

HEALTH OCCUPATIONS BASIC ENTRANCE TEST (HOBET)

ELIGIBILITY TO TEST

Candidates interested in taking the test should contact ATI Allied Health for eligibility requirements.

Assessment Technologies Institute
7500 West 160th Street
Stilwell, Kansas 66085
Phone: 800-499-9092
Fax: 913-661-6291
Website:
www.atialliedhealth.com

TEST SCHEDULING PROCEDURES

When scheduling for a test, you must use the ID# on the email confirmation from ATI.

INTERNET REGISTRATION

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for the test using the Internet. In order to register over the Internet, candidates will need to have a valid MasterCard or VISA. Candidates register online by accessing PSI's registration website at www.psiexams.com. Internet registration is available 24 hours a day. In order to register by Internet, complete the steps below:

1. Complete the registration form online and submit your information to PSI via the Internet.
2. Upon completion of the online registration form, you will be given the available exam dates and locations for scheduling your test. Select your desired testing date and location. PSI has test sites throughout the United States.

TELEPHONE REGISTRATION

PSI has two scheduling methods available for those that wish to schedule by telephone. First, candidates may call PSI at (800) 733-9267, 24 hours a day and schedule using the Automated Registration System. Second, candidates wishing to contact a live operator may use this same telephone number to contact PSI registrars Monday through Saturday to schedule an appointment for the test. PSI has test sites throughout the United States. The times of operation for live operators are as follows:

	Monday thru Friday	Saturday
Eastern Time	7:30am - 8:00pm	11:00am - 5:00pm
Central Time	6:30am - 7:00pm	10:00am - 4:00pm
Pacific Time	4:30am - 5:00pm	8:00am - 2:00pm

CANCEL OR RESCHEDULE AN TEST APPOINTMENT

You may cancel and reschedule a test appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled test date*. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at (800) 733-9267. Please note that you may also use the automated system, using a touch-tone phone, 24 hours a day in order to cancel and reschedule your appointment.

Note: A voice mail message is not an acceptable form of cancellation. Please use the Internet, automated telephone system (IVR), or call PSI and speak to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the test as scheduled, and you will forfeit your test fee, if you:

- Do not cancel your appointment 2 days before the scheduled test date;
- Do not appear for your test appointment;
- Arrive after test start time;
- Do not present proper identification when you arrive for the test.

SPECIAL TEST ARRANGEMENTS

All test centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the test must fill out the form at the end of this Candidate Information Bulletin and fax to PSI (702) 932-2666.

TEST SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of a test site on a scheduled test date, your test will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your test schedule by calling (800) 733-9267. Every effort will be made to reschedule your test at a convenient time as soon as possible. You may also check our website at www.psiexams.com.

REPORTING TO THE TEST SITE

On the day of the test, you should arrive at least 30 minutes before your appointment. This extra time is for signing in and familiarizing you with the test process. *If you arrive late, you may not be admitted to the test site and you will forfeit your test fee.*

REQUIRED IDENTIFICATION AT TEST SITE

You must provide 1 form of identification. It must be a VALID form of a state or government issued identification (driver's license, state ID, passport), which bears your signature and has your photograph. All identification



provided must match the name on the eligibility notice that you receive from ATI Allied Health.

SECURITY PROCEDURES

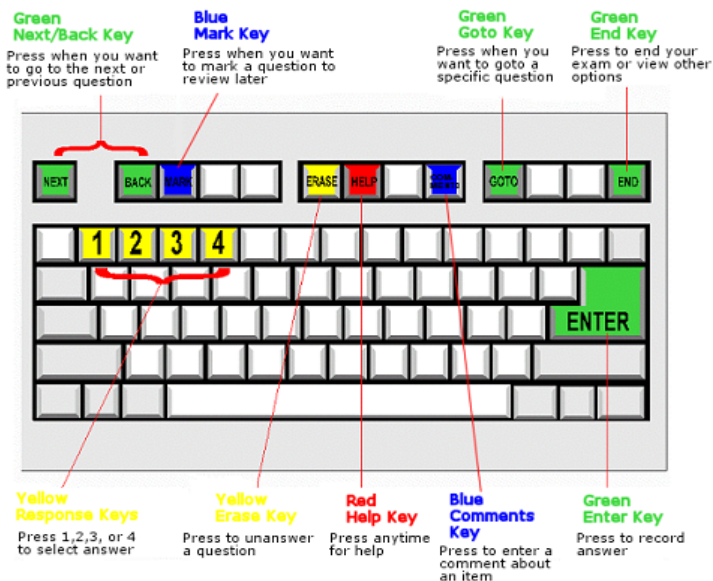
You will be provided with 2 pieces of scratch paper and a pencil.

The following security procedures will apply during the test:

- If you leave the testing room while the test is in progress, you must sign out/in on the sign-in sheet and you will lose the test time. You are not allowed to use any electronic devices or telephones during the test.
- NO conversing or any other form of communication among candidates is permitted once you enter the test area.
- Please be advised that children, cell phones, pagers, cameras, programmable electronic devices and recording devices of any kind are NOT allowed to enter PSI testing centers. Additionally, **NO personal items are to enter the testing centers.** PSI will not be responsible for any personal items, and suggests that you leave such items in another safe place, of your choosing.
- No smoking, eating, or drinking will be allowed at the test site.
- You may not exit the building during the test.
- Copying or communicating test content is a violation of PSI security policy and the State Law. Either one may result in the disqualification of test results and may lead to legal action.
- Calculators are NOT allowed in the testing room.

TAKING THE TEST BY COMPUTER

Taking the PSI test by computer is simple. You do not need any computer experience or typing skills. You will use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. An illustration of the special keyboard is shown here. You may also use the mouse.



IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the test. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the test for which you are registered.

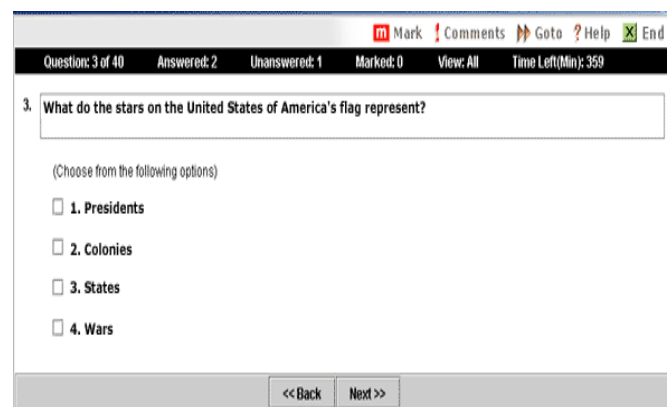
TUTORIAL

Before you start your test, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your test time. Sample questions are included following the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the test, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

TEST QUESTION EXAMPLE

During the test, you should press 1, 2, 3, or 4 to select your answer or press "MARK" to mark it for later review. You should then press "ENTER" to record your answer and move on to the next question. A sample question display follows.



IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) within that section and change your response, provided the test time has not run out.

SCORE REPORTING

Test scores will be posted to your ATI Allied Health account at www.atialliedhealth.com 48 business hours after completion of the test. If you have any score or results questions, please direct them to the institution to which you are applying.



Americans with Disabilities Act (ADA) FORM

All test centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990. Applicants with disabilities or those who would otherwise have difficulty taking the test may request special test arrangements.

Candidates who wish to request special arrangements because of a disability should fax this form and supporting documentation to PSI at (702) 932-2666.

Requirements for special arrangement requests

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be submitted to PSI on the letterhead stationary of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

Date _____

Legal Name: _____
Last Name First Name

ID# _____ (found on the eligibility notice)

Address: _____
Street City, State, Zip Code

Telephone : (_____) _____ - _____ (_____) _____ - _____
Home Work

Email Address: _____

Check any special arrangements you require (requests must concur with documentation submitted):

- | | |
|---|--|
| <input type="checkbox"/> Reader (as accommodation for visual impairment or learning disability) | <input type="checkbox"/> Extended Time
(Additional time requested: _____) |
| <input type="checkbox"/> Large-Print written examination | <input type="checkbox"/> Other _____ |

- Complete and fax this form, along with supporting documentation, to (702) 932-2666.
- After 4 business days, please call 800-733-9267 x6750 and leave a voice message.
- PSI Special Accommodations will call you back to schedule the test within 48 hours.

DO NOT SCHEDULE YOUR TEST UNTIL THIS DOCUMENTATION HAS BEEN
RECEIVED AND PROCESSED BY PSI SPECIAL ACCOMMODATIONS.



PSI Services LLC
3210 E Tropicana
Las Vegas, NV 89121