

REVISED PROSPECTUS & APPLICATION FORM
SELF-FINANCING COURSES, 2011-2012



BERHAMPUR UNIVERSITY
BHANJA BIHAR, BERHAMPUR – 760 007, ORISSA

BERHAMPUR UNIVERSITY
REVISED PROSPECTUS
FOR ADMISSION TO SELF-FINANCING COURSES

ACADEMIC SESSION – 2011-2012

I. SCHEDULE

Last date for receiving the printout of downloaded
 Application Form along with required documents including
 Application and Processing Fee and Admission Fee, Course Fee, etc.
 required for admission into the course:

August 30th 2011

**Admission to the vacant seats will be made on the
 basis of FIRST COME - FIRST SERVED.**

II. COURSES OFFERED

The course duration are noted below.

| | Courses | Duration | Offered by the Department of |
|----|-------------------------------|-----------------------|---------------------------------|
| 1. | M.Sc. in Bio-Technology | 4 Semesters (2 years) | Zoology |
| 2. | Master of Finance and Control | 4 Semesters (2 years) | Commerce |
| 3. | M.Sc. in Geophysics | 4 Semesters (2 years) | OASTC/ Marine Sciences |

III. ELIGIBILITY FOR ADMISSION

(a) M. Sc. in Bio-Technology:

Any person who has passed the qualifying degree examination specified in the Table given below with a minimum of 45% of marks in the aggregate or in the honours subject for the candidates belonging to the general category (a minimum of 40% of marks in the aggregate or a minimum of 45% in the honours subjects for the candidates belonging to the Scheduled Castes and the Scheduled Tribes).

(b) M. Sc. in Geophysics:

Any person who has passed the qualifying degree examination as specified in Table given below with a minimum of 45 % of marks in aggregate or in honours (a minimum of 40% of marks in the aggregate or a minimum of 45% of marks in the honours subject for candidates belonging to the Scheduled Castes and the Scheduled Tribes) is eligible for consideration of admission.

(c) M.F.C.

Any person who has passed the qualifying degree examination as specified in Table given below with a minimum of 50 % of marks in aggregate or in honours (a minimum of 45% of marks in the aggregate or in the honours subject for candidates belonging to the Scheduled Castes and the Scheduled Tribes) is eligible for consideration of admission.

TABLE SHOWING ELIGIBILITY FOR ADMISSION

| Sl. No. | Course | Qualifying Examination | Subjects in the Qualifying Examination(s) | Remarks |
|---------|------------------------|---|--|---|
| 1 | M.Sc. in Biotechnology | B.Sc/B.Pharm./MBBS/B.V.Sc./B.F.Sc./BE or B.Tech. in Bio-technology/B.Sc. Agr. | | Must have passed +2 with Biology as a subject |
| 2 | M.Sc. in Geophysics | B.Sc. | Physics & Chemistry/Mathematics/Geology/Electronic Science | |
| 3 | M.F.C. | Any graduate | | |

FOR ATTENTION OF ALL APPLICANTS

The applicants before applying to any of the above courses are advised to carefully go through the Prospectus and visit the University Website (www.bamu.nic.in) to know about the profile of the University. They are also advised to visit the University Campus, Bhanja Bihar, if they so desire and see for themselves the available infrastructure and other facilities. If satisfied, they may apply to any of the courses as per their eligibility. Once admitted, making any unreasonable demand thereafter shall not be entertained and it shall be treated as an act of indiscipline.

IV. PROCEDURE FOR ADMISSION

- (a) Admission into the vacant seats of the above courses shall be done on **FIRST COME FIRST SERVED** basis. Admission to all the above courses shall be governed by the Regulations of the University and Rules for Admission framed by the P.G. Council and duly approved by the Syndicate. A candidate whose conduct is not satisfactory shall **NOT** be considered for admission.

For consideration under the Reserved Categories necessary certificate to this effect issued only by a **Revenue Officer of the locality not below the rank of a Tahasildar must be submitted**.

DECLARATION

(To be submitted along with the application form)

1. I Mr/Ms. do hereby declare that I am aware of the provision that students admitted to the M.Sc. in Bio-Technology/M.F.C/M.Sc. in Geophysics courses are not permitted to take concurrent admission in any other course(s) or appear at any other examination so long as they continue their studies in the concerned courses, and until they have fully appeared at the said examinations.
2. I do hereby declare that I have not been admitted to any other course(s) nor shall I appear at any other examination as long as I continue my studies in the course, if admitted.
3. If at any time it is found that I have violated the above conditions, I shall be liable to forfeit my seat, cancellation of my admission and such other penal action as may be considered appropriate by the University. I shall not claim the refund of the course fee and other fee deposited at the time of admission.
4. I shall abide by the rules and regulations of self-financing courses of Berhampur University

Date:

Full Signature of the Applicant

- V** Candidates seeking admission into the above courses should enclose with the application form an Account Payee Bank Draft of Rs. 400/- (Rupees Four hundred) only towards processing-cum-application fee, drawn in favour of the **Coordinator of the course to which admission is sought** and payable at the **State Bank of India, Bhanja Bihar (Code 2107), Berhampur – 760 007, Orissa.**
Note: Processing-cum-Application Fee once paid shall not be refunded.

VI APPLICATION PROCEDURE:

PDF: Please download PDF Form from website: www.bamu.nic.in
 Applicants are advised to apply only in downloaded PDF form by visiting the website www.bamu.nic.in.

Note: The duly filled hardcopy of the application along with all enclosures (original and a set of photocopies), application fee and fees as per Schedule IX should reach on or before the prescribed last date by the Coordinator of the concerned course.

Money orders and postal orders shall not be accepted under any circumstances.

VII SUBMISSION OF APPLICATIONS FOR ADMISSION

Candidates seeking admission for the vacant seats of the above courses shall have to send their applications in the prescribed form duly filled in by them in their handwriting along with the required **original documents and a set of photocopy of all documents and fee** (complete in all respects) to the **Course Coordinator to which admission is sought by Registered/ Speed Post**. The application forms will not be accepted in person, either in the P.G. Central Office or by the Course coordinator. **The application along with the required documents and fee must reach the Course Coordinator on or before the prescribed date, i.e., August, 30th 2011, failing which it will be summarily rejected.** The applicants are required to submit separate account payee Bank Drafts towards Course Fee and admission fee drawn in favour of the Comptroller of Finance, Berhampur University, payable at SBI, Bhanja Bihar (Code 2107) along with the Application. Applications without the course fee and admission charges will not be considered for admission.

Applicants are advised to apply much in advance of the scheduled last date in order to avail the admission on **FIRST COME FIRST SERVED** basis.

The university will not be held responsible for any network failure.

University authorities shall not be responsible for postal delay.

NOTE:

- (a) The applicant should send the filled-in downloaded application form, all the certificates and mark sheets from HSC onwards in original, required bank drafts (separately towards application fee, course fee and admission charges), five passport photos, TC/CLC and Conduct Certificate in original etc.
- (b) Submission of Transfer Certificate/College Leaving Certificate in **original** is compulsory.
- (c) The applicant should send the filled-in Application along with original documents, a set of photocopies of the original documents and the required fees in the shape of Bank Drafts to the **Course Coordinator of the concerned course.**
University Authorities shall not be responsible for postal delay.
- (d) Applications incomplete in any respect are liable to be summarily rejected. No correspondence in the matter shall be entertained.
- (e) For candidates who have been admitted, the original documents not required by the University, may be collected from the **concerned Course Coordinator** after the admission is finalised.
- (f) **The decision of the Course Coordinator in all matters relating to admission shall be final and binding.**

VIII FIELD STUDY, OBSERVATION, INTERNSHIP, etc.

Students admitted to such subjects where the curriculum includes Project Work, field study, observation, internship, industrial visits shall have to undergo all such field study, observation, internship, industrial visits **at their own cost and risk** as per rules.

IX FEE AND CHARGES

The following Annual Course Fee is to be paid at the time of Admission and Readmission in subsequent years:

| Course | Annual Course Fee | Admission Fee in addition to the Annual Course Fee | |
|-------------------------------|---|--|-----------|
| | | BU | OU |
| M. Sc. in Bio-Technology | Rs. 50,000/- @ Rs. 25,000/- per Semester | Rs. 460/- | Rs. 660/- |
| Master of Finance and Control | Rs. 30,000/- per year | Rs. 460/- | Rs. 660/- |
| M. Sc. in Geophysics | Rs. 50,000/- @ Rs. 25,000/- per semester | Rs. 460/- | Rs. 660/- |

Fee once collected at the time of admission shall not be refunded under any circumstance.

(C) Department Seminar Fee: The students shall have to pay seminar fee and any other fee to the course Coordinator as decided by the concerned Course Coordinator.

NB: The University shall not provide any transport facilities and the students are to make their own arrangements for their conveyance.

X HOSTEL FACILITIES:

Hostel facilities will be provided to the students of self-financing courses, subject to availability of seats, in the P.G. Hostels for Boys and Girls on the basis of **first-come first-served** basis. In the event of allotment of hostel seats the students shall have to abide by the Rules and Regulations of the Hostel and pay the requisite fees at par with the regular students.

XI Steps will be taken to assist the students for placement.

XII DISPUTES

All disputes concerning admission and studentship are subject to the exclusive jurisdiction of the Civil Courts and legal fora at Berhampur (Ganjam). All admissions are provisional and can be cancelled at any time for any valid reason such as misconduct, forgery, etc.

XIII RAGGING

Ragging in any form is strictly prohibited. Severe action shall be taken as per rules against those involved in ragging. As per the U.G.C guide line 6.1 (d & e) of the regulation (F-1-16/2007 (CPP – II/dated 17June 2009), it is mandatory for all the applicants to submit an affidavit in a non-judicial stamp paper as per the prescribed pro-forma enclosed in the prospectus, if admitted.

**CHAIRMAN, P.G. COUNCIL
Berhampur University**

Index No.

Date of Receipt

**APPLICATION FORM FOR ADMISSION INTO
SELF-FINANCING COURSES
BERHAMPUR UNIVERSITY**

ACADEMIC SESSION – 2011-12

Application for Admission into

(Mention the name of the Course)

1. Name of the Applicant (Surname first)

(In **BLOCK LETTERS**)

2. (a) Sex

: Male / Female

(b) Nationality

: _____

3. Date of Birth

: Day Month Year

4. Father's / Guardian's Name

: _____

5. Mother's Name

: _____

6. (a) Permanent Address (in detail)

Tel No: _____

(b) Present address for correspondence
(in **BLOCK LETTERS** & in detail) :

Tel No: _____

7. Berhampur University Regd. No

(For students of Berhampur University): _____

8. Mention if admission is claimed from Reserved

Quota (Please ✓ whichever is applicable and

Submit attested copy of reserved quota certificate)

SC/ST

9. (a) Qualifying Degree Examination

Passed / Appeared

: _____

- (b) Specify the subjects taken at the Degree level indicating HONOURS subject, if any. : _____
- (c) Name of the University/Institution from which passed/appeared : _____
- (d) Bank Draft No. & Date and Amount
- (i) Processing-cum-Application Fee : _____
- (ii) Admission Fee : _____
- (iii) Annual Course Fee : _____

10. EDUCATIONAL QUALIFICATIONS

| Name of the Examination | University/ Council/Board | Year | Divn. Distn. | & Marks secured | Maximum marks | Remarks |
|--|------------------------------|------|-----------------|--------------------|------------------|---------|
| (a) H.S.C. or equivalent | | | | | | |
| (b) Intermediate/+2/Diploma/D.Pharm. | | | | | | |
| (c) B.A/ B.Sc./ B.Com. /B.E.S./ B.E/ B.Tech. | | | | | | |
| (d) Post-Graduation | | | | | | |
| (e) Any other | | | | | | |

Note: Candidates are required to submit the original and one set of attested copies of mark sheets (year-wise) and certificates of all the above examinations.

11. Declaration/Undertaking:

I declare that the particulars furnished in this form are true to the best of my knowledge and belief and as per my certificates and valid official documents. I further declare that in case any of the above information is found to be incorrect at any time, I shall be liable to forfeit my seat and to such penal action as the University may deem appropriate.

I undertake to abide by the rules of the P.G. Council and P.G. Hostels, framed by the Berhampur University and if at any time instance of breach of these rules, indiscipline, disobedience or misconduct or involvement in ragging is found against me, my name shall be struck off from the rolls of the University.

I have understood the various provisions and rules of eligibility and admission to various Self-Financing Courses of P.G. Departments of Berhampur University as mentioned in the Prospectus supplied to me along with the application form and I undertake to abide by any decision taken by the University authorities in regard to my eligibility and admission into P.G. Departments.

Date:

Full Signature of the Applicant

Check List of Enclosures:

The application should be accompanied by the following documents.

- Five recent passport size photographs duly attested by gazetted officer..
- Original and Self attested copies of mark sheets and certificates of all the examinations passed (HSC or equivalent, Intermediate/+2, B.A./B.Sc./B.Com./B.E.S./B.E./B. Tech./+3 Degree/P.G. Degree etc.). **Candidates should submit copies of the mark sheets of 1st year, 2nd year and final year examinations of the +3 Degree course/ all semesters of qualifying degree.**
- Duly filled-in prescribed Affidavits (Annexure-I and II) in non-judicial stamp paper in original are to be submitted in case you are admitted.
- Declaration as specified in the prospectus.
- Two self addressed envelopes (22 cm x 10 cm).
- Self attested copy of Registration Receipt (for Berhampur University candidates).
- Bank Drafts in original for the amounts as stipulated at provision IX of the Prospectus and Application-cum-Processing Fee.

Note: Application incomplete in any respect is liable to be summarily rejected. Further, applications which do not confirm to the prescribed on-line or PDF form will also be summarily rejected.

ANNEXURE – I**AFFIDAVIT BY THE STUDENT**

1. I, (*full name of student with admission/registration/enrolment number*) s/o d/o Mr./Mrs./Ms., having been admitted to (*name of the institution*), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (*hereinafter called the "Regulations"*) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ____ day of _____ month of ____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at(place) on this the(day) of(month),..... (year) .

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of(month),(year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE - II

AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. (full name of parent/guardian) father/mother/guardian of..... (full name of student with admission/registration/enrolment number), having been admitted to(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ____ day of _____ month of ____ year.

Signature of deponent

Name:

Address:

Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at(place) on this the(day) of(month) , (year) .

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of(month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER