**POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH,
CHANDIGARH-160012**

**RECRUITMENT CELL
0172-2755578-79**

Advertisement No. PGI/RC/006/2012

The PGIMER, Chandigarh invites applications from Indian Nationals for recruitment to the posts given as under:

GROUP B & C POSTS

Sr. No.	Specialty	Total no. of posts.	UR	SC	ST	OBC
	GROUP 'B'					
1.	Public Health Nurse Post Code-027/PHN	04	02	-	-	02
2.	Jr. Engineer (Electrical) Post Code-028/JEE	01	-	-	01	-
3.	Jr. Engineer (RAC) Post Code-029/JERAC	04	02	-	-	02
4.	Jr. Engineer (Mechanical) Post Code-030/JEM	02	02	-	-	-
5.	Jr. Engineer (Biomedical) Post Code-031/JEBIO	03	01	-	01	01
	GROUP 'C'					
6.	Sanitary Inspector Post Code-032/SI	03	02	-	01	-
7.	Store-Man Post Code-033/SM	01	01	-	-	-
8.	Boiler-Man Grade-II Post Code-034/BM	02	01	-	-	01
9.	Sewer-man Gr.III Post Code-035/SMG III	01	-	-	-	01

Pay Band for Sr. No. 1 is Rs.9300-34800 + GP 4800/-.
Pay Band for Sr. No. 2 to 5 is Rs.9300-34800 + GP 4200/-.
Pay Band for Sr. No. 6 is Rs.5200-20200 + GP 2800/-.
Pay Band for Sr. No. 7 & 9 is Rs.5200-20200 + GP 1800/-.
Pay Band for Sr. No. 8 is Rs.5200-20200 + Grade Pay of Rs.2400/-.

Age Limit: 18-30 Years.

The number of posts is subject to variation.

The last date of receipt of applications is 03.07.2012.

NOTE: The above vacancies are provisional and subject to variation. The Director, PGIMER, Chandigarh reserves the right to vary the vacancies including reserved vacancies.

Candidates should ensure that they fulfill the eligibility criteria for the posts mentioned above. Candidates are required to apply **ONLINE** through the Institute website www.pgimer.nic.in. For applying online, the candidates should have a valid e-mail ID which should be kept alive during the recruitment process as Call Letter & Admit Card and other information will be given to the candidates online only.

A. BASIC DETAILS:

(i) Date of written Examination etc. **will be uploaded on website.**
(ii) Dates for on-line registration of Applications from **03.06.2012 to 02.07.2012** (23.59 hours).
(iii) Last date of deposit of Application Fee is **03.07.2012.**
(iv) Date for Downloading of Admit Card etc. will be uploaded on website.
(v) Helpline Desks : 0172-2755587 from 0900-1700 hours on all working days.

Abbreviations:- UR= Un-reserved, SC = Scheduled Caste, ST = Scheduled Tribe, OBC= Other Backward Classes.

B. ELIGIBILITY CRITERIA:-

i) ESSENTIAL EDUCATIONAL QUALIFICATION(S)/ EXPERIENCE:

Sr. No.	Specialty	Qualification
	GROUP 'B' POSTS	
1.	Public Health Nurse Post Code-PHN/027	B.Sc. Nursing with two years experience as Staff Nurse/Sister Grade-II in teaching hospital. Desirable:- Training or experience in Family Welfare Programme. Work experience or teaching in rural area.
2.	Jr. Engineer (Electrical) Post Code-JEE/028	Degree in respective branch of Engg. or minimum three years diploma in respective branch of Engg. from a recognized Institute.
3.	Jr. Engineer (REF. & AIR CONDITIONING) Post Code-JERAC/029	-- Do --
4.	Jr. Engineer (Mechanical) Post Code-JEM/030	-- Do --
5.	Jr. Engineer (Biomedical) Post Code-JEBIO/031	-- Do --
	GROUP 'C' POSTS	
6.	Sanitary Inspector Post Code-SI/032	i) Matriculation or equivalent from a recognized University/Board. ii) Certificate of Sanitary Inspector Course from a recognized Institution. iii) Atleast 4 years of experience in the line preferably in a hospital of repute.
7.	Store-Man Post Code-SM/033	i) Matriculation or equivalent from a recognized Board/University. ii) Experience in handling of Stores for a minimum period of 2 years.
8.	Boiler-Man Grade-II Post Code-BM/034	2nd class Certificate of competency from Chief Inspector of Boilers with 3 years experience.
9.	Sewer-man Gr.III Post Code-SMG III/035	Should be able to read and write Hindi/Punjabi/English.

ii) AGE LIMIT

a) 18-30 Years.

b) Age and all other qualifications will be counted as on last date of receipt of application.

c) Age relaxation (upper limit) will be given to following categories:

   (i) SC and ST - Maximum five years.
   (ii) OBC - Maximum three years.
   (iii) Age relaxation upto 40 years for PGIMER, Chandigarh employees.
   (iv) Any other category - As per Govt. of India Rules.

C. SELECTION PROCEDURE:-

After the closing of last date of applications, all the candidates who have applied for the posts of Group 'B' & 'C' and have been found eligible for written examination will be

called for the written examination. The eligibility of the candidates for written examination will be based on the following *two criteria*:

i) *Those who have paid requisite application fee and after reconciliation it is confirmed that the candidate has paid the required fee in the bank for the examination.*

ii) *Whose applications have been received on or before the closing date of the submission of application.*

The eligibility of the candidates regarding educational qualification, age etc. will not be checked at this stage because no certificates/documents are called from the candidates alongwith application forms. These candidates are required to sit in the written examination, which will be held in **Chandigarh only**. The date, examination centres and roll number etc. will be intimated to the candidates in Admit Cards, which will be available on the website of the PGI. **The written examination of Three Hours duration will consist of 170 marks. There will be 170 multiple choice objective type questions.** Each question will be of 1 mark. There will be no negative marking. During these three hours the candidates will be required to undergo biometrics test so as to check any impersonation in the examination. The syllabus of the examination will be of such nature as the candidate has studied during his/her professional course. **In case the number of candidates applying, happen to be eligible (the eligibility of the candidates will be checked by the scrutiny committee constituted for the purpose) and are less than six for one post, nine for two posts, ten for three posts, in such a case, no written examination will be conducted and the candidates would be called directly for interview. The selection would be based on the performance in the interview only. The interview will be conducted by the Interview/Selection Committee.**

On the basis of written examination a merit will be prepared and based on this merit, candidates, four times of the vacancies advertised, will be required to apply again on a given format alongwith all the certificates/documents testimonials etc. Based on these documents supplied by the candidates, the scrutiny of the applications will be done and only those candidates who are found eligible after scrutiny will be called for interview. **The interview will consist of 30 marks.**

It is, therefore, desired that candidates should make sure themselves that they fulfil all the eligibility criteria before applying for the post. The final selection will be made on the basis of marks obtained by the candidates in the written examination and the marks obtained in the interview. This merit will be made on the basis of marks obtained out of total 200 marks. It is made clear that merely appearing for the written test does not make a candidate eligible for the post for which the candidate has applied.

D. **HOW TO APPLY:-**

The candidates have an option to apply Online.

ONLINE MODE:

1. The candidates applying for the post should first confirm their eligibility before going to the website of www.pgimer.nic.in.

2. All eligible candidates should apply online before the last date for registration of application form on the website www.pgimer.nic.in.

3. Before filling up Online Application, a candidate must have his/her photograph scanned in the .jpg format in such a manner that each file should not exceed 500 KB and must not be less than 3 KB in size for the photograph as it has to be uploaded at the time of filling of online form.

4. Candidates are required to have a valid personal e-mail ID which should be kept active during the recruitment process. The candidates should ensure that the e-mail ID not be shared or disclosed to any other person. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online.

5. The candidates should fill his application form available on the PGIMER website. He/She should fill all the fields of the form. No field should be left blank. After filling application form the candidate should take out a print of challan form (triplicate) and deposit the application fee in any State Bank of India branch as detailed in column 6. Those candidates who have S.B.I. account can also pay their fee through *i-collect* service of SBI. In that case the INB reference No. will be generated and will have to be mentioned instead of Challan No. **The i-collect Bank Account No. of PGIMER is 32211595795.**

6. **Candidates can go to any Branch of State Bank of India with the fee Payment Challan duly filled in and pay the prescribed Application Fee in the "Power Jyoti" PUL current account of PGIMER. The account No. of PGIMER for recruitment is 32211613319. The candidates after having deposited the fee in the bank must ensure that they have Triplicate Fee Payment Challan with Journal No./Challan No. given by the bank on it. They should mention this Journal/Challan number on the space provided in the application form and keep this challan form with them for future use.**

The amount of fee to be paid is as under:-

Category	Total Amount Payable
SC/ST	Rs 250/-
For all others	Rs 500/-

7. Candidates should ensure that the details to be filled in by the State Bank of India officials are filled in complete in all three copies of the challan form along with the seal, challan no. and signature of the Bank Official of the Branch.

8. Candidates must ensure that the application number should match with challan number, failing which the application will be rejected the PGIMER will not be responsible for any remittance of fee.

9. The candidate should upload the challan fee on PGI website within the stipulated time.

10. Candidates with valid application shall be issued <u>call letters & admit card.</u> These can be downloaded by the candidates directly from the PGI website www.pgimer.nic.in by entering their Registration Number/application Number and Date of Birth. Call letters will not be sent by post. This facility would be available on <u>internet 15 days before the actual date of examination.</u>

11. Further, instructions regarding Written Test etc. will be given to the candidates along with the admit card/call letter as information Hand out on PGI website.

E. | **INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM:** |

1. The candidate should enter his/her name in capital letters by using each block for one. After first & second name with the gap of one box should be left blank for example:-

| R | A | M | | S | I | N | G | H | | K | A | P | U | R | | |

2. The same pattern will also be followed for filling up the Father's/Husband name's.

3. i) The candidate should enter his/her Date of Birth as per example given below:

| 0 | 9 | | M | a | r | | 1 | 9 | 8 | 3 |

DAY   MONTH   YEAR

ii) The candidate should enter his/her age as on the last date of receipt of application as per example given below:-

| 2 | 7 | | 1 | 1 | | 0 | 9 |

YEARS   MONTH   DAYS

4. The candidate should upload the challan number and date as specified in the application form. Entering wrong information of challan will be liable to rejection.

EXAMPLE:

Detail of Application Fee:

| Challan No. 123456789 |
| Challan Date. 21.02.2012 |

5. The candidate is required to mention clearly his/her Email ID in the specified column of application form.

INSTRUCTIONS TO CANDIDATES APPEARING IN WRITTEN EXAMINATION

F. **Answer Sheet particulars**

✍ In the test booklet, write with ball point pen (blue/black) the Centre code number, test booklet series (in bracket) and roll number at the appropriate space provided on the answer sheet at the top. Also encode (in pencil) your Centre code number, booklet series (A, B, C or D, as the case may be), Booklet Number and roll number in the circles provided for the purpose in the answer sheet. In case the booklet series is not printed on the test booklet or answer sheet is un-numbered, please report immediately to the invigilator and get the test booklet/answer sheet replaced.

✍ All corrections and changes in writing roll number must be initialed by the candidates as well as by the invigilator and countersigned by the Supervisor.

✍ Immediately after commencement of the examination, please check that the test booklet supplied to you does not have any un-printed or torn or missing pages or items etc. If so, get it replaced by a complete test booklet of the same series and subject.

✍ Do not write your name or anything other than the specific items of information asked for, on the answer sheet/test booklet/sheet for rough work.

✍ Do not fold or mutilate or damage or put any extraneous marking in the Answer Sheet. Do not write anything on the reverse of the answer sheet.

✍ The applications can be submitted online, so the candidates are to ensure that all the details are correctly filled in before submitting the application form. The challan number after depositing the fee should be updated in the application form.

✍ No TA/DA will be paid to the candidates for appearing in written examination(s) as well as for interview.

✍ The candidates are required to bring with them the original certificates in support of their qualification, Diploma and fresh OBC certificate, along with "Original Fee Challan Form" at the time of interview.

✍ Decision of the PGIMER, Chandigarh in all matters regarding eligibility, conduct of examination and selection would be final and binding on all candidates. No correspondence whatsoever would be entertained by the PGIMER, Chandigarh in this regard.

✍ You may note that since the answer sheets are to be evaluated on machine, any violation of these instructions may result in reduction of your score for which you would yourself be responsible.

✍ Before you mark your responses on the Answer Sheet, you will have to fill in various particulars in it.

✍ As soon as the candidate receives the Answer Sheet, he/she should check that it is numbered at the bottom. If it is found un-numbered he/she should at once get or replaced the same by a numbered one immediately.

✏ The test Booklet Series is indicated by Alphabets, A, B, C, or D at the top right hand corner of the Booklet.

✏ All that is required is to blacken (with pencil) completely the circle marks as per example given below:-

Centre Code Number	Booklet Series	Booklet Number	Roll Number
01	(B)	2580	17855

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Centre Code Number   Booklet Series      Booklet Number          Roll Number

      ● 0                A              0  0  0  ●          0  0  0  0  0
      1 ●                ●              1  1  1  1          ●  1  1  1  1
      2 2                C              ●  2  2  2          2  2  2  2  2
      3 3                D              3  3  3  3          3  3  3  3  3
      4 4                               4  4  4  4          4  4  4  4  4
      5 5                               5  ●  5  5          5  5  5  ●  ●
      6 6                               6  6  6  6          6  6  6  6  6
      7 7                               7  7  7  7          7  ●  7  7  7
      8 8                               8  8  ●  8          8  8  ●  8  8
      9 9                               9  9  9  9          9  9  9  9  9
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IMPORTANT: Please ensure that you have carefully en-coded your Centre Code No., Booklet Series, Booklet No. and Roll No. *with HB Pencil.* If you make any mistake, erase it completely and remark correctly.

This is just illustrative and may not be relevant to your examination

G. GENERAL INSTRUCTIONS:-

✏ Candidates are advised in their own interest to apply much before the closing date and should not wait till the last date.

✏ The candidates must ensure that they fulfill eligibility criteria and that the particulars furnished by them in the application are correct in all respects. Mere appearance for the written examination by a candidate does not imply that the candidate is eligible for the post. If at any stage it is found that the candidate has furnished any incorrect information or has suppressed material fact(s), his/her candidature will stand cancelled. If any of these shortcoming(s) is/are detected even after the appointment, his/her services will be summarily terminated.

✏ The question paper shall contain multiple-choice questions with four options and single correct answer. Un-attempted questions shall be awarded zero marks and multiple responses shall also carry zero marks. The correct way of marking answer options is given below. For example, if your response to question No. 12 is **B** then mark it as below:

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                           A    B    C    D
        Example:   12.    ◯    ●    ◯    ◯
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✏ Candidates will mark the answer on a separate OMR Answer-Sheet using **BLUE/BLACK BALL PEN.**

✏ The answer-Sheets will be scanned by the Optical Mark Reader (OMR) and scores will be generated.

✏ **Qualifying marks:** The candidates are required to get minimum 40% and 35% pass marks for General Category and SC/ST/OBC category respectively.

✏ The candidates shall ensure that they should bring with them the admit card for appearing in the examination. In the absence of Admit Card candidate will not be allowed to appear for the examination.

✏ Do not bring any article other than those specified above, e.g., books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Test Booklets and rough sheets pertaining to earlier session(s) etc. into the Examination Hall.

- ✍ Mobile phones or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions would entail legal action including ban from future examination.

- ✍ Candidates are advised in their own interest not to bring any of the banned item including mobile phones etc. to the venue of the examination, as arrangements from safekeeping cannot be assured.

- ✍ If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happens to be correct, the same will also be treated as wrong answer.

- ✍ If a question is left blank i.e. no answer is given by the candidates, there will be no penalty for that question.

- ✍ No candidates shall copy from the papers of any other candidate nor permit his papers to be copied/give/attempt to give/obtain/attempt to obtain irregular assistance of any description.

- ✍ No candidates should misbehave in any manner create disorderly scene in the Examination Hall or harass the staff employed by the Institute for the conduct of the examination. Any such misconduct will be severely penalized.

- ✍ Cut-Offs (Minimum Qualifying Marks) on Objective tests will be decided based on the Group performance.

- ✍ The candidates will be shot-listed for scrutiny in the ratio of **1:4** against the advertised vacancies.

- ✍ The interview of the Selection Committee is mandatory failing which the candidate will not be considered for appointment.

- ✍ Appointment of selected candidates is subject to his/her being declared medically fit by the PGIMER, Chandigarh.

- ✍ Application incomplete in any respect will be summarily rejected.

- ✍ The candidates applying through Online Mode and the last date for deposit of application fee in Bank is declared holiday, the same will be received on the next working day.

D I R E C T O R