



Guru Gobind Singh Indraprastha University

Sec 16 C Dwarka New Delhi-110075 Website: www.ipu.ac.in

F.No. IPU-7/Schedules of Counselling/MJMC/2012/1330

Dated: 08/10/2012

NOTIFICATION **SCHEDULE OF 2nd COUNSELLING/ADMISSION 2012-13** **Master of Journalism & Mass Communication (MJMC)** **WEEKEND PROGRAMME (PROGRAMME CODE -176)**

Venue of Counselling: - Guru Gobind Singh Indraprastha University
Sector 16 C Dwarka, New Delhi-110075.

1. The eligible candidates, who have applied for admission in MJMC (Weekend) programme shall report in person for Counselling/Admission at the venue of counselling; on the date and time mentioned below.

| Date | Category of Candidates | Time |
|------------------------|---|------------|
| 12.10.2012 (Friday) | All qualified candidates seeking admission against seats reserved for 'Delhi Region-PH Category' | 09.30 a.m. |
| | All qualified candidates seeking admission against seats reserved for 'Delhi and Outside Delhi Region - SC/ST Category' | 09.45 a.m. |
| | All qualified candidates seeking admission against seats reserved for 'Delhi Region- Defence Category' (As per priority I to VII) | 10.00 a.m. |
| | All qualified candidates seeking admission against seats reserved for 'Delhi General Category' | 10.30 a.m. |
| | Open House Counselling (if required, as per instructions given in page-4 of this schedule) | 12.30 p.m. |

For details refer chapter 12 of the Admission Brochure-VIII, 2012-13.

- Filled-in Admission Verification Form as per Appendix 6, of the Admission Brochure-VIII, 2012-13.
- Preference Sheet as per Appendix 7, of the Admission Brochure-VIII, 2012-13.
- Proof of date of birth (Secondary School Marks Sheet & Certificate) (Original and Photocopy).
- Certificate and Mark Sheet of the qualifying degree examination issued by the Board/University. In cases, where the University has prescribed a condition of passing a subject or subjects at some level, the Certificate/ Mark Sheet of the concerned examination in proof thereof should also be produced (Original and Photocopy).
- In case of students who have passed the qualifying examination through distance/ open education system of any recognized University/ board/ institution, the necessary documentary evidence related to location of his/her study centre i.e. study centre proof, certificate from the University imparting open/distance education certifying the location of the study centre.

- SC/ST/Physically Handicapped/Defence Category Certificate(s) whichever applicable; on the basis of which reservation is claimed (Original and One Photocopy).
- **The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. in case any candidate claims for the seat reserved for DSC/DST category than he has to bring SC/ST certificate issued by the Govt. of NCT of Delhi and also should have passed his/her qualifying exam from Delhi.**
- Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original), not more than 6 (Six) months old.
- Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as give in **Appendix 2** (Original).
- Application regarding age relaxation (if necessary).

Notes: -

- a. *The Original Certificates (except the admit card, medical certificate & Character Certificate) will be returned to the candidates after verification. The photocopies of these certificates, admit card (in original), medical certificate (in original) & Character Certificate) (in original) shall be retained.*
- b. *In case any of the above document(s) is/are in any language other than Hindi/English, then authentic translation in English/Hindi shall have to be produced duly verified by the issuing institution/gazetted officer/(original and photocopy) by the candidate at the time of Counselling/ Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission by the Admission Officer, for which only the candidate will be responsible.*
- c. *In case the Degree/Certificate has been obtained from some University/Board of any other country then an equivalence certificate must be obtained from Association of Indian Universities (AIU) New Delhi prior to attending the counselling.*
- d. *For the candidate seeking Admission under reserved category i.e. Schedule Caste/Schedule Tribe/OBC certificate, wherever applicable. The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. In case any candidate claims for the seat reserved for DSC/DST/DOBC category than he has to bring SC/ST/OBC certificate issued by the Govt. of NCT of Delhi from the authorities competent to issue the same.(Please refer Para 7.2.3) **The reservation certificate should be in the name of the candidate seeking admission. The reservation certificate in the name either of parents (Father/Mother) is not acceptable. The name and other particulars in the reservation certificate should be identical to that in CET form as well as in the 10th & 12th class certificates. Any variation in the name or other particulars in reserve category certificate may lead to refusal for admission by admission officer in the reserved category. In absence of reserved category certificate, the candidate will not be entitled for any provisional admission in reserved category on the basis of any undertaking.***

Notes:-

(a) The required certificate(s) for reserved categories/classes will be essential at the time of the counselling/admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste/category certificate should invariably be in the name of the candidate himself/herself and not in favour of respective parents/guardians.

(b) In case of married woman applying to any course under reserved category has to produce the caste certificate in the name of herself. Certificate in the name of husband/mother/father is not acceptable.

3. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfil all the conditions prescribed for admission. Before filling-up the verification slip at the time of Counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2012-13. If it is found at any stage during the entire period of the programme that the candidate does not fulfil the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.

4. The Category Wise and Region Wise Seat Matrix for Master of Journalism and Mass Communication (Weekend) programme for the session 2012-13 is as under:-

| Category | Number of Vacant Seats for 2nd Counselling |
|----------|--|
| DGEN | 9 |
| DSC | 6 |
| DST | 4 |
| DDEF | 1 |
| DPH | 1 |
| ODGEN | 0 |
| ODSC | 1 |
| ODST | 1 |
| ODDEF | 0 |
| ODPH | 0 |
| TOTAL | 23 |

5. SEATS ALLOCATION

For reservation and conversion of seats refer chapter 9, 10 of the Admission Brochure-VIII for the academic session 2012-13.

6. Fee Structure

| Programme | Total Fee Payable at the time of Admission |
|----------------|--|
| MJMC (Weekend) | Rs. 60,000/- (Rupees Sixty Thousand Only) |

Refer Chapter 11 for details.

7. Instruction to be followed at the time of 2nd Counselling 2012-13:

a. A candidate, who has taken admission at the time of 1st counselling, and then he / she withdraws his/her admission will not be considered for admission in the 2nd counselling.

- b. The Second Counselling will commence from rank one onwards for all categories / programmes and the seats will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling as per their rank.
- c. A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn. However, if the candidate reports late or reports on subsequent days during the process of counselling, he/she may be considered for allotment of a seat available at that point of time provided he/she had not taken admission earlier.
- d. Admission will be made strictly on merit basis (Rank-wise) and counselling/admissions will stop when all the seats get filled-up. Notice regarding closure of counselling will be displayed on University's Website. Parents/candidates are advised to check University's Website before coming for counselling. University will not be responsible for any inconvenience caused to parents/candidates due to closure of the counselling prior to dates notified in the Counselling Schedule.
- e. A candidate, who fails to exercise the option in person during 2nd Counselling, shall forfeit his/her right for a vacant seat even if he or she had higher rank, for which the University will not be responsible.
- f. **Further, the students, who have been admitted during 1st counselling in any category, will not be allowed to change their category in 2nd counselling.**
- g. The candidates are also advised, in their own interest to check the details of fee, their name, rank, programme, institute of admission, etc. on Admission Slip issued to him/her by the Admission Officer before leaving the counselling hall. Provisionally admitted candidates are further advised to carefully check suffix (p) to their enrolment number printed in the Admission Slip.
- h. The conversion of seats reserved for SC, ST, DEF, PH, Minority, etc. to General Category shall be done only during the 2nd Counselling. While converting the seats during 2nd counselling, any unfilled seat reserved for ST Category will be offered to SC Category and vice versa and only after completing this exercise, the conversion of the reserved category seats to general category shall be effected.

8. Open House Counselling

Counselling on the Open Day will be held only if any seat(s) remains vacant till this date. The said seat(s) will be offered on this day to the qualified candidate(s) in order of merit as per his/her Region provided he/she has not taken admission till then in this programme and has reported for counselling on this day.

Even then, if any seat(s) remains vacant, the same shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has not taken admission till then in this programme and has reported for counselling on this day.


- a. The rest of the procedure for Second Counselling shall remain the same as for the first counselling.
- b. **In case a candidate drops out after taking admission in the second counselling or thereafter, his/her full fee will be forfeited. It is advised in the**

interest of the candidates to carefully decide to take admission in the second counselling only if he/she intends to pursue the programme.

9. **Withdrawal of Admission during/after 2nd counselling.**

No request for withdrawal of admission will be entertained of the students admitted in 2nd counselling. Any dropout/cancellation during/after 2nd counselling will lead to the forfeiture of the full fee deposited by the candidate and no subsequent request for refund of fee will be entertained.

10. All the candidates who get admission in the 2nd counselling shall report to respective University School on next working day.



(Col. P. K. Upmanyu)
Joint Registrar, (Academic)

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Dated: 08/10/12

Copy to:-

1. Controller of Finance, GGSIP University, for information.
2. Controller of Examination, GGSIP University, for information.
3. Dean, USMC, GGSIP University, for information.
4. Joint Registrar (G.A.), GGSIP University for information
5. Finance Officer, GGSIP University, with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
6. PRO, GGSIP University with a request to display Counselling/Admission schedule on the University's Notice Board (s).
7. Assistant Registrar, (Store) GGSIP University.
8. Assistant Registrar (Estate & Security), GGSIP University with the request for deployment of two security guards at counselling venue
9. In-charge University's Web site, with the request to upload the schedule of Counselling on University's Web site.
10. AR, VC Secretariat, GGSIP University for information to Hon'ble Vice-Chancellor.
11. PS to Registrar, GGSIP University.
12. EDP section of Academic Branch
13. Guard File.


(Geeta Mahajan)
Asstt. Registrar, (Academic)