



GAIL (INDIA) LIMITED
GAIL BHAWAN, 16, BHIKAIJI CAMA PLACE,
NEW DELHI-110066. PH: 011-26172580

CAREER OPPORTUNITIES AS - EXECUTIVE TRAINEE

GAIL (India) Limited, a Navratna PSU and India's flagship Natural Gas company, is integrating all aspects of the Natural Gas value chain (including Exploration & Production, Processing, Transmission, Distribution and Marketing) and its related services. In a rapidly changing scenario, GAIL is spearheading the move to a new era of clean fuel industrialization by creating a quadrilateral of green energy corridors that connect major consumption centres in India with major gas fields, LNG terminals and other cross border gas sourcing points. GAIL is also expanding its business overseas to become a formidable player in the International Market.

GAIL is looking for committed, vibrant and passionate young Graduate Engineers for filling up Discipline & Category wise projected vacancies of Executive Trainees as indicated below -

Post/ Discipline	UR	SC	ST	OBC (NCL)	Total
Executive Trainee (Mechanical)	32	09	05	16	62
Executive Trainee (Electrical)	15	05	03	07	30
Executive Trainee (Instrumentation)	17	04	04	08	33
Executive Trainee (Chemical)	15	05	02	06	28
Total	79	23	14	37	153

Out of total number of projected vacancies of Executive Trainees in Mechanical, Electrical, Instrumentation and Chemical disciplines, indicated above, 15 vacancies i.e. 05 vacancies in Mechanical, 04 vacancies in Electrical, 03 vacancies in Instrumentation and 03 vacancies in Chemical disciplines are meant for Contract & Procurement (C&P) function.

The total number of projected vacancies indicated above is tentative. Actual requirement may, however, increase / decrease depending upon the business requirements of the Company.

1. MINIMUM ESSENTIAL QUALIFICATIONS REQUIRED FOR THE ABOVE POSTS ARE INDICATED IN TABLE-1 BELOW-

Table-1

#	POST /DISCIPLINE	MINIMUM ESSENTIAL QUALIFICATIONS REQUIRED
1	Executive Trainee (Mechanical)	Bachelor Degree in Engineering in Mechanical / Production / Production & Industrial / Manufacturing / Mechanical & Automobile with minimum 65 % Marks.
2	Executive Trainee (Electrical)	Bachelor Degree in Engineering in Electrical / Electrical & Electronics with minimum 65 % Marks.

#	POST /DISCIPLINE	MINIMUM ESSENTIAL QUALIFICATIONS REQUIRED
3	Executive Trainee (Instrumentation)	Bachelor Degree in Engineering in Instrumentation / Instrumentation & Control / Electronics & Instrumentation / Electrical & Instrumentation / Electronics / Electrical & Electronics with minimum 65 % Marks.
4	Executive Trainee (Chemical)	Bachelor Degree in Engineering in Chemical / Petrochemical / Chemical Technology / Petrochemical Technology with minimum 65 % Marks.

2. TERMS AND CONDITIONS IN RESPECT OF ESSENTIAL QUALIFICATION(S) [As mentioned under relevant column in Table-1]

- 2.1. Minimum essential educational qualifications required for each Post shall be as indicated above against each post.
- 2.2. **Only full time Regular courses will be considered.** This shall include **School examinations** (Class X and XII) and **Graduation** as specified under the qualifications column in Table I above.
- 2.3. All qualifications must be from UGC recognized Indian University / UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions / concerned statutory council (wherever applicable).
- 2.4. Candidates currently in final year (2012-13) of their Engineering Degree Course may also apply provided candidates belonging to general and OBC (NCL) category have secured minimum 65% marks in aggregate and candidates belonging to SC/ST/PWD category have secured minimum 60% marks in aggregate up to the last semester examination at the time of applying. Selection of such candidates will be further subject to obtaining minimum 65% marks in aggregate in case of general and OBC (NCL) category candidates and minimum 60% marks in aggregate in case of SC/ST/PWD category candidates in their Engineering Degree and submission of Engineering Degree certificate (at least provisional certificate) and mark sheets of all semesters / years towards documentary proof of having passed the qualifying Engineering Degree examination in relevant discipline/branch with minimum prescribed percentage of marks as indicated above by **31st August, 2013.**
- 2.5. Minimum percentage of marks in the essential qualification as indicated above shall be aggregate of all semesters to be calculated taking average of all semesters/years, irrespective of the weightages given to any particular semester/year by the Institute/University.
- 2.6. Wherever CGPA/OGPA or letter grade in a Degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by University/Institutes.
- 2.7. Engineering Degree can be B.E. / B.Tech. / B.Sc. Engg.
- 2.8. Candidates having 05 years B.E / B. Tech. + M.E / M. Tech. integrated dual degree in engineering in relevant discipline shall also be considered.

3. RELAXATION IN MINIMUM PERCENTAGE OF MARKS IN EDUCATIONAL QUALIFICATIONS :

Relaxation in minimum percentage of marks in essential qualification will be provided in respect of SC, ST and PWD Candidates as per following -

- Wherever minimum percentage of marks have been specified as 65 %, **relaxed minimum percentage of marks in educational qualification in respect of SC, ST and PWD candidates is 60 %.**

4. AGE LIMIT & AGE RELAXATION:

- 4.1. The upper Age Limit is **28 years** as on **15.01.2013** for the posts of Executive Trainee in all disciplines.
- 4.2. The upper age limit is relaxable by 5 years for SC/ST candidates and 3 years for OBC (Non-Creamy Layer) candidates. It is relaxable by 10 years for PWD-General, 13 years for PWD-OBC and 15 years for PWD-SC/ST candidates. The upper age limit is also relaxable by 5 years for candidates domiciled in the state of Jammu & Kashmir between 1.1.1980 and 31.12.1989.
- 4.3. In case of Ex-servicemen who have put in not less than six months continuous service in the Armed Forces of the Union, they shall be allowed to deduct the period of such service from their actual age, and if the resultant age does not exceed by more than 3 years the maximum age limit prescribed for the posts/ services for which a candidate seeks appointment, he/she be deemed to satisfy the conditions regarding the age limit.

5. EMOLUMENTS:

- 5.1. Selected candidates will be placed in the pay scale of Rs.24900 - 50500/- at the Basic Pay of Rs.24900/- during one year training cum probation as Executive Trainee in E-2 grade. On successful completion of their Training cum Probation Period, they will be absorbed in the same Pay Scale of Rs.24900 - 50500/- in E-2 grade.
- 5.2. **Pay and Allowances:** Basic Pay as applicable in the grade, Variable Dearness Allowance (VDA) at the applicable rates and perks & allowances upto 50% of Basic Pay under cafeteria approach.
- 5.3. **Variable Pay:** Performance Related Pay based on individual and organizational performance.
- 5.4. **Other Benefits:** Company Accommodation / Leased Accommodation / HRA, medical facility, group insurance, house building advance, conveyance advance, furnishing advance/ PC advance, etc.
- 5.5. **Superannuation Benefits:** Besides Contributory Provident Fund and Gratuity, employees who superannuate from GAIL after rendering a minimum of 15 years of service will also be entitled to pension and Post-Retirement Medical Benefits under Defined Contributory Scheme of the company.

All the above benefits will be governed by the policy of the Company in force & amended from time to time.

6. PLACEMENT/ ASSIGNMENTS:

During the Training-cum-Probation period and/or after absorption, the candidates may be posted at any of the installations/ projects/ offices, etc. of GAIL (India) Limited or any of the subsidiaries/ Joint Ventures of GAIL (India) Limited or deputed to any Department of Govt. of India/ other PSUs, etc. The selected candidates may be assigned jobs/functions/assignments as per the business requirements of the company including shift operations.

7. SERVICE AGREEMENT BOND:

The Selected candidates belonging to General category will be required to execute a service agreement bond of Rs.1,00,000/- to successfully complete the prescribed training cum probation period and thereafter, serve the company for at least 3 years. Further, the selected candidates belonging to SC/ST/OBC/PWD category will also be required to execute a service agreement bond of Rs.25,000/- to successfully complete the prescribed training cum probation period and thereafter, serve the company for at least 3 years.

8. HEALTH/MEDICAL FITNESS:

Appointment to the post of Executive Trainee will be subject to the candidate being medically fit as per the Standards prescribed for the post by the Company. Every candidate appointed to the post of Executive Trainee in the Company shall be required to obtain medical report in the prescribed proforma from the Central/State Government Hospitals or GAIL's authorized hospitals or from a Civil Surgeon before being considered for appointment to the Services of the Company. The opinion of the Medical Officer authorized by the Company in this regard shall be final.

9. SELECTION PROCESS AND HOW TO APPLY:

9.1 GAIL will be utilizing **Graduate Aptitude Test in Engineering – 2013 scores (GATE-2013 – Scores)** for recruitment of Executive Trainees in the above disciplines during the year 2013.

9.2 Eligible candidates who wish to apply for the position of Executive Trainee in the above disciplines in GAIL will be required to first apply for appearing in **GATE-2013** and thereafter, appear in **GATE-2013** as per instructions and timelines notified by **GATE-2013** Organizing Institute in one of the following relevant GATE Examination Papers:

Sl. No.	GATE Paper	Code
1.	Mechanical Engineering	ME
2.	Electrical Engineering	EE
3.	Instrumentation Engineering	IN
4.	Chemical Engineering	CH

List of disciplines/ branches considered equivalent to each of the above **04** disciplines advertised is given below:

GAIL Discipline	Disciplines/Branches to be considered equivalent against GAIL Discipline	Corresponding GATE 2013 Paper to be appeared by the candidate	Corresponding GATE 2013 Paper Code
Mechanical	1. Mechanical 2. Production 3. Production & Industrial 4. Manufacturing 5. Mechanical & Automobile	Mechanical	ME
Electrical	1. Electrical 2. Electrical & Electronics	Electrical	EE
Instrumentation	1. Instrumentation 2. Instrumentation & Control 3. Electronics & Instrumentation 4. Electrical & Instrumentation 5. Electronics 6. Electrical & Electronics	Instrumentation	IN
Chemical	1. Chemical 2. Petrochemical 3. Chemical Technology 4. Petrochemical Technology	Chemical	CH

It may be noted that candidates having Engineering Degree in a branch /discipline other than as specified above are not eligible to apply.

9.3 Based on the **GATE-2013** score and requirement, candidates will be short-listed for Group Discussion and/or Personal Interview for the position of Executive Trainees in the above disciplines. Please note that only GATE-2013 score is valid for this recruitment exercise. GATE score of 2012 or prior to that is not valid.

9.4 The candidates will receive their GATE-2013 Registration number printed on the admit card. On receipt/downloading of GATE- 2013 Admit card with registration number, candidates will have to separately apply online in GAIL indicating their **GATE-2013** Registration Number on the career section of GAIL website (www.gailonline.com). For this purpose, the relevant link will be made available from 11.12.2012 to 18.01.2013 in the career section of our website www.gailonline.com. It may be noted that application without valid GATE-2013 registration number will be rejected.

9.5 Please ensure that the GATE-2013 Registration number which is mentioned on your GATE-2013 admit card is entered correctly in the online application. Name should be filled up as appearing in your GATE-2013 Admit card. No request with respect to making changes in any data/ particulars entered by the candidate in the online application will be entertained once the application is submitted successfully.

- 9.6 CANDIDATES WILL BE REQUIRED TO APPLY ONLINE THROUGH GAIL WEBSITE: www.gailonline.com only, indicating their **GATE-2013** Registration Number. No other means / mode of application shall be accepted. Website will be open from 1000 hrs on **11.12.2012** to 2400 hrs on **18.01.2013**.
- 9.7 A Candidate can apply for **one post/discipline** only. Candidates applying for more than one post/ discipline will not be considered.
- 9.8 After successful submission of online application by the candidate, a unique registration number shall be generated by the system and a message shall be displayed in the system that the online application has been submitted successfully and an auto generated email mentioning the unique registration number shall reach to the candidate informing that his/her application has been submitted successfully.
- 9.9 After applying online, candidate is required to take a print out of the Application Form generated by the system with unique registration number, space for affixing photograph and signature and other details. The candidate has to affix his/her recent passport size colour photograph and put his/her signature at the space provided and keep it with him/her safely. Candidates called for Group Discussion and/or Interview will be required to produce the same documents at the time of Group Discussion and/or Interview.
- 9.10 The passport size photograph affixed by the candidate should be same as submitted along with GATE-2013 application form. In case, the candidate is called for Group Discussion and/or Interview, he/she will be required to produce his/her **original GATE-2013 admit card, GATE-2013 official score Card**, printout of the online application form as indicated above (**clause no. 9.9**) and other relevant documents which will be communicated through interview call letter. In case, any candidate fails to produce the above documents at the time of Group Discussion and/or interview, his/her candidature will not be considered.
- 9.11 There is no separate fee for applying for the above posts of Executive Trainees in GAIL
- 9.12 Before applying for the post, candidates should ensure that he/she fulfills the eligibility criteria and other conditions mentioned in this advertisement. GAIL would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied.
- 9.13 Furnishing of wrong/false/incomplete information in the online application will lead to disqualification of the candidate and GAIL will not be responsible for any of the consequences of furnishing such wrong/ false/ incomplete information. Since all the applications will be screened without documentary evidence/proof, the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process and thereafter, it is found that the candidates have furnished wrong / false/ incomplete

information, their candidature will be rejected and any other action as deemed fit may be taken against them.

- 9.14 The candidates should ensure that they fulfill all eligibility criteria and other conditions as specified above and that the particulars furnished by them in the online application are correct in all respects. Mere submission of online application successfully does not imply that the Company (GAIL) has been satisfied about the candidate's eligibility. In case it is detected at any stage of the selection process that a candidate does not fulfill any of the eligibility criteria, and / or that he / she has furnished any incorrect information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings(s) is /are detected even after appointment, his / her services will be summarily terminated.

10 OTHER TERMS & CONDITIONS AND GENERAL INSTRUCTIONS:

- 10.1 Request for change of Mailing address/ e-mail ID/ category/ discipline as declared in the online application will not be entertained.
- 10.2 Candidates should possess a valid e-mail ID. Candidates are advised to keep the e-mail ID (to be entered compulsorily in the online application form) active for at least one year. No change in the e-mail ID will be allowed once entered. All future correspondence with candidates shall be done through e-mail only. Responsibilities of receiving, downloading and printing of information/ communication etc. will be of the candidate. GAIL will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate.
- 10.3 Category **(SC/ST/OBC/PWD)** once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates and PWD candidates are required to submit requisite caste/ tribe/PWD certificate in the prescribed format of Government of India, issued by Competent Authority, at the time of Interview, if called for the same.
- 10.4 The OBC candidates who belong to "CREAMY LAYER" are not entitled for OBC concession and such candidates have to indicate their category as "General". The OBC (Non Creamy Layer) candidates are required to submit requisite certificate (latest) in the prescribed format of Government of India issued by Competent Authority at the time of Interview, if called for the same. The name of the Caste and Community indicated in the OBC (NCL) Certificate must appear in the Central List of Other Backward Classes. Further, OBC (NCL) candidates will have to give a self undertaking indicating that they belong to OBC (Non Creamy Layer) category at the time of Interview, if called for the same.
- 10.5 Relaxations / Reservations for SC/ST/OBC (Non Creamy Layer)/PWD (Degree of disability 40% and above) as per Government Directives are applicable.

- 10.6 Candidates employed in Central/State Govt. / PSUs / Autonomous bodies must produce No Objection Certificate (NOC) at the time of Group Discussions and/or Interview from their present employer, if they qualify for Group Discussions and/or Interview. In case, the candidate fails to produce the NOC from his/her present employer at the time of Group Discussions and/or Interview, his/her candidature will not be considered.
- 10.7 GAIL reserves the right to raise the minimum eligibility standards. The Management reserves the right to fill or not to fill all or any of the above positions without assigning any reason whatsoever. GAIL also reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if need arises, without issuing any further notice or assigning any reason whatsoever.
- 10.8 The prescribed qualifications and other eligibility conditions are the minimum and mere possession of the same does not entitle a candidate to appear in the selection process. GAIL's decision shall be final in this regard.
- 10.9 Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
- 10.10 Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Delhi Court only.
- 10.11 Candidates can go through the "**Frequently Asked Questions (FAQs)**" available in GAIL Website. In case, any particular query is not covered in the FAQs, the candidates can write to GAIL at career@gail.co.in.

11 IMPORTANT DATES

FOR GATE-2013		
#	Activity	Date
1	Commencement of online submission of Application for GATE-2013	01.09.2012
2	Last date for online submission of Application for GATE-2013	30.09.2012
3	GATE-2013 Online Examination	20.01.2013
4	GATE-2013 Offline Examination	10.02.2013
FOR GAIL		
1	Opening of GAIL website for online submission of application by candidates indicating GATE-2013 Registration Number	11.12.2012
2	Last date for submission of online application in GAIL by candidates	18.01.2013

For detailed information regarding GATE-2013, interested candidates may log on to www.gate.iitb.ac.in/gate2013 or website of other IITs and Indian Institute of Science (IISc), Bangalore.

Candidates are advised to visit GAIL Website www.gailonline.com regularly for latest updates.

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