

FORMAT OF APPLICATION

FOR OFFICIAL USE ONLY

Sl. No. of application	Year	Course	Whether approved

Affix a self-attested passport size photograph

Part – I [To be filled up by applicant.]

1. Full name (in block letters)

Surname																			
First Name																			
Middle name																			

2. Father's name:

3. Mother's name:

4. State/UT of domicile

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5. Address for correspondence:

Name																			
House no.																			
Mohalla/Street																			
City/Town/Village & P.O.																			
District																			
State																			
Pin Code																			
Telephone no., including mobile number, if any.																			
e-mail ID, if any																			

6. Address of the parents.

Name																			
House no.																			
Mohalla/Street																			
City/Town/Village & P.O.																			
District																			
State																			
Pin Code																			
Telephone no., including mobile number, if any.																			
e-mail ID, if any																			

7. Permanent address:

Name																			
House no.																			
Mohalla/Street																			
City/Town/Village & P.O.																			
District																			
State																			
Pin Code																			
Telephone no., including Mobile no., if any.																			
e-mail ID, if any																			

8. Date of birth (Please enclose certificate)

D	D		M	M		Y	Y	Y	Y

9. Whether male or female:

10. Nationality:

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11. Religion:

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12. Details of educational qualifications from matriculation/SSLC/SSC onwards (Please enclose copies of certificates attested by a gazetted officer)

Examination passed	University/Board/Institute/Council of Examination	Main subjects	Year of passing	Percentage marks	Division/Class/Grade

13. Details of course for which scholarship is being sought:

- (i) Name of class/course:
- (ii) Duration of class/course:
- (iii) Academic year:
- (iv) Class/course last attended/academic year:
- (v) Total Marks obtained and percentage in last examination:

14. Details of school/college/institute, including residential ones:

- (i) Name of the school/college/institute where admitted:
- (ii) Address of school/college/institute:

15. For renewal of scholarship:

Name of examination passed	Year	Marks obtained	Full Marks	% of marks

16. Total Annual course fee: Rs.....

(Break up of course fee such as tuition fee, library fee, examination fee etc. other than refundable deposits)

Sl.No.	Item	Annual fee
1		
2		
3		
4		
5		
6		
Total		

17. Day Scholar or Hosteller:

- (i) Whether staying in the hostel run by the school/college/institute
- (ii) If not and staying as an outstation student as paying guest or in rented accommodation in towns/cities which are not the places their parents resides, then the postal complete address of the landlord of the paying /rented accommodation may be given.

Name of landlord																			
Rent per Month																			
Full postal address																			
Pin Code																			
Telephone/Mobile no. of landlord.																			

18. Details of bank account of student:

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank Branch (full address)_____
- State_____District_____Pin_____
- (iv) Branch Code number
- (v) Bank Account Number_____
- (in words_____)
- (vi) Type of bank Account_____Saving/Current
- (vii) MI CR code of the Bank_____
- (viii) Mode of Electronic transfer available in the Bank - ECA/RTGS/NEFT/CBS/ code number (if any).

19. Annual Income of parents/guardian of the student: Rs._____

(Specimen form of declaration of annual income is given at Appendix to this application form which is to be signed by the parents/guardian of the student and enclosed along with the application. In case parents/guardian are employed, income certificate from the employer be enclosed).

20. Documents enclosed with the application

- (i) Self-attested passport size photograph with signature.
- (ii) Attested copies of certificates of educational qualifications as mentioned up in para 12.
- (iii) Income declaration – affidavit on non-judicial stamp paper for self-employed parents/guardian or income certificate from the employer for employed parents/guardian.
- (iv) Proof of permanent residence.
- (v) Minority community declaration – affidavit on non-judicial stamp paper by the student that he/she belongs to any one of the minority communities notified by Central Government

21. Declaration:

- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other source.
- (iii) I shall abide by the terms and conditions for sanction of the Post-matric Scholarship.
- (iv) I undertake that if, at any stage, it is found to the satisfaction of the sanctioning authority in the concerned State Government/Union Territory Administration that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from such penal action as warranted by law.

Date:

Signature of the student

Place:

Part-II [to be filled up by the Head of the school/college/institute]

22. Details of school/college/institute including residential ones:

- (i) Name of the school/college/institute where admitted:
- (ii) Address of school/college/institute:
- (iii) Telephone no:
- (iv) Fax no:
- (v) E-mail address:
- (vi) If a private institute, is the school/college/institute recognized? If so, the name of authority which has recognized it:

23. Verification/information to be furnished by the Head of school/college/institute:

(i) It is certified that the information filled in the above mentioned columns by Shri/Kumari_____s/o / d/o Shri _____ who is admitted in_____course for the academic session_____in_____school/college/institute is correct.

(ii) He/she is a hosteller/day scholar of the school/college/institute.

or

He/She is staying as paying guest/in a rented accommodation at the address given at para 17 as per office records.

(i) He/She is a fresher admitted in the school for academic year _____.

or

He/She has been promoted from _____ to _____ in the academic year _____.

**Appendix to the Application Form
(Specimen)**

DECLARATION OF PARENTS'/GUARDIAN'S INCOME

I.....(Parents/Guardian) of
.....(Name of Student) who is studying in
..... hereby declare that my annual income from all
sources is Rs.....(in figures)
Rupees.....only (in words).

If any stage, it is found that the information given by me is false/not true, all benefits given to the student under the scheme of "Post-matric scholarship for students belonging to minority communities" could be withdrawn and legal action as deemed fit, may be taken against me or my ward.

Signature

Date:

(Father/Mother/Guardian)
Residential Address

CHECK LIST

Sl. No.	Item
1.	To furnish the proposal as per prescribed format.
2.	To check / certify the following:
	[a] A separate account for this scholarship scheme is maintained.
	[b] The claim belonging to a notified minority community i.e. Muslim, Christian, Sikh, Buddhist or Parsi has been verified and the State Government / UT Administration is satisfied with the claim.
	[c] The school / college / institute where students are studying are Government or recognized by State Government / UT Administration.
	[d] The students proposed for award of scholarship have secured not less than 50% marks in previous final examination and that students from BPL families, having the lowest income have been given preference in the ascending order.
	[e] As the students belonging to minority communities could also belong to OBC, SC or ST category, it has been ensured that a student does not enjoy more than one scholarship.
	[f] The annual income, from all sources, of parents or guardian of the students should not exceed Rs.2 lakh.
	[g] Eligible girl students have been accommodated against the earmarked 30% scholarships for girl students, and where the balance have been transferred to boy students, it has been done only after the girl students' list has been exhausted.
	[h] The reimbursement for admission fee and course / tuition fee claimed by students studying in the school/college / institute has been checked and worked out as per the scheme.
	[i] The students applying for award of scholarship have bank account.
	[j] The sub-allocation for each minority communities has been maintained in the proposal.

Courses, other than those listed below under merit-cum-means scholarship scheme, would be covered under the post-matric scholarship scheme.

Engineering & Technology Courses (B.Tech/B.E./ M.Tech.)

- (1) Aeronautical Engineering (AE)
- (2) Agricultural Engineering (AG),
- (3) Automobile Engineering (AUE),
- (4) Applied Electronics & Instrumentation (AEI),
- (5) Automation and Robotics (ARE),
- (6) Bio-Medical Engineering (BME),
- (7) Bio-Technology (BT),
- (8) Ceramic Engineering/Technology (CT),
- (9) Chemical Engineering (CH),
- (10) Civil Engineering (CE),
- (11) Computer Science and Engineering (CS),
- (12) Electrical Engineering or Electrical & Electronics Engineering (EEE),
- (13) Electronics and Communication Engineering (ECE),
- (14) Environmental Engineering (ENE),
- (15) Food Technology (FT),
- (16) Industrial Engineering and Management (IEM),
- (17) Information Technology (IT),
- (18) Instrumentation and Control Engineering (ICE),
- (19) Leather Technology (LT),
- (20) Marine Engineering (MRE),
- (21) Materials Science & Technology (MST),
- (22) Metallurgical Engineering (MT),
- (23) Mechanical Engineering (ME),
- (24) Mining Engineering (MN),
- (25) Oil & Paint Technology (OPT),
- (26) Polymer Science and Rubber Technology (PSR),
- (27) Printing Technology (PT),
- (28) Production Engineering (PE),
- (29) Pulp & Paper Technology (PPT),
- (30) Sugar Technology (ST),
- (31) Textile Engineering/Technology (TXT),
- (32) Transportation Engineering (TE).

Cement Technology

- (1) Post graduate diploma in cement technology

Fashion Technology (Degree from National Institute of Fashion Technology)

1. B.FTech (Design): Fashion Design, Leather Design, Accessory Design, Textile Design, Knitwear Design, Fashion Communication.
2. B.FTech (Apparel Production).
3. Me.FTech: Management, Apparel Production, Design Space.

Management

- (1) Post Graduate Diploma in Management (PGDM),
- (2) Post Graduate Certificate in Management (PGCM),
- (3) Executive Post Graduate Diploma in Management (Exec-PGDM),
- (4) Master in Business Administration (MBA).

Pharmacy

- (1) B.Pharma
- (2) M.Pharma (PH).

Architecture & Town Planning (Under Graduate and Post Graduate level courses only)

- (1) Architecture (AR),
- (2) Interior Design (ID),
- (3) Building Construction Technology (BCT),
- (4) Planning (PL).

Hotel Management & Catering Technology (Under Graduate and Post Graduate level courses only)

- (1) Hotel Management & Catering Technology (HMCT)

Applied Arts & Crafts (Under Graduate and Post Graduate level courses only)

- (1) Applied Arts & Product Design (APD),
- (2) Fine Arts/Applied Arts/Fine & Applied Arts (FA/AA/FAA),
- (3) Fashion & Apparel Design (FAD).

MCA

- (1) Master in Computer Application (MCA)

Design (Degree from National Institute of Design, Ahamdabad)

- (1) Graduate diploma in design
- (2) Post graduate diploma programme in design

Medical & Para Medical courses

- (1) MBBS
- (2) Bachelor of Ayurvedic Medicine & Surgery (BAMS)
- (3) Bachelor of Unani Medicine & Surgery (BUMS)
- (4) Bachelor of Homeopathic Medicine & Surgery
- (5) Post Graduate courses
- (6) Bachelor of Physical Therapy (BPT)
- (7) Master of Physical Therapy (MPT)
- (8) Bachelor of occupational Therapy (BOT)
- (9) Master of occupational Therapy (MOT)
- (10) B.Sc. Nursing
- (11) M.Sc. Nursing
- (12) B.D.S.
- (13) M.D.S.

Veterinary Sciences and Animal Husbandry

- (1) B.VSc. & A.H. (Bachelor of Veterinary Sciences and Animal Husbandry)
- (2) PG courses

Chartered Accountancy/Institute of Cost and Work Accountancy/Company Secretary

- (1) CA (Chartered Accountancy)
- (2) ICWA (Institute of Cost and Work Accountancy)
- (3) CS (Company Secretary).

Law

- (1) L.L.B.
- (2) L.L.M

Frequently Asked Questions (FAQs)

Post-matric scholarship scheme for minority communities

Q.1. What is the post-matric scholarship scheme for minority communities?

- A.** The objective of the scheme is to award scholarships to meritorious students belonging to economically weaker sections of minority community so as to provide them better opportunities for higher education, increase their rate of attainment in higher education and enhance their employability.

Post-matric scholarship scheme for minority communities provides the scholarship to students from class XI to Ph.D (XI, XII, Technical/Vocational, Under Graduate, Post Graduate, M.Phil & Ph.D) studying in Government/ recognised private schools/ colleges/ universities/ institutes in India including technical/ vocational courses in Industrial Training Institutes/ Industrial Training Centers and the courses not covered under merit-cum-means based scholarship scheme for minority communities. This scholarship is not available for LLB, MBA, MCA, BE and MBBS. (See website:-www.minorityaffairs.gov.in)

Q.2. Who is eligible to apply for the post-matric scholarship?

- A.** Students belonging to Muslim/ Christian/ Sikh/ Buddhist/ Parsi, who have secured not less than 50% marks in previous final examination and the annual income of his/her parents/ guardians from all sources not exceeding Rs. 2 lakhs, can apply for the post-matric scholarship in the prescribed application to the Department dealing with minority welfare of his/her State/UT, on advertisement published by the State Government/ Union Territory Administration concerned.

Q.3. What is the financial assistance given under post matric scholarship?

- A.** Under post-matric scholarship, financial assistance for admission & course/tuition fee and maintenance allowance is given, as under:

Class/ Course	Admission and Tuition fee per annum		Maintenance allowance per month for 10 months in an academic year.	
	Hosteller	Day scholar	Hosteller	Day scholar
XI-XII	Actual subject to a maximum ceiling of Rs. 7,000/-		Rs. 235/-	Rs. 140/-
Technical and Vocational courses	Actual subject to a maximum ceiling of Rs. 10,000/-		Rs. 235/-	Rs. 140/-
Under Graduate and Post Graduate	Actual subject to a maximum ceiling of Rs. 3,000/-		Rs. 355/-	Rs. 185/-
M.Phil & Ph.D.	Nil		Rs. 510/-	Rs. 330/-

Q.4. How is the post-matric scholarship amount disbursed to the students?

- A.** State Government/ Union Territory Administration concerned or their designated agencies disburse the maintenance allowance to the student's bank accounts, and admission and course/ tuition fee to the bank account of School/ College/ University/ Institute concerned.

Q.5. When did the scheme commence?

- A.** It commenced from the year 2007-08.

Q.6. Who deals with the subject at the level of Deputy Secretary in the Ministry?

A. Shri Lucas L. Kamsuan.

Q.7. Do you have a suggestion?

A. Please communicate in the following mailing address:

Email:- postmatric-mma@nic.in

Fax:- 011-24364279

Q.8. What is the contact address of Principal Secretaries/Secretaries dealing with Post-matric Scholarship in States/UTs?

List of Principal Secretaries/Secretaries dealing with Post-matric Scholarship in States/UTs.

S.No.	Name & Address	Telephone No.
1	Principal Secretary, Minorities Welfare Deptt., Govt. of Andhra Pradesh, 'A' Block, Ground Floor, A.P. Secretariat, Hyderabad – 500 022.	040-23454385
2	Secretary, Social Welfare Deptt., Govt. of Arunachal Pradesh, Block No.-2, Civil Secretariat, (Near Public Service Commission Office), Itanagar.	0360-2212947
3	Secretary, Deptt. for Welfare of Minorities & Development, Govt. of Assam, Dispur.	0361-2237313
4	Principal Secretary, Minority Welfare Deptt., Govt. of Bihar, Barrack No.6, Main Old Sectt.	0612-2236742

	Patna	
5	Secretary, Tribal & Scheduled Castes Welfare Deptt., Govt. of Chhattisgarh, Room No.266, Dou Kalyan Singh Bhawan, Raipur.	0771-2234110
6	Secretary, Social Welfare Deptt., Govt. of Goa, Panaji.	0832-2419405
7	Principal Secretary. Social Justice & Empowerment Deptt., Govt. of Gujarat, New Sachivalaya Complex, Gandhinagar – 382 010.	079-23251203 23251201 23251209 23254817
8	Secretary, Social Justice & Empowerment Deptt., Govt. of Haryana, Room No.403, SSO Building, Haryana Civil Secretariat, Sector-17, Chandigarh.	0172-2711706
9	Principal Secretary, Social Justice & Empowerment Deptt., Govt. of Himachal Pradesh, Shimla.	0177-2621892 2880722
10	Principal Secretary, Social Welfare Deptt., Govt. of Jammu & Kashmir Civil Secretariat, Srinagar – 190 001.	0191-2579126
11	Principal Secretary, Welfare Deptt., Govt. of Jharkhand, Project Bhawan, Dhruva, Ranchi-834004.	0651-2400215
12	Secretary, Minority Welfare Deptt., Govt. of Karnataka, Vikas Soudha, M.S. Building, Dr. B.R. Ambedkar Veedi,	080- 22200623 22034440

	Bangalore – 560001.	
13	Principal Secretary, Higher Education Deptt., Govt. of Kerala, Secretariat, Thiruvananthapuram.	0471-2518459
14.	Principal Secretary, Backward Classes & Minority Welfare Deptt., Govt. of Madhya Pradesh Mantralaya, Vallabh Bhavan, Bhopal.	0755-2441509
15.	Principal Secretary, Higher & Technical Education Deptt., Govt. of Maharashtra, Mantralaya, Mumbai- 400 032.	022-22025301
16.	Principal Secretary, Welfare of Minorities & OBC Deptt., Govt. of Manipur, Imphal.	0385-2451902
17.	Commissioner & Secretary, Education Department, Govt. of Meghalaya, Shillong.	0364-2226684
18.	Principal Secretary, Education & Human Resource Development Department, Govt. of Mizoram, Aizawl.	0389-2323224
19.	Commissioner & Secretary, Higher Education Deptt., Govt. of Nagaland, Kohima.	0370-2270339
21	Secretary, Welfare Deptt., Govt. of Punjab, Mini Secretariat, Sector – 9, Chandigarh.	0172-2742691 2743721 5097500

22	Principal Secretary, Social Justice & Empowerment Deptt., Govt. of Rajasthan, Sachivalaya, Room No. 340, SSO Building, Jaipur.	0141-2227380 2220258 2227380
23	Secretary, Social Welfare Deptt., Govt. of Sikkim, Gangtok.	09434109826 03592-205596
24	Secretary, Backward Classes, Most Backward Classes, Minorities Welfare Deptt., Govt. of Tamil Nadu, Secretariat, St. George Fort, Chennai-600009.	044-25670848
25	Commissioner & Secretary, SC, OBC & RM Welfare Deptt., Govt. of Tripura, Agartala-799001	0381-2322943
26	Principal Secretary, Minority Welfare & Wakf Deptt., Govt. of Uttar Pradesh, Sachivalaya, 4th Floor, Bapu Bhawan, Lucknow.	0522-2237157
27	Secretary, Minority Welfare Deptt., Govt. of Uttarakhand, Secretariat, Dehradun.	0135-2712061
28	Secretary, Minorities Affairs & Madrasa Education Deptt., Govt. of West Bengal, Writers' Buildings, Kolkata-700 001.	033-22144015
29	Secretary, Social Welfare Deptt., Andaman & Nicobar Admn., Port Blair.	03192-232382
30	Secretary, Social Welfare-cum-Home Deptt.,	0172-2740008

	Chandigarh Admn., UT Secretariat, Sector-9, Chandigarh.	
31	Secretary, Social Welfare Deptt., Dadra & Nagar Haveli Admn., Silvasa.	0260-2230088
32	Secretary, Social Welfare Deptt., Daman & Diu Admn. Moti Daman.	0260-2230088
33	Secretary, Deptt. for the Welfare of SC/ST/OBC/Minority, Govt. of NCT of Delhi, IInd Floor 'B' Block, Vikas Bhawan, I.P.Estate, New Delhi-110002.	011-23378278
34	Secretary, Social Justice, Empowerment & Culture Deptt., Lakshdweep Admn., Kavaratti.	04896-263180
35	Secretary, Social Welfare Deptt., Govt. of Puducherry, Secretariat, Puducherry.	0413-2334484