute on Mental Retardation Murinjapalam, Medical College P.O. Thiruvananthapuram – 695 011.	TRIVANDRUM	FCED
			IGNOU Special Study Centre		
91	14124-D		Kerala Federation of the Blind Training Centre for the Teachers of V.H., P.O. Karimpuzha, Palakkad, Kerala – 679 513	COCHIN	FCED
			IGNOU Special Study Centre		
92	14125-D		Faith India, Faith India Bhawan, Puthencruz P.O. Distt. Ernakulam, Kerala – 682 308	COCHIN	FCED
			IGNOU Special Study Centre		
93	14126-D		Rahmania Pre-Primary Teachers Training Institute for the Young Deaf (Under AWH Special College, Calicut) Medical College P.O. Calicut – 673 008	COCHIN	FCED
			IGNOU Special Study Centre		
94	40005-D		Manovikas, Special School for the Mentally Handicapped, Post- Pallisserikkal, Sasthamcotta, Kollam-690521	TRIVANDRUM	FCED
			IGNOU Special Study Centre		
95	40006-D		Ashraya, Pulliyil, Kilikolloor, Kollam , Kerala – 691 004	TRIVANDRUM	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
96	15142-D	MADHYAPRADESH	Digdarshika Institute of Rehabilitation & Research, Red Cross Bhawan, Shivaji Nagar, Bhopal – 462 016.	BHOPAL	FCED
			IGNOU Special Study Centre		
97	15143-D		M.P. Welfare Association for the Blind, 33 B/D, Kila Maidan, Indore – 452 006.	BHOPAL	FCED
			IGNOU Special Study Centre		
98	15144-D		Deaf & Dumb Association Scheme No. 71 B (Behind Ranjit Hanuman Mandir), Indore – 452 009. M.P.	BHOPAL	FCED
			IGNOU Special Study Centre		
99	15145-D		Avsar Punarwas avem Anusandhan Sansthan, 286, Choti Payega, Keshav Ganj, Sagar-470002.	BHOPAL	FCED
			IGNOU Special Study Centre		
100	41003-D		J.T.M.R.I. Rotary Club hall, Pachpedi, Civil line, Jabalpur-482001	JABALPUR	FCED
			IGNOU Special Study Centre		
101	15146-D		Welfare Association for the Disabled, Chandra Gupt Mourya Chouraha, (MR-10), 1, C-Sector, Suklia, INDORE-452010. (M.P.)	BHOPAL	FCED
			IGNOU Special Study Centre		
102	15147-D		Asha School C/o Army School, Babina Cant, 284401	BHOPAL	FCED
			IGNOU Special Study Centre		
103	15148-D		M. P. Viklang Sahayta Samiti, 88, Subhash Nagar, Indore Road, Ujjain -456010 (M.P)	BHOPAL	FCED
			IGNOU Special Study Centre		
104	15149-D		Shiv Kalyan Evam Shikshan Samiti, UG-26 ,IInd Floor, Harshwardhan Nagar , Bhopal (MP)	BHOPAL	FCED
			IGNOU Special Study Centre		
105	15150-D		Arushi, I Shivaji Nagar, Near Gas Rahat Court Bhopal M. P. 462016	BHOPAL	FCED
			IGNOU Special Study Centre		
106	41004-D		Gurukul Sanskrit Shikshan, Vivekanand Viklang Ashram, Near Kamal , Sidhi Dist, M.P.	JABALPUR	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
107	15151-D		Dr. Annie Basent Special School (for the mentally handicapped) app Church Sadar Bazar, Hosangabad, M.P. 461001	BHOPAL	FCED
			IGNOU Special Study Centre		
108	15152-D		School & Rehabilitation Centre for the Blind, Resources and Development Centre, P.O. Padhar, Betul District M.P. 460005	BHOPAL	FCED
			IGNOU Special Study Centre		
109	15153-D		Mahesh Dristiheen Kalyan Sangh, Scheme No-54, Atmalochan Parisar, Vijay Nagar, Indore, Madhya Pradesh	BHOPAL	FCED
			IGNOU Special Study Centre		
110	49003 P	MAHARASHTRA	Ali Yavar Jung National Institute for the Hearing Handicapped, Kishenchand Marg, Bandra (W), Mumbai – 400 050	MUMBAI	FCED
			IGNOU Special Study Centre		
111	16101 P		Ayodhya Charitable Trust, 51/2, Vikas Nagar, Wanwadi Village, Pune-411 040	PUNE	FCED
			IGNOU Special Study Centre		
112	16102-D		National Association for the Blind, Unit Maharashtra, 3rd Floor, Yeshwant Mandal, Raviwar Karanja, Nasik – 422 001.	PUNE	FCED
			IGNOU Special Study Centre		
113	16103-D		Navjeevan School for Mentally Retarded, Plot No. P-65, MIDC Naregoan Fata Aurangabad-431001	PUNE	FCED
			IGNOU Special Study Centre		
114	49005-D		Centre for Job opportunities for the Spastics, Chembur, Mumbai	MUMBAI	FCED
			IGNOU Special Study Centre		
115	16104-D		(Research Society for the Care Treatment and Training of Children in need of Special Care) JAI VAKEEL School for children in need of special care, Saibaba Seva Dham, Kanhphata Village, Maval- Tal, Dist - Pune	PUNE	FCED
			IGNOU Special Study Centre		
116	16105-D		The Puna School & Home for the Blind Trust, Dr. M.R. Mavache Road, 14/17, Koregaun Park, Pune – 411 001.	PUNE	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
117	49006-D		Spastics Society of India, K.C. Marg, Bandra Reclamation, Bandra (West) Mumbai – 400 050	MUMBAI	FCED
			IGNOU Special Study Centre		
118	16106-D		Prabodhini Vidya Mandir Matimand Vidyalaya Shikshan Prashikshan Kendra Nashik.	PUNE	FCED
			IGNOU Special Study Centre		
119	16107-D		Wai Akshar Institute's Training & Research Center, Ganapati Peth, Wai, District Satara, 412803	PUNE	FCED
			IGNOU Special Study Centre		
120	16108-D		Mr. V.R. Rula Hearing Handicapped Institute, S.P. College Campus, Pune 411 030.	PUNE	FCED
			IGNOU Special Study Centre		
121	36001-D		The National Association for the Welfare of the Physically Handicapped, Near Amravati University, Gate No. 3, Mardi Road, Amravati Camp, Amaravati – 444 602. Maharashtra	NAGPUR	FCED
			IGNOU Special Study Centre		
122	36002-D		Apang Jeevan Vikas Sanstha, Amravati, Bhumiputra Colony, Nr Congress Nagar, Amravati, Maharashtra-444606	NAGPUR	FCED
			IGNOU Special Study Centre		
123	36003-D		Nandanvan, School for Mentally Handicapped, Nr. Janaki Cinema, Sitabuldi, Nagpur-440012	NAGPUR	FCED
			IGNOU Special Study Centre		
124	16109-D		SAVALI, Plot no . 13, S.no 78, Bhusari Colony, Paud Rd., Kothrud, Pune-411038 (SAVALI, “ALAANKAR”, Plot No. 14, S.No. 133, Prabha Co-operative Society Ltd., Kothrud, Pune-411 038.	PUNE	FCED
			IGNOU Special Study Centre		
125	36004-D		PARIVARTAN Shikshan Sanstha, Deaf/Dumb and Mental Retardation, Residential Special School, Mahatma Phule Colony, National High Way No.6, Nagpur Road, Bhandara – 441 908	NAGPUR	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
126	16110-D		Ankur Gram Vikas Sanstha – Kusumba, Kulsum Manzil, 71 Panzara Society, At & Po Kusumba, Taluka & Dist – Dhule – 424 302	PUNE	FCED
			IGNOU Special Study Centre		
127	16111-D		Navjeevan Society for Research and Rehabilitation for Mentally Retarded, Plot no. P-65, MIDC, Chikalthana, Aurangabad - 431210	PUNE	FCED
			IGNOU Special Study Centre		
128	49007-D		HASHU ADVANI COLLEGE OF SPECIAL EDUCATION , 64/65, collector's colony, Chembur, Mumbai-400074	MUMBAI	FCED
			IGNOU Special Study Centre		
129	49008-D		SIR KIKABHAIPREMCHAND'S MIND'S COLLEGE OF SPECIAL EDUCATION , opp. Abhyudaya Nagar bldg. No.12, near Kala chowki police station, cotton green (W), Mumbai-400033	MUMBAI	FCED
			IGNOU Special Study Centre		
130	1720 D	MANIPUR	All Manipur Mentally Handicapped Persons Welfare Organisation, Keishamthong Top Leirak, Imphal-795008	IMPHAL	FCED
			IGNOU Special Study Centre		
131	1721 D		Spastic Society of Madnapur Ghari Airport Road, WEST IMPHAL- 795001	IMPHAL	FCED
			IGNOU Special Study Centre		
132	1868 D	MEGHALAYA	BETHANY SOCEITY, Lady Veronica Lane, Laitumkhrach, Shillong, Meghalaya – 793 003	SHILLONG	FCED
			IGNOU Special Study Centre		
133	1869 D		Bethany Society, C/o Jyoti Sroat School for the Blind, St. Edmund's Campus, Shillong – 793 003	SHILLONG	FCED
			IGNOU Special Study Centre		
134	1870 D		Ferrando Speech and Hearing Centre, MAWROH – MAWLAI, Shillong – 793 008	SHILLONG	FCED
			IGNOU Special Study Centre		
135	1935 D	MIZORAM	State Council of Education Research & Training (SCERT), Chaltang, Aizol, Mizoram – 796 012.	AIZWAL	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
136	2027D	NAGALAND	Deaf Biblical Ministry , Dimapur, Nagaland	KOHIMA	FCED
			IGNOU Special Study Centre		
137	21155 P	ORISSA	Chetna Institute for the Mentally Handicapped, Teachers Training Centre, A/3, Institutional Area, Near Hotel Swosti Plaza, P.O. – RRL Campus, Bhubaneshwar – 751 013.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
138	21153 P		TYAGA, At. Chhatratota, P.O. Mahanga, Dist. Cuttack-754 206, Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
139	21156-D		Open Learning System, Plot No. M-75, Samanta Vihar, G – 3, Gadakana Mouza P.O. Mancheswar Railway Colony, Near Nalco Chhak, Bhubaneshwar – 751 017.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
140	21157-D		Santa Memorial Rehabilitation Center, 108 D, Master Canteen Building Station Square, Unit-III, Bhubaneshwar- 751001	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
141	21158-D		Centre for Rehabilitation Services and Research, (CRSR) At- Netaji Nagar, PO – Madhupatuna, Distt – Cuttack – 753 010.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
142	21159-D		MANOVIKAS, School for M.R, At./P.O. Berhampur, Dist. Ganjam, Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
143	21160-D		School for M.R., Bhairabi Club, At/P.O. Narangarh, Dist. – Khurda – 752 018 Orissa.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
144	21161-D		National Rehabilitation & Artificial Limb Centre, Near R.G.H. Panposh Road, Rourkela – 4, Dist – Sundargah, ORISSA	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
145	21162-D		Pingalakhi Public Welfare Organisation, At/PO – Ganesh Bazar, Nimapra, Dist – Puri – 752106, ORISSA	BHUBANESHWAR	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
146	21163-D		Sarav Shiksha Abhiyan, (IED Co- ordinator) At/ P.O. Bargarh, Dist. Bargarh , Orissa.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
147	44002-D		Sarav Shiksha Abhiyan, (IED Co- ordinator) Adarshapada, Near Cold Storage, At/PO. Bolangir, Dist. Bolangir.	KORAPUT	FCED
			IGNOU Special Study Centre		
148	21164-D		Sarav Shiksha Abhiyan, (IED Co- ordinator)At/PO. Balasore, Dist. Balasore, Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
149	21165-D		Sarav Shiksha Abhiyan, (IED Cordinator) At/ PO. Bhadrak, Dist. Bhadrak, Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
150	21166-D		Sarav Shiksha Abhiyan, (IED Co- ordinator) Collectorate Building, At/Po. Cutttack, Dist. Cuttack Orissa.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
151	21167-D		Sarav Shiksha Abhiyan, (IED Co- ordinator) Collectorate Building, At/Po. Jagatsinghpur, Dist. Jagatsinghpur , Orissa.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
152	21168-D		Sarav Shiksha Abhiyan, (IED Co- ordinator DPEP) Collectorate Building, At/ Po. Baripada, Dist. Mayurbhanj Orissa.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
153	21169-D		Sarav Shiksha Abhiyan, (IED Co- ordinator) Collectorate Building, At/Po. Nayagarh Dist. Nayaharh, Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
154	21170-D		Sarav Shiksha Abhiyan, (IED Co- ordinator) Near Sriram Talkies Puri-752002 Dist. Puri Orissa	BHUBANESHWAR	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
155	21171-D		Sarav Shiksha Abhiyan, (IED Co-ordinator) 2nd Floor, Collectorate Building , Sambalpur-768001, Dist. Sambalpur, Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
156	44003-D		Sarav Shiksha Abhiyan, (IED Co-ordinator , DPEP) At/Po. Sonepur, Dist. Sonepur Orissa	KORAPUT	FCED
			IGNOU Special Study Centre		
157	21172-D		Sarav Shiksha Abhiyan, (IED Co-ordinator , DPEP) At/Po. Sundargarh , Dist. Sundargarh Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
158	21173-D		Sarva Shiksha Abhiyan , Dist. Keonjhar, Orissa	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
159	21174-D		Shanta Memorial Rehabilitation Centre, P-II jaydev Vihar, (Near Regional College of Management) Bhubaneswar-751023.	BHUBANESHWAR	FCED
			IGNOU Special Study Centre		
160	2254-P	PUNJAB	Dr. Satya Paul Khosla Charitable Memorial Trust, Shaheed Uddam Singh Nagar, Opp. T.V. Studio, Jalandhar – 144 001	KHANNA	FCED
			IGNOU Special Study Centre		
161	0610-D		Navjivini School of Special Education, Sular, Patiala-147 001	CHANDIGARH	FCED
			IGNOU Special Study Centre		
162	2255 P		Vocational Rehabilitation Training Centre, Haibowal road, Opp Kitchlu Nagar, Ludhiana Punjab- 141 001	KHANNA	FCED
			IGNOU Special Study Centre		
163	0611-D		Indian National Portage Association, Punjab University, Chandigarh –380054	CHANDIGARH	FCED
			IGNOU Special Study Centre		
164	2256-D		PRAYAS, run by Red Cross Hospital Welfare Section , jalandhar, G.T.Road, Maqsudan, Jalandhar	KHANNA	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
165	2390-D	RAJASTHAN	P& NM Rehabilitation Centre for the Blind, East View, Delwara Road, Mount Abu, Rajasthan-307 501.	JAIPUR	FCED
			IGNOU Special Study Centre		
166	2391-D		Jay Bharat Sarva Kalyan Nyas, 108, Nehru Park, Sector-10, Chopasni Housing Board, Jodhpur, Rajasthan	JAIPUR	FCED
			IGNOU Special Study Centre		
167	2392-D		L.K.C. Jagdamba Andh Vidyalaya Samiti, Hanumangarh Road, Sriganga Nagar, 335 001.	JAIPUR	FCED
			IGNOU Special Study Centre		
168	2389 P		Research Education and Audiological Development Society (READS), Dundlod House, Civil Lines, Jaipur – 302 019.	JAIPUR	FCED
			IGNOU Special Study Centre		
169	2393-D		PRAYAS SANSTHAN, “Prachya Shodh Peeth Samiti”, 30-A, C-1 Road, Bhupalpura, Udaipur – 313 001 (Raj)	JAIPUR	FCED
			IGNOU Special Study Centre		
170	2394-D		Marudhar Deaf & Dumb School , Laxmi Vihar Colony, Sagar Road, Bikaner – 334 001.	JAIPUR	FCED
			IGNOU Special Study Centre		
171	2395-D		Rajasthan Mahila Kalyan Mandal, Ajmer, “Viswamitra Ashram”, Anandpura (Topdara), Ajmer – 305 001.	JAIPUR	FCED
			IGNOU Special Study Centre		
172	2396-D		Human Development Institute “ADHARSHILA”, Village – Dabla (Mew) Post – Machadi, Vai – Rajgarh, Dist – Alwar, Rajasthan.– 301 408.	JAIPUR	FCED
			IGNOU Special Study Centre		
173	2397-D		“PRAYAS”, Centre for Special Education & Vocational Training, J5 – A, Jhalana Institutional Areas, Jaipur – 302 017	JAIPUR	FCED
			IGNOU Special Study Centre		
174	2398-D		Asha Ka Jharna, Harlalka Kothi, Nawalgarh-333042, Rajasthan	JAIPUR	FCED

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			IGNOU Special Study Centre		
175	2399-D		Pracharya Shodh Peeth-Prayas Sansthan, 30B, C-1 Road, Bhpalpura, Udaipur - 31001, (State Nodel Agency partner(SNAP))	JAIPUR	FCED
			IGNOU Special Study Centre		
176	2410-D	SIKKIM	DDRC-Gangtok, C/o STNM Hospital, Gangtok – 737 101	GANGTOK	FCED
			IGNOU Special Study Centre		
177	43009-D	TAMILNADU	International Human Resource Development Center for the Disabled, Sri Ramakrishna Vidyalaya Post, Periyanaickenpalayam, Coimbatore – 641 020 (Tamil Nadu)	MADURAI	FCED
			IGNOU Special Study Centre		
178	25194-D		Spastic Society of Tamil Nadu, Opp. T.T.T.I., Taramani Road, Chennai – 600113	CHENNAI	FCED
			IGNOU Special Study Centre		
179	43010-D		S.B.T.T. College of Spl. Education, Anbagam Institute for Mentally Handicapped Children, Anbagam , DRO Colony, Madurai – 625 007	MADURAI	FCED
			IGNOU Special Study Centre		
180	43011-D		Deptt. of Rehabilitation Science, Holy Cross College, Theppakulam Tiruchirapalli – 620 002	MADURAI	FCED
			IGNOU Special Study Centre		
181	25195-D		Vijay Human Services, 4, Lakshmipuram, 3rd Street, Royapettah, Chennai-600 014	CHENNAI	FCED
			IGNOU Special Study Centre		
182	25196-D		Vidya Sagar No. 1. Ranjit Raod, Kothurpuram, Chennai – 600 085	CHENNAI	FCED
			IGNOU Special Study Centre		
183	25197-D		Rangammal Memorial Higher Secondary School for the Hearing Impaired, Sambanthanur Village, Somasipadi Post, Tiruvannamalai Tk., Tiruvannamalai Dt.: 606 611	CHENNAI	FCED
			IGNOU Special Study Centre		
184	4007-D		Oral School for the Hearing Impaired, Trowel Street, College Road, Nagercoil – 629 001. Kanyakumari	TRIVANDRUM	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
185	43012-D		Holly Cross Service Society, 96-B, Ettupattai Bungalow, Puthur, Trichy – 620 017.	MADURAI	FCED
			IGNOU Special Study Centre		
186	43013-D		M.S. Chellamuthu Trust & Research Foundation, 643, K.K. Nagar, Madurai – 625 020	MADURAI	FCED
			IGNOU Special Study Centre		
187	25198-D		Ajay Memorial Foundation, 6, Officers Colony, Anna Nagar West Extension, Chennai – 600 050.	CHENNAI	FCED
			IGNOU Special Study Centre		
188	25199-D		IELC School for the Blind, Barugur, Dharamapuri – 635 104, Tamil Nadu	CHENNAI	FCED
			IGNOU Special Study Centre		
189	25200-D		TELC School for the Blind, S.M. School Hospital Post, Tiruppattur – 623 209, Tamil Nadu	CHENNAI	FCED
			IGNOU Special Study Centre		
190	43014-D		Amar Seva Sangam, Post Box No. 01, Sulochana Garden, 7-4-104 B, Tenkasi Road, AYIKUDY, Tirunelveli Distt. Tamil Nadu. – 627 852	MADRAS	FCED
			IGNOU Special Study Centre		
191	25201-D		Mrs. Ann Fischer Memorial Training Institute for Spl. Edu., D. No. 5.5/44.1, Tara Manglam , Salem Distt. Tamil Nadu- 636502	CHENNAI	FCED
			IGNOU Special Study Centre		
192	25202-D		National Institute for Empowerment of persons with Disabilities(NIEPMD), East Coast Road, Muttukadu, Kovalam post, Chennai-603112, Tamil Nadu	CHENNAI	FCED
			IGNOU Special Study Centre		
193	2639 D	TRIPURA	“ABHOY MISSION” Ramnagar Road, No. 1 (2nd Lane), Agartala, Tripura-799 002	AGARTALA	FCED
			IGNOU Special Study Centre		
194	2640 D		Deaf & Dumb Institute under SW & SE, Dept. Abhoynagar, Agartala, Tripura.	AGARTALA	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
195	2641 D		Mano Visash Kendra at Krishnagar, Agartala for CP & Allied Disorder	AGARTALA	FCED
			IGNOU Special Study Centre		
196	31003 P	UTTARANCHAL	Sharp Memorial School for the Blind, P.O. Rajpur, Distt. Dehradun - 248009	DEHRADUN	FCED
			IGNOU Special Study Centre		
197	31004 P		RAPHAEL, Ryder Chesire International Centre, P.P. Box No.157, Dehradun-248 001.	DEHRADUN	FCED
			IGNOU Special Study Centre		
198	31005-D		Indira Rashtriya Chetna Evam Samajotthan Sansthan, Hoshiyari Mandir, Raiwala, Dehradun - 249 205.	DEHRADUN	FCED
			IGNOU Special Study Centre		
199	31006-D		Unecess Research & Development Society, Unecess House, Billona Taluka, Distt. Bageshwar Uttranchal	DEHRADUN	FCED
			IGNOU Special Study Centre		
200	31007-D		DIET , State Project Office, Shiksha Sankul, Mayur Vihar, Sahastradhara Road, Dehradun.	DEHRADUN	FCED
			IGNOU Special Study Centre		
201	31008-D		District Institute of Education & Training, Roorkee	DEHRADUN	FCED
			IGNOU Special Study Centre		
202	31009-D		District Institute of Education & Training , Bhimtal(Nainatal) -263132	DEHRADUN	FCED
			IGNOU Special Study Centre		
203	27172-D	UTTAR PRADESH	Chetna, (A Society of the Welfare of Handicapped), Sector – C, Aliganj, Lucknow – 226 020	LUCKNOW	FCED
			IGNOU Special Study Centre		
204	27173-D		Training College for Teachers of the Deaf, Aishbagh (Tilak Nagar), Lucknow – 226 004	LUCKNOW	FCED
			IGNOU Special Study Centre		
205	47011-D		Institute of Advance Studies in Education , MJP, Rohilkhand University Bareilly – 243006	ALIGARH	FCED
			IGNOU Special Study Centre		
206	48006-D		Banaras Hindu University, Faculty of Education, Kamachha, Varanasi 221010	VARANASI	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
207	48004P		Integrated Institute for the Disabled, Karaundi, B.H.U. Varanasi - 221 005	VARANASI	FCED
			IGNOU Special Study Centre		
208	27171 P		Shikshit Yuva Sewa Samiti, Pandey Bazar, Basti – 272 002(U.P.)	LUCKNOW	FCED
			IGNOU Special Study Centre		
209	27174-D		Drishti Samajik Sanstha, C-1/480, Sector –G, Jankipuram, Lucknow (U.P.)	LUCKNOW	FCED
			IGNOU Special Study Centre		
210	48007-D		Bhartiya Chauhan Samiti, SKM Gorakhpur Road, Distt. Azamgarh – 276 025	VARANASI	FCED
			IGNOU Special Study Centre		
211	47012-D		Jeevandhara Rehabilitation & Research Institute, Goel Chamber, Ashram Road, Shyamganj, Bareilly, (U.P.) – 243 005	ALIGARH	FCED
			IGNOU Special Study Centre		
212	39001-D		Bhagirath Sewa Sansthan, R-10/144,New Raj Nagar, Ghaziabad -201002	NOIDA	FCED
			IGNOU Special Study Centre		
213	27175-D		Gramodyog Seva Sansthan, Musafirkhana – Sultanpur, Uttar Pradesh(U.P)-227813,	LUCKNOW	FCED
			IGNOU Special Study Centre		
214	48008-D		Jeevan Joyti Institute for the Disabled, Aktha, P.O. Sarnath, Varanasi-221007(U.P)	VARANASI	FCED
			IGNOU Special Study Centre		
215	48009-D		Viklang Samakalan Sansthan, Karaundi, B.H.U. (Susuwahi), Varanasi-221005.	VARANASI	FCED
			IGNOU Special Study Centre		
216	27176-D		Israji Devi shikshan Sansthan, 23-B, park Road, Allahabad	LUCKNOW	FCED
			IGNOU Special Study Centre		
217	47013-D		INTEGRATEDINSTITUTE OF REHABILITATIONFOR THE DISABLED , C-3, Subhash Nagar, Albatiya Road, Shahganj, Agra-282010, U.P.	ALIGARH	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
218	48010-D		Amar Joyti Society, Vill-PO-Dargah, Madhuban, Distt-Mau(U.P), Pin-27306	VARANASI	FCED
			IGNOU Special Study Centre		
219	28115-D	WEST BENGAL	Society for Mental Health Care, P.O. & Village-Khjurdihi, Via-Katwa, Burdwan.	KOLKATA	FCED
			IGNOU Special Study Centre		
220	28116-D		Eastern Regional Centre, AYJNIHH, C/o NIOH Campus, Bon-Hooghly, B. T. Road, Kolkata-700090	KOLKATA	FCED
			IGNOU Special Study Centre		
221	28113 P		Rama Krishna Mission Blind Boys Academy, Narendrapur, Kolkata.-700 103	KOLKATA	FCED
			IGNOU Special Study Centre		
222	28117-D		Manovikas Kendra Rehabilitation & Research Institute for the handicapped, 482, Madudah, Plot No.I-24, Sec – I, Eastern Metropolitan By pass. Kolkatta – 700 107 (W.B.)	KOLKATA	FCED
			IGNOU Special Study Centre		
223	28118-D		Midnapore Rehabilitation Centre for Children, “Gitanjali”, Vidyasagar Road, Midnapore – 721 101	KOLKATA	FCED
			IGNOU Special Study Centre		
224	28119-D		SHELTER, Society for Help, Education, Love, Training & Employment for the Retarded, 3, Kalbati Lane, Bhadreswar, Hooghly – 712 124	KOLKATA	FCED
			IGNOU Special Study Centre		
225	28120-D		Louis Braille Memorial School for the Sightless, Birla Road, P.O. Makhla (Uttarpara), Dist. Hooghly – 712 245	KOLKATA	FCED
			IGNOU Special Study Centre		
226	45006-D		Government of West Bengal , Office of District Magistrate, Jalpaiguri (Social Welfare Section) New Collectorate Building, JPG- 735101 West Bengal	SILIGURI	FCED

S. No.	Code No.	Location	Name of the part Time Programme Incharge Address of the Study Centre	Regional Centre	Programme recommended for activation
			IGNOU Special Study Centre		
227	45007-D		DDRC, Jalpaiguri, C/O The District Magistrate , (Social Welfare Section) Post & District Jalpaiguri – 735101, West Bengal	SILIGURI	FCED
			IGNOU Special Study Centre		
228	45008-D		Jalpaiguri Jilla Pratibandhi punarvasan Kendra DDRC Building Hospital Road Jalpaiguri , West Bengal,	SILIGURI	FCED
			IGNOU Special Study Centre		
229	28121-D		Paschim Banga Jatiya Bayaska Shiksha Parsad, Elias Road, Kolkata – 700 058, West Bengal	KOLKATA	FCED
			IGNOU Special Study Centre		
230	28122-D		Pradip Centre for Autism Management, Flat No,P-203 /B, Block –B, Lake View Co-operative Housing Society,Lake Town, Kolkata -700089	KOLKATA	FCED
			IGNOU Special Study Centre		
231	25203-D	PONDICHERRY	Government College of Education, Perunthalaivan, Kamarajan College of Education, Government of Pondicherry Karaikkal – 609 605	CHENNAI	FCED
			IGNOU Special Study Centre		
232	25204-D		Society for the care and Education of the Disabled, Our Lady of Lourded Boys High School, Villianur, Pondicherry – 605 110	CHENNAI	FCED
			IGNOU Special Study Centre		
233	01119-D		Uma Educational & technical Society, Uma Manovikas Nagar, Vakalapudi panchayal, Behind Rayudupalam, Kakinada-533005	HYDERABAD	FCED

FORM : 2

Certificate of Employment

Name of the Candidate : _____

Nature of Employment : _____

Period of Employment : _____

This is to certify that above statement is correct to the best of my knowledge.

**Counter Signature of the Coordinator
of the Study Centre**

**Signature and Stamp of
Employing Authority**

Form : 3

**Category Certificate
(i) SC/ST candidates**

This is to certify that Mr./Ms. _____ Son/
daughter/wife of Shri _____ of Village _____ Town
_____ District _____ State/U.T. _____ belongs
to _____ caste category which is recognized as a
Scheduled Caste/Scheduled Tribe under the Constitution

(Scheduled Caste Part C States) Order 1951 read with the SC/ST lists (Modification) Order, 1956.

Mr./Ms. _____ and his/her family reside in village / Town
_____ District _____ State/U.T. _____

(Signature of Tehsildar/Commissioner/District Megistrate)

Place: _____ Name _____

Date: _____ Seal/Stamp _____

**Category Certificate
(ii) OBC candidates (only non-cremy layer)**

This is to certify that Mr./Ms. _____ Son/
daughter/wife of Shri _____ of Village _____ Town
_____ District _____ State/U.T. _____ belongs
to _____ Caste who are eligible for availing the benefits
as per Central list of 5 to 13 Cs/OBC as per Resolution No. 12011/68/93-DCC(C) of Ministry of Social
Justice & Empowerments a modified from time to time by that Ministry based on the above advice of the
National Commission for Backward Classes (NCBC).

Mr./Ms. _____ and his/her family reside in village / Town
_____ District _____ State/U.T. _____

(Signature of Tehsildar/Commissioner/District Megistrate)

Place: _____ Name _____

Date: _____ Seal/Stamp _____

FOR IGNOU OFFICE USE ONLY

Received by

Post	Hand
------	------

Date of receipt of the Form

Eligible/Not Eligible

Signature of receiving official

INSTRUCTIONS

1. This card should be produced on demand at the Study Centre and Examination Centre or any other Establishment of IGNOU to use its facilities.
2. The facilities would be available only relating to the course or courses for which the student is actually registered.
3. Duplicate Identity Card will be issued by the Regional Director, on payment of Rs. 100/- by way of Demand Draft only in favour of IGNOU payable at the city where Regional Centre is located.
4. Loss of Identity Card is to be reported immediately to the nearest Police Station.
5. Identity Card is to be submitted to the issuing authority after completion of the said programme.



STUDENT CARD

(FOR USE OF IGNOU FACILITIES ONLY)

Indira Gandhi National Open University ACKNOWLEDGEMENT CARD

Dear Student,

Thank you for joining IGNOU Programme. We acknowledge the receipt of your application form. Please mention Enrolment Number and course applied for in all your future correspondence with the University.

To be filled in by the Student.

Course Applied for :

DD/Challan No. :

DD/Challan Date :

Amount :

DD Drawn on :

For Office Use Only

Your Enrolment Number is

Enrolment No. _____

Name of the Programme _____

Name _____

Father's/Husband's/Mother's Name _____

Address (in Capital Letters) _____

Pin Code _____

Full Signature of the Candidate _____

PASTE

LATEST PHOTOGRAPH TO
BE PASTED WHICH WILL
BE
ATTESTED BY
UNIVERSITY OFFICERS

ATTESTED BY
REGIONAL DIRECTOR _____
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Please mention your full postal address at the space allocated

Affix
Postage
stamp for
Rs 6/-

To

CITY: _____

STATE: _____

From
The Regional Director,
IGNOU Regional Centre

PIN:

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