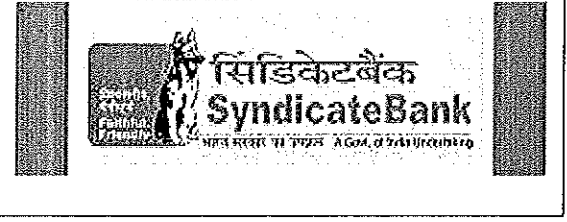


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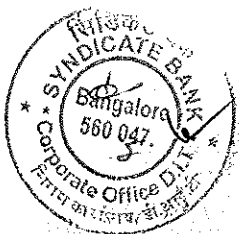
Ref No: Advt/CO:DIT/empanel IT Consultant/sck

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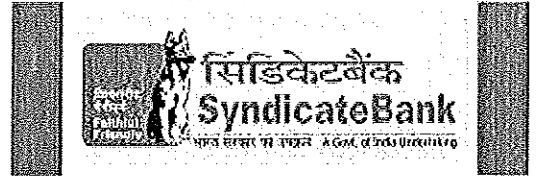
EMPANNELMENT OF IT CONSULTANTS

Consents are solicited from persons of eminence for empanelment as IT consultant in SyndicateBank for an initial period of 2 years as detailed under:

1.	Nature of job	I T Consultant on retainership basis
2.	No. of Posts	Two consultants
3.	Educational Qualification	The Applicant should have anyone of the following qualifications/experiences: 1. At least a Post Graduation in any Information Technology related field with minimum 15 years experience in IT. OR 2. A PhD in any IT related field with at least 10 years relevant experience in any educational/ research institute of, repute such as IISC, IIT, IIIT etc
4.	Eligibility Criteria for I T Consultant	a. The candidate should be an individual and should have been engaged as consultant in India at least for the last five years b. The candidate should have been an IT Consultant for at least 2 organisations in the last 5 years of which at least one should be a Public Sector Bank with an assignment for a period not less than 12 months c. The candidate should be based in Bangalore d. The candidate should not be Director/ Employee of Syndicate Bank.
5.	Remuneration	Monthly honorarium shall be paid. (the candidate shall indicate expected monthly Honorarium in the consent letter)
6.	Mode of Selection	The eligible candidates who evince interest may be interviewed by a Committee.
8.	No objection certificate	If the candidate is serving as a whole time employee of any organisation, he/she shall produce a no-objection certificate from his/her current employer for the aforesaid empanelment



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The Bank may seek proof in support of all eligibility criteria if the candidate is not or has not been on the panel of the Bank. There is no restriction on the number of credentials an applicant can provide.

The decision of the Bank in selection or otherwise would be final and binding on all the respondents to this document. The Bank may accept or reject an offer without assigning any reason whatsoever

The selected consultant is required to undertake all the works as detailed under:

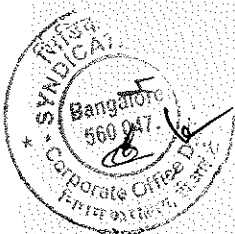
SCOPE:

- As a member of HardwareSoftware Evaluation Committee, the Consultants should provide expert advice/guidance/opinion in any matter pertaining to the IT procurement of the Bank.
- The Consultant should make himself available, as and when Bank desires to have technical advice/guidelines/opinion.
- The Consultant should be unbiased and impartial and should maintain confidentiality of the matters coming to their knowledge during the interaction with the Bank I vendors.
- As and when the Bank needs, the Consultant shall associate himself in the technical discussions held with the Bank's vendors, internal teams, any other visiting teams etc.
- The role of the consultant should be advisory and recommendatory.

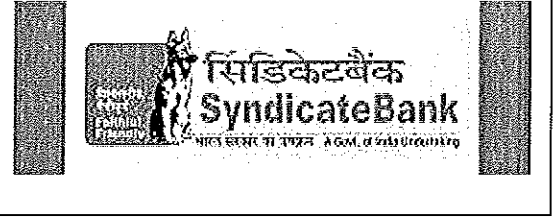
Broad activities

A. Network:

- The selected consultant shall assist in reviewing the existing Wide Area Network of the Bank and Suggest appropriate strategies to streamline it so as to put in place a secure, efficient and unified Enterprise-wide Network infrastructure.
- The selected consultant shall assist in Sizing of Communication equipment and fallback arrangements.
- The selected consultant shall assist in Assessing Bandwidth requirement and provide suggestions to reduce and optimize bandwidth utilization by tuning application software.



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B. Procurement:

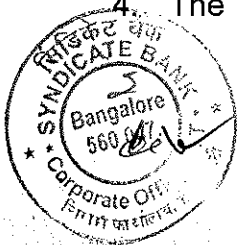
1. The selected consultant shall vet the RFP(s) bank intends to float. Suggest / guide Bank for the procedures to be applied for ensuring RFP compliances including Service Level Agreement, (scoring matrix), structure & timelines.
2. The selected consultant shall assist in evaluating the offers received for empanelment from the manufactures/vendors after due inspection of their establishment.
3. The selected consultant shall participate in Pre-Bid meetings wherever required by the Bank.
4. The selected consultant shall participate in the Hardware & Software Evaluation Committee meetings with the officials of the Bank and briefing the aspects considered for selecting a vendor /product.
5. The selected consultant shall guide in developing functional specifications document indicating Hardware/Software specifications and communication requirements to link hardware between places.
6. The selected consultant shall guide the bank in contract finalization with vendor(s).

C. Upgradation Requirements:

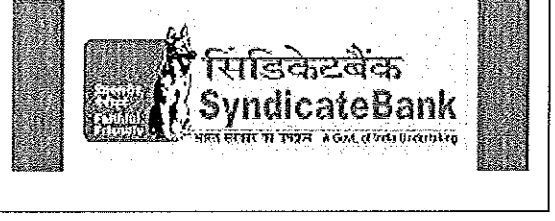
1. The selected consultant shall assist and guide the bank, on technical issues of Data Centre / Disaster Recovery site relating to Hardware & Software, Network redundancy, Network security, Network Operation Centre, Change Requests Processes, Technology & Information audit, optimization of resources etc.
2. The selected consultant shall assist the Bank to identify the areas which need focused attention for smooth running of CBS system across the Bank.

D. Information Security

1. The selected consultant shall associate and give suggestions during disaster recovery drills and provide views on the efficacy of the Disaster Recovery site.
2. The selected consultant shall Review Business Continuity Plans for the Bank and for units like CBS branch, Data Centre, International Division, FIM, Cash Management Services Centre etc., and suggest improvements from security | quality angle.
3. The selected consultant shall guide the Bank in making its IT operations COBIT compliant and also assist in adoption of various ISO/BS Standards.
4. The selected consultant shall guide in building a strong and secure IT



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environment of the Bank so as to showcase it as a model with robust IT setup for the entire financial sector in India.

E. IT Manpower Planning

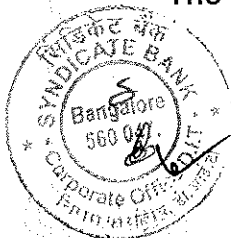
1. The selected consultant shall help in assessing the manpower requirements, recruitment policy and training needs of existing IT staff.
2. The selected consultant shall assess the efficacy and coverage of the existing IT Training programmes conducted for the bank's personnel and suggest measures to improve the training effectiveness.

F. IT Plans

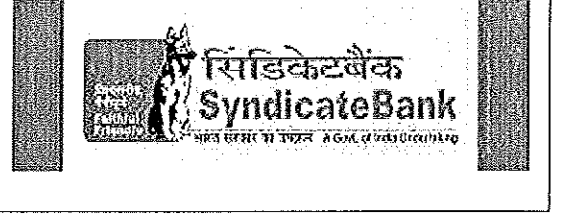
1. The selected consultant shall assist the Bank in preparing short term and long term IT Plans.
2. The selected consultant shall assess and advice the current domestic / global banking technology environment and the technology impact of the emerging trends.
3. The selected consultant shall assess the various statutory and regulatory compliance requirements under Basle-II norms, Anti-Money Laundering, RBI's/ IBA's Vision documents, and other requirements as informed by the regulator or as per fiscal policy of the country and recommend technology requirements of the Bank for such compliances.
4. The selected consultant shall assist / guide the Bank to study the existing IT infrastructure and identify the various Information Technology requirements which will provide strategic direction, and how IT can be aligned with the bank's business strategies.
5. The selected consultant shall assist/ guide the Bank in Identifying various Products | Service markets which can be supported by the suggested IT Strategies and suggest methods to integrate | streamline existing and new delivery channels.
6. The selected consultant shall assist in reviewing of the I.T. Annual Action Plans | Targets | Achievements and IT infrastructure investments of the bank and recommend Actionable Points for maximizing Return on Investments in IT.
7. The selected consultant shall assist/ guide the Bank in identifying the approximate cost of each product by suitable price discovery mechanism.
8. The selected consultant shall review and assist the Bank regularly in evolving marketing strategies in the IT environment.

G. Ongoing projects:

The selected consultant shall assist and guide in the ongoing IT Projects.



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H. Upcoming Projects:

The selected consultant shall assist and guide in successful implementation of upcoming projects

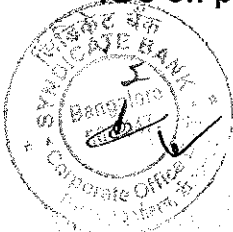
Apart from the above, the Consultant has to guide the Bank in identifying new technology based initiatives for better customer services, improved internal working and administration, increased business etc. in tune with the Bank's vision and business plans.

Payment terms:

All payments will be released from our office within 30 days of claim on submission of all relevant documents and proofs. The payments will be released through NEFT/ RGTS and the Selected Applicant has to provide necessary Bank Details like Account No., Bank's Name with Branch, IFSC Code etc. Applicable TDS, if any, will be deducted at the time of releasing the payments.

2. Bank shall pay fixed monthly remuneration/honorarium.
3. Bank shall also pay a fixed amount, as per the contract, as honorarium for attending meetings organized by the Bank outside Bangalore.
4. No Boarding, Lodging, TA, DA or any other expenses shall be paid by the Bank for providing Services in Bangalore.
5. In case Consultant is required to travel to any other city, Bank shall reimburse Boarding, Lodging, TA and DA as per the rules of the Bank on production of relevant proofs. Such travel shall be from Bangalore to the place of destination & back to Bangalore.
6. In case Bank arranges for the Boarding and Lodging of the Consultant, then only travel charges shall be reimbursed on actual.
7. Mode of travel by the Consultants shall be normally shortest route in economy class in air travel, II AC / 1st Class in train and A/C luxury Bus. However, the Bank, at its discretion may allow travel through other modes also.
8. Monthly payments shall be releases by the Bank by 10th of every month.
9. Additional payments such as travel and boarding & lodging, if to be paid by the Bank, shall be made on receipt of requests backed by relevant documents, wherever required by the Bank.

TDS on payments will be deducted as applicable.



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Note:

- 1) Prescribed consent letter can be downloaded from Bank's website.
- 2) Duly filled application along with attested Xerox copies of the documents should reach **The General Manager (IT), Syndicate Bank, Department of Information Technology, Corporate Office, 2nd Floor Commercial Complex, National Games Village, Bengaluru—560 047 Karnataka on or before 31/10/2015.**
- 3) Persons engaged in any employment/business/profession that conflict the interests of the bank will not be considered for empanelment.
- 4) Mere satisfying the eligibility norms do not entitle a candidate to be empanelled or called for Personal Interview. The Bank reserves the right to reject any application not suiting the Bank's requirements without assigning any reason whatsoever and call only the requisite number of candidates out of those who fulfill the eligibility criteria as may be required for the post.
- 5) **Bank also reserves the right to reject any application not suiting the Bank's requirements and cancel/defer the entire process, without assigning any reason whatsoever.**
- 6) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Bangalore, Karnataka.

Date: 13/10/2015

Place: Bangalore

GENERAL MANAGER (IT)

