

**Prospectus of
MDS Program
ENTRANCE EXAMINATION 2012
For Nepalese Candidates**



**B P Koirala Institute of Health Sciences
Dharan, Nepal**

BPKIHS OFFICE HOURS

Sunday – Thursday : 8:00 am to 5:00 pm*
Friday : 8:00 am to 1:00 pm
Saturday : Holiday

** 8.00 to 4.00 pm in Mangsir, Poush and Magh of Bikram Sambat
(Mid Nov to Mid Feb)*

** 1:00 pm to 2:00 pm lunch break*

No official transaction will be entertained after the office hours.

Contact us

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What attracts students and faculty at BPKIHS?

BPKIHS Academics

- BPKIHS is a leading Health Sciences University of Nepal. It is known around the globe by virtue of its innovative curricula. Every year BPKIHS gets substantial number of candidates to enroll in its academic programs.
- Its educational philosophy was conceptualized by eminent medical educationists from Nepal, India & various international communities including WHO.

International and National Perspectives of BPKIHS

- There are substantial numbers of Indian students studying in the institute because there is a general perception in India that BPKIHS is at par with the leading medical institutions of India. In addition, Indian nationals do not require any visa to enter Nepal.
- BPKIHS is an international university in a true sense; Students from Netherlands, Australia, Belgium, Switzerland and other countries come here regularly for their electives and clerkship.

BPKIHS curricula are the most innovative in this region of the globe.

- The BPKIHS curricula provide optimum exposure at primary and tertiary health care system services and the training prepares them to work efficiently both within and outside the country, in urban and rural areas, and in tropical and subtropical region.
- Training/learning is partially interdisciplinary involving students of Medical, Dental, Nursing and other allied science.

Research Perspective

- BPKIHS is a leading scientific institution in Nepal.
- Among the medical institutions of Nepal, the faculty members at BPKIHS publish maximum number of scientific articles in national and international reputed periodicals and journals. It has made BPKIHS well known worldwide in the field of biomedical and educational research.

Geographic Location, Climate, Weather and Environment

- It is situated at Dharan - one of the cleanest cities of Nepal, an environment-friendly city surrounded by greenery. BPKIHS has water and electricity supply round the clock even during the load-shedding hours. In addition, there are hill stations situated at half-an-hour to three-hour drive for recreation. Dharan enjoys comfortable weather round the year, which is its most unique and enjoyable features in this region.

BPKIHS graduates

- The graduates of BPKIHS are welcomed worldwide. Substantial number of MBBS/BDS graduates go to pursue higher level training in USA and UK. Its graduates score highest in Postgraduate Entrance Exams in Nepal, India and abroad. They are well known around the globe for their quality health service and education.
- BPKIHS graduates get attractive offer in jobs in emerging health/medical institutions of Nepal and abroad.

Social accountability

- It has also adopted the principle of "Social Accountability" in general.

Facilities within the campus

- The campus has sufficient playgrounds (for football, cricket, basketball, golf course, tennis court, etc.)
- There are shops, canteens, restaurants & banks within the BPKIHS premises.

Please note

- Please read this prospectus carefully before submission of application.
- If you are admitted to any of the PG courses, keep this prospectus till you finish your course.

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1. INTRODUCTION

B.P. Koirala Institute of Health Sciences (BPKIHS) was established on Jan 18, 1993 and subsequently upgraded as an autonomous Health Sciences University on Oct 28, 1998 with a mandate to work towards developing socially responsible and competent health workforce, providing health care and engaging in health research. The Institute is located in Eastern Nepal and it has extended its continued health services through teaching district concept to Primary Health Care Centers, District Hospitals and Zonal Hospitals in six districts of the region. This University is aptly named after Bisheshwar Prasad Koirala, Nepal's visionary leader in social uplifting and a firm believer of national integration.

This Institute is envisaged as one of the most successful examples of Nepal-India co-operation. The Health Ministers of the two countries signed the Indo-Nepal agreement for establishment of BPKIHS on the Hindu auspicious day of Mahashivaratri (Mar 10, 1994).

BPKIHS has a vision of a self-governing, self-reliant international Health Sciences University aiming at attracting students and teachers from all over the world to its constantly innovative educational programs. BPKIHS has also been envisioned by the Nepalese Parliament as a centre of national importance to produce skilled manpower in health sector to meet the country's needs and also to function as a centre of excellence in the field of tropical and infectious diseases.

BPKIHS has postgraduate, undergraduate, and university certificate programs. It has four colleges: Medical, Dental, Nursing, and Public Health. Its Central Teaching Hospital has 700 beds and well established major clinical and basic sciences departments.

Postgraduate programs (**MD/MS and M. Sc.**) were started in 1999. All the MD/MS, M. Sc. and MPH degree are recognized by respective councils of Nepal and considerable MD/MS degrees (Anesthesiology, Dermatovenerology, Orthopedics, Pediatrics, Surgery, Radiology, Psychiatry, Ortotorhinolaryngology, Medicine, Pharmacology) are recognized by Medical Council of India (MCI) as well. While selecting candidates for MD/MS postgraduate studies, the institute has given due recognition to those Nepalese medical graduates who have served the primary health centers and/or district hospitals under the government health system. **Ph.D.** in Basic Science Tropical & Infectious Disease also

started from 2011. Launching of **DM/MCh** course is also under process and curriculum development workshop is being held in May.

The **School of Public Health** was established in 2005 and it is running a two-year **MPH program**. The **M. Sc. Nursing Program** (in Community and Psychiatry Nursing) was started in 2008 and M.Sc. in Maternal & Child Health. M.Sc. in Medical Surgical Nursing is going to start from this academic year.

The **MBBS program** of BPKIHS started in 1994, is recognized by Medical Council of Nepal, India and Sri-Lanka. It is listed in the World Directory of Medical Schools published by the WHO.

The Institute started **BDS program** in 1999, which is recognized by the Nepal Medical Council. It is the only Government recognized BDS Program of Nepal. The duration of both BDS and MBBS Program is 4½ years followed by a year of Compulsory Community Oriented Residential Rotating Internship, which is mandatory and to be completed successfully at BPKIHS and its Teaching District Hospitals. This feature is new and unique in this part of the world. **MDS Program** has been started from 2011 in Conservative Dentistry & Endodontics, Oral & Maxillofacial Surgery, Periodontology & Oral Implantology, Pedodontics & Preventive Dentistry and Prosthodontics.

B.Sc. Nursing and University **Certificate Nursing** Programs were started in 1996 & 1999 respectively. These programs are well recognized and saleable within and outside the country. All the nursing degrees are recognized by Nepal Nursing Council. There are separate college complexes for both BDS and Nursing programs in the BPKIHS campus. **Bachelor of Nursing (BN)** programme is going to start from this academic year.

The allied health sciences courses are **B. Sc. MLT** and **B. Sc. Operation Theatre and Allied Health Sciences**. In addition, BPKIHS organizes short-term academic programs/refresher courses for national and international students, doctors and faculty members. Continuing medical education on various aspects of health is a culture of BPKIHS.

This University, aiming as a center of excellence in patient care, teaching, and research in health sector follows an integrated and holistic approach in academics and services.

Situated in Dharan at the foothills having an area of about 700 acres, the University has a clean pollution free environment, and water and

electricity supply round the clock. The institute is committed to its social responsibility and accountability. Candidates from disadvantaged groups are given opportunities for admission in most of the academic programs.

The Institute has innovative approaches of community-based training of students, and providing services to the local people through the concept of Teaching District Hospitals (learning by doing at community level). Accordingly, students of various programs visit and/or are posted to the health institutions under faculty/specialist supervision where on one hand they get opportunity to learn in the community set-up; and on the other hand, the local health institutions get regular qualified health workforce to provide the quality services by a BPKIHS team of faculty/specialist and interns.

2. VISION, MISSION AND GOALS OF BPKIHS

Vision

BPKIHS has been visualized as

- ❖ A self-governing, self-reliant International Health Sciences University attracting students and teachers from all over the world to its constantly innovative educational programs.
- ❖ A national center for providing quality health services both, tertiary as well as primary, and developing replicable and sustainable models of integrated health systems sensitive to the needs of both the individuals and the community living in urban as well as rural areas.
- ❖ A prestigious center for biomedical and health system research, and as a center of excellence for tropical and infectious diseases.
- ❖ A complete health development project through its teaching districts, which will catalyze an environment-friendly human development initiative resulting in enhancement in the quality of life of the people of Nepal and, those working in BPKIHS to ensure a high level of commitment to excellence and dedication to service.

Mission

The main mission of BPKIHS is to improve the health status of the people of Nepal by providing holistic health care through training of compassionate, caring, communicative and socially accountable health workforce acting as agents of change and through advancement in research and innovation in service as well as education to ensure healthy individuals and families by collaborating with all stakeholders.

Goals**Educational Goals**

In terms of achieving the educational goals of the Institute, both the present curricula and future educational programmes are to be need-based, integrated, community-oriented and partially problem-solving in line with innovative medical education programmes epitomized in the Edinburgh Declaration of 1988. These are the basic tenets on which BPKIHS curricula are based.

In the area of service delivery, this Institute is committed to provide services not only to those coming to its teaching hospital but also to those who are not able to do so. The Institute does this by reaching out to the community, that cannot reach the Institute. It is not only reaching out to the sick in the community but is committed to the active promotion of positive health and through it, improvement in the status of the community health that will serve as a measure of attainment of our service goals. The faculty at BPKIHS is expected to monitor health indicators such as Infant mortality rate, crude birth rate, crude death rate, blindness, deafness and disability rates etc. on an ongoing basis much in the same way as we monitor our individual patients in terms of established clinical parameters.

Research goals

In the field of research, high priority is accorded to the areas requiring greater attention to solve the existing and emerging health problems threatening the well being of large population groups using multi-disciplinary, integrated and problem-solving approach; Greater emphasis is placed on research which will lead to application of available knowledge for the benefit of large number of people.

3. SUBJECTS AND NUMBER OF SEATS AVAILABLE

MDS programs

S. N.	Subject	Open (HSTFS)	High Tuition Fee	Total Seats	Remarks
1	Conservative Dentistry & Endodontics	1	1	2	
2	Oral & Maxillofacial Surgery	1	1	2	
3	Periodontology & Oral Implantology	1	1	2	
4	Pedodontics & Preventive Dentistry	1	1	2	
5	Prosthodontics	1	1	2	
6	Orthodontics	1	1	2	
	Total	6	6	12	

Note:

- a. Selection will be based on merit and counseling.
- b. Candidates are eligible to opt for Open and High Tuition Fee Scheme (Multiple option permitted). However, selection will be based on merit & availability of seats.
- c. The number of seats that appear in different schemes can be changed with prior notification. The final decision, depending upon availability of faculty position and other factors, rests with BPKIHS authority.

4. ELIGIBILITY CRITERIA

1. Nepalese Candidates who meet the following eligibility criteria are eligible to apply for PG entrance examination for admission to MDS.
 - a. less than 45 years of age on the last date of submission of application;
 - b. Passed I. Sc. or Class XII of 10+2 system or A level or equivalent examination.
 - c. BDS or equivalent medical degree recognized by BPKIHS, and who have completed one year of internship;
 - d. registered with the Nepal Medical Council (NMC) and

- e. with **one year of work experience** in institutions recognized by BPKIHS after temporary/ permanent registration with the NMC (proof is required) on the last day of application.

5. HOW TO APPLY

1. **Candidate can submit his/her application either online through Internet or hard copy application forms manually. Please read the prospectus carefully before proceeding to apply.**

A. Procedure for Online Application

- Instructions to submit online application is available on webpage www.bpkihs.edu. Follow the link provided on home page to open Please follow the instructions carefully before filling the online application forms.
- Scan copy of all the essential certificates/documents (as mentioned in Page. No. 9 Serial No. 7), photo & signature must be attached along with the application as and where necessary. The full signature of the selected candidate's will be verified at the time of entrance examination and admission. **A photograph of the candidate will be taken during the entrance examination for verification of his/her identity** and for keeping institutional record.
- Attach scan copy of bank voucher/draft of **Rs. 4,000** as instructed in the online application form. The application must reach the office by **5:00 pm, 31st May (Thursday) 2012**. Late Processing charge of **Rs. 2,000/-** may apply if application will be submitted after **31st May 2012 till 5:00 pm, 10th June (Sunday) 2012**. No application received thereafter shall be entertained on any ground whatsoever.
- Candidates submitting form through online **must have to produce the original bank voucher** at the time of **collecting admit card**.
- In case of bank draft, it should be submitted to the Head Office, B.P. Koirala Institute of Health Sciences, Dharan in person or by post on or before the last date of submission of application form.

B. Procedure for Manual Application

- A copy of the prospectus cum application form can be obtained in person from the Academic Division, B.P. Koirala Institute of Health Sciences, Dharan or from the Contact Office of BPKIHS at Bansbari, Kathmandu by enclosing a bank voucher/draft of non-

refundable payment of **Rs. 1000/-**. The complete application form must be submitted to Academic Division BPKIHS, Dharan. The application form also can be downloaded from the Institute webpage www.bpkihs.edu. While submitting the downloaded form the cost of prospectus **Rs. 1,000/-** should be added to the examination fee.

- A certified copy of required documents as mentioned in Page. No. 9 Serial No. 7 and original Bank Voucher/Draft of **Rs. 3,000/- (US\$ 45 for International Candidates)** must be attached with the application form.
- The candidate, who is applying through manual procedure, shall complete the application form in his/her own hand-writing. Capital (BLOCK) letters to be used where indicated. The full signature of the selected candidate's will be verified at the time of entrance examination and admission. **A photograph of the candidate will be taken during the entrance examination for verification of his/her identity** and for keeping institutional record.
- Application form, complete in all respects, should be sent to the Office of the Examination Committee (Academic Division), B.P. Koirala Institute of Health Sciences, Dharan by registered post or be handed over in person with required payment.
- The application must reach the office by **5:00 pm, 31st May (Thursday) 2012**. Late Processing charge of **Rs. 2,000/-** may apply if application will be submitted after **31st May 2012 till 5:00 pm, 10th June (Sunday) 2012**. No application received thereafter shall be entertained on any ground whatsoever.

Those applications found submitted through both online as well as manual will be rejected if any discrepancies found and candidature stands canceled.

Note: Contact office in Kathmandu will not receive any completed application form for further processing.

2. The mode of payment for purchasing the prospectus and payment of Examination Fee is as follows:
 - i. Bank draft should be drawn in favor of "B P Koirala Institute of Health Sciences, Dharan". OR

- ii. Bank voucher from one of the following banks:

S.N.	Name of the Bank	A/C No.
1	Standard Chartered Bank Nepal Ltd., Biratnagar	01-0256021-05
2	Bank of Asia Nepal Limited, Dharan	12 CL 014805 NPR 001
3	Nepal SBI Bank Ltd. Dharan	19025240200022
4	NMB Bank Ltd. Dharan	007 00700000021F
5	Rastriya Banijya Bank Ltd. Dharan	1070

3. Candidate should tick seat category in the box given in the application form.
4. Candidates should write their date of birth only according to the A.D. (English calendar).
5. **The institute does not take any responsibility for delay or incomplete submission of application through online or loss of applications in postal transit. In view of the uncertainties of postal services, candidate is strongly advised to deposit or collect documents in person.**
6. **Instructions for Photograph:**
 - a. Recent (less than 3 months) colour photogram with white background passport size (35x45 mm covering 60% face) taken **with name and date** are required to be affixed on the appropriate spaces given in the application form.
 - b. Photograph must show the face & both ears clearly.
 - c. Photograph should not have cap, goggles or anything that does not show the face clearly.
 - d. Originality of the photograph should not be altered.
7. **Documents required with duly completed application form:**
 - a. A certified true copy/photocopy of the mark sheet of I. Sc. or Class XII or 10+2 system or A level or equivalent examination, with biology, physics and chemistry as the subjects.
 - b. A certified true copy/photocopy of certificates and marks sheets of BDS or equivalent dental degree.
 - c. Certificate of registration with the medical/dental council/accreditation body in their respective country.

- d. Those who are eligible for service mark must submit documentary evidence of work experience indicating date of joining and name of health institutions from the Ministry of Health & Population, Ramshahapath, Kathmandu, or Department of Health Services Nepal as mentioned in the eligibility criteria. The service period will be counted after registration in the Nepal Medical Council.
 - e. Any candidate who has been working in hospitals under Ministry of Health and Population must submit 'No Objection Letter' from the Ministry of Health & Population, Ramshahpath, Kathmandu at the time of application. Likewise, candidates working in other Public Institutions should also submit "No Objection Letter" from their parent institutions. No other letters will be entertained.
 - f. Any document showing date of birth.
 - g. No objection letter for candidate working in any institution.
 - h. Document of sponsorship for the sponsored candidate (if applicable).
 - i. Certified copy of citizenship/valid identity document/ passport.
8. Incomplete application forms will **NOT** be accepted. Application with all required enclosures must be submitted within the stipulated date and time.
 9. **No recommendations except the above-mentioned documents** should be submitted with the application form. Any attempt on the part of the candidate to influence the process of admission directly or indirectly will be treated as a disqualification. All entries and signature of the applicant's, guardian and attesting officer along with office stamp of the attesting officer should be made in proper places.
 10. In case any candidate is found to have furnished false information or certificate or is found to have withheld or concealed some information in his/her application form, he/she shall be debarred from getting admission to the concerned course. If a candidate is admitted and found to have false information he/she may be expelled from the institute and prohibited for subsequent entrance into the institute.
 11. In case any document/certificate required to be submitted along with the application form is not enclosed, the application will be summarily rejected.
 12. Candidate must note that he/she should NOT submit original certificates at the time of submitting the application form, but has to deposit them at the time of counseling once he/she commits for

opting a discipline. Migration certificate is required at the time of admission.

13. In all disputes pertaining to the conduction of the examination, selection and admission and/or any relevant issues, the decision of the Examination Committee, B.P. Koirala Institute of Health Sciences shall be final.
14. Admission of the candidate to the Entrance Examination is provisional subject to their being found otherwise eligible for admission to the course concerned.

SALE OF PROSPECTUS & SUBMISSION OF APPLICATIONS

Cost of Prospectus	Rs. 1,000/- (US\$ 20 for International Candidates)	For online application- Rs. 4,000/- (US\$ 65 for international candidates)
Entrance Examination/Counseling Fee	Rs. 3,000/- (US\$ 45 for International Candidates)	
Sale of Prospectus	1 st May 2012, Tuesday to 10 th June 2012, Sunday	
Last date of early submission (without late fee)	31 st May 2012, Thursday	
Date of submission of form with late processing charge	1 st June 2012, Friday to 10 th June 2012, Sunday (Rs. 2,000/- extra will be charged)	
Entrance Exam Date & Time	16 th June 2012, Saturday, 9:30 am	

6. SELECTION PROCESS

a. Entrance Examination

The Entrance Examination consists of **200 single response multiple choice questions carrying 200 marks** covering all the undergraduate medical (BDS) subjects. The duration of the examination is **3 hours**.

1. **Cut-off marks:** Candidates who secures at least 40 % marks (cut-off point) in the Entrance Examination will be eligible for counseling.
2. **Counseling:** Nepalese candidates will be called for counseling on the basis of merit which will be drawn from the final score (maximum marks 210), i.e., a total of Entrance Examination score (200) and service marks (10).
3. Candidates on top of the merit list will be given **first preference to choose a discipline and tuition fee scheme** available in **MDS program** at the time of counseling.
4. Candidate who gives **written Confirmation of Subject for Admission** must deposit their **required original certificates** at the time of counseling and if they want to withdraw the certificates to cancel admission process, certificate will be returned only after the

session starts. In case, the seat remains vacant due to **non-admission**, the candidate has to pay a **penalty of Rs. 5,00,000/-**.

5. In case of tie in Entrance Examination

If there is a tie between two or more candidates for the last place for counseling by virtue of the candidate having same marks in the Entrance Examination, the candidate who has scored higher marks in the bachelor level examination will be given higher position in the merit list. In case of second tie, the candidate older in age will be given higher position in the merit list.

6. Date of Entrance Examination

Entrance Examination will be held at **9:30 am** on **16th June 2012, (Saturday)** at **B.P. Koirala Institute of Health Sciences, Dharan, Nepal**. Venue will be indicated in the Admit Card.

Candidate has to collect the Admit Card in person from the Academic Division, BPKIHS, Dharan by **14th June (Thursday) 2012**. Eligible Candidate who does not receive the Admit Card should contact Academic Division, BPKIHS, Dharan producing a valid identity document by **14th June (Thursday) 2012**. No candidate shall be admitted to the examination hall unless he/she holds an Admit Card issued by BPKIHS.

b. Medical Fitness Examination

It does not carry any marks but being medically fit for further studies is a must. The selected candidate shall have to undergo medical fitness examination by a Medical Board set up by the Institute. In case of need for further investigation, the Board may refer the candidate to other institutions. In this case, all the expenses must be borne by the candidate. If, in the assessment of the Medical Board, a candidate is found medically unfit for admission to the course, he/she will not be admitted, and the decision of the Board shall be final. In that case, in his/her place, the name of the candidate next on the merit-based waiting list will be announced for admission.

Please note that it takes a minimum of three days to complete Medical Fitness Examination. The PG students must take all vaccinations as advised by the Medical Board.

c. Service Marks for Nepalese Candidate

Service marks for the purpose of selection for admission in MDS program will be given as indicated below to Nepalese candidate who has worked under Ministry of Health and Population (excluding all

hospitals in Kathmandu Valley) and at B.P. Koirala Institute of Health Sciences, Dharan for **one complete year** satisfactorily.

- i) BPKIHS Graduate worked at BPKIHS (see below in **note No. 3**)-10marks*
- ii) Candidate other than BPKIHS graduate worked at BPKIHS -2.5 marks
- iii) Candidate worked at Zonal Hospitals -2.5 marks
- iv) Candidate worked at District Hospitals -5 marks
- v) Candidate worked at Primary Health Centre -10 marks

Please note

1. Service marks will be given only for one complete year of work-experience, and the maximum mark will be as mentioned above.
2. Sponsored candidate by other institutions (except BPKIHS) will not get the service mark.
3. *This mark will not be given to BPKIHS graduate sponsored by outside-BPKIHS organization although he/she might have currently completed one-year service at BPKIHS.

d. Counseling

Candidates are required to show their original certificates/documents during counseling. Candidate will not be permitted to attend counseling if they failed to produce their original certificates at the time of counseling.

A. First Counseling

Open and High Tuition Fee Categories: 21st June (Thursday) 2012 at **10:00 am** at Vice Chancellor's Office, BPKIHS, Dharan.

B. Second Counseling if any seats remain vacant after first counseling (For all categories): 2nd July (Monday) 2012 at **10:00 am** at Vice Chancellor's Office, BPKIHS, Dharan.

- If any seats remain vacant due to non-admission and cancellation of admission by the selected candidate under the extra ordinary circumstances will be offered to candidates of respective category on the basis of merit.
- Any remaining seats will be allotted through further counseling, the details of which will be communicated as and when required by the Examination Committee.

Please note: Eligible candidate failing to appear for counseling on time (will be called 3 times within 5 minutes) shall not be considered as per the merit order. However, they may be called after the last candidate at the end of the counseling on the same day. Any candidate, if not present physically at the time of first counseling, will no longer be considered for the second counseling.

ii. The result of counseling for admission will be made available at the following places by the same day:

1. Notice board of the Academic Division, BPKIHS, Dharan
2. Notice board, Contact Office of BPKIHS, Bansbari, Kathmandu (Phone No. 977-1-4372263)
3. Web page of the Institute (www.bpkihs.edu)

7. ADMISSION DATES AND PROCESS

Admission of the selected candidate will be as indicated below. Admission will be taken only in the office hours (please see inside the first cover page of the Prospectus).

- ❖ Candidate selected through the first counseling must be admitted by **5:00 pm 1st July (Sunday) 2012.**

Admission date and process for candidates selected through subsequent counseling if any will be communicated by the Examination Committee.

All announcements will also be put up on the Institute webpage: www.bpkihs.edu. Prospective candidates are requested to see the notice boards or visit the webpage.

8. DATE OF JOINING

Selected candidate for MDS is required to report to the respective department by **15th July (Sunday) 2012.** A Foundation Course immediately after the Orientation Program shall be organized for all PG students. The participation in the foundation course is mandatory.

9. CONTRACT

Contract and other bond etc. will be as per the rules of the Institute. The PG student must strictly adhere to the student **Code of Conducts** as per the rules and regulations. A candidate who has been admitted in post-graduate program of one specialty will not be allowed to change his/her subject nor will he/she be allowed to leave before completion of the course without a genuine reason. **Any candidate desiring to leave the course under compelling circumstances has to pay the Institute a minimum of Rs. 5,00,000/- as penalty.**

BPKIHS sponsored candidate (if any) has to sign bond as per BPKIHS rules. They have to work 5 years in the Institute continuously after getting award of MDS degree. In case of failing to follow this contract of working at BPKIHS, candidate has to pay Rs. 10,00,000/- per year compensation as per BPKIHS rules.

Original academic certificates of all students will be kept in the Institute and will be given back to the concerned individual only after completion of the first year. In case of BPKIHS Sponsored candidate the certificate will be return on completion of the contract.

10. FEE STRUCTURE

MDS Nepalese candidate (Open Category)

S. N.	Particular/headings	Amount of fees in NRs.	Frequency of payment
1	Admission	10000	per year
2	Library	7000	per year
3	Laboratory	6000	per year
4	Student welfare fund	3150	per year
5	Tuition	250000	per year
6	Regular Examination	12000	per year
	Supplementary Exam (in case of failure)	12000	per attempt
7	Thesis Evaluation	15000	one time
8	Refundable Deposits (Library, Laboratory, etc)	20000	one time
9	Health Insurance (This may vary annually according to the Insurance Policy.)	800	per year
10	Internet Charge	As per BPKIHS rules	per month
11	Nepal Medical Council	As per Council rules	one time

MDS Nepalese candidate (High Tuition Fee Category)

S. N.	Particular/headings	Amount of fees in NRs.	Frequency of payment
1	Admission	10000	per year
2	Library	7000	per year
3	Laboratory	6000	per year
4	Student welfare fund	3150	per year
5	Tuition	1000000	per year
6	Regular Examination	12000	per year
	Supplementary Exam (in case of failure)	12000	per attempt
7	Thesis Evaluation	15000	one time
8	Refundable Deposits (Library, Laboratory, etc)	20000	one time
9	Health Insurance (This may vary annually according to the Insurance Policy.)	800	per year
10	Internet Charge	As per BPKIHS rules	per month
11	Nepal Medical Council	As per Council rules	one time

Please note the following additional rules:

1. The Senate – the Governing Body of the University – may change or review the fees & expenses.
2. The fee and other charges, once paid, shall not be refunded, if a student leaves the Institute for any reason. However, the deposit will be refunded after deducting 25% from it. Similarly, If any candidate leaves his/her course prior to its completion, a 25% amount from his deposit will be deducted; and if he/she has paid tuition fee for subsequent installment(s) in advance, another 25% from the paid amount will be deducted. Rest will be refunded. However, fees paid for the running installment will not be refunded.
3. Tuition Fee can be paid in three equal installments, the first being paid at the time of admission, and second and third at intervals not exceeding four months thereafter. All other fees should be paid at the time of admission. The last date of payment of fees must be strictly adhered to. No extension is possible unless an exceptional case by prior approval from the Registrar not extending a period of 15 days from the last date with payment of fine Rs. 100/- per day for the 2nd or 3rd installment. For further delay after 15 days the following fine shall be imposed:

For BPKIHS Open Category- Rs. 150/- per day

For HTFS Candidate- Rs. 500/- per day

4. Students not paying fees along with the mess charges on time will not be allowed to sit in final examination. Admit card for such students will not be issued.
5. Health Insurance is compulsory. The premium may vary each year.
6. Students who are required to appear in the supplementary examination have to pay examination fee as mentioned above.
7. Hostel accommodation will be on sharing basis.

11. SUBSISTENCE ALLOWANCE FOR MDS RESIDENTS

The MDS student (the junior residents including, High Tuition Fee) shall be paid monthly subsistence allowance as per the prevailing norms only for three academic years. The allowance is subject to tax deduction as per rules and regulations of the Government of Nepal. No other emoluments are admissible.

Note: The Post Graduate students get one-time thesis grant of Rs 5,000.

12. DURATION OF THE COURSE

The MDS program of B.P. Koirala Institute of Health Sciences is of 3 years duration. The maximum limit to complete the PG course should not exceed 10 years from the date the course has started.

13. DUTIES AND RESPONSIBILITIES

The junior resident (MDS students) shall work in all three areas namely service, research and teaching/learning under supervision as per the rules and regulations of BPKIHS. In addition, he/she is required to attend classes or other duties as stipulated in the curriculum. The junior resident must strictly follow hospital duties, e.g. emergency, night duties, and other academic assignments as applicable. The junior resident is compulsorily posted at Teaching District Hospitals for community-based teaching learning as per the academic rules. No emoluments are admissible during the district hospital postings.

Junior resident may be posted in other institutions for completing the respective PG curriculum as per the recommendation from the Head(s) of Department(s). In such postings, student has to bear all the costs

themselves including institutional charges, lodging, boarding, etc. The junior resident must strictly adhere to the code of conduct as per the rules and regulation applicable to the student of BPKIHS.

14. THESIS

MDS candidate must complete their thesis by the end of second year of the course. Thesis completion with its approval is a prerequisite to be eligible to sit in final examination. However the thesis will not carry any marks. Thesis protocol (proposal) should be submitted by the end of 6 months. No extension of time will be granted. The candidate who is not able to submit the thesis by the stipulated time, his/her thesis will not be sent for evaluation for the purpose of next scheduled final examination.

15. LEAVE RULES & REPETITION OF THE COURSE

- During the entire 3-academic years of residency, a junior resident (MDS students) will be entitled to a maximum of 90 days leave (30 days per year). No other leaves are applicable. Maximum of 15 days leave at one time is ordinarily permissible.
- If there is a long duration leave or absence for
 - more than 30 days, but less than 6 months the residents must repeat the course for 6 months
 - more than 6 months and less than one year: there will be repetition of one year.
- If he/she is absent for more than 1 year, his/her admission will be cancelled.
- However, during the entire period of the residency, the Dean, Academics (Faculty of Medicine) can condone 10 days leave of absence, if there is a genuine cause.

In case of repetition in residency, inability to submit thesis on time and candidate failing in final examination, a resident has to repeat the course for 6 months. Such resident will not be allowed to appear in the regular final examination. They would only be allowed to appear in the Supplementary Examination generally after 6 months provided all other requirements be met. However, the Examination Section will decide the examination dates. Such candidate is required to vacate the hostel accommodation. They have to pay examination fees as mentioned in the prospectus. For the period of repetition, residents will not be paid any subsistence allowances.

Repeating resident should pay fees as follows:

1. Tuition Fee: 15% of the total tuition fee
2. All other fees: 100% as mentioned in the prospectus

16. ACCOMMODATION

Accommodation to the MDS residents will be provided by BPKIHS as per the rules. If both husband and wife are selected, only one accommodation unit will be provided, and in case of spouse of BPKIHS staff, no separate accommodation will be provided. Accommodation will be provided on the basis of availability. Priority will be given to the residents staying on duty after office hours.

17. LIBRARY

At present the library opens for 15 hours in a day from 8 am to 11 pm (Sunday-Thursday) except on public holidays. On Fridays, it opens from 8 am to 1 pm, and on Saturdays, it opens from 8 am to 6 pm. Adequate number textbooks and reference books are available in the library. International library networking, e-mail facilities and INTERNET access have upgraded the services of the library. To keep the faculty members and students updated with the recent developments in medical sciences international journals have been regularly subscribed. In addition to this, the Library has access to journals through the WHO/HINARI. Internet facility is available at the resident-hostel with reasonable internet fee.

18. HEALTH INSURANCE

Candidate admitted in any of the PG courses will have to get their health insured comprehensively. They will have to renew their health insurance policy during their whole study period in BPKIHS. The PG student must make sure that they comply with the directives of the insurance policy.

19. GENERAL GUIDELINES FOR FINAL UNIVERSITY EXAMINATION

1. PG student will be continuously evaluated throughout the course.
2. PG Student is required to maintain logbook/portfolio (which carries marks) throughout the course.
3. The final examination, which will be held after completing three years, shall consist of theory, practical & viva.

4. The theory examination will consist of four papers: Paper I- Applied Basic Science, Paper II- Specific Subject, Paper III-Specific Subject and Paper IV- Recent Advances.
5. The theory papers will consist of Multiple Choice Questions (MCQs), Short Answer Questions (SAQs), Modified Essay Questions (MEQs) or Problem Solving Exercises (PSEs) and Structured Long Answer Questions (SLAQ).
6. Practical examination will be conducted by the concerned department, and would include short, semi-long and long cases, VIVA and OSCE/OSPE.
7. Two internal assessments will be conducted by the concerned department, first in 1½ year and the second in 2½ years. PG student will be given only one chance for appearing in the internal assessment. The internal assessment will not be a barrier to appear in the final examination. **The contribution of internal assessment & annual examination to the final assessment will be 30% & 70% respectively.** The 30% marks comprise: 10 % from the first internal assessment; 10% from the second internal assessment; and 10 % from the logbook/portfolio assessment. Separate re-internal assessment for failures in the final examination will not be taken. In that case, the re-examination (supplementary final examination) will carry 100% marks.
8. The junior resident must maintain the record of their teaching/learning activities in their logbook/portfolio, which is regularly evaluated by respective PG Program In-charge/head of the department.
9. *Supplementary final examination will be held after six months of the final examination.*
10. The overall assessment of PG student will be declared after the final assessment, which consists of 30% internal assessment and 70% annual examination. For successful completion of the program a student must secure at least 50% marks both in practical & theory separately, complete the official academic duration, approval of submitted thesis, and show appropriate professional behavior.

20. EXAMINATION COMMITTEE

The Examination Committee of the University governs selection of candidates for admission to all academic programs. The Committee invites and receives applications, screens eligibility, rejects applications not meeting the eligibility criteria, fixes examination date, time and its centers, conducts entrance examinations, publishes results, and recommends admission of successful candidates. The Committee also reserves the right of cancellation of admission of any candidate, if, after inquiry it is proved that the information provided by the applicant is false. **The decision of the Examination Committee shall be final and binding.**

Note:

- *During the examination/before/or later, if a candidate is found indulging in any unfair means, he/she shall be deemed to have used unfair practice at the examination. Such candidates would be expelled and debarred from taking the examination in future too and shall also be liable for criminal action and/or any other action deem fit by the institute.*
- *The enrolment seats for all the MDS program offered by B.P. Koirala Institute of Health Sciences, Dharan is based on merit in the Entrance Examination. We have no agents or middlemen for admissions.*

21. GLIMPSE OF CURRICULA / Final University Examination

MDS program

Papers	Specification	Exam type	Type of questions
1	Basic medical science applied to particular discipline	Theory	Structured long, semi-long, & short answer questions, modified essay question or problem solving exercises, three types of multiple choice questions (single best response, true /false, assertion reason)
2	Specific discipline		
3	Specific discipline		
4	Recent advances applicable to the discipline		
Practical	Short and long case(s) & /or lab exercises depending on discipline	Practical plus viva	Short and long case(s) & /or lab exercises depending on discipline plus OSPE/OSCE, OSLER and viva

22. DHARAN

Dharan is a lovely town situated at the foothill of Siwalik/Chure Mountains in the Eastern Region of Nepal. This town is one of the most important industrial, economic and educational centers in the region and a gateway to the eastern hills & mountains of Nepal. Dharan has climate and vegetation a mixture of tropical and sub-tropical. It has very pleasant weather throughout the year. The summer is warm having a maximum average temperature 32°C and the winter very pleasant having a minimum average temperature 10°C.

The population of Dharan Municipality is more than 125, 000 having mixed ethnicity and religion. The cultural diversity is another important aspect of Dharan.

Dharan is connected with a domestic airport in Biratnagar few km north from Indian state of Bihar, about 50 kilometers south (1 hour drive) from Dharan. The same road continues to north connecting Bhedetar (a hill station ½ hour drive from Dharan), Dhankuta (about 52 kilometers further north, Hile and Basantapur. Dharan is easily approachable from Siliguri, New Jalpaiguri in West Bengal and Katihar in Bihar. Trip to Dhankuta, Hile and Basantapur would definitely be a remarkable one for anyone to see picturesque mountains of the Himalayan ranges. The panoramic views of the majestic mountains and the Himalayans seen from Hile & Basantapur will never be enough to anyone who loves nature.

Indeed this is a heritage of Hindu and Buddhist pilgrims; there are Mosques and Churches as well. Barahakshetra, Dantakali, Pindeshwar, Budha Subba and Panchakannya temples are the famous Hindu holy places one should not miss to visit.