



COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
UNIT FOR INTERNATIONAL RELATIONS AND ACADEMIC ADMISSIONS
ADMISSION TO FIRST DEGREE PROGRAMMES – 2010

COUNSELLING FOR B TECH/5 YR INTEGRATED MSC PHOTONICS

GENERAL INSTRUCTIONS TO CANDIDATES

- 1 All candidates who wish to join the various B Tech programmes as well as 5 year integrated M Sc in Photonics should invariably attend the Centralized Counselling for admission to the respective programmes as per the counseling schedule published in the web site www.cusat.nic.in and in www.cusat.ac.in.
- 2 Individual call letter will not be sent to the candidates. Candidates are advised to attend the counselling as per the schedule published in the web site. Candidates who do not report for counseling on the scheduled date and time at the counseling venue will not be considered for allotment/admission. Requests for change of dates will not be considered under any circumstances.
- 3 Candidates seeking admission to the Academic Programmes of the University are advised to be conversant with the various instructions, procedures, rules etc. detailed in the CAT notification and Key Information published in the website www.cusat.nic.in.
- 4 Only candidates who have registered their options online will be considered for allotment/admission as per the counseling schedule.
- 5 Only candidates who fulfill the minimum requirements as per the eligibility criteria prescribed by the University will be considered for provisional admission. See CAT 2010 prospectus for more details on eligibility criteria of various courses.
- 6 Candidates should report for counseling on the date and time allotted to them as per the counseling schedule. Requests for change of counseling dates will not be considered under any circumstances.
- 7 As soon as a candidate is allotted to a particular branch against a particular option, all his lower options will be automatically cancelled. However, he/she shall be eligible for automatic updation to his/her higher options unless he/she cancels all his/her higher options in full in writing.
- 8 **Cancellation of Higher options:** Candidates who are satisfied themselves with their status of being admitted in a particular branch shall have the liberty to cancel all their higher options in full. Partial cancellation of options is not permitted.
- 9 Once allotted to a particular branch, the candidate should confirm his/her admission in that branch by submitting all the required documents in original and by remitting the required fees on the same day, failing which his/her allotment will be cancelled without any intimation.
- 10 Candidates who do not confirm their admission by remitting the required fee in full on the same day of allotment will not be considered for any further updations based on his/her higher options, if any.

Cancellation of admission, for whatever reasons, will result in forfeiture of all options exercised, if any, by the candidate.

- 11 Candidates admitted or transferred to any particular branch by virtue of the online options exercised by him/her shall have to accept such admission/ transfer failing which no claim of the candidate will stand for any further admission/updation. Once admitted, all the lower options submitted by the candidate will get cancelled automatically. However he/she will be permitted to cancel his/her remaining higher options (if any) within five days of being admitted/updated. **Requests for partial cancellation of higher options will not be entertained.**
- 12 Candidates having “Keralite” status only are eligible for free seats (ie concessional rate of fees) in the School of Engineering (Thrikkakkara campus), Kunjali Marakkar School of Marine Engineering (Thrikkakkara campus) and in Cochin University College of Engineering Kuttanadu (Pulincunoo campus). Others are not eligible for free seats.
- 13 A candidate will be considered as a ‘Keralite’ for the limited purpose of eligibility for admission, if
- He/She or his/her father/mother was born in Kerala OR
 - He/She has been a resident of Kerala for a period of 5 years within a period of 12 years OR
 - He/She has undergone his/her school studies from standards VIII to XII in educational institutions(s) in Kerala.
 - Children of All India Service (AIS) officers (Non Keralites) allotted to Kerala circle are deemed to be “Keralites’ (GO (Rt) No. 822/H.Edn dated 29/05/2008). But they will not be eligible for Communal/Special Reservations.
- 14 Candidates claiming the Keralite status should invariably produce **at the time of counseling/ admission**, any one of the following certificates.
- ❖ The certificate of Birth / Residence of the candidate or his/her father or mother from the Village Officer / Tahsildar or from a competent authority of local body,
- OR**
- ❖ The ‘Certificate showing school studies in Kerala from Standards VIII to XII’ from the Head of School where the candidate completed his / her study in Standard XII, **OR**
 - ❖ True copy of the relevant page of the SSLC of the candidate’s father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and the parent, **OR**
 - ❖ True copy of the relevant page of the passport of the candidate or either of parents issued by the Government of India showing place of birth in Kerala with corroborative evidence showing the relationship between the parent and candidate, **OR**
 - ❖ True copy of birth certificate of candidate or his / her, father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and father / mother of whose birth certificate is being produced

For claiming Keralite-AIS (All India Service), certificate from competent authority should be attached.

15. POINTS TO BE NOTED WHILE REPORTING FOR COUNSELING/ADMISSION

All candidates should -

- ❖ **report** for counseling/Admission in person either with the Parent or Guardian at the scheduled time.
- ❖ **register** themselves for counseling/admission at the counselling venue on the date and time allotted to them.
- ❖ **fulfill** the minimum requirement as per the eligibility criteria implemented in the University at the time of counseling/admission.
- ❖ **remit** the required fees in full on the date of Admission. Part-payment of fees or postponement of date of payment will not be allowed under any circumstances.
- ❖ **produce** the following certificates/documents in original at the time admission.
 - **CAT – 2010 e-Admit Card.**
 - **S.S.L.C/10th Mark list & pass certificate (CBSE, ICSE etc.).**
 - **Plus 2 Mark lists / and pass certificate (CBSE, ICSE etc.).**
 - **Transfer Certificate from the Institution last attended (in English version)**
 - **Conduct/Character Certificate from the Institution last attended (in English version)**
 - **Two passport size Photographs of the candidate**
 - **Community Certificate and Annual family Income Certificate issued by the Village Officer concerned for 'SEBC' candidates belonging to the state of Kerala and by the Tahsildar concerned for KSC/KST candidates belonging to State of Kerala for claiming admission under respective "Reservation" category. Candidates belonging to states other than Kerala are not eligible for communal reservation.**
 - **Candidates who claim OEC status for fee concession shall obtain the same endorsed in their community certificate compulsorily.**
 - **Candidates seeking admission under physically handicapped (PHC) category should invariably produce the Physically Handicapped certificate issued after 26.06.2009 by the District Medical Board of the State to which the candidate belongs.**
 - **Candidates seeking admission under sports quota should bring all original certificates of their achievements in the respective sports events and the sports eligibility certificate issued by Kerala State Sports Council.**
 - **If any of the above certificates are not in English/Malayalam, Candidates should invariably produce a translated version of the same in English endorsed by a Notary Public.**
 - **Two sets of attested copies of all the original certificates/documents mentioned above.**

16. **Failure to present themselves at the appointed time for the admission process will result in immediate and summary forfeiture of all claims for admissions and removal from the list of eligible candidates.**
17. Non-production of Community and Annual Family Income Certificates **in original** at the time of Counselling/Admission will result in disqualification of the candidate from seeking admission under the respective “communal reservation” category. Attested copies of community Certificate and income Certificate will **not** be accepted.
18. Rules and regulations on Kerala State Communal Reservation and Special Reservation adopted by the University from time to time will be applicable for admission to the various academic programmes.
19. The University reserves the right to add, delete or amend any of the stipulations regarding the reservation criteria, eligibility, intake, specialization, type of programmes, rules, regulations, fee structure etc. at any time and these will be applicable to the candidates seeking admission.
20. **Claims/Requests for benefits under any reservations (Communal Reservation/ Special Reservation etc.) other than what is indicated by the candidate in the CAT 2010 application, will not be considered for counseling/admission.**
21. All Certificates/Documents submitted by admitted candidates will be kept under the custody of the university till the completion of Qualification Certificate verification and will not be returned to the candidate except in the case of cancellation of admission.

22. UNAUTHORIZED ABSENCE AND CANCELLATION OF ADMISSION

Continuous, unauthorized absence of Candidates admitted to any programme of study for the first 15 working days after the commencement of classes will result in the cancellation of their admission, without any notice, and such vacancies will be filled by admitting other eligible candidates.

23. SPECIAL INSTRUCTIONS FOR B.TECH MARINE ENGINEERING

Medical Fitness: Candidates opting B.Tech. Marine Engineering programme should produce a medical certificate from a Doctor approved by Director General of shipping, Mumbai. The list of Doctors approved by Director General of shipping, Mumbai is available on the website www.dgshipping.com in the Shipping Notices – [MS Notice No.2 of 2007](#)

24. FEE TO BE PAID AT THE TIME OF ADMISSION

The FEES payable for the FIRST YEAR at the time of admission to the various First degree programmes in Engineering and Technology are indicated below:

Fee can be remitted either **in cash at the bank counter provided at the counseling venue or as Demand Draft obtained from any Nationalized / Scheduled banks**, in favour of **The Registrar, CUSAT payable at Ernakulam.**

PROGRAMME	GEN/SEBC				NRI	KSC/KST/OEC	
	FREE		PAYMENT			FREE	PAYMENT
	Tution Fee	Other Fee	Tution Fee	Other Fee			
B Tech Marine Engineering	100000	73385	150000	88385	238385 + US \$ 5000 (OR Rs. 488385)	11145	11145
B.Tech (PS&RT)	4000	3735	NA			2045	NA
B Tech Naval Architecture & Ship Building	4000	4640				2115	
MSc Photonics	8000	3860				2045	
B Tech Instrumentation	8000	3735				2045	
B Tech Civil Engg., Computer Science & Engg., Electronics & Communication Engg., Electrical & Electronics Engg., Information Technology, Mechanical Engg., Safety & Fire Engg	25000	6025	50000	16025	66025 + US \$ 5000 (OR Rs. 316025)	2145	2145

Note:1. Figures mentioned above may be cross checked with the University for accuracy.

2. NRI fee: Fee applicable to payment category plus US\$5000/- OR Rs.2,50,000/-

25. UNIFORM FEE:

Admitted students should purchase uniform materials from the Cochin University Employees' Sahakarana Sangham counter at the counseling venue on payment of Rs 1000/- (Rupees One Thousand Only) **in cash**

26. Candidates belonging to **Kerala Scheduled Caste (KSC)/Kerala Scheduled Tribe (KST)** and **Other Eligible Communities(OEC)** need to pay only the fees applicable to them as shown in Table given below. They need not pay any additional fees even if they get admission in payment category seats.

27. FEE CONCESSIONS

1. Candidates seeking fee concession under **KPCR** has to remit the full fees at the time of counselling. The fees so collected will be refunded to the candidates to the extent reimbursed by the government, as and when necessary grants are received.
2. **KSC/KST** candidates belonging to the state of Kerala shall pay fee items not reimbursable by the Government of Kerala. They have to pay the caution deposit amount also which is refundable after completion of the course.
3. **OEC** Candidates are eligible for fee concession as applicable to SC/ST Candidates.

28. REFUND OF FEES

As per UGC /AICTE guidelines as approved by the University from time to time.

FOR ENQUIRIES CONTACT: 0484-2577159, 0484-2862256 and 0484-2862258.

With best wishes

DIRECTOR, IRAA