



ADVERTISEMENT NO. 05 / 2011
[under Rolling Application System]

Applications in the *prescribed form* are invited from eligible candidates for **forty seven (47) teaching positions (SC-12, ST-11, OBC-6, PWD-4 and rest unreserved) (including backlog vacancies for SC/ST/OBC/PWD)** under the **Rolling Application System** for faculty positions, **Professor, Associate Professor and Assistant Professor**. The vacancies are **(A) under the Departments of** (1) Business Administration, (2) Cultural Studies, (3) Mass Communication & Journalism, (4) Sociology, (5) English & Foreign Languages, (6) Civil Engineering, (7) Computer Science & Engineering, (8) Electronics & Communication Engineering, (9) Energy, (10) Food Processing Technology, (11) Mechanical Engineering, (12) Chemical Sciences, (13) Environmental Science, (14) Mathematical Sciences, (15) Molecular Biology & Biotechnology, (16) Physics, and **(B) under the Centre for Assamese Studies**.

The vacancies are kept OPEN and not specified for a particular Department / Centre. These vacancies will be filled up for a particular Department / Centre and for the position(s) of Professor / Associate Professor / Assistant Professor, as the case may be, based on the number of applications received from suitable candidates as well as the profile / background of the applicant.

The essential academic qualifications and other requirements shall be as per the **UGC Regulation, 2010** Dated 30th June, 2010, which is available in the UGC website www.ugc.ac.in.

Applications can be submitted *till this advertisement is kept open on the* Tezpur University Website www.tezu.ernet.in. However, **candidates are requested to apply at the earliest possible as the Screening Committee will scrutinise the applications for the first phase of interview during December 2011 / January 2012**. When sizeable number of applications is received and the University decides to held interview for a particular post under a particular Department / Centre, *closing date for that particular Department / Centre* will be notified through the University website.

Completed application (**one copy**) in the prescribed form along with necessary enclosures (**one set**) is to be submitted to the undersigned. The envelope containing the application should be superscribed as-

“Application for the post of (name of the post)
Department of”

No application fee is required at the time of submission of application. However, if a candidate is called for interview, he/she is to submit a non-refundable application fee of Rs. 500/- (Rupees five hundred only) (Exempted for SC/ST/PWD candidates) in the form of Demand Draft only drawn on any nationalised bank in favour of The Registrar, Tezpur University, payable at Tezpur.

Contd. to Page-2



(Page-2)

PAY BANDS: **Professor:** Rs. 37,400-67,000/- (PB-4) *plus* Academic Grade Pay of Rs. 10,000/-
Associate Professor : Rs. 37,400-67,000/- (PB-4) *plus* Academic Grade Pay of Rs. 9,000/-
Assistant Professor : Rs. 15,600-39,100/- (PB-3) *plus* Academic Grade Pay of Rs. 6,000/-

The above pay bands carry other allowances admissible as per Government of India rules.

ABBREVIATIONS: OBC-Other Backward Classes, SC-Scheduled Caste, ST-Scheduled Tribe, PWD-Person With Disability, OH-Orthopaedically Handicapped, VH-Visually Handicapped, HH-Hearing Handicapped.

It is to be noted that **mere fulfilment of eligibility criteria shall not entitle a person for consideration. The decision of the Screening Committee, appointed for the purpose of short-listing candidates from amongst the applications received, will be final and binding. The University reserves the right to fill up or not to fill up any of the vacancies or to increase the number of posts, as required.**

Those in employment must apply through proper channel as prescribed in ‘Part-D’ of the Application Form. However, applicant may send a copy of the same as “ADVANCE COPY” to be followed by the original through proper channel.

[Part-C]

IMPORTANT NOTES

(Please read carefully)

- Note (i) :** *Reservation for OBC is applicable for Assistant Professor’s post(s) only.*
- Note (ii) :** *The qualifications and other conditions prescribed in the advertisement are subject to the regulation / norms stipulated by the MHRD / UGC / AICTE, as the case may be, from time to time.*
- Note (iii) :** *If a class / division is not awarded at Masters level, minimum of 60% marks in aggregate shall be considered equivalent to First Class / Division. If a grade point system is adopted, the CGPA will be converted into equivalent marks as per the conversion table / formula specified by the concerned university.*
- Note (iv) :** **The screening of applications, and final selection shall be in accordance with the prevailing UGC and / or AICTE guidelines / rules / regulations.**
- Note (v) :** *All degrees and research works must be in the area for which the post is advertised.*

Contd. to Page-3



- Note (vi)** : (i) A relaxation of 5% of marks is provided at the Master's level for the SC/ST/PWD category, for appointment as Assistant Professor.
- (ii) A relaxation of 5% of marks is provided to the Ph.D. Degree holders who have passed their Master's Degree prior to 19th September 1991.
- (iii) Grade "B" in the UGC-7 point scale with letter grades, O, A, B, C, D, E & F at the Master's level shall be regarded as equivalent to 55% of the marks wherever the grading system is followed.
- (iv) The minimum requirement of 55% of marks or equivalent grade / First class, as the case may be, is not insisted upon for the post of Professor for the existing incumbents who are already in the University system. However, these marks are insisted upon for those entering this system from outside and those at the entry point of Assistant Professor.
- (v) A relaxation of the minimum marks at the PG level from 55% to 50% for appointment as Assistant Professor may be provided to the candidates who have cleared the JRF examination conducted by UGC/CSIR prior to 1989, when the minimum marks required to appear for JRF examination were 50%.
- Note (vii)** : **For the posts reserved for PWD (if any), the minimum degree of disability is 40%.**
- Note (viii)** : **Candidates applying against posts reserved for OBC category must submit a valid (up-to-date) "Non Creamy Layer" certificate from the appropriate authority.**
- Note (ix)** : Excellent academic background, high quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken and a good innovative teaching record will be some of the important criteria for the selection of faculty members.
- Note (x)** : Ability to carry out interdisciplinary teaching and research will be considered a plus point.
- Note (xi)** : Appointed teachers may be assigned other academic or administrative responsibilities in addition to their regular teaching and research activities.
- Note (xii)** : At present, the UGC and the University rules require the following Teaching Load: Assistant Professor up to 16 hours, Associate Professor and Professor up to 14 hours. Teacher should also be prepared to teach all the basic courses in their subjects and related areas which may not necessarily be their specializations.
- Note (xiii)** : Candidates applying for the position of Associate Professor shall submit their list of publications and reprints of three major publications along with the application.
- Note (xiv)** : Candidates applying for the position of Professor shall submit their list of publications and reprints of five major publications along with the application.
- Note (xv)** : All the candidates called for interview shall bring their API scores on **Performance Based Appraisal System** in the format developed by the respective University / college as prescribed by UGC as given in *Part-C of the Application Proforma*.



(Page-4)

IMPORTANT INFORMATION

(Please read carefully)

1. The Applicant must ensure that he / she fulfils the eligibility conditions for the post.
2. Candidates who are desirous of applying for more than one post will have to submit a separate prescribed application form for each post.
3. Application for each post must be placed in **SEPARATE COVER** with the **name of the post and name of the Department clearly super-scribed on the envelope** without fail. The University shall not be responsible for any misplacement, omission etc. if two or more applications are put in one cover by the candidate.
4. Candidates, already in service in India, should send their applications through proper channel. An advance copy may be sent directly, if necessary. However, in such cases the candidates called for interview will have to submit original applications duly forwarded by the competent authority of their institutions, failing which he/she shall not be allowed to appear before the selection committee.
5. A candidate, who has applied earlier informally and sent his/her bio-data/academic vita earlier to the Vice-Chancellor or any other competent authority of the University, must apply following the above procedures.
6. Applications received after the stipulated date or found incomplete in any respect or not readable easily will not be entertained and no further correspondence will be made in this regard
7. Candidates are urged to provide as much details of their academic accomplishments as possible by attaching self certified copies of certificates, testimonials, brief write up on awards / honours / research achievements and citations index on their publications.
8. Candidates must enclose details of their professional ambitions, research they would like to carry out in next five years, minimum requirements to initiate research work in the area of their current interest. This typewritten statement should not exceed two pages.
9. Candidates should enclose photocopies of certificates as evidence of age, educational qualifications, experience etc.
10. Candidates are advised not to enclose copies of papers which have been submitted or which have not yet been published or have not been accepted for publication. These will not be entertained.
11. Maximum age limit, if any, and qualifications will be taken into account as on the closing date mentioned for receipt of applications
12. For SC/ST/PWD candidates, relaxations will be given as per the Govt. of India norms.
13. The University follows the Central Government list in the case of OBCs. Candidates claiming OBC should submit appropriate Certificate in the prescribed format. BC/MBC/SEBC certificates will be considered as OBC only if they submit appropriate certificate prescribed by the Government of India. Those who have failed to submit the required OBC Certificate will be treated as General Category, subject to fulfilment of other conditions
14. The relaxation and concessions to the candidates applying for the reserved category posts will be provided as per Rules of Govt. of India.
15. The University reserves the right to fill any post or otherwise. The University also reserves the right to offer temporary or contractual appointments against the advertised posts.
16. The University reserves the right to offer a lower rank position against a higher rank position depending on the suitability of the candidate.
17. The University reserves the right to consider a candidate in absentia as per ordinance of the University.
18. The actual number of posts in a discipline may increase or decrease depending on the circumstances.

Contd. to Page-5



(Page-5)

19. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received in response to an advertisement is large and it will not be convenient or possible to interview all the candidates, the University, at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications/experience higher than the minimum prescribed in the advertisement after a screening process through a duly constituted committee.
20. It will be open to the University to consider names of suitable candidates who may not have applied. Nominations of highly qualified candidates from very well established academics will also be considered. The University reserves the right to relax minimum qualifications marginally in case of otherwise highly qualified candidates.
21. Wherever applicable, the University reserves the right to restrict the period of tenure prescribed.
22. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
23. It may be noted that there is a scarcity of accommodation in the University campus. Therefore, the University may not be able to provide accommodation in the campus.
24. Canvassing in any form will disqualify the candidates.
25. All Certificates, Degrees and other documents must be produced in original at the time of interview, if called for the same. Failure to produce these may result in not interviewing the candidate.
26. Candidates should submit the application form in the prescribed format along with the necessary enclosures as mentioned above.
27. Application other than in prescribed proforma will not be entertained.
28. It is not possible to send individual acknowledgements. Those who want acknowledgement may send their applications by registered post with acknowledgement card / self addressed post card.
29. It is again emphasized that an application not strictly prepared as per instructions given above will be summarily rejected.
30. The University reserves the right to alter/insert any corrections/additions in the advertisement/website in the event of any typographical error before the last date prescribed for the receipt of applications.
31. **The University offers appointment with a validity period of thirty (30) days. Applicant, if selected and appointed, should be ready to join within the stipulated time as given in the appointment order. However, University reserves the right to consider for extension of time for joining beyond thirty (30) days on valid reason.**
32. **Applicants are advised to give phone numbers and e-mail address in their own interest to facilitate prompt communication. If short-listed, all communications regarding interview, etc. will be made preferably through e-mail besides notifying on the University Website.**
33. **A completed application should have the following:**
 - a. *Duly filled-in application form in original which is to be downloaded from the University website.*
 - b. *Forwarding from the employer, if employed.*
 - c. *One true copy of the Birth Certificate.*
 - d. *One true copy of SC/ST/OBC/PWD Certificate, if applicable.*
 - e. *One true copy of NET/GATE or equivalent Certificate, if required.*
 - f. *One true copy of all academic Certificates and Degrees.*
 - g. *One true copy of all certificates indicating extent and duration of professional experience.*
 - h. *One true copy of any other supporting documents.*
 - i. *Copies of reprints of publications as mentioned above.*
 - j. *A set of 3 names of referees along with their postal address, email address, fax number, office and residence telephone numbers, if available.*
 - k. *Any other document or documents as specified in the above notes/instructions.*
 - l. *Any additional documents to support your candidature.*
34. **Completed applications with all the required enclosures as stated above should be submitted to The Registrar, Tezpur University, Napaam, Tezpur – 784 028, Assam, India.**

Sd/- Registrar
Tezpur University

Memo No.F.13-3/IX/2000(E)/2697-A

Date: 19.09.2011