

Instructions to follow while filling up the enrolment form

Column 1 Name	Write full name without salutations/titles. Please bring the original of Proof of Identity (POI) document . (See list A below).
Column 2 DOB / AGE	Fill in Date of Birth in DDMMYYYY format. Please bring the original Proof of Date of Birth if available . (See list D below). If exact Date of Birth is not known, declared age in Years may be filled in the space provided.
Column 4 ADDRESS	Write complete address. Please bring the original Proof of Address (POA) document . (See list B below). Please note that the Aadhaar letter will be delivered at the given address only.
Column 6 RELATIONSHIP	<ul style="list-style-type: none"> • In case of children below 5 years, it is mandatory to provide father/mother/guardian details with his/her Aadhaar or EID number. • If the resident is not holding a Proof of Identity & using the Head of the Family identity for enrolment, it is mandatory to provide Head of the family's details with his/her Aadhaar or EID number. Please refer illustration below for filling EID. Please bring the original Proof of Relationship (POR) document. (See list C below). • For other cases, it is optional for the resident to fill up the relationship details.
Column 7 INTRODUCER	Resident who does not have POI and POA may get enrolled through an introducer. Pl contact nearest enrolment centre for further details. Resident who has POI & POA or using the Head of the Family identity for enrolment should not fill this column.
Column 8 NPR NUMBER	Resident may bring his/her National Population Register Survey slip (if available) and fill up the column.
Column 9 BANK ACCOUNT	Opening a new Account / Linking existing account is optional. Relevant details as requested may be provided.
Column 10 CONSENT	Resident may specifically express willingness / unwillingness by selecting the relevant box.
KYR + (Residents availing Govt. benefits may provide information. As per Govt. Order no:DPAR 7 PRJ 2010 Bangalore 20 th May,2011, non-furnishing of information may entail temporary suspension of services.)	<p>Refer List E (Please bring Original documents only)</p> <ol style="list-style-type: none"> 1. Tick on the Social Security Pension scheme you are availing and provide the 'Pension Pay Order No' in the space provided. Tick the appropriate amount in case of physically handicapped pension scheme. 2. Provide information on type of Ration Card and Ration Card Number 3. Provide the NREGA job card details in the space provided 4. Please provide Bhagya Lakshmi scheme details with Child 1 and Child 2 names and Bond numbers 5. If you own an Irrigation pump set, please provide the RR number, Horse Power, Location Code and Connection ID No. 6. If you are a Milk Cooperative Society Member, please provide the membership number 7. If you have LPG connection, please provide required information in the space provided

List A : POI documents

<ol style="list-style-type: none"> 1. Passport 2. PAN Card 3. Ration/PDS Photo Card 4. Voter ID 5. Driving License 6. <u>Government Photo ID/Service Photo ID issued by PSU.</u> 7. NREGS Job Card 8. Photo ID issued by Recognized Educational Institution 9. Arms License 10. Photo Bank ATM Card 11. Photo Credit Card 12. Pensioner Photo Card 13. Freedom Fighter Photo Card 14. Kissan Photo Passbook 15. CGHS / ECHS Photo Card 16. Address Card having Name and Photo issued by Department of Posts 17. Certificate of Identity having photo issued by any Gazetted officer or Tahsildar on official letterhead

List B : POA documents

<ol style="list-style-type: none"> 1. Passport 2. Bank Statement/Passbook 3. Post Office Account Statement/Passbook 4. Ration Card 5. Voter ID 6. Driving License 7. Government Photo ID Cards 8. Electricity Bill (not older than 3 months) 9. Water Bill (not older than 3 months) 10. Telephone Landline Bill (not older than 3 months) 11. Property Tax Receipt (not older than 3 months) 12. Credit Card Statement (not older than 3 months) 13. Insurance Policy 14. Signed Letter having Photo from Bank on letterhead 15. Signed Letter Having Photo issued by Registered Company on Letterhead. 16. Signed Letter having Photo issued by Recognized Educational Institution on letterhead 17. NREGS Job Card 	<ol style="list-style-type: none"> 18. Arms License 19. Pensioner Card 20. Freedom Fighter Card 21. Kissan Passbook 22. CGHS / ECHS Card 23. Certificate of Address having photo issued by MP or MLA or any Gazetted Officer or Tahasildar on official letterhead. 24. Certificate of Address issued by Village Panchayat head or its equivalent authority (for rural areas) 25. Income Tax Assessment Order 26. Vehicle Registration Certificate 27. Registered Sale / Lease /Rent Agreement 28. Address Card having Photo issued by Department of Posts 29. Caste and Domicile Certificate having Photo issued by State Govt. 30. Gas Connection Bill (Not older than 3 Months)
--	--

List C : Proof of Relationship documents

<ol style="list-style-type: none"> 1. Birth Certificate 2. PDS Card 3. MNREGA Card 4. CGHS/ State Government/ ECHS/ ESIC Medical Card 5. Pension Card 6. Army Canteen Card 7. Passport 8. Any other Central/ State Govt .issued family entitlement document duly approved by the DoP and UIDAI
--

List D : DOB documents

<ol style="list-style-type: none"> 1. Birth Certificate 2. SSLC Book/Certificate 3. Passport 4. Certificate of Date of Birth issued by Group A Gazetted Officer on Letterhead

List E : KYR + Documents (Original Documents only)

<ol style="list-style-type: none"> (1) Social Security Pensions : (a) Money Order Acknowledgement Form (b) Sanction Order Number (2) Ration Card (3) NREGA Job Card (4) Bhagyalakshmi Scheme : Bond (5) IP Set : Bill (6) Member of Milk Co-operative Society : (a) Membership Card (7) LPG Connection Details: (a) Gas Connection Card (b) Receipt
