

Academic qualifications

Tertiary education, including studies at Wits (begin with most recent qualification): Academic transcripts and code of conduct must be attached for all applicants except for those with Wits qualifications. You are required to disclose all tertiary registrations even if you de-registered in the course of the year.

DEGREE/DIPLOMA	FT or PT*	DATES OF REGISTRATION		DATE OF GRADUATION	STUDENT NUMBER	INSTITUTION	IF FOREIGN INSTITUTION PROVIDE ADDRESS AND COUNTRY
		from	to				

* FT = full-time PT = part-time

Membership of professional bodies: (attach separate sheet if necessary)

NAME OF PROFESSIONAL BODY	CATEGORY OF MEMBERSHIP	NAME OF QUALIFICATION / TITLE	DATE ADMITTED / AWARDED (YY/ MM/ DD)

Employment details

1. Are you currently employed? Yes No 2. How many years of full-time employment will you have completed by the end of this year?

Please provide details: (attach separate sheet if necessary)

NAME OF COMPANY /EMPLOYER (please provide details of different positions with same employer)	JOB TITLE	PERIOD EMPLOYED (YY/ MM/ DD)	
		from	to

Choice of Programme (Degree or Diploma)

Choice of programme: Please supply details of proposed registration, as per example given below (Applicants may select three programmes. Description of programmes and codes appear on page 7)

PROGRAMME	CODE	FT or PT	FIELD	YEAR OF STUDY	PLEASE TICK (✓) Applies to MA Student only		
					Thesis / Dissertation	Coursework and Research Report	Coursework only
eg: MEng	EMC014	FT	Mining	1			✓
1.							
2.							
3.							

Proposed curriculum: Only for Coursework Masters and related degrees eg Honours, GDE, MEng and MSc Eng - see Faculty Handbook

UNIT/ COURSE NAME	COURSE CODE

Research details: Only for Research Masters and PhD degrees

- In which School / Discipline/ Research Group do you wish to conduct your research?.....
 - Proposed field of research.....
 - Proposed title of research (max 500 characters)
-
-
-
-

• Proposed supervisor - Name

Telephone no: Fax no:

Cellphone no: E-mail:

• Name of member/s of Wits staff consulted on proposed research project

Academic References: (For Research Masters and PhD degrees - please provide 3)

Name

Address

Postal code: Telephone no:

E-mail:

Name

Address

Postal Code: Telephone no:

E-mail:

Name

Address

Postal code: Telephone no:

E-mail:

Details of **conferences attended** and **papers presented**, if applicable (*attach separate sheet if necessary*)

CONFERENCE	PAPER

RESIDENTIAL ACCOMMODATION You must complete this section **ONLY IF YOU WANT TO APPLY FOR RESIDENCE ACCOMMODATION AND YOU ARE NOT ALREADY A WITS STUDENT.**

Note: If you are already a Wits student and you want to apply for residence accommodation, you should apply directly to your preferred residence.

Accommodation requested (*please tick the appropriate box*):

Catered accommodation* – males only CTM Catered accommodation* – mixed gender CTX
 Catered accommodation* – females only CTF Self-catering accommodation – mixed gender STC

*Catered accommodation is restricted to persons under the age of 25 years.

Please note: Postgraduate residence applications close on 31 October. Late applications will not be considered. You are NOT eligible to reside in University accommodation if you are not registered for a full curriculum or if you are a part-time or occasional student.

The University provides single quarters accommodation only. We cannot accommodate married couples or families.

INDEMNITY AND UNDERTAKING

LEGAL DECLARATION OF INDEMNITY AND UNDERTAKING

I, THE APPLICANT,

- (1) Acknowledge that the University does not accept responsibility for damage or loss in respect of property of the applicant or in respect of property brought onto University premises by the applicant.
- (2) Do hereby indemnify the University in respect of any damage caused by the applicant to University property or to the property of third parties, whether on or off the University premises, as a result of the applicant's actions either whilst on the University premises or whilst engaged in any activity related to the University.
- (3) Undertake, during the orientation period and for any period during which I am a registered student, to be bound by the rules and regulations of the University for the time being in force, including the rules and regulations of any University residence, club or society to which I may be admitted or become a member and by any requirements or conditions imposed by The University on me as a prerequisite to my registration as a student of the University in any faculty.
- (4) Certify that the information provided in this form and all supporting documentation is accurate and acknowledge that furnishing any false information may result in disciplinary proceedings being taken against the applicant.
- (5) Declare that I have furnished the University with all the information necessary to make an informed decision about my admission.
- (6) Undertake to pay unconditionally all fees, charges and equipment surcharges payable to the University as they fall due for payment, for any period for which I am or may become a registered student or the applicant is or may become a registered student of the University.

FINANCIAL AID APPLICANTS (*if you are not a financial aid applicant, delete 7 and 8 below*):

- (7) I consent to my examination results being made available to the relevant bursary donor(s) and/or lenders.
- (8) I understand that if I am unable or unwilling to accept the terms and conditions of the offer of a loan, the offer will be withdrawn.

ALL APPLICANTS MUST SIGN BELOW – Thank you

Signature of applicant:..... Date:.....

Choice of Programme (Degree or Diploma) (page 4)

Please indicate on form whether applying for a full-time or part-time programme

FACULTY OF COMMERCE, LAW AND MANAGEMENT

Bachelor of Commerce with Honours BComHons

in the fields of:

CH0009	Business Sciences (Finance)
CH0006	Business Sciences (Human Resources)
CH0010	Business Sciences (Insurance)
CH0008	Business Sciences (Management)
CH0007	Business Sciences (Marketing)
CH0003	Economics
CH0000	Information Systems
CH****	Accountancy
CH0025	Development Theory and Policy
CH****	Financial Planning
CH0016	Bachelor of Accounting Science with Honours BAccScHons
CH0017	Bachelor of Economic Science with Honours BEconScHons

CMR000 Master of Commerce (research) MCom

in the fields of:

----- Insurance and Risk Management, Human Resources, Management, Finance, Marketing, Accountancy and Taxation

CMC002	Accounting
CMC020	Taxation
CMC019	Business Economics (Business Finance)
CMC013	Economics
CMC011	Economic Science
CMC010	Information Systems
CMC021	Management and Marketing Information Technology
CMC005	Business Economics (Human Resource Management)
CMC006	Business Economics (Industrial Economics)
CMC007	Business Economics (Insurance and Risk Management)
CMC008	Business Economics (Marketing)
CMC***	Development Theory and Policy
CMR001	Master of Economic Science MEconSc (Research)
LMR000	Master of Laws (Research) LLM
LMC002	Master of Laws (general) LLM

or in the fields of:

LMC006	Communications Law
LMC016	Corporate Law
LMC011	Environmental Law
LMC017	Human Rights Advocacy and Litigation
LMC018	Intellectual Property and Information Law
LMC019	International Human Rights Law
LMC021	International Humanitarian and Criminal Law
LMC020	International Law and Development
LMC012	Labour Law
LMC014	Pensions Law

BMR006 Master of Management (Research) MM

in the fields of:

----- Information Communication Technology (ICT) and Development (in abeyance)

Not offered in 2012*

BMC004	Information Communication Technology (ICT) Policy and Regulation MM (ICTPR)
BMC001	Public and Development Management
BMC007	Public Policy
BMC006	Security
BMC017	Innovation Studies *
BMC016	Strategic Marketing
BMC012	Master of Business Administration MBA
BMC***	Social Security, Policy Management and Administration
BMC015	Business and Executive Coaching
BMC013	Entrepreneurship and New Venture Creation
BMC014	Finance and Investment Management
CD0000	Doctor of Philosophy PhD (Commerce)
LD0002	Doctor of Philosophy PhD (Law)
BD0000	Doctor of Philosophy PhD (Management)
CX0002	Higher Diploma in Accountancy HDipAcc

Postgraduate Diploma in Law PGDipLaw

in the fields of:

LX****	Communications Law
LX****	Corporate Law
LX****	Environmental Law
LX****	Labour Law
LX****	Pension Funds Law
LX****	Tax Law

Postgraduate Diploma in Management PDM

in the fields of:

BX0001	Business Administration
BX0000	Human Resources
BX0002	Public Policy and Development Administration (in abeyance)
BX0006	Public and Development Management (in abeyance)
BX0011	Security

FACULTY OF ENGINEERING & THE BUILT ENVIRONMENT

ENGINEERING

ED0002	Doctor of Philosophy (Engineering) PhD
EMR000	Master of Science in Engineering MSc(Eng)
EMC001	Master of Science in Engineering (Chemical) MSc(Eng)
EMC002	Master of Engineering (Chemical) MEng
EMC003	Master of Science in Engineering (Civil) MSc(Eng) 50/50
EMC004	Master of Engineering (Civil) MEng
EMC005	Master of Science in Engineering (Electrical) MSc(Eng) 50/50
EMC006	Master of Engineering (Electrical) MEng
EMC007	Master of Science in Engineering (Mechanical) MSc(Eng) 50/50
EMC008	Master of Engineering (Mechanical) MEng
EMC009	Master of Science in Engineering (Industrial) MSc(Eng) 50/50
EMC010	Master of Engineering (Industrial) MEng
EMC011	Master of Science in Engineering (Metall & Mat) MSc(Eng) 50/50
EMC012	Master of Engineering (Metall & Mat) MEng

EMC013	Master of Science in Engineering (Mining) MSc(Eng) 50/50
EMC014	Master of Engineering (Mining) MEng
EX0001	Graduate Diploma in Engineering (Civil) GDE
EX0002	Graduate Diploma in Engineering (Electrical) GDE
EX0003	Graduate Diploma in Engineering (Mechanical) GDE
EX0004	Graduate Diploma in Engineering (Industrial) GDE
EX0005	Graduate Diploma in Engineering (Metallurgy & Materials) GDE
EX0006	Graduate Diploma in Engineering (Mining) GDE
EZP000	Engineering Occasional (Postgraduate)

THE BUILT ENVIRONMENT

FD0000	Doctor of Philosophy (Architecture) PhD
FD0001	Doctor of Philosophy (Quantity Surveying) PhD
FD0002	Doctor of Philosophy (Town & Regional Planning) PhD
FD0003	Doctor of Philosophy (Building) PhD
FH0000	Bachelor of Architectural Studies with Honours BASHons
FH0001	Bachelor of Science with Honours in Urban & Regional Planning BSc(Hons)URP
FH0002	Bachelor of Science with Honours in Construction Management
FH0003	Bachelor of Science with Honours in Quantity Surveying
FMC002	Master of Architecture (Professional) MArch(Prof)
FMC010	Master of Science in Building MSc(Building) (PROJ MANGMNT)
FMC011	Master of Science in Building MSc(Building) (PROP DEV)
FMC016	Master of Urban Design
FMC018	Master of Architecture
FMC019	Master of Science in Town and Regional Planning
FMC020	Master of the Built Environment
FMC017	Master of Science in Development Planning MSc(DP)
FMR000	Master of Architecture MArch
FMR003	Master of Science in Quantity Surveying MSc(QS)
FMR005	Master of Science in Town & Reg Planning MSc(TRP)
FMR007	Master of Science in Building MSc(Building)
FX0000	Postgraduate Diploma in Property Development and Management PGDipPDM
FZP000	Built Environment Occasional (Postgraduate)

FACULTY OF HEALTH SCIENCES

MH0000 Bachelor of Health Sciences with Honours

Master of Dentistry MDent

in the branches of:

MMC062	Community Dentistry
MMC056	Maxillo-Facial and Oral Surgery
MMC060	Oral Pathology
MMC057	Orthodontics
MMC058	Periodontics and Oral Medicine
MMC059	Prosthodontics

Master of Medicine MMed

in the specialties of:

MMC000	Anaesthesia
MMC002	Cardio-Thoracic Surgery
MMC051	Community Health
MMC052	Dermatology
MMC015	Emergency Medicine
MMC003	Internal Medicine
MMC053	Neurology
MMC016	Neurosurgery
MMC017	Nuclear Medicine
MMC018	Obstetrics and Gynaecology

MMC020	Ophthalmology
MMC021	Orthopaedic Surgery
MMC022	Otorhinolaryngology
MMC023	Paediatrics
MMC035	Anatomical Pathology
MMC036	Chemical Pathology
MMC034	Clinical Pathology
MMC037	Haematological Pathology
MMC038	Microbiological Pathology
MMC063	Forensic Pathology
MMC054	Virology
MMC039	Plastic and Reconstructive Surgery
MMC040	Psychiatry
MMC049	Diagnostic Radiology
MMC050	Radiation Oncology
MMC042	Surgery
MMC048	Urology
MMC019	Medical Genetics
MMC110	Family Medicine
MMR003/ MMC067	Master of Pharmacy MPharm

Not offered in 2012*

Master of Public Health MPH

in the fields of:

MMC086	Health Measurement*
MMC088	Environmental and Occupational Health*
MMC089	Primary Health Care Management *
MMC090	Community Rehabilitation*
MMC091	Occupational Hygiene
MMC092	Communicable Diseases*
MMC093	Gender and Health*
MMC094	Sexual and Reproductive Rights and Health*
MMC095	Maternal and Child Health
MMC096	Health Management*
MMC097	Demography and Population Studies*
MMC098	Disaster Management*
MMC099	Hospital Management*
MMC102	Health Promotion*
MMC107	Rural Health
MMC108	Health Systems and Policy
MMC116	Social Behaviour Change Communication
MMR004/ MMC068	Master of Science in Dentistry MSc(Dent)
MMR005	Master of Science in Medicine

In the fields of:

MMC069	Applied Physiology (in abeyance)
MMC070	Bioethics and Health Law
MMC071	Child Health (Community Paediatrics)
MMC072	Child Health (Neurodevelopment)
MMC074	Forensic Pathology (in abeyance)
MMC075	Genetic Counselling*
MMC076	Haematology (in abeyance)
MMC077	Immunology (in abeyance)
MMC078	Medical Microbiology (in abeyance)
MMC080	Nuclear Medicine (offered as pure research only)
MMC081	Pharmaceutical Affairs
MMC081	Pharmacotherapy
MMC083	Tropical Diseases (in abeyance)

MMC084	Virology (in abeyance)
MMC085	Emergency Medicine
MMC105	Biokinetics
MMC104	Biology and Control of African Disease Vectors
MMC106	Sports Medicine
MMC103	Sports Science (in abeyance)

Master of Science in Epidemiology

in the fields of:

MMC111	Biostatistics and Epidemiology
MMC112	Population-based Field Epidemiology
MMC115	Infectious Diseases

MMR002/

MMC066 Master of Science in Nursing MSc(Nursing)

MMR001/

MMC113 Master of Science in Occupational Therapy MSc(OT)

MMR000/

MMC114 Master of Science in Physiotherapy
MSc (Physiotherapy)

MD0000 Doctor of Philosophy PhD

MD0002 Doctor of Science in Dentistry DSc(Dent)

MD0001 Doctor of Science in Medicine DSc (Med)

MX0035 Advanced Diploma in Applied Physiology
ADipAP (in abeyance)

MX0042 Postgraduate Diploma in Physiotherapy PG Dip Physio

MX0041 Postgraduate Diploma in Occupational Therapy
PG Dip OT

Not offered in 2012*

Postgraduate Diploma in Child Health PGDipChH

in the fields of:

MX0029	Community Paediatrics
MX0030	Neurodevelopment
MX0034	Diploma in Health Service Management DHSM
MX0031	Diploma in Occupational Health DOH

Diploma in Public Health DPH

In the fields of:

MX0000	Health Measurement
MX0002	Environmental and Occupational Health
MX0003	Primary Health Care Management
MX0004	Community Rehabilitation
MX0005	Occupational Hygiene
MX0006	Communicable Diseases
MX0007	Gender and Health
MX0008	Sexual and Reproductive Rights and Health
MX0009	Maternal and Child Health
MX0010	Health Management
MX0011	Demography and Population Studies
MX0012	Disaster Management
MX0013	Hospital Management
MX0039	Health Promotion*
MX0046	Social and Behaviour Change Communication
MX0043	Health Systems and Policy
MX****	Rural Health

MX0036 Diploma in Tropical Medicine and Hygiene DTM&H

Not offered in 2012*

Diploma in Advanced Nursing DAdvNursing

in the fields of:

MX0040	Infection Control
MX0014	Intensive Care Nursing
MX0015	Child Nursing
MX0016	Operating Theatre Nursing*
MX0017	Trauma and Emergency Nursing
MX0018	Nephrology Nursing
MX0019	Oncology and Palliative Care
MX0020	Orthopaedic Nursing*
MX0021	Ophthalmic Nursing
MX0022	Advanced Psychiatric Nursing
MX0023	Advanced Midwifery*
MX0024	Gerontology Nursing*
MX0025	Community Health Nursing*
MX0026	Occupational Health Nursing
MX0027	Nursing Education
MX0028	Nursing Management
MX0044	Forensic Nursing*
MX0045	Genetic Nursing*

FACULTY OF HUMANITIES

ARTS, HUMANITIES AND SOCIAL SCIENCES

AH0000	Bachelor of Arts with Honours BAHons
AH0001	Bachelor of Arts with Joint Honours BAHons
AMC000	Master of Arts by Coursework and Research Report MA
AMC002	Master of Arts in Audiology by Coursework and Research Report MA(Audiology)
AMC010	Master of Arts in Heritage by Coursework and Research Report MA(Heritage)
AMC014	Master of Arts in Rock Art Studies by Coursework and Research Report MA(Rock Art)
AMC016	Master of Arts in Social Work by Coursework and Research Report MA(Social Work)
AMC018	Master of Arts in Speech Pathology by Coursework and Research Report MA(Speech Pathology)
AMC020	Master of Arts in Translation by Coursework and Research Report MA(Translation)
AMC022	Master of Music by Coursework and Research Report MMus
AMC023	Master of Arts in Clinical Psychology by Coursework and Research Report
AMC024	Master of Arts in Community-Based Counselling by Coursework and Research Report
AMR001	Master of Arts MA
AMR003	Master of Arts in Audiology MA(Audiology)
AMR007	Master of Arts in Dramatic Art by Research MA(Dramatic Art)
AMR009	Master of Arts in Fine Arts by Research MA(Fine Arts)
AMR011	Master of Arts in Heritage by Research MA(Heritage)
AMR015	Master of Arts in Rock Art Studies by Research MA (Rock Art)
AMR017	Master of Arts in Social Work by Research MA(Social Work)
AMR019	Master of Arts in Speech Pathology by Research MA(Speech Pathology)
AMR021	Master of Arts in Translation by Research MA(Translation)

AMR023	Master of Music by Research MMus
AX0000	Postgraduate Diploma in Arts PGDA
AX0001	Postgraduate Diploma in Rock Art Studies PGDA (Rock Art)
AX0002	Postgraduate Diploma in Translation and Interpreting PGDip(TI)
AX0003	Advanced Diploma in Arts AdDipArts
AX0004	Advanced Diploma in Fine Arts AdDipFA
AX0005	University Diploma in Interpreting DipIT
AD0003	Doctor of Philosophy PhD
AZP001	Arts Occasional Postgraduate Studies

EDUCATION

HH0000	Bachelor of Education with Honours BEdHons
HH0002	Bachelor of Education with Honours in Educational Psychology
HMR001	Master of Education MEd
HMC000	Master of Education (Coursework) MEd
HMC001	Master of Arts in Educational Psychology (Coursework)
HD0001	Doctor of Philosophy in Education PhD
HX0003	Postgraduate Certificate in Education PGCE
HX0004	Postgraduate Diploma in Education PDE
HZP001	Occasional student

FACULTY OF SCIENCE

SH0000	Bachelor of Science with Honours BSc Hons
SMR000	Master of Science (Research) MSc
SMC000	Master of Science (Coursework) MSc
SD0000	Doctor of Philosophy PhD
SX0000	Higher Diploma in Computer Science HDipCompSc
SX0001	Postgraduate Diploma in Science PGDipSc
SX0002	Postgraduate Diploma in Scientific Studies PDSS

GENERAL INFORMATION

All enquiries for admission to the University as a postgraduate student should be directed to the Student Enrolment Centre.

There are five Faculties at the University, namely: Commerce, Law and Management; Engineering and the Built Environment; Health Sciences; Humanities and Science.

Applicants accepted for the degrees of master (by research work) and doctorate will be given a booklet containing information on the general regulations and rules pertaining to higher degrees. A booklet recommending the style and format to be followed when presenting a thesis, dissertation or other work is also available from the Faculty office at a nominal cost, depending on the Faculty.

The admission system

Please complete the application form (pages 1 to 6). Some faculties require additional information – please complete this form if enclosed. It should be noted that no more than three choices of degree and/or diploma are permitted.

All forms and any additional documentation required by the University must be returned to the Student Enrolment Centre.

An applicant must pay a non-refundable application fee of R200, preferably by bank guaranteed cheque made out to the University of the Witwatersrand.

Faculty offices

The Faculty office is responsible for the administrative aspects of each faculty. One of the main functions of the Faculty office is to advise students, particularly with respect to the interpretation of rules and concessions in terms of the rules. In addition, the following documents may be obtained from the Faculty office:

- Certificates of registration, for financial aid, medical aid or tax purposes, etc.
- Academic record ie transcript of courses completed at the University and certificates of conduct. A student requiring a transcript of his/her academic record should complete a request form at the Faculty office, giving details of his/her registration at the University and student number. A transcript is normally available within a few days. A small fee is payable. A student who requires the Faculty office to post transcripts direct to other universities or institutions overseas is liable for the cost of postage.
- Copies of examination results, where applicable. All examination results are posted on the internet after publication. Results may not be given out over the telephone.
- Copies of rules, curricula and syllabuses.
- Certificates stating that a student has fulfilled all the requirements for a degree (prior to graduation).

Financial Aid and Scholarships

A graduate student registered for full-time study may be eligible for a postgraduate merit award or a postgraduate financial aid package consisting of part bursary part loan.

Application forms for a postgraduate merit award or a postgraduate financial aid package may be obtained from the Financial Aid and Scholarships Office and must be returned to that Office by **31 August** in the year prior to intended registration.

Other bursaries/scholarships are also available. Note that a University postgraduate merit award or postgraduate financial aid package alone is not sufficient to cover all the costs of a student's living expenses and heads of academic schools should be approached to discuss alternative sources of funding.

Financial Aid and Scholarships Office, Ground Floor,
Senate House,
University of the Witwatersrand.
Telephone: +27 11 717 1075/1076
Website: www.wits.ac.za/prospective/financialaid/postgraduate

Fees

An up-to-date extract from the Fees Schedule will be provided when you register. This will give details of the current fees payable and the dates of payment. Note that there is usually an annual increase in fees.

International students must pay their fees in full before registration. An estimate of the fees can be obtained prior to registration. There may also be a number of miscellaneous fees and charges payable (for example, the fee for admission to status should you be a graduate from another university).

Note, too, **that if cancelling registration, a penalty may be incurred if the correct procedures are not followed.**

Accommodation

Places in University accommodation are limited. Applicants over the age of 25 years are not normally accommodated in catering residences. When they register in their residences, catered accommodation students are given a choice of how many meals they want each week and in which dining hall they wish to dine. Accommodation in self-catering residences is normally restricted to undergraduate and Honours students under the age of 35 years, and Masters and Doctoral students under the age of 40. Married quarters are not available.

Postgraduate applicants wishing to apply for accommodation in a University residence with effect from the beginning of the academic year (ie January/February) must submit their formal residence application on the prescribed application form by **31 October** of the previous year. Unfortunately late applications cannot be accepted.

Accommodation is generally only available for the January intakes. If you require accommodation during the year, please contact the Central Accommodation Office for information relating to availability.

Part-time and occasional students are not eligible for University accommodation.

The Accommodation Officer at the Central Accommodation Office may be contacted for information regarding private accommodation near the University.

Telephone: +27 11 717 9170/9173/9174.

Fax: +27 11 339 8213.

E-mail: accommodation@residence.wits.ac.za

Website: www.wits.ac.za/prospective/student-services/accommodation

NB: Residences open in early February and close in late November. There is a separate fee for accommodation in December and January, payable in advance.

General Admission Procedures and Documentation Required**General Regulations**

Attention is drawn to the fact that unless the special permission of the Senate is obtained, no person may be registered as a student of this University while he/she is registered as a student of another university.

The special permission of Senate is also required to register in the same academic year for more than one degree or diploma in the same faculty. In addition, no person may register in the same academic year as a student in more than one faculty unless the written authority of the Deans concerned is obtained.

Closing dates

- Applications for most higher degrees by research may be lodged at any time during the year and candidature may commence at any of the four registration periods during the year. There are exceptions, however, and applicants are advised to check with the Student Enrolment Centre.
- For coursework degrees candidates may only register in January or July in most cases. However applicants are advised to check with the Student Enrolment Centre.
- For international applicants the closing date for applications may be even earlier and applicants are advised to check with the Student Enrolment Centre.

Admission requirements

Admission requirements vary considerably and you are advised to consult the Student Enrolment Centre or Faculty information booklet for current requirements.

Submission of academic record**A. Wits University**

Applicants who are or have been registered students at this University are not required to submit a copy of their Wits academic record.

In the case of other applicants the following applies:

B. South African Universities*

If you are or have been registered as a student at another South African university you should:

- request the university concerned to send a full transcript of your academic record to the Student Enrolment Centre, as well as to the Financial Aid and Scholarships Office;
- attach certified copies of all your degree certificates to your application form;
- send to the Student Enrolment Centre, a certificate of conduct and, where applicable, a copy of the published results for the current year as soon as the results are available. Any such documentation must bear the stamp of the Registrar and the signature of an authorised member of staff of that university.

C. Foreign Universities*

If you have been or are at present a registered student at a university or similar institution outside the Republic of South Africa, you must:

- attach certified copies of all your degree certificates to your application form and request the university or institution concerned to send a full transcript of your academic record to the Student Enrolment Centre, as well as the Financial Aid & Scholarships Office;
- include all details of courses undertaken and the marks obtained.

You are also advised that after receipt of the initial application, you may be asked to submit full details of the syllabuses of previous degrees to assist with the evaluation of the application. Documentation not in English must be accompanied by an original sworn translation, signed by a Notary Public.

Academic transcripts must be original copies. Degree/diploma certificates may be original documents or copies certified by a Commissioner of Oaths.

Your foreign degrees have to be evaluated by the **South African Qualifications Authority (SAQA)** in Pretoria.

SAQA contact telephone numbers are +27 12 431 5000

Helpdesk 0860 10 31 88 Fax +27 12431 5039

Email: saqainfo@saqa.org.za

www@saqa.org.za

Or post to: Postnet Suite 248, Private Bag X06, Waterkloof, 0145, South Africa.

*In the case of both B and C above, details concerning the length of study involved must be submitted.

International applicants

The University has an International Office which offers assistance to international applicants and helps them with the procedures they need to follow.

In order to register for full time study at the University, international students are required to have the following:

- be in possession of a fully paid South African administered medical aid
- be in possession of a valid study permit
- pay tuition fees in full
- pay accommodation fees in full in advance (if residing in University accommodation)
- pay an international administration fee

For payment of the application fee use the following banking details:

Standard Bank; Braamfontein branch; branch code: 004805; account number: 200 346 385

Use your person/student number as the reference if you already have one.

If you are in South Africa, payment can also be made at the Fees Office at Wits University.

For further information relating to part-time study, studying on block release or studying outside SA please contact the International Office.

Residence accommodation is available for international students in International House but as well as the newly opened Wits Junction complex situated in Parktown.

Telephone: +27 11 717 1054

Fax: +27 11 717 1059

E-mail: studysa.international@wits.ac.za

Website: www.wits.ac.za/prospective/international

www.wits.ac.za