

**FULL TEXT OF THE ADVERTISEMENT****MILITARY ENGINEER SERVICES**

Headquarters Central Command  
Engineers Branch  
PIN-900450, C/o 56 APO

**EMPLOYMENT NOTICE NO : 905211/LRS/09-12/01/E1C (1)**  
**LAST DATE OF RECEIPT OF APPLICATION: 20 JAN 2012(1700Hrs) FOR**  
**ALL CANDIDATES AND 27 JAN 2012 (1700 HRS) FOR CANDIDATES BELONGING**  
**TO ASSAM, MEGHALAYA, ARUNACHAL PRADESH, MIZORAM, MANIPUR, NAGALAND,**  
**TRIPURA, SIKKIM, LADAKH DIVISION OF J&K STATE, LAHAUL & SPITI DIST AND**  
**PANGI SUB DIV OF CHAMBA DIST OF HP, A&N ISLANDS AND LAKSHADWEEP**

1. Applications are invited in the prescribed format as per Annexure 'I' for the under mentioned posts from Indian Citizens as declared eligible by the Govt of India, Min of Defence :-

Ser No	Name of post	Recruiting Agency	Scale of pay and Grade Pay	No of Vacancies (Provisional)				
				*UR	SC	ST	OBC	Total
(a)	Peon	Chief Engineer Bareilly Zone, Bareilly	Rs 5200-20200 with grade pay Rs 1800/-	14	03	02	04	23
(b)	Chowkidar	-do-	-do-	13	04	02	07	26
(c)	Safaiwala	-do-	-do-	03	02	01	02	08
(d)	Civil Motor Driver(Ordinary Grade) (CMD(OG) )	Chief Engineer Bareilly Zone, Bareilly	Rs 5200-20200 with grade pay Rs 1900/-	-	-	-	03	03
		Chief Engineer Lucknow Zone, Lucknow	-do-	06	-	-	01	07
		Chief Engineer Jabalpur Zone, Jabalpur	-do-	07	-	01	02	10
(e)	Chowkidar Khansama	CWE Lucknow	Rs 5200-20200 with grade pay Rs 1800/-	-	01	-	-	01
		CWE Mhow	-do-	01	-	-	-	01
(f)	Mate Electrician	CWE Lucknow	Rs 5200-20200 with grade pay Rs 1800/-	19	04	02	08	33
		CWE Kanpur	-do-	58	24	01	31	114
		CWE Agra	-do-	18	03	01	-	22
		CWE Mhow	-do-	35	07	01	20	63
		CWE Ranchi	-do-	46	08	01	34	89
		CWE Jabalpur	-do-	02	-	-	03	05
		CWE Meerut	-do-	-	-	-	08	08
		CWE Bareilly	-do-	-	-	-	01	01
		CWE Hills Pithoragarh	-do-	07	02	-	02	11
		CWE Dehradun	-do-	04	-	-	-	04
		CWE Bhopal	-do-	06	02	01	03	12
		CWE Jhansi	-do-	10	-	02	-	12
		CWE (AF) Maharajpur	-do-	02	-	-	-	02

Ser No	Name of post	Recruiting Agency	Scale of pay and Grade Pay	No of Vacancies (Provisional)				
				*UR	SC	ST	OBC	Total
(g)	Mate Fitter General Mechanic	CWE Lucknow	-do-	14	04	01	07	26
		CWE Kanpur	-do-	24	09	-	12	45
		CWE Agra	-do-	08	02	01	-	11
		CWE Mhow	-do-	13	-	-	6	19
		CWE Ranchi	-do-	41	16	02	13	72
		CWE Jabalpur	-do-	09	-	06	22	37
		CWE Meerut	-do-	25	11	01	23	60
		CWE Hills Dehradun	-do-	08	03	01	02	14
		CWE Bhopal	-do-	06	01	-	03	10
		CWE Jhansi	-do-	17	-	01	-	18
		CWE (AF) Bamrauli	-do-	04	01	-	-	05
CWE (AF) Maharajpur	-do-	08	-	-	05	13		
(h)	Mate Carpenter	CWE Lucknow	-do-	03	01	-	01	05
		CWE Kanpur	-do-	09	04	-	05	18
		CWE Agra	-do-	09	02	01	-	12
		CWE Mhow	-do-	09	01	-	04	14
		CWE Ranchi	-do-	21	05	01	08	35
		CWE Meerut	-do-	-	-	-	03	03
		CWE Hills Pithoragarh	-do-	04	-	-	-	04
		CWE Bhopal	-do-	05	01	-	02	08
CWE Jhansi	-do-	08	-	01	-	09		
(j)	Mate Refrigerator Mechanic	CWE Lucknow	-do-	11	02	02	06	21
		CWE Kanpur	-do-	02	-	-	-	02
		CWE Agra	-do-	10	03	01	-	14
		CWE Mhow	-do-	17	03	-	09	29
		CWE Ranchi	-do-	18	04	02	06	30
		CWE Jabalpur	-do-	05	02	01	01	09
		CWE Meerut	-do-	13	05	-	09	27
		CWE Hills Pithoragarh	-do-	01	-	-	-	01
		CWE Bhopal	-do-	04	-	01	01	06
		CWE Jhansi	-do-	05	01	-	-	06
		CWE (AF) Bamrauli	-do-	01	-	-	-	01
		CWE (AF) Maharajpur	-do-	03	-	-	-	03
(k)	Mate Painter	CWE Lucknow	-do-	03	02	01	02	08
		CWE Kanpur	-do-	02	-	-	-	02
		CWE Agra	-do-	04	01	01	-	06
		CWE Ranchi	-do-	01	-	-	01	02
		CWE Jabalpur	-do-	05	-	-	02	07
		CWE Meerut	-do-	05	03	-	07	15
		CWE Jhansi	-do-	02	-	-	-	02
(l)	Mate Fitter Pipe	CWE Jhansi	-do-	08	-	-	03	11
(m)	Mate Mason	CWE Jhansi	-do-	04	-	-	01	05

\*UR : Unreserved

2. **Vacancies.** Certain vacancies are earmarked for filling through transfer/absorption from other Government Departments, etc. Therefore the number of posts mentioned above are tentative and Department reserves the right to change the number of vacancies at any time.

3. **Age.** Age limit for general candidates will be 18 to 27 Years. The crucial date for determining the age limit shall be the closing date for receipt of application from all candidates (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti Dist and Pangi Sub Div of Chamba Dist of HP, A&N Islands and Lakshadweep).

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4. **Age relaxation.** Age relaxation for meritorious sportspersons, ex-servicemen, handicapped persons, persons domiciled in J&K etc will be as per Central Govt Rules. Applicants claiming age relaxation must attach requisite certificate, duly attested, alongwith the application.

5. **Departmental Candidates.**

(a) Eligible candidates serving in MES can apply directly; however, application shall be countersigned by OC of the Unit.

(b) The Departmental candidate shall be treated at par with the outsiders in all respects except age relaxation as per orders/instructions issued by the Govt of India from time to time.

(c) The Departmental candidates to be considered for selection shall be only those who have rendered not less than three years of continuous service in the organisation in the same line or allied cadres and where a relationship could be established that service rendered in the Dept will be useful for efficient discharge of duties in their new post.

6. **Minimum Essential Qualification.**

Ser No	Post	Educational and other Qualification
(a)	Peon	Must have passed matriculation or equivalent exam from recognized University/Board.
(b)	Chowkidar	Must have passed matriculation or equivalent exam of recognized University/Board and should be conversant with the duties of Chowkidar and should be physically fit.
(c)	Safaiwala	Must have passed matriculation or equivalent exam of recognized University/Board.
(d)	Civil Motor Driver(CMD) (Ordinary Grade)	(i) Must have passed matriculation or equivalent exam from recognized University/Board. (ii) Should possess valid civil driving license for all type of vehicle from State Government.
(e)	Chowkidar Khansama	Should be minimum Matric pass. Should have good physique. Should be conversant with duties of chowkidar. Should be expert in cooking and making vegetarian & non vegetarian dishes. Should be conversant with the modern electrical and other gadgets used in kitchen/cook houses. Should be aware of hygiene and anti fly procedures while cooking the food. <u>Desireable</u> One year experience in appropriate trade.
(f)	Mate Electrician,	Must have passed ITI examination in Electrician Trade from a recognized University/Institute or equivalent course from the Institute recognized by National College for Vocational Training (NCVT).
(g)	Mate Fitter General Mechanic	Must have passed ITI examination in Pump Operator-cum-Mechanic Trade from a recognized University/ Institute or equivalent course from the Institute recognized by National College for Vocational Training (NCVT).
(h)	Mate Carpenter	Must have passed ITI examination in Carpenter Trade from a recognized University/Institute or equivalent course from the Institute recognized by National College for Vocational Training (NCVT).

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Ser No	Post	Educational and other Qualification
(j)	Mate Refrigerator Mechanic	Must have passed ITI examination in Refrigeration & Air Conditioning Mechanic Trade from a recognized University/Institute or equivalent course from the Institute recognized by National College for Vocational Training (NCVT).
(k)	Mate Painter	Must have passed ITI examination in Painter (General) Trade from a recognized University/Institute or equivalent course from the Institute recognized by National College for Vocational Training (NCVT).
(l)	Mate Mason	Must have passed ITI examination in Mason (Building Constructor) Trade from a recognized University/Institute or equivalent course from the Institute recognized by National College for Vocational Training (NCVT).
(m)	Mate Fitter Pipe	Must have passed ITI examination in Plumber Trade from a recognized University/Institute or equivalent course from the Institute recognized by National College for Vocational Training (NCVT).

7. **Date for written examination.** Tentatively written examination will be conducted in the last week of Mar 2012. However, final date, time, venue will be intimated in the Call letter and same also will be available on MES Website at [mes.gov.in](http://mes.gov.in).

8. **Syllabus and Pattern of Examination.** The syllabus for written examination will be of the minimum education standard prescribed for each category covering all the topics mentioned in their curriculum and also general topics.

9. **Mode of Selection and Examination Schedule.** All eligible candidates will have to appear for a written test. As per merit in the written test subject to a maximum of Five (5) times the number of vacancies in each category, candidates will be called for interview and Practical Test as applicable. No electronic gadget/device like Mobile phones, calculators etc will be allowed in the written or practical test. The marking system is indicated at Annexure 'II'. The selection will be made in the following Stages:-

(a) **Written Examination.** The written examination will consist of one Paper of max three hour duration.

(b) **Practical and Interview** Practical test and interview for the short listed candidates shall also be conducted by concerned Recruiting agency at the centers to be intimated to the selected candidates at a later date. A candidate shall be allowed to appear for written test/Practical/Interview, only if candidate is in possession of the admit card. Candidates should bring their own writing material such as pen, pencil, clip board etc.

10. **EXAMINATION CENTRE.** The written examination will be held in the following centers:-

Ser No	Name of posts	Zone/CsWE	Name of Exam Centre
(a)	Peon, Chowkidar, Safaiwala	Chief Engineer Bareilly Zone	Bareilly
(b)	Civil Motor Driver	Chief Engineer Bareilly Zone	Bareilly
		Chief Engineer Lucknow Zone	Lucknow
		Chief Engineer Jabalpur Zone	Jabalpur
(c)	Chowkidar Khansama	CWE Lucknow	Lucknow
		CWE Mhow	Mhow

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Ser No	Name of posts	Zone/CsWE	Name of Exam Centre
(d)	Mate (various trades)	CWE Lucknow	Lucknow
		CWE Kanpur	Kanpur
		CWE Agra	Agra
		CWE Mhow	Mhow
		CWE Ranchi	Ranchi
		CWE Jabalpur	Jabalpur
		CWE Meerut	Meerut
		CWE Bareilly	
		CWE (Hills) Pithoragarh	
		CWE Dehradun	Pithoragarh
		CWE (Hills) Dehradun	
		CWE Bhopal	Bhopal
		CWE Jhansi	Jhansi
		CWE (AF) Maharajpur	Maharajpur
CWE (AF) Bamrauli			

11. The full postal address of the Recruiting Agency to whom application is required to be forwarded along with documents as specified for the categories is given in table below :-

Categories	Recruiting Agency	Full Postal Address
Peon, Chowkidar, Safaiwala	Chief Engineer Bareilly Zone	Chief Engineer Bareilly Zone, Sarvatra Bhawan, Bareilly (UP) Pin Code- 243001
CMD (OG)	Chief Engineer Bareilly Zone	Chief Engineer Bareilly Zone, Sarvatra Bhawan, Bareilly (UP) Pin Code- 243001
	Chief Engineer Lucknow Zone	Chief Engineer Lucknow Zone Pin 900450, c/o 56 APO
	Chief Engineer Jabalpur Zone	Chief Engineer Jabalpur Zone, Jabalpur (MP), Pin – 901124, c/o 56 APO
Chowkidar Khansama	CWE Lucknow	Commander Works Engineers Lucknow MG Road, Lucknow, Pin – 900450 c/o 56 APO
	CWE Mhow	Commander Works Engineers Mhow, 153 Ashok Marg, Mhow (MP) Pin Code - 453441

12. Examination for the Mates (various trades) will be held for respective CWE Areas and the application is required to be forwarded to the address as under:-

Name of Posts	Application to be forwarded to the following Recruiting Agency	Zone Responsible
Mate (various trades)	Commander Works Engineers Lucknow MG Road, Lucknow, Pin – 900450 c/o 56 APO	Chief Engineer Lucknow Zone
	Commander Works Engineers Kanpur, No 1 Wheeler Barrack Kanpur Cantt, Pin Code – 208004	
	Commander Works Engineers Agra, 112 Taj Road, Agra Cantt, Pin Code - 262001	
	Commander Works Engineers Mhow, 153 Ashok Marg, Mhow (MP) Pin Code - 453441	Chief Engineer Jabalpur Zone

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<b>Name of Posts</b>	<b>Application to be forwarded to the following Recruiting Agency</b>	<b>Zone Responsible</b>
	Commander Works Engineers Ranchi Pin – 900200, c/o 56 APO	Chief Engineer Jabalpur Zone
	Commander Works Engineers Jabalpur, Pin – 901124, c/o 56 APO	
	Commander Works Engineers (Hills) Pithoragarh, Pin – 900336, c/o 56 APO	Chief Engineer Bareilly Zone
	Commander Works Engineer Meerut Military Engineer Service, 29-J The Mall Meerut Cantt	
	Commander Works Engineers Bhopal, Sultania Infantry Lines, Bhopal (MP) Pin Code - 462001	Chief Engineer Bhopal Zone
	Commander Works Engineers Jhansi Jhansi Cantt, Pin Code -284001	
	Commander Works Engineers (AF) Maharajpur, PO-Airfield Gawalior Pin Code - 474020	Chief Engineer (AF) Allahabad

13. Attention is invited to the applicants of Mate category to note that the Area for which the applicant wishes to apply for Mates (various trades) needs to be specified in the applicable Column in the Application Form. The applicant will be considered only for that particular CWE Area which he has applied for. Applicant can apply only for one CWE Area and no second choice will be entertained. Selection of candidates will be made CWE Area wise. Therefore, application form duly completed will be submitted to the concerned recruiting agency (CWE Area) applied for.

**INSTRUCTIONS AND ADDITIONAL INFORMATION TO  
CANDIDATES FOR RECRUITMENT BY SELECTION**

**Citizenship**

14. **A candidate must be either:-**

- (a) a citizen of India, or
- (b) a subject of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before 1<sup>st</sup> January 1962 with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or East African countries Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zair Ethiopia and Vietnam, with the intention of permanently settling in India.

Provided that a candidate who belongs to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate for eligibility has been issued by the Govt of India.

**Note.** The application of a candidate in whose case a certificate of eligibility is necessary, may be considered in the Deptt, and if recommended for appointment, the candidate may also be provisionally appointed subject to the necessary certificate being issued in his favour by the Government of India.

**Minimum Qualification**

15. All applicants must fulfill the essential educational requirements of the post, age, health and other conditions as stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for the relevant post. No enquiry for advice regarding eligibility will be entertained.

**Note – I.** The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for written test.

**Note – II.** Where the number of applications received in response to an advertisement is large and it will not be convenient or possible for the Deptt to call for written test all the candidates, the Deptt at their discretion may restrict the number of candidates, to a reasonable limit based on the marks obtained in the qualifying examination. In case of grading system, the candidate must furnish conversion formula duly approved by the respective Board/Institute.

16. The candidate should mention all the qualifications and experience in the relevant field over and above the minimum qualifications and should attach attested copies of the certificate in support thereof.

17. Candidates claiming reservation/concessions against SC/ST/OBC and other reserved categories shall ensure that attested copy of the certificate as issued by the competent authority is enclosed. Candidate should ensure that the seal of the attesting officer clearly indicates rank and office to which he is attached. The competent authorities for issue of Caste Certificate are indicated below:-

(a) District Magistrate / Additional District Magistrate/Collector / Deputy Commissioner /Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate/Sub Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner.

(b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(c) Revenue Officer not below the rank of Tehsildar.

(d) Sub Divisional Officer of the area where the candidate and /or his family normally resides.

### **Disqualification**

18. Individual who has entered into or contracted a marriage with a person having a living spouse; or

19. Individual who, having a spouse living, has entered into or contracted a marriage with any person, shall not be eligible for appointment to the service.

**Note** : Central Government may exempt any person from the operation of rules at Para quoted above, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing.

20. Individual who has furnished wrong information in the application form, false certificate to avail benefits/reservation, false/wrong information in the application form regarding relatives/close relatives working in MES, or who have wilfully suppressed any material information, shall be liable to cancellation of candidature at any stage of recruitment process and / or termination of service, if the candidate has been selected.

### **Service Conditions**

21. The candidates finally selected for appointment will be under the Ministry of Defence (Govt of India) and are likely to be posted to any units under Chief Engineer Central Command generally in the states of Uttar Pradesh, Uttara Khand, MP, Bihar, Jharkhand, Chhatisgarh, Orissa, etc. but will be liable to be appointed/transferred to any where in India with All India Transfer Liability and also for Field Service Liability (Civilian in Defence) as applicable.

22. **Probation.** The persons selected for appointment will be on probation for a period of two years, which may further be extended at the discretion of appointing authority.

23. **Health.** A candidate must be in a sound mental and bodily health and free from any physical illness which is likely to interfere with the efficient discharge of his/her duties. A candidate, who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined. **The candidate has to be declared medically fit for field service by the competent medical authority.**

## **HOW TO APPLY**

24. Candidates must apply in the application format published alongwith this advertisement and fill up all the columns in their own hand in block letters. Candidate may also apply on plain paper but the format should exactly be the same as published in the advertisement.

25. Applications on formats other than the one indicated will be summarily rejected.

26. If any wrong entries are made by the candidates in the application form, their applications shall be rejected and the Deptt will not be responsible for such rejection. No representation against such rejection will be entertained.

27. Application filled in on the format used for previous recruitment or some other advertisement will not be considered. The candidates should further note that Application Form will **NOT** be supplied by the Dept.

28. Applications on the prescribed format should be submitted alongwith the documents / certificates given below:-

(a) Two self addressed envelopes of size 28 cm x 12 cm with postage stamp of Rs 27/- affixed on each envelope.

(b) **Admit Card for Written Test.** The admit card for written test shall be submitted in duplicate as per format duly affixed with self attested pass port size photograph in the space provided for and by duly filling Ser No 1 to 3, alongwith the application form. Mere submission of admit card does not imply or convey any assurance that the candidate will be called for the written test or personal interview.

(c) **Admit Card for Practical Test/Interview.** The admit card for practical test/interview shall also be submitted in duplicate as per format duly affixed with self attested pass port size photograph in the space provided for and by duly filling Ser No 1 to 3, alongwith the application form.

(d) Self attested photocopies of educational qualification certificates, caste certificate and certificates in support of any claim / relaxation (wherever applicable) are to be enclosed with the application.

29. **Certificates to be Attached.** Candidates should ensure that they should attach with their application self attested copies of the following documents:-

(a) Matriculation or equivalent certificate in support of their declaration of age.

(b) Education qualification certificates.

(c) If the qualification possessed by the candidate is equivalent, then the authority (which ever is applicable) under which it has been so treated must be indicated.

(d) An attested copy of a certificate in support of any claim / relaxation (wherever applicable) in the prescribed form issued by the competent authority (original to be produced at the time of interview/Practical Test).

(e) Certificate (s) from the Head(s) or Organisation(s) / Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed / experience obtained in the posts(s) with durations(s)

30. **Advisory** Written exams are likely to be conducted on the same date all over India (in all regions). Hence it is advised that candidates apply only for their preferred place/location to the designated recruiting agency.

31. **Name of the post i.e. Peon, Chowkidar, Safaiwala, Chowkidar Khansama, CMD and Mate (specify trade) alongwith category (UR/SC/ST/OBC/PH/ESM) must be clearly written in BLOCK CAPITAL** letters on the top of envelope.



32. The full postal address of the Recruiting Authority to whom application alongwith documents as specified above for the various categories are to be forwarded is given as at Para 11 and 12 above.
33. Candidates whose applications are found to be complete in all respect along with all necessary documents and found eligible only will be called for written test.
34. Candidates will not be entitled to any TA/DA for attending the written test & interview.
35. Applications received after last date due to postal delay or any other reason will be summarily rejected. The Recruiting Agency will not be responsible for any postal delay in respect of any communication.

**Note – I.** Candidates should note that only the date of birth as recorded in the matriculation, Higher secondary examination certificate will only be accepted.

**Note – II.** Application not accompanied by attested photograph, attested copies of civil education certificates or incomplete application form and/or not conforming to the above requirements will be summarily rejected and applicants will have no claim whatsoever.

**Note – III.** Original certificates should not be sent with the application. These should be produced at the time of interview.

### **Action against Candidates Found Guilty of Misconduct**

36. Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up the application form. Candidates are also warned that they should in no case tamper with entry in a documents or its attested /certified copy submitted by them nor should they submit a tampered/fabricated documents. If there is any inaccuracy or any discrepancy between two or more such documents or their attested /certified copies, an explanation regarding the discrepancy should be submitted.

37. A candidate who is or has been declared by the Deptt to be guilty of the acts/omissions specified above including attempt to commit, or abetting, as the case may be, of all or any of the acts specified in the under mentioned clauses may, in addition to rendering himself / herself liable to criminal prosecution, will also be liable:-

- (a) To be disqualified by the Deptt from selection for which he/she is a candidate, and /or
- (b) To be debarred either permanently or for a specified period:-
  - (i) By the Deptt from any examination or selection held by them.
  - (ii) By the Central Government from any employment under them, and
  - (iii) If he/she is already in service under Government to disciplinary action under the appropriate rules.

38. The acts/omissions which will invite the prosecution mentioned in Para above are:-

- (a) Obtaining support of his/her candidature by any means, or
- (b) Impersonating, or
- (c) Procuring impersonation by any person, or
- (d) Submitting fabricated documents or documents which have been tampered with, or
- (e) Making statements which are incorrect or false or suppressing material information, or

- (f) Resorting to any other irregular or improper means in connection with his/her candidature for the selection
- (g) Using unfair means during the test, or
- (h) Writing irrelevant matter including obscene language or pornographic matter, in the scripts(s), or
- (j) Misbehaving in any other manner in the examination hall, or
- (k) Harassing or doing bodily harm to the staff employed by the Deptt for the conduct of their test, or
- (l) Bringing mobile phone/communication device in the examination hall / interview room.
- (m) Canvassing in any form.

### **Instructions for Departmental Candidates / Govt Employees**

39. Persons already in Government service, whether in permanent or temporary capacity or as work charge employees other than casual or daily rated employees are required to submit the application through proper channel. However, their candidature will be subject to receipt of application by due date.

40. Persons already in Military Engineer Service, whether in permanent or temporary capacity other than casual or daily rated employees are not required to submit the application through proper channel. The date for determining the eligibility of all candidates in every respect shall be the normal closing date prescribed for receipt of application.

### **Additional Information and General Instructions for All Candidates.**

41. Candidates must read the instructions mentioned in the preceding paras before filling the Application Form. He must fill the form strictly according to the instructions.

42. Merely fulfilling the basic selection criteria one does not automatically entitle to be called for test /interview.

43. Candidates must ensure that no column is left blank or wrongly filled as the information furnished there would be used for deciding the eligibility and suitability of the candidate for being called for the written test and / interview. Applications not filled correctly and as per the instructions are liable to be rejected and the onus of such rejection would be on the candidate himself. The Deptt will not entertain any claim after such rejection.

44. Copies of certificate should be attached in support of information given in the form where necessary. Any information contained in the attached certificates shall not be considered unless it is claimed in the application form.

45. Candidates must, if required, attend at such place, as may be fixed by the office for a written test and personal interview. The office does not defray the traveling or other expenses of candidates summoned for test and /or interview.

46. The use of mobiles phones, calculators and any other electronic computing and memory devices is banned in Examination hall.

47. The call for test and interview conveys no assurance whatsoever that the candidate will be selected / appointed.

48. Candidates will be informed of the result of their applications in due course and any interim enquiries about the result are therefore, unnecessary and will not be attended to. The Deptt will not enter into correspondence with the candidates about reasons for their non-selection for interview / appointment. The results will be available on MES website **mes.gov.in**.

49. Incomplete or illegible applications or unsigned or undated or applications without standard passport size photographs and applications of underage/overage aspirants will be rejected.

50. Format for Disability Certificate, Undertaking to be given by the Ex-Servicemen, SC/ST Certificate and OBC Certificate is attached.

51. **Resolution of the Tie Cases.** If there are candidates having the same aggregate marks in the written examination, practical test and interview, then the tie is resolved by referring to the total marks in the written examination, i.e., a candidates having more marks in the written examination gets preference over the candidates having the same aggregate marks. This procedure is followed by Date of Birth, i.e., the candidate older in age gets preference. Lastly, if the tie still persists, the tie is finally resolved by referring to the alphabetical order of names, i.e., a candidate whose name begins with the alphabet which comes first in the alphabetical order gets preference.





## DECLARATION

1. I have not submitted other application for this examination. I am aware that if I contravene this rule, my application will be rejected summarily by the Department.
2. I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them.
3. I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications, etc prescribed for admission to the examination. I have enclosed attested photocopies of following certificates in support my claim for educational qualifications, age, category (SC/ST/Ex-Servicemen/OBC/Orally handicapped/Hearing handicapped/Visually handicapped) and age relaxation :-
  - (a)
  - (b)
  - (c)
  - (d)
4. I hereby further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after examination, my candidature/appointment is liable to be cancelled.

Place :

Date :

(Signature of the Candidate)

(Name of the candidate in Capital letters)

### **Notes :-**

1. Name of the post applied, and category (Gen/OBC/SC/ST) should be mentioned at the top of the envelope.
2. Attested photocopies of Matriculation or equivalent certificate indicating date of birth, Matriculation marks sheet, essential certificates for category, such as SC/ST/OBC/Widows/Sportsmen/Ex-servicemen etc should be enclosed with the application or else application shall be rejected)
3. Two self addressed envelope of size 28 x 12 cm should also be enclosed with postal stamp of Rs 27/- each with the application.
4. Registration with employment exchange is not mandatory.
5. ORIGINAL CERTIFICATE WILL NOT BE ATTACHED WITH THE APPLICATION. ONLY SELF ATTESTED PHOTOCOPIES TO BE ENCLOSED. DEPARTMENT WILL NOT BE RESPONSIBLE FOR LOSS OF ORIGINAL CERTIFICATES IF FORWARDED BY THE APPLICANT

# **ADMIT CARD FOR WRITTEN TEST**

**TO BE SUBMITTED IN DUPLICATE ON SEPARATE SHEETS IN DOUBLE SPACE**

**(Ser No 1, 2,3 only to be filled by the Candidate) (Without Admit card Candidates are not allowed to attend the written test)**

**Admit Card/Roll No :  
(To be filled by issuing Authority)**

**Candidate Copy/Office Copy**

Paste (don't  
staple) your  
recent  
passport size  
photograph  
duly self  
attested

1. **Name** :
2. **Full Address for Communication  
(with PIN Code)** :
3. **Post applied for** :

**FOR OFFICIAL USE ONLY**

4. **Date of written test** :
5. **Time of written test** :
6. **Venue of written test** :

**Date & Signature of the Applicant**

**(Signature of Issuing Officer with Stamp)**

# **ADMIT CARD FOR PRACTICAL TEST/INTERVIEW**

**TO BE SUBMITTED IN DUPLICATE ON SEPARATE SHEETS IN DOUBLE SPACE**

**(Ser No 1, 2,3 only to be filled by the Candidate) (Without Admit card Candidates are not allowed to attend the Practical/Interview)**

**Admit Card/Roll No :**  
**(To be filled by issuing Authority)**

**Candidate Copy/Office Copy**

Paste (don't  
staple) your  
recent  
passport size  
photograph  
duly self  
attested

1. **Name :**
2. **Full Address for Communication (with PIN Code) :**
3. **Post applied for :**

**FOR OFFICIAL USE ONLY**

4. **Date of Practical test/Interview :**
5. **Time of Practical test/Interview :**
6. **Venue of Practical test/Interview :**

**Date & Signature of the Applicant**

**(Signature of Issuing Officer with Stamp)**

**Note : (a) All documents/testimonials in Original regarding date of birth, category, qualification, experience etc will have to be produced at the time of Practical Test/Interview, failing which the candidature is likely to be cancelled.**

**(b) Draftsman should bring Drawing Board, Drawing Instrument, Pen, Clip Board etc.**

**(c) Other candidates should bring pen, clip board etc.**



**NAME AND ADDRESS OF THE INSTITUTE/HOSPITAL**

Certificate No :

Date :

**DISABILITY CERTIFICATE**

Recent photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

1. This is certified that Shri/Smt/Kum \_\_\_\_\_ son/wife/daughter of Shri \_\_\_\_\_ age \_\_\_\_\_ sex \_\_\_\_\_ identification marks \_\_\_\_\_ is suffering from permanent disability of following category :-

- A. Locomotors or cerebral palsy :-
  - (i) BL- Both legs affected but not arms
  - (ii) BA- Both arms affected (a) Impaired reach (b) weakness of grip
  - (iii) BLA-Both legs and both arms affected.
  - (iv) OL- One leg affected (right or left) :- (a) Impaired reach (b) Weakness of grip (c) Ataxic
  - (v) OA – One arm affected :- (a) Impaired reach (b) Weakness of grip (c) Ataxic
  - (vi) BH – Stiff back and hips (cannot sit or stoop)
  - (vii) MW- Muscular weakness and limited physical endurance.
- B. Blindness or Low Vision :-
  - B – Blind
  - PB – Partially Blind
- C. Hearing impairment :-
  - D- Deaf
  - PD- Partially Deaf.

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of \_\_\_\_ years \_\_\_\_ months.

3. Percentage of disability in his/her case is ..... Percent.

Sh./Smt/Kum \_\_\_\_\_ meets the following physical requirement for discharge of his/her duties :-

- (i) F – can perform work by manipulating with fingers -Yes/No
- (ii) PP- can perform work by pulling and pushing -Yes/No
- (iii) L – can perform work by lifting -Yes/No
- (iv) KC – can perform work by kneeling and crouching -Yes/No
- (v) B- can perform work by bending -Yes/No
- (vi) S- can perform work by sitting -Yes/No
- (vii) ST-can perform work by standing -Yes/No
- (viii) W- can perform work by walking -Yes/No
- (ix) SE-can perform work seeing -Yes/No
- (x) H-can perform work by hearing/speaking -Yes/No
- (xi) RW-can perform work by reading and writing -Yes/No

(Dr \_\_\_\_\_)  
Member  
Medical Board

(Dr \_\_\_\_\_)  
Member  
Medical Board

(Dr \_\_\_\_\_)  
Chairperson

Countersigned by the  
Medical Superintendent/CMO/  
Head of Hospital(with seal)

\*Strike out which is not applicable

## **UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN**

I understand that if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointment, that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-servicemen in terms of the Ex-Servicemen(re-employment in Central Civil services and posts rules 1979 as amended from time to time)

I also understand that I shall not be eligible to be appointed to a vacancy reserved for ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies, Nationalised Banks etc) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

I further submit the following informations :-

- (a) Date of appointment in Armed Forces : \_\_\_\_\_
- (b) Date of Discharge : \_\_\_\_\_
- (c) Length of Service in Armed Forces : \_\_\_\_\_
- (d) My last unit/Corps : \_\_\_\_\_

(Signature of candidate)

# FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribe should submit in support of his claim an attested/clarified copy of a certificate in the form given below, from the District Officer or the sub-divisional officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attest photocopies of such certificates and not any other attested or true copy. (The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

1. This is to certify that Shri/Shrimati/Kumari \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ of village/town/\* in District/Division\* \_\_\_\_\_ of the state/union territory\* \_\_\_\_\_ belongs to the Caste/tribes\* under \_\_\_\_\_ which is recognized as a scheduled Caste/Scheduled Tribes\* under :-

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_

The Constitution (Scheduled Castes) Union Territories order, 1951\* \_\_\_\_\_

The Constitution (Scheduled Tribes) Union Territories order, 1951\* \_\_\_\_\_

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order 1958, the Bombay Reorganization Act 1960 & the Punjab Reorganization Act 1966, the state of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order 1958 \_\_\_\_\_

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act) 1976\*

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@

The Constitution (Pondichery) Scheduled Caste Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order 1964@

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968@

The Constitution (Nagaland) Scheduled Tribes Order 1970@

The Constitution (Sikkim) Scheduled Caste Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) Orders (Amendment) 1990@

The Constitution (ST) Orders (Amendment) Ordinance 1991@

The Constitution (ST) Orders (Second Amendment) Ordinance 1991@

The Constitution (ST) Orders (Amendment) Ordinance 1996@

&2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/mother \_\_\_\_\_ of Shri/Shrimati/Kumari\* \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

&3. Shri/Shrimati/Kumari and/or\* his/her family ordinarily reside(s) in Village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_.

Signature \_\_\_\_\_

Designation \_\_\_\_\_

(with seal of office)

State/Union Territory

Place \_\_\_\_\_

Date \_\_\_\_\_

\*Please delete the words which are not applicable

@Please quote specific presidential order.

&Delete the paragraph which is not applicable

**Note** : The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act 1950.

List of authorities empowered to issue Caste/Tribe Certificate ;

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

**NOTE**: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES**  
**APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

**G.I Dept of Pers & Trg. O.M No 36033/28/04-Estt(Res) dt 02 Jul 1997**

This is to certify that \_\_\_\_\_ son of \_\_\_\_\_ of  
Village \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_  
State \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognized as  
a Backward Class under :-

\*(i) Government of India, Ministry of Welfare Resolution No 12011/68/93-BCC(C) dated 10<sup>th</sup> September 1993, published in the Gazette of India, Extraordinary Part-I Section I, No 186, dated the 13<sup>th</sup> September 1993.

\*(ii) Government of India, Ministry of Welfare Resolution No 12011/68/94-BCC dated 19<sup>th</sup> October 1994, published in the Gazette of India, Extraordinary Part-I Section I, No 163, dated the 20<sup>th</sup> October 1994.

\*(iii) Government of India, Ministry of Welfare Resolution No 12011/7/93/95-BCC dated 24<sup>th</sup> May 1995, published in the Gazette of India, Extraordinary Part-I Section I, No 88, dated the 25<sup>th</sup> May 1995.

\*(iv) Government of India, Ministry of Welfare Resolution No 12011/44/96-BCC dated 6<sup>th</sup> December 1993, published in the Gazette of India, Extraordinary Part-I Section I, No 210, dated the 11<sup>th</sup> December 1996.

Shri \_\_\_\_\_ and or his family ordinarily reside(s) in the \_\_\_\_\_  
District/Division of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the  
persons/sections(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of  
Personnel and Training O.M No 36012/22/93-Estt (SCT) dated 08 Sep 1993.

Dated :

(District Magistrate)

Deputy Commissioner etc)

SEAL

\* Strike out whichever is not applicable

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N.B (a) The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People's Act 1950

(b) The authorities competent to issue caste certificate are indicated below :-

(i) District Magistrate /Additional Magistrate /Collector /Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioners/(not below the rank of First Class Stipendiary Magistrate)

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate

(iii) Revenue Officer not below the rank of Tehsildar, and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

**MARKS TO BE GIVEN IN THE RECRUITMENT TEST**

<b>Ser No</b>	<b>Category</b>	<b>Total</b>	<b>Basic qualification (as per rules) *</b>	<b>Interview</b>	<b>Written Test</b>	<b>Practical</b>
1.	Peon	100	10	25	65	
2.	Chowkidar	100	10	25	65	
3.	S'Wala	100	10	25	65	
4.	CMD (OG)	100	10	15	45	30
5.	Chowkidar Khansama	100	10	15	50	25
6.	Mate	100	10	15	75	

\* Nil up to 50% marks in basic qualification and 2 marks for every 10 % marks over 50%.

**CONDENSED VERSION OF THE ADVERTISEMENT**  
**MILITARY ENGINEER SERVICES**

**Headquarters Central Command**  
**Engineers Branch**  
**PIN-900450, C/o 56 APO**

**EMPLOYMENT NOTICE NO : 905211/LRS/09-12/01/E1C (1)**  
**LAST DATE OF RECEIPT OF APPLICATION: 20 JAN 2012.**

1. Applications are invited in the prescribed format for appointment to Peon, Chowkidar, Safaiwala, Civil Motor Driver (OG), Chowkidar Khansama and Mates (Electrician, Fitter General Mechanic, Carpenter, Refrigerator Mechanic, Painter) in Military Engineer Services (MES) from Indian Citizens as declared eligible by the Government of India, Ministry of Defence. Last date of receipt of application is 20 Jan 2012. For candidates belonging to Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti Dist and Pangti Sub Div of Chamba Dist of HP, A&N Islands and Lakshadweep, the last date of receipt of application is 27 Jan 2012.
2. For details, refer Advertisement No. \_\_\_\_\_ of Employment News Paper dated \_\_\_\_\_ and MES Website **mes.gov.in**.