

Annexure-I

Mandatory Disclosure

By Institutions running **PGDBM/PGDM/MBA** programmes to be included in their respective information Brochure, Displayed on their website and to be submitted to AICTE every year well before the admission process.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

I. Name of the Institution Address including telephone, Fax, e-mail etc.

Name	Institute of Management, Nirma University	
Address	Permanent Location as approved by AICTE	
	Sarkhej-Gandhinagar Highway, Post: Chandlodia, Ahmedabad	
Village	Chharodi	
Taluka	Dashcroai	
District	Ahmedabad	
Pin Code	382 481	
State	Gujarat	
Telephone	(02717)241900-04	
Fax No.	02717-241916	E-mail:director@imnu.ac.in
Web site	www.imnu.ac.in /www.nirmauni.ac.in	
Nearest Rly Station	Ahmedabad	Distance in Kms : 30 Kms
Nearest Airport	Ahmedabad	Distance in Kms : 25 Kms

II. Name & Address of the Director

Name	Dr. C Gopalkrishnan				
Designation	I/C Director	Qualification & Experience:	Highest Degree	Specialization	Total Experience
		<i>Ph.D.</i> He has been Faculty of Management in various Institutes	Ph.D.	Strategic Management	35 years
STD Code	02717	Phone (Office) 241900-04	Fax No. 02717- 241916		
STD Code	02717	Phone (Resi.) 26613555	Fax No. Nil		
E-Mail	director@imnu.ac.in		Mobile No. 09925047613		

III. Governance

Brief Details regarding Trust : - TABLE-I

Organization Chart : - TABLE-II

- ❖ Frequency of the Board Meetings and Academic Advisory Body - **2 to 3 meetings in a year**
- ❖ Nature and Extent of involvement of faculty and students in academic affairs/improvements.

All the academic area heads of Institute of Management are nominated to various committees, such as Faculty of Management, Academic Council, Examination Committee, Examination Reforms Committee, Library Committee, etc. Students also represent committees, such as Activity Council, Library Committee, Hostel Committee, Sports Committee, Placement Committee, Clubs & Conclaves Committees.

IV. Programme

Name of the Programme:

1. Master of Business Administration (Full-Time): 2 year Programme
2. Master of Business Administration (Part-Time): 3 year Programme
3. Master of Business Administration(FB&E): 2 year Programme

Approved Intake:

1. Master of Business Administration (Full-Time): 180 Seats
2. Master of Business Administration (Part-Time): 60 Seats
3. Master of Business Administration(FB&E): 120 Seats

Cut Off Marks last 2 years:

Courses	2008-2009	2009-2010
Master of Business Administration (Full-Time)	91 %	90 %
Master of Business Administration (Part-Time)	10 %	10 %
Master of Business Administration (FB&E)	20 %	10 %

Fees (TUITION FEE) charged for the MBA Programmes (in Rs.):

1. Master of Business Administration (Full-Time): Rs. 4,00,000.00
2. Master of Business Administration (Part-Time): Rs. 1,62,000.00
3. Master of Business Administration (FB&E): Rs. 3,30,000.00

Placement Details: 100% placement
(Current Year)

Maximum Salary & Average Salary : MBA (Full-Time) Programme

- Maximum salary drawn: Rs. 9.43 Lacs p.a.
- Average salary drawn: Rs. 5.00 Lacs p.a.

Note: The Institute facilitates placement for MBA (FT) students only.

V. FACULTY

- ❖ Number of faculty members:
 - Permanent faculty: 31 (List Attached as **TABLE-3**)
 - Visiting faculty: 34 (List Attached as **TABLE-4**)
 - Adjunct faculty: - ---
 - Guest faculty: - ---
- ❖ Number of faculty employed and left during the last two years attached as **TABLE-5**
- ❖ Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned attached as **TABLE-6**
- ❖ Whether student assessment of faculty is in force – Yes, a feedback system is in force about faculty as well as course.

VI. FEE

- ❖ Details of fee, as approved by State Fee Committee, for the Institution. **Fees Structure for the Year 2009-2010 is attached as TABLE-7**
- ❖ Time schedule for payment of fee for the entire programme –
The students are informed at the time of confirming their admissions and after that information regarding payment schedule is being given at different times.
- ❖ Fee waivers granted with amount and name of students – **No**
- ❖ Number of scholarships offered by the institute with the name of students, duration and amount – **No**
- ❖ Criteria for fee waivers/scholarships – **No**
- ❖ Estimated cost of Boarding and Lodging in Hostels:-
For entire Programme Rs. 60,000 Hostel Fees and Rs. 36000/- (approx.) for Mess Charges (Rs. 18,000 x 2 = 36,000)

VII. ADMISSION

- ❖ Number of seats sanctioned with the year of approval.

Sr. No.	Programme	Year of Approval	Nos. of Sanctioned Intake
01	MBA (FT)	2009-2010	120+60*
02	MBA (PT)	1996-1997	60
03	MBA(FB&E)	2009-2010	60+60*

* Sanction under process.

- ❖ Number of students admitted under various categories each year in the last two years

Sr. No.	Programme	Total nos. of Sanctioned Intake		Nos. of students admitted in (no different categories)	
		2008	2009	2008	2009
01	MBA (FT)	120	180	120	188
02	MBA (PT)	60	60	70	54
03	MBA (FB&E)	60	120	60	122

- ❖ Number of applications received during last two years.

Sr. No.	Programme	Nos. of application received in last two years	
		2008-09	2009-10
01	MBA (FT)	3578	3477
02	MBA (PT)	175	94
03	MBA(FB&E)	235	278

VIII. ADMISSION PROCEDURE

MBA (Full Time)

Admission Test:

- ❖ CAT (Common Admission Test) conducted by Indian Institute of Managements (IIMs), please visit **www.iimk.ac.in**

Note: GMAT score also accepted from the candidates in the category of Foreign Nationals, Persons of Indian Origin, Non-Resident Indians and Gulf.

- ❖ Admission Calendar (**for the year 2009-2010 for MBA Programme**):

- Last date for request for applications- **31st Dec 2008**
- Last date for submission of applications – **31st Dec 2008**
- Dates for Group Discussion /Interview – **March/April 2009**
- Dates for announcing final results - **April 2009**
- Release of admission list (main list and waiting list should be announced on the same day) - **April 2009**

- Date for acceptance by the candidate (time given should in no case be less than 15 days)- **April 2009**
- Starting of the Academic session - **17th June 2009**
- The AICTE rules (vide recent Notification) are followed for refund of fee in case of withdrawal of admission by a candidate.

MBA (Part Time)

Admission Test:

The Institute conducts its own Admission Test for admitting the students in the MBA (Part Time) Programme. For further details please visit www.imnu.ac.in

❖ Admission Calendar (for the programme of 2009-10):

- Last date for request for applications - **5th May 2009**
- Last date for submission of applications- **5th May 2009**
- Date of Written Test - **9th May 2009**
- Dates for Personal Interview - **23rd May 2009**
- Dates for announcing final results - **30th May 2009**
- Date of acceptance by the candidate - **10th June 2009**
- Starting of the Academic session - **24th June 2009**
- The AICTE rules (vide recent Notification) are followed for refund of fee in case of withdrawal of admission by a candidate.

MBA (FB&E)

Admission Test:

The Institute conducts its own Admission Test for admitting the students in the MBA (FB&E) Programme. For further details please visit www.imnu.ac.in

❖ Admission Calendar (for the programme of 2009-10):

- Last date for request for applications - **2nd May 2009**
- Last date for submission of applications - **2nd May 2009**
- Date of Written Test - **9th May 2009**
- Dates for Group Discussion/Personal Interview - **22nd & 23rd May 09**
- Dates for announcing final results - **29th May 2009**
- Date of acceptance by the candidate - **10th June 2009**
- Starting of the Academic session - **24th June 2009**
- The AICTE rules (vide recent Notification) are followed for refund of fee in case of withdrawal of admission by a candidate.

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

Admission Procedure MBA (Full-time):

Eligibility: A three-year bachelor's degree (10+2+3) or equivalent in any discipline from recognized University with at least 50% marks or equivalent CGPA. Students appearing in the final examination of a Bachelor's degree can also apply.

Admission process: Applicants are required to appear for the Common Admission Test (CAT) conducted by IIMs. Candidates short-listed based on the performance in the test are invited for the group discussion and personal interview at selected centers. During the last year, the final selection was made based on the following criteria:

Written Test	:	70%
Personal Interview	:	20%
Group Discussion	:	10%

Additional score upto 10 points for work experience is given for full-time work experience (after graduation) at managerial level in a professional organization.

The Candidates were short-listed for GD/PI based on the following criteria during the last two years.

2008 (percentile)				2009 (percentile)			
LDI	VER	QUA	Total	LDI	VER	QUA	Total
50	50	50	91	50	50	50	90
No Sectional Cut off mark for 95 percentile and above							

**LDI – Logic and Data Interpretation, *VER – Verbal Ability*

**QUA – Quantitative Analysis*

Admission Procedure : MBA (Part-time)

Eligibility: A three-year bachelor's degree (10+2+3) or equivalent in any discipline from recognized University. The candidates also should have two years full-time managerial level work experience after graduation.

Admission process: Applicants are required to appear for a written test conducted by the Institute. The short-listed candidates are called for a personal interview for the final selection. During the last year, the final selection was made based on the following criteria:

Written Test:	70%
Personal Interview:	30%

Admission Procedure : MBA (Family Business and Entrepreneurship):

Eligibility: A three-year bachelor's degree (10+2+3) or equivalent in any discipline from recognized University. Students appearing in the final examination of a Bachelor's degree can also apply.

In addition, the applicant has to submit a certificate from his/her parents/in-laws that he/she is engaged in family business and will rejoin his/her family business after the completion of the programme. The applicant has to provide documentary evidence of the concerned business and his/her engagement.

Admission process: Applicants are required to appear for a written test to be conducted by the Institute. The short-listed candidates are called for group discussion and personal interview at select centers for the final selection. During the current year, the final selection was made done based on the following criteria:

Written Test	:	70%
Group Discussion	:	20%
Personal Interview	:	10%

Candidates with the score of 18 percent and above were called for group discussion and personal interview during the last year .

X. APPLICATION FORM for all the programmes {MBA (Full-Time), MBA (Part-Time) and MBA (FB&E)}

Application Form available on net with online submission facilities.

Available on the Website (www.imnu.ac.in) till the last date of submission of applications

XI. LIST OF APPLICANTS

Once the CAT scores of written test are declared, this process is initiated.

XII. CRITERIA FOR GD/PERSONAL INTERVIEW

MBA (Full-time):

Personal Interview	:	20%
Group Discussion	:	10%

Additional score upto 10 points for work experience is given for full-time post bachelor's work experience at managerial level in a professional organization.

- ❖ Norms adopted for calling the candidates for Group Discussion/Personal Interview. (It has to be strictly in order of merit.) – **Yes, the candidates are called in order of merit only.**
- ❖ Attributes for evaluation in GD/Interview.

Group Discussion:

1. Quality of Participation
2. Leadership
3. Team Behaviour
4. Communication Ability
5. Personality

Personal Interview:

1. Quality of response
2. Ability to handle ambiguity and stress
3. Current awareness
4. Communication skills
5. Overall personality
6. Special achievements

MBA (Part-Time):

Personal Interview: 30%

- ❖ Norms adopted for calling the candidates for Personal Interview. (It has to be strictly in order of merit.) – **Yes, the candidates are called in order of merit only.**
- ❖ Attributes for evaluation in Interview.

Personal Interview:

1. Quality of response
2. Ability to handle ambiguity and stress
3. Current awareness
4. Communication skills
5. Overall personality
6. Nature of work experience

MBA (Family Business & Entrepreneurship):

Personal Interview : 20%
Group Discussion : 10%

- ❖ Norms adopted for calling the candidates for Group Discussion/Personal Interview. (It has to be strictly in order of merit.) – **Yes, the candidates are called in order of merit only.**
- ❖ Attributes for evaluation in GD/Interview.

Group Discussion:

1. Quality of Participation
2. Leadership
3. Team Behaviour
4. Communication Ability
5. Personality

Personal Interview:

1. Quality of response
2. Ability to handle ambiguity and stress
3. Current awareness
4. Communication skills
5. Overall personality
6. Special achievements

XIII. RESULTS

- ❖ Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over).
- ❖ Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit
- ❖ List of candidates who have been offered admission in each category.
- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category-wise.
- ❖ List of the candidates who joined within the date vacancy position in each category before operation of waiting list.

Admission related details are dynamic fields and (are) available on our website -www.imnu.ac.in -as and when posted.

Dr. C. Gopalkrishnan

I/c Director

Institute of Management, Nirma University

Note: Suppression and/or misrepresentation of information would attract appropriate penal action.