



## UNIVERSITY OF THE PHILIPPINES OFFICE OF ADMISSIONS

1101 Diliman, Quezon City

### GENERAL INFORMATION BULLETIN ON FRESHMAN ADMISSION Academic Year 2013-2014

#### THE UNIVERSITY OF THE PHILIPPINES

The University of the Philippines has eight constituent universities -- UP Diliman (with an extension program in Pampanga), UP Baguio, UP Los Baños, UP Manila, UP Visayas (with campuses in Iloilo/Miagao and Tacloban), UP Cebu, UP Mindanao, and the Open University. The Diliman campus is the University's flagship campus and offers the largest number of degree programs. Other campuses are known for specific areas of specialization. For example, UP Manila is the country's center of excellence in the health sciences; UP Los Baños is a distinguished center of academic excellence in agriculture, forestry and related sciences in Asia; UP Visayas is noted for its program in fisheries which is recognized as one of the best in Asia; UP Baguio is noted for its Cordillera Studies program; and the UP Open University, provides educational opportunities beyond the boundaries of a conventional university (i.e., through distance learning).

As the premier State University, UP offers a wide range of degree programs. Some degree programs are offered in only one campus (e.g., BS Nursing, BA Filipino) while others are offered in two or more campuses (e.g., B Fine Arts, BS Statistics). Most of these require qualification through the UP College Admission Test (UPCAT). To maintain its high standard of education and to maximize its limited resources, UP has had to limit slots for freshman admission to each campus and to its various degree programs.

Some programs are in much greater demand than others so that their freshman slots are often more quickly filled. Other programs may not be as much in demand so that their limits are rarely, if ever, reached. Programs where the demand surpasses the available slots are considered to be over-subscribed. One must qualify for these programs through the UPCAT. Graduates of foreign high schools may qualify for admission into programs that are not over-subscribed as beginning freshmen without having to take the UPCAT provided they meet other requirements. Details on the specific requirements may be obtained from the Office of the University Registrar of the respective UP campuses.

#### ADMISSION INTO THE UNIVERSITY THROUGH THE UPCAT

If you decide to take the UP College Admission Test (UPCAT) on August 4 or 5, 2012, you will be one among many thousands who aspire to enter the University of the Philippines. (Last year, there were over 70,000 examinees.)

The UPCAT consists of 4 subtests: Language Proficiency, Science, Mathematics and Reading Comprehension. Standardized scores on these subtests are combined with the weighted average of final grades in the first three years of high school to determine qualification into UP. Moreover, to implement the policy of democratization to make the UP studentry more representative of the nation's population, socio-economic and geographic considerations are factored in the selection of campus qualifiers.

#### Qualifying for a Campus

In your application, you are asked to choose two campuses from among ten (Baguio, Cebu, Diliman, Iloilo, Los Baños, Manila, Mindanao, Pampanga, Tacloban and Open University) and indicate them in order of preference. You will also indicate two degree programs per campus on your UPCAT application form and rank them in order of preference. Your application will be processed according to your campus and course choices and in the order you specified.

All applicants are ranked based on their admission grades and then screened based on the choice of campuses. The top-ranking applicants, based on the quota and cut-off grade set by each campus, will qualify. Entry into UP Diliman or UP Manila tends to be competitive because these campuses are chosen by more applicants. If you qualify for your first choice, you will no longer be considered for your second choice of campus. But if you do not qualify for your first choice, you are automatically considered for your second choice of campus.

#### Qualifying for a Program

Once you qualify to enter a campus, you are then screened for acceptance into one of the degree programs you chose. Different grade predictors are used for different programs. Campus qualifiers are ranked according to the degree program predictor. Top-ranking qualifiers are accepted according to the number of slots available for that program.

If you make it to the quota for your first choice of course, you will no longer be screened for your second choice. If you don't make it to your first choice of degree program, you will undergo the same screening process for your second choice. If you still do not make it, you will remain qualified for that campus but must then find a degree program that can accommodate you. Remember, you are an UPCAT qualifier; you only need to find a program that will accept you. The campus Registrar's Office will help you find that program. Qualification into UP is therefore a matter of qualifying for a campus, regardless of course choices.

#### WHAT IF I DO NOT QUALIFY FOR A CAMPUS?

If you do not qualify to any of your campus choices, you have several options:

**FIRST:** You can try other UP campuses if:

- 1 your rating is within their posted cut-off, and
- 2 they still have available slots.

Present your Non-Qualifier's Slip (which will be sent to you in the mail and which will indicate your admission rating) to the Registrar's Office of the campus you want to enter. However, there is no guarantee of acceptance as each campus makes its own decisions according to its own criteria.

**SECOND:** If no UP campus can accommodate you, you can enroll in a college or university other than UP. After earning 33 academic units with a weighted average of 2.00 or better on the UP marking system, you can apply for transfer into a UP campus. Again, each campus has its own rules on transfer and accepts only a limited number of transfer students. Information regarding transfer to UP may be obtained from the Office of the University Registrar of the respective UP campuses.

**FREE OF CHARGE AND MAY BE PHOTOCOPIED**

## I. SPECIFIC CONDITIONS FOR UPCAT ELIGIBILITY

To be eligible to take the UPCAT, you must meet certain specific requirements.

**FIRST:** You must belong to one of the categories listed below:

- 1 Senior students (e.g., Fourth Year, Grade 12, Senior 6) of DepEd-accredited schools or secondary schools abroad (expecting to graduate at the end of the school year);
- 2 Graduates of DepEd-accredited schools or secondary schools abroad; or
- 3 Those declared eligible for admission to college after taking the **Philippine Educational Placement Test (PEPT)**.

**NOTE:** Graduates of DepEd-accredited schools or secondary schools abroad and those declared eligible for admission to college after taking the PEPT

- a must not have taken any college subject/s previously;
- b must not be taking any college subject/s at present; and
- c will not be taking any college subject/s prior to or for the semester/academic year for which the UPCAT is to be taken.

**SECOND:** You must also have:

Final grades for the First, Second and Third Years of the 4-year secondary school curriculum in schools with DepEd recognition/permit to operate said curriculum (**or**, Grades 9, 10 and 11 **or**, their equivalent for international or foreign schools); and

**THIRD:** You must also NOT have taken the UPCAT previously.

### IMPORTANT REMINDERS:

- ♦ There is no minimum high school average grade requirement for taking the UPCAT.
- ♦ The UPCAT can be taken only once.

## II. REQUIREMENTS TO BE SUBMITTED

- 1 Correctly and completely accomplished UPCAT Forms 1 & 2.
  - a. If the applicant is a transferee or has taken some subjects from another school (e.g. for summer courses), then a signed and certified legible photocopy of the Permanent Secondary School Record (F137) from the other school must be attached to UPCAT Form 2 containing all the grades earned therein.
  - b. Likewise, if the applicant needed more than 4 years to finish high school, a signed and certified photocopy of the F137 must be submitted.
- 2 Four 2"x2" identical recent photographs taken within the last 6 months.
- 3 UPCAT Application Fee or documents for Exemption
  - a. The non-refundable UPCAT Application Fee is:
    - (1) P450 for Filipinos with annual gross family income of more than P100,000 and resident foreign applicants studying in the Philippines; or
    - (2) US\$50 for non-resident foreign applicants; or
    - (3) US\$100 for applicants taking the UPCAT in the Middle East
  - b. Exempted from payment of the application fee are Filipino applicants belonging to either of these groups:
    - (1) Those with annual gross family income of P100,000 or less (supported by 2011 ITRs of earning members of the family or BIR Certification of Exemption); or
    - (2) Top ten graduates or prospective graduates of public high schools for SY 2012-2013 (supported by a ranked listing of the school's TOP TEN students as of SY 2011-2012 signed by the School Head/Principal).

## III. MODES OF PAYMENT

Through any of the following (payable to **UPCAT**):

- 1 Any Land Bank (LBP) branch, Account No. 1462-2220-13 (only for peso payments); or
- 2 Any Philippine National Bank (PNB) branch, Account No. 393496000021 (for peso payments) or Account No. 393496000039 (for US dollar payments);
- 3 Postal Money Order (PMO); or
- 4 Manager's/Cashier's Check/s (MC/CC) preferably from any of the following:
  - Allied Banking Corporation •Banco de Oro Universal Bank •Bank of the Philippine Islands •China Banking Corporation •Development Bank of the Philippines •Land Bank of the Philippines •Metropolitan Banking Corporation •Philippine National Bank •Prudential Bank •Rizal Commercial Banking Corporation •Security Bank Corporation •Union Bank of the Philippines •United Coconut Planters Bank

### NOTE:

(1) Landbank and PNB will be charging a service fee of P25 for every application; (2) The Philippine Postal Corporation charges variable fees for every piece of PMO issued, depending on denomination; and (3) different banks have also set their own fees for the purchase of Manager's Checks and Cashier's Checks.

## IV. THE APPLICATION PROCESS

- 1 Obtain application forms through your authorized school representative, directly from the UP Office of Admissions in Diliman, from the Office of the University Registrar in a UP campus (outside UP Diliman) nearest you, or from the UPCAT website ([www.upcat.up.edu.ph](http://www.upcat.up.edu.ph)).
- 2 Carefully read the information and instructions provided in this Bulletin.
- 3 Fill out UPCAT Form 1 (UPCAT Application for Freshman Admission).
- 4 Give UPCAT Form 2 (Secondary School Record) to your high school principal or school head. Only a duly authorized school official may fill out this form.
- 5 Pay the UPCAT Application fee (see Sec. III. Modes of Payment) or prepare the originals and photocopies of the necessary documentary proof for Exemption (see Sec. II.3.b. Exempted).
  - a. If paying thru **LBP** or **PNB**, accomplish 3 deposit slips and have them validated, then attach 1 validated slip to your application.
  - b. If paying with **PMO** or **MC/CC**, attach the PMO, MC or CC (payable to UPCAT) to your application.
  - c. If you are qualified for exemption, attach supporting documents (i.e., photocopies of the Income Tax Returns of earning members of your family, BIR Certification of Exemption, or certified Top Ten list) to your application.
- 6 Make sure you have all the requirements that must be submitted together with UPCAT Forms 1 and 2.
  - a. Four recent and identical 2"x2" photos;
  - b. As required, a certified and signed legible photocopy of your **Permanent Secondary School Record (F137)** from schools attended other than your present school (if you are a transferee) or from your present school (if you needed more than 4 years to finish high school);
  - c. Proof of payment of or Exemption from the UPCAT Application Fee (see Sec. IV.5, above) ; and
  - d. A self-addressed stamped envelope or return courier service **if** the Test Permit is to be mailed back to you. Be sure to use your school address.
- 7 Submit the completed forms and all other required documents directly to the **UP Office of Admissions, University of the Philippines, 1101 Diliman, Q.C.** either through the authorized school (not a bank) representative **or** by mail.

### DEADLINES FOR FILING OF APPLICATIONS:

15 June 2012	- Metro Manila schools
22 June 2012	- Non-Metro Manila schools

**\*Applications filed after the deadlines may be subject to late fees.**

- 8 Pick up your Test Permit. Take note of and remember the date, time and place of your UPCAT session.
  - a. For applications **filed through an authorized school representative**, pick up your Test Permit from this representative (usually a week or so after the date of submission to the Office of Admissions).
  - b. For **personally filed** applications, pick up your Test Permit from the Office of Admissions on the same day.
  - c. For **mailed-in** applications, wait for your Test Permit to arrive in the mail. It will be mailed to your school. If it fails to arrive by the second week of July, check with the Office of Admissions (9818500 Local 3827, 3828 or 3831), and follow up with the UPCAT Examiner assigned to the UPCAT Test Center nearest to your high school on **August 3** (the Friday just before the UPCAT).

## V. TAKING THE UPCAT

- 1 Go to your designated Test Center on the date specified in your Test Permit. Be there by 6:30 for the morning session or by 12:30 for the afternoon session.
- 2 Bring only your Test Permit, two good quality pencils, a sharpener, a rubber eraser and snacks. (The test administration will last about five hours.) The use of cellphones and/or calculating devices during the test is strictly prohibited and can be a cause for disqualification.

## VI. AFTER THE UPCAT

- 1 Check the UP website ([www.upcat.up.edu.ph](http://www.upcat.up.edu.ph)) for announcements and posting of UPCAT results (around February 2013). A list of qualifiers from your school will be sent to your Principal. Individual notices will also be sent to all examinees.
- 2 If you qualify for admission to UP, register according to the instructions provided by the college or unit to which you have been accepted.

**UPCAT Website:** UPCAT Forms may also be downloaded or filled out online. For details, visit [www.upcat.up.edu.ph](http://www.upcat.up.edu.ph)

## VII. INFORMATION ON SCHOLARSHIPS

Since 1991, the UP Oblation Scholarship has been awarded to the top fifty UPCAT qualifiers. The benefits include free tuition, miscellaneous and laboratory fees, a semestral book subsidy and a monthly incentive and transportation allowance. Recipients may enjoy the UP Oblation Scholarship throughout the normal length of time required to finish their chosen degree program, provided they maintain the required grade point average. For those in the accelerated medical program (INTARMED), however, only the first four years are covered by this grant.

The University of the Philippines has a Socialized Tuition and Financial Assistance Program, also known as STFAP or the *ISKOLAR NG BAYAN PROGRAM*. It provides possible tuition discounts and/or additional financial assistance for financially needy students in the form of monthly subsidies for living and travel expenses and a semestral book allowance.

A number of scholarships, study grants and awards donated by government and private companies or individuals, are also available. Most are intended for financially needy students, though some are awarded in recognition of outstanding academic performance.

The Board of Regents may authorize increases in scholarships, financial assistance, and student fees including tuition.

For additional information, you may write directly to the OFFICE OF SCHOLARSHIPS AND STUDENT SERVICES, Vinzon's Hall, UP Diliman, Q.C., or e-mail [stfap@up.edu.ph](mailto:stfap@up.edu.ph).

For other information regarding the UPCAT, please write to:

**The Director  
Office of Admissions  
University of the Philippines  
1101 Diliman, Quezon City**

or check the web: [www.upcat.up.edu.ph](http://www.upcat.up.edu.ph)  
E-mail: [oadms@up.edu.ph](mailto:oadms@up.edu.ph)  
or call: 9818500 local 3827, 3828, 3830, 3831

## UNDERGRADUATE DEGREE PROGRAMS REQUIRING QUALIFICATION THROUGH UPCAT (ACADEMIC YEAR 2013-2014)

### CAMPUS / COURSE CODE / PROGRAM

#### UP BAGUIO

1134 BS Applied Mathematics (Computer Science)  
1038 BS Biology  
1160 BA Communication<sup>a</sup>  
1118 B Fine Arts<sup>b</sup>  
1189 BA Language & Literature  
1045 BS Management Economics  
1101 BS Mathematics  
1107 BS Physics  
1194 BA Social Sciences (Economics)<sup>c</sup>  
1195 BA Social Sciences (History)<sup>c</sup>  
1196 BA Social Sciences (Social Anthropology)<sup>c</sup>

#### UPEP PAMPANGA

3023 BA Applied Psychology  
3201 BA Business Economics  
3135 BS Business Management

#### UP DILIMAN

4001 BA Anthropology  
4129 BS Applied Physics (5 yrs)  
4094 BA Araling Pilipino  
4036 BS Architecture (5 yrs)  
4156 BA Art Studies  
4038 BS Biology  
4141 BA Broadcast Communication  
4040 BS Business Administration  
4043 BS Business Administration & Accountancy (5 yrs)  
4044 BS Business Economics  
4078 BS Chemical Engineering (5 yrs)  
4046 BS Chemistry  
4079 BS Civil Engineering (5 yrs)  
4047 BS Clothing Technology  
4178 BA Communication Research  
4048 BS Community Development  
4049 BS Community Nutrition  
4007 BA Comparative Literature  
4180 BS Computer Engineering (5 yrs)  
4132 BS Computer Science  
4195 BA Creative Writing  
4145 BS Economics  
4080 BS Electrical Engineering (5 yrs)  
4181 BS Electronics & Communications Engineering (5 yrs)  
4139 B Elementary Education

### CAMPUS / COURSE CODE / PROGRAM

#### (UP DILIMAN)

4158 BA English Studies  
4010 BA European Languages  
4086 BS Family Life & Child Development  
4021 BA Filipino  
4279 BA Film  
4118 B Fine Arts<sup>b</sup>  
4088 BS Food Technology (5 yrs)  
4081 BS Geodetic Engineering (5 yrs)  
4091 BS Geography  
4092 BS Geology  
4012 BA History  
4093 BS Home Economics  
4190 BS Hotel, Restaurant & Institution Management  
4082 BS Industrial Engineering (5 yrs)  
4196 BS Interior Design  
4016 BA Journalism  
4121 B Landscape Architecture  
4122 B Library & Information Science  
4017 BA Linguistics  
4159 BA Malikhayang Pagsulat sa Filipino  
4188 BS Materials Engineering (5 yrs)  
4101 BS Mathematics  
4083 BS Mechanical Engineering (5 yrs)  
4084 BS Metallurgical Engineering (5 yrs)  
4085 BS Mining Engineering (5 yrs)  
4147 BS Molecular Biology & Biotechnology  
4123 B Music (5 yrs)<sup>b</sup>  
4020 BA Philosophy  
4124 B Physical Education  
4107 BS Physics (5 yrs)  
4022 BA Political Science  
4023 BA Psychology  
4110 BS Psychology  
4148 BA Public Administration  
4138 B Secondary Education  
4112 BS Social Work  
4025 BA Sociology  
4027 BA Speech Communication  
4161 B Sports Science  
4114 BS Statistics  
4028 BA Theatre Arts<sup>b</sup>  
4116 BS Tourism

**a** Concentration in Journalism or Speech Communication

**b** UPCAT qualifiers must also pass a Talent Test.

**c** Minor in Philosophy, Political Science, or Psychology.

**Note:** Unless otherwise indicated in parenthesis, an undergraduate degree is ordinarily earned after four years of studies.

**UNDERGRADUATE DEGREE PROGRAMS  
REQUIRING QUALIFICATION THROUGH UPCAT  
(ACADEMIC YEAR 2013-2014)**

**CAMPUS / COURSE CODE / PROGRAM**

**UP MANILA**

7129 BS Applied Physics  
7187 BA Behavioral Sciences  
7183 BS Biochemistry  
7038 BS Biology  
7132 BS Computer Science  
7126 D Dental Medicine (6 yrs) <sup>d</sup>  
7128 BA Development Studies  
7098 BS Industrial Pharmacy (5 yrs) <sup>d</sup>  
7103 BS Nursing <sup>d</sup>  
7104 BS Occupational Therapy <sup>d</sup>  
7144 BA Organizational Communication  
7105 BS Pharmacy (5 yrs) <sup>d</sup>  
7149 BA Philippine Arts  
7106 BS Physical Therapy (5 yrs) <sup>d</sup>  
7022 BA Political Science  
7111 BS Public Health <sup>d</sup>  
7193 BA Social Sciences (Area Studies)  
7113 BS Speech Pathology <sup>d</sup>

**UP LOS BAÑOS**

6175 BS Agribusiness Management  
6032 BS Agricultural and Biosystems Engineering (5 yrs)  
6037 BS Agricultural Biotechnology  
6030 BS Agricultural Chemistry (5 yrs)  
6031 BS Agricultural Economics  
6033 BS Agriculture  
6034 BS Applied Mathematics  
6129 BS Applied Physics  
6038 BS Biology  
6078 BS Chemical Engineering (5 yrs)  
6046 BS Chemistry  
6079 BS Civil Engineering (5 yrs)  
6006 BA Communication Arts  
6132 BS Computer Science  
6050 BS Development Communication  
6145 BS Economics  
6080 BS Electrical Engineering (5 yrs)  
6088 BS Food Technology  
6090 BS Forestry  
6097 BS Human Ecology  
6082 BS Industrial Engineering (5 yrs)  
6101 BS Mathematics  
6194 BS Mathematics and Science Teaching  
6137 BS Nutrition  
6020 BA Philosophy  
6025 BA Sociology  
6114 BS Statistics  
6127 D Veterinary Medicine (6 yrs) <sup>e</sup>

**CAMPUS / COURSE CODE / PROGRAM**

**UP CEBU COLLEGE**

2038 BS Biology  
2132 BS Computer Science  
2154 B Fine Arts (Product Design)  
2155 B Fine Arts (Studio Arts) <sup>b</sup>  
2099 BS Management  
2163 BA Mass Communication  
2101 BS Mathematics  
2022 BA Political Science  
2023 BA Psychology

**UP TACLOBAN COLLEGE**

8176 BS Accountancy (5 yrs)  
8038 BS Biology  
8006 BA Communication Arts  
8132 BS Computer Science  
8099 BS Management  
8177 BA Social Sciences (Economics)  
8170 BA Social Sciences (Political Science)  
8171 BA Social Sciences (Psychology)

**UP VISAYAS**

5176 BS Accountancy (5 yrs)  
5034 BS Applied Mathematics  
5038 BS Biology  
5042 BS Business Administration (Marketing)  
5078 BS Chemical Engineering  
5046 BS Chemistry  
5241 BA Communication and Media Studies  
5202 BA Community Development  
5132 BS Computer Science  
5145 BS Economics  
5087 BS Fisheries  
5088 BS Food Technology  
5012 BA History  
5182 BA Literature  
5099 BS Management  
5022 BA Political Science  
5023 BA Psychology  
5111 BS Public Health  
5025 BA Sociology  
5114 BS Statistics

**UP MINDANAO**

9203 BS Agribusiness Economics  
9001 BA Anthropology  
9034 BS Applied Mathematics  
9036 BS Architecture  
9038 BS Biology  
9006 BA Communication Arts  
9132 BS Computer Science  
9157 BA English (Creative Writing)  
9088 BS Food Technology

**UP OPEN UNIVERSITY**

A337 B Education Studies (6 yrs, trimester) <sup>f</sup>  
A341 BA Multimedia Studies (6 yrs, trimester) <sup>f</sup>

<sup>b</sup> UPCAT qualifiers must also pass a Talent Test.

<sup>d</sup> Covered by a Return Service Agreement.

<sup>e</sup> Passing the National Veterinary Admission Test (NVAT) is a requisite for admission to the Four-Year Professional Veterinary Medicine Curriculum.

<sup>f</sup> To be taken online.

**Note:** Unless otherwise indicated in parenthesis, an undergraduate degree is ordinarily earned after four years of studies.

**NON-BACCALAUREATE PROGRAMS**

Certificate in Fine Arts	- 3 yrs: Dil (CFA)
Certificate in Fine Arts (Visual Arts)	- 3 yrs: Bag
Certificate in Fine Arts (Product Design)	- 3 yrs: Ceb
Certificate in Fine Arts (Studio Arts)	- 3 yrs: Ceb
Certificate in Music	- 3 yrs: Dil (CM)
Certificate in Sports Studies	- 2 yrs: Dil (CHK)
Certificate in Theater Arts	- 2 yrs: Dil (CAL)
Certificate in Forestry	- 2 yrs: LB (CF)
Diploma in Creative and Performing Musical Arts	- 4 yrs: Dil (CM)
Sertipiko sa Malikhain Pagsulat sa Filipino	- 2 yrs: Dil (CAL)