

**NATIONAL LAW SCHOOL OF INDIA UNIVERSITY  
BANGALORE**

**B.A., LL.B. (HONS.) ACADEMIC AND EXAMINATION  
REGULATIONS**

These REGULATIONS have been drafted to comprehensively govern all aspects of the under-graduate academic programme at the National Law School of India University (NLSIU), Bangalore.

**I. Scope, Application and Interpretation**

- (1) The B.A. LL.B. (Hons.) Academic and Examination Regulations [hereinafter “Regulations”] shall apply to all under-graduate programmes conducted by the NLSIU.
- (2) The Vice-Chancellor shall constitute an Under-Graduate Council (UGC) for administration and implementation of these Regulations every year. The UGC shall have a Chairperson, who shall be a Professor or Addl. Professor and five (5) members nominated by the Vice-Chancellor by **rotation**. The term of the UGC shall ordinarily be **one year**.
- (3) Each member of the UGC shall act as a Class Coordinator. Students in a particular class may file any grievance with the concerned Class Coordinator. Further, the Class Coordinator along with all the course teachers who are teaching a particular class during the course of the trimester shall form the Faculty Class Council.
- (3) The Examination Department shall assist the UGC in the administration and implementation of the Regulations and act as the Secretariat to the UGC.
- (4) All disputes arising out of the Regulations shall be referred to the UGC for resolution after an application is made to the Examination Department in writing. In case of any grievance against the decision reached by the UGC, the Vice-Chancellor may be approached and the Vice-Chancellor shall resolve the issue in accordance with the Regulations within a reasonable time period.
- (5) Any word or phrase, unless specifically defined in the Regulations, shall carry its ordinary meaning.
- (6) All notifications and communication to the student body under and in connection with the Regulations shall be displayed on the Examination Department notice board.

**II. Classes**

- (1) **Number of classes:**
  - (a) Every student shall attend a minimum of 75% of classes held in every course, including all optional seminar courses. Failure to put in the minimum required

attendance in one course in the academic year will lead to *compulsory re-registration* in the said course in the coming academic year.

- (b) In the re-registered course, the student shall compulsorily attend a minimum of 75% of the total number of classes held, along with the minimum required attendance in other regular courses.

**Explanation:** If a student has less than 75% attendance in *only one course*, he / she will be promoted to the next higher class subject to Section 8(1), after compulsory re-registration in the said course.

- (c) Failure to put in minimum required attendance in *more than one course* in a single academic year will lead to *compulsory re-admission* to the same class.

**Illustration:** If a student has less than 75% attendance in two courses in the 2<sup>nd</sup> year, the student shall be compulsorily re-admitted to the 2<sup>nd</sup> year and shall not be promoted to the 3<sup>rd</sup> year.

- (2) **Award of marks for attendance:** The maximum marks awarded for attendance will be 5. The break up is as follows:

76% to 80%	1 mark
81% to 85%	2 marks
86% to 90%	3 marks
91% to 95%	4 marks
96% to 100%	5 marks

- (3) **Attendance Make-up:** A student may claim attendance make-up by submitting the application in the given pro forma available with the Examination Department, within 6 working days from the last date of absence from class, duly signed by the Faculty Advisor of the concerned Activity Based Committee (hereinafter “ABC”) and the Convenor or Joint-Convenor of the ABC. A perforated counter-foil will be provided for the make-up form submitted to the Examination Department.

- (4) The Faculty Advisor shall not sign the make-up form unless the said is counter-signed by the Convenor or the Joint-Convenor of the ABC. The Convenor/Joint-Convenor shall be personally responsible for and will be subject to disciplinary action if any make-up form is found to have been issued on false grounds.

- (5) **Grounds for make-up:** The make-up may be claimed on the following grounds:

- a) Representing the University in any inter-college, inter-university, local, national or international events;
- b) Organizing or participating in any ABC-related activity, University-authorized activity or University-related activity.

- c) If a particular activity does not fall within the grounds mentioned above, make-up may be given by the Vice Chancellor after the recommendations of the UGC.
- (6) **Extent of make-up:** In no case shall the attendance make-up exceed 15% of the total number of classes held. However, in the case of teams representing the University in moot court competitions, client counseling competitions, negotiation competitions, or any other event approved by the Vice-Chancellor, they shall be entitled to make-up extending to a maximum of 20% of the total classes held, including travel time. The list of events shall be submitted by the Student Bar Association (hereinafter “SBA”) for approval of the Vice-Chancellor in the beginning of the academic year.
- (7) **Condonation on Medical Grounds:** Subject to Regulation 2(1)(a), shortage of attendance on medical grounds shall only be condoned when a student falls short of attending 75% of the classes in a particular course but, has still attended at least 66% of the classes in that same course. Students seeking condonation of shortage of attendance on medical grounds shall submit the application in the given medical pro forma, duly signed and sealed and supported by a Certificate from the Doctor, or in cases of hospitalisation - from the Hospital in question, along with the Discharge Summary. The condonation on medical grounds shall be granted only when the student is incapacitated, such that he/she cannot attend classes. The University shall verify the same. No condonation will be granted if the doctor / hospital fails to certify such illness. The application for condonation shall be submitted to the Examination Department within 6 days of resuming class attendance.
- (8) **Walking out of the class:** If a student walks out of a class without the permission of the teacher, after having obtained attendance for that hour, the student may lose attendance for 3 hours of class in that particular course. Repeated violation will result in disciplinary action by the University. The concerned teacher shall inform the student of such loss of attendance. This loss shall be calculated from the hour of walking out to the next two hours, and the teacher shall denote the same as ‘WA’ in the register.
- (9) **Viewing the attendance register:** Students shall be allowed to view the attendance register with the permission of the concerned teacher, as and when required, at the teacher’s convenience, to check the number of classes they have missed.
- (10) **Display of attendance status:** The attendance status of every student shall be notified by the end of every month on the Notice Board as well as on NLS Website. This notification will also indicate the number of classes for which make-up has been submitted and any classes lost due to Regulation II(8).

### III. Project Assignments

- (1) **Announcements:** Project topics for the trimester shall be announced by the Examination Department on the first day of the commencement of the trimester. No change of topic shall be permitted by the course teacher after one week of

commencement of the trimester and any change of topic must be in writing with the permission of the course teacher. A copy of this letter must be submitted to the examination department. Any delay in notification of project topics would be the ground for extension.

**(2) Deadline for submissions:**

- a) Students in the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> years shall submit two projects in the first four weeks of each trimester, and two other projects in the subsequent four weeks of the trimester. The last dates for the submission of both sets of projects shall be announced on the day of the commencement of the trimester [hereinafter “notified date of submission”].

*Provided, for re-registered students and re-admitted students, the project submissions shall be evenly distributed between the two submissions in the trimester.*

- b) For students in the 1<sup>st</sup> year I trimester the project submission deadlines shall be as follows.

Submissions	Deadlines	Illustration
1 <sup>st</sup> Project	One month from the commencement of the trimester	1 <sup>st</sup> August
2 <sup>nd</sup> Project	One week from first submission	8 <sup>th</sup> August
3 <sup>rd</sup> & 4 <sup>th</sup> Projects	Two weeks from the completion of Mid-term examinations	4 <sup>th</sup> September

For the II and III trimesters, the above rule, i.e. 2(a) shall apply.

- c) In compulsory fifth year courses, all fifth year students shall submit projects within one and half months from the commencement of the trimester.
- d) No interchange of submission of projects in the trimester is permitted. However, in special circumstances, such as in case of carry over subjects and exemptions, the interchange may be permitted with the prior permission of the UGC Chairperson and the concerned subject teacher

**(3) Submissions:**

- a) The project shall be submitted between 1.30 p.m. and 5.00 p.m. in hard copy to the Examination Department by the concerned student, or an authorized signatory, by signing for the same in the register.
- b) All projects submitted to the Examination Department in hard copy must be accompanied by an electronic soft copy, which must be mailed to exam@nls.ac.in within 24 hours of the submission of the project,

failing which it will be deemed as non-submission of the project on that day.

- c) Students shall not be allowed access to their projects once the same have been submitted to the Exam Department. Students are therefore advised to keep a photocopy of the project before submitting it to the Examination Department.

**(4) Plagiarism:**

- a) Any evidence of plagiarism, if found by the subject teacher, in the form of non-citation of sources or copying from another student's project or from his/ her own earlier project without acknowledgement of the same, will result in the matter being referred to the UGC Chairperson by the subject teacher in writing as also a written intimation to the student in this regard by the teacher.
- b) If the matter is referred to the UGC Chairperson by the teacher, the UGC Chairperson shall refer the matter to the Vice Chancellor immediately. The Vice Chancellor, in turn, shall look into the matter and decide whether to refer the matter to the Disciplinary Matters Advisory Review and Investigation Committee (hereinafter, "DARIC") for disciplinary action at the earliest. In the event that the Vice Chancellor decides not to refer the matter to the DARIC, he shall record his reasons in writing for the same.
- c) Pending the decision of the Vice Chancellor or the DARIC, if referred thereto, viva voce for the project shall be conducted.
- d) If the student is found guilty of plagiarism, he / she shall be punished as per the DARIC Rules.

**(5) Marking Scheme:** All project assignments shall be marked for 25 marks as per the criteria approved by the UGC (copy notified on the Examination Notice Board). Any deviation from the same has to be approved by the UGC.

**(6) Penalty for late submission of Project Assignments:** If students do not submit the projects on the notified last date for submission, late submission shall attract the following penalties:

- a) **Half a mark** shall be deducted from the total marks scored by the student in the concerned course for each day of late submission, including holidays (**excluding public holiday when the library is closed**). For the purpose of deduction of marks, the date and time (5.00 P.M.) of submission of the hard copy of the project shall be taken into account.

**Explanation:** If the student submits a project on a Sunday, then the time for submission shall be the closing time of Library, i.e., 4:00 pm.

Subject to Regulation III(7), no project shall be accepted after the sixth day from the notified date of submission, and the student shall receive no marks for both, project and the viva-voce in the concerned course.

**(7) Extensions:**

- a) Ordinarily, projects shall not be submitted after the period stated in Regulation III(6). However, the UGC may grant extensions for a maximum period of **six** days when the notified date for project submission coincides with, or falls within three days before or after the concerned competition, for representing the University in Moot Court Competitions, Client Counseling Competitions, Negotiation Competitions, International Debates, Model United Nations, and any other Activity approved by the Vice-Chancellor as per the list submitted under Regulation II (6);
- b) For organising and participating in any ABC-related activities, a maximum extension of three days from the notified project submission date may be given;
- c) For medical reasons, subject to the student complying with the procedure outlined in Regulation II(7), an extension of more than six days may be given.

*Applications for extension shall be submitted to the UGC Chairperson and an approved copy of the same must be submitted to the Examination Department and another copy has to be attached to the project on submission.*

- d) The deduction of marks shall be calculated from the extended date of submission until six days from the original date and no project shall be accepted after 6 days from the notified date of submission.

Provided in case of extension for medical reasons granted for more than 6 days, the student compulsorily will have to submit the project on the date upto which extension was granted.

**Illustration:** *If the original project submission date is 1<sup>st</sup> August and the extended date is 4<sup>th</sup> August, (3 days extension out of maximum possible 6 days), a student submitting the project on 5<sup>th</sup> August will lose ½ a mark and not 1½ marks.*

**(8) Viva Voce:**

- a) A faculty member may choose to have either project presentations or viva voce. Such presentations or viva-voce shall take place after class hours. The rescheduling of the viva -voce / presentation is subject to the discretion of the faculty member. All viva voce / presentations shall carry **10 marks**. All viva voce / presentations shall be conducted by the course teacher and the coordinating teacher, if any, in the presence of a minimum of 3 students.

- b) In case a student fails to attend a viva voce / presentation on the scheduled day, without prior written permission of the course teacher, the student will be awarded **zero** marks for the viva-voce/ presentation in the concerned course.
- c) All Viva-voce / Presentations shall be completed **at least seven days before** the commencement of the End-term examination.
- d) The subject teachers shall notify the schedule for viva-voce and a copy of the same shall be handed over to the Examination Department to display on the Examination Notice Board.

**(9) Exemptions:**

- a) The grounds for granting **one** project exemption are as follows:
  - i) Participation in both University rounds of the University Moot Court selections;
  - ii) Participation in national moot court competitions, except Bar Council of India Moot Court Competition;
  - iii) Participation in a national or international client counselling or negotiation competition involving written submissions;
  - iv) Membership of editorial boards of journals such as NLSIR, IJLT, IJIEL and SLR, upon recommendation by the Faculty Advisor of the journal based on (a) Organisation, editorial and research work; and (b) a report to that effect by the student to be evaluated and recommended by the Faculty Advisor concerned.
  - v) Any other University-authorized research activity, which can be submitted in lieu of a project, recommended by the UGC and approved by the Vice Chancellor.

b) **The grounds for granting two project exemptions are as follows:**

Participation in the Bar Council of India Moot, Philip C. Jessup and Willem C. Vis International Commercial Arbitration Moot Court Competitions, Vienna and Hong Kong and any other competitions authorised by the Vice Chancellor on the recommendation by UGC.

*Explanation: For winners of national moots who subsequently qualify for the international round of the said moot, the second exemption will be available only on the event of qualification.*

- c) The project exemption application shall be submitted at least one week before the date of submission of the project in which exemption is sought;
- d) Ordinarily, the student may take a project exemption in a subject of his/her choice after submitting an application in writing to the Exam Department

signed by the concerned subject teacher and the Faculty Advisor of the activity for which the exemption is sought. However, if in the trimester the student seeks an exemption, he/she is studying a course related to the work he/she is seeking an exemption for, he/she shall seek an exemption in the related course.

- e) The written work submitted in lieu of the project shall be evaluated on 35 marks. A faculty member nominated by the UGC shall conduct the said evaluation. Results of the same must be released before the declaration of results for the trimester.
- f) No Viva voce shall be conducted for the course in which the student has been granted exemption;
- g) Under no circumstances shall a student avail of more than 2 exemptions in a trimester, 4 exemptions in any given academic year and 10 exemptions during the entire 5-year undergraduate course.

#### **IV. Seminar Courses and One-Credit Courses:**

- (1) **Offering of Seminar Courses:** No less than 6 seminar courses shall ordinarily be made available to students in each trimester. Seminar courses along with the respective course outlines shall be declared by the end of the trimester previous to the one in which they are to be offered. Seminar courses shall be offered on a first-come-first-serve basis.
- (2) A list of seminar courses for a particular trimester shall be notified with the course outline 4 days before the end of the previous trimester. The students shall choose the course before the end of the previous trimester.
- (3) A student has to complete eight seminar courses in the course of the V year. The same shall be ordinarily distributed as 3 courses in the I trimester, 3 courses in the II trimester and 2 courses in the III trimester.
- (4) **Duration:** Unless otherwise approved by the UGC, all seminar courses must cover a minimum of 40 class hours.
- (5) **Submission:**
  - a) The deadline for all seminars written submissions shall be the last day of the trimester. The normal practice of late submission upto, six days, which is allowed for, projects will be inapplicable in case of seminar submission. Any submission received after the last date will be awarded "Zero" marks.
  - b) The seminar papers shall be submitted between 1.30 p.m. and 5.00 p.m. in hard copy to the Examination Department by the concerned student, or an authorized signatory, by signing his / her name in the register.



- c) All projects submitted to the Examination Department in hard copy shall be accompanied by an electronic soft copy mailed to exam@nls.ac.in within 24 hours, failing which it will be deemed as non-submission of the project on that day.
  - (d) **Extensions:** The provision relating to extending date of project submission given in Section III (7) shall apply to seminar courses.
  - (e) **Plagiarism:** The provision relating to plagiarism for projects given in Section III (4) shall apply to seminar courses.
  - (f) The results of the seminar courses shall be announced along with the results of the regular courses.
- (6) **Marking Scheme:** The standard marking scheme for seminar courses (except Teaching Seminar) shall be ordinarily as follows:
- |    |                                    |          |
|----|------------------------------------|----------|
| a) | Attendance                         | 5 marks  |
| b) | Class participation                | 10 marks |
| c) | Written submission / Seminar Paper | 50 marks |
| d) | Preliminary presentation           | 10 marks |
| e) | Final presentation                 | 25 marks |

The said scheme, with the exception of the marks for attendance, which shall remain constant for all seminars, is subject to the discretion of the concerned subject teacher. Any change, shall be notified along with the course outline.

(7) **Miscellaneous:**

- a) All requirements for seminar courses, such as presentations and written exams, must be completed in the same trimester and cannot under any circumstances be deferred to the following trimester(s);
- b) Under any circumstances, the students will not be permitted to opt out of the seminar course registered after the commencement of the classes.
- c) Except in exceptional circumstances, the number of students in each seminar course shall not be less than 10 and more than 40.

(8) **Teaching Seminar:**

- a) Any course teacher who has taught at the NLSIU for more than one year has the option of selecting one Teaching Seminar student from the 5<sup>th</sup> year class.
- b) The courses open for the Teaching Seminar shall be notified by the Examination Department one month before the end of the previous trimester.

- c) The selected students shall be intimated at least two weeks before the end of the previous trimester.
- d) No student shall be allowed to take more than one teaching seminar course in the academic year.
- e) Students applying for a Teaching Seminar course shall submit an application stating their grade in the concerned subject, along with a brief note on their reasons for taking the Teaching Seminar course in the said subject, within three days of the notification of courses in which Teaching Seminars are being offered.
- f) Teaching Seminar students shall be chosen on the basis of the following guidelines by the concerned subject teachers:
  - i) Grade obtained in the concerned course (as given in the transcript);
  - ii) Work done by the students in the course subject area;
  - iii) Communication skills
- g) **The marking for the Teaching Seminar Course shall be as follows:**

i)	Teaching (4 - 6 hours)	30 marks
ii)	Assistance in preparation of reading materials	15 marks
iii)	Assistance in project consultation, question paper preparation, key to the questions and evaluation of a maximum of <u>6 projects and 6 answer scripts</u>	20 marks
iv)	Assistance in conducting Viva-voce	10 marks
v)	Submission of a report of Teaching Seminar	20 marks
vi)	Attendance in class	5 marks
- h) A teaching seminar student shall attend a minimum of 30 class hours. Attendance shall be substituted if other fifth year classes clash with the fulfillment of the above requirements. The marks will be subject to Regulation II (2).
- (9) **One Credit Courses:**
  - a) One-credit courses shall have a minimum of 15 class hours;
  - b) To secure the full attendance mark, a student must attend 75% of classes;
  - c) No make up in attendance will be provided

- d) Once a student has enrolled in an one-credit course by signing the Register in the Examination Department, he / she can withdraw only before the commencement of the course;
- e) Once the course commences, no enrolment or cancellation shall be permitted;
- f) The grade secured in the one-credit course shall be mentioned in the Final Transcript;
- g) Failure in a one-credit course will lead to an “F” grade in the Final Transcript in that course;
- h) The grade obtained in the one-credit course shall not be used for calculation of a student’s CGPA or his/her eligibility for Gold Medals or other academic awards / purposes;
- i) The provision relating to Plagiarism for projects given in Section III (4) shall apply to one-credit courses as well.

## **V. Examination**

### **(1) Examination Scheme:**

- a) For the I and II year courses, two written examinations shall be held in a trimester: Mid-term and End-term Examinations. The total marks for the written examination shall be 60. Generally, the mid-term examination shall be evaluated on 20 marks and the end-term examination shall be evaluated on 40 marks.
- b) The mid-term marks shall be announced on the Notice Board and on the NLS website within 15 days after the concerned mid-term examination. Students may discuss the paper with the concerned teacher within 5 days of the announcement of the marks.
- c) The end-term and repeat examination results shall be announced on the Notice Board and on the NLS Website within 10 days of the concerned examinations. For the end-term papers, students may discuss the end-term paper with the concerned teacher within 5 days of the commencement of the next trimester.

*Provided, in the third trimester, the students who have failed may discuss the end-term papers 2 days before the commencement of the repeat examination.*

- d) For clinical courses and the course on Drafting of Pleadings and Conveyancing, the Examination scheme shall be governed by Rules found in Appendices A, B, C and D.
- (2)** The mid-term examination is optional for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> year courses, and may be conducted with the consent of both teacher and students.
- (3) Schedule of Examinations:** Schedule of Examination for each trimester shall be announced at least one week before the date of the first examination.

- (4) **Changes in Results:** Ordinarily, no changes shall be permitted in the results of examination once they have been announced. However, in the event of any change, the teacher concerned shall record the reasons in writing.
- (5) **Passing in a course:** In order to have passed a course, a student must secure a minimum of 50 marks (B grade). Securing a mark below 50 (F grade) will mean that a student has failed the course.
- (6) **Malpractice:** The examination malpractice shall include the following:
- a) Taking the examination answer script outside the examination hall at any time during and after the examination;
  - b) Carrying mobile phones or any other electronic gadgets inside the examination hall;
  - c) Carrying any other materials not permitted by the course teacher.
  - d) Any other misconduct amounting to malpractice .

Necessary action will be taken if any student found adopting any examination malpractice.

- (7) **Grievance redressal mechanism:** After a discussion with the teacher concerned, any student aggrieved of the evaluation of answer scripts in an examination, may make a case for revaluation of that paper before the Vice-chancellor, based on authentic sources in writing, within 3 days after discussion with the teacher. The Vice Chancellor may take appropriate action, which may include revaluation within a reasonable time. Pending results of the revaluation, the student shall be permitted to write the Repeat examination. The decision of the Vice Chancellor in this regard shall be final. The students may choose either the marks scored in the Revaluation or the Repeat examination.

**Explanation:** Authentic sources may include answer key, textbooks, class notes, etc

(8) **Repeat Examination:**

- a) For students who obtain an “F” grade in a course, a Repeat examination shall be conducted on payment of prescribed fee. The repeat examination shall be for 60 marks and the remaining 40 marks shall be the marks already obtained for the project, viva voce and attendance. For students who take the repeat examination, the transcript shall carry the letter “R’ next to the course.

**Schedule:** All Repeat examinations for I and II trimesters shall be held in the second week of the subsequent trimester. For the third trimester, repeat examinations shall be held during the vacation prior to the commencement of the new academic year.

- b) **Seminar courses:** In case a student fails in a seminar course, he / she may re-submit the seminar paper for 50 marks within ten days of the

declaration of results. There are two options for Re-submission of seminar papers:

- i) by improving upon the topic already given, without a fresh presentation;
- ii) by submitting a fresh paper with a new topic and a fresh presentation;

*Provided, re-submission will be permitted if the student has submitted the seminar paper originally within the last extended deadline. If the student has not submitted the paper within the stipulated time, then such students will have to compulsorily re-register for a seminar course in the coming trimester by paying the requisite fee.*

- c) **Clinical Courses:** There shall be no repeat examination for the Litigation Clinic and Placement Clinic courses as there are no components of examination to be repeated.

#### **(9) First Attempts**

- a) A First attempt for an examination shall be granted on one of the following grounds:
  - i) Representing the University in Moot Court, Client Counseling and Negotiation Competitions and any University sponsored event which clashes with or is within three days from the commencement of written examinations.

*Provided that if memorial submission dates of moot court competitions clash with or are within three days of written examinations, this rule shall apply.*

**Illustration :** A student has been selected by the University to be a member of the Government of India Youth Delegation to China. The dates of the delegation coincide with end-term examinations. The student will be entitled to a first attempt examination.

- ii) For medical reasons, subject to the procedure outlined in Section II (7).
- b) **Procedure:** The student shall submit a written application for a first attempt to the UGC Chairperson. The same must be accompanied by a detailed travel plan including official communications regarding dates of participation. All applications must be considered by the UGC and reasons for grant or refusal of the application must be recorded. The Vice Chancellor shall be the appellate authority in this regard.

- c) **Transcript reference:**
- i) A first attempt examination on medical grounds shall contain the letters “MFA” in the transcript, which reads as “Medical First Attempt”;
  - ii) A first attempt examination on any other grounds shall not bear any reference in the transcript;
  - iii) In case of re-registration, the grade must carry “RR”;
  - iv) In case of Special Repeat examination, the grade must carry “SR” instead of “R”;
  - v) In case a student repeats the course / repeats the same year more than once, the grade must carry as many Repeats as he / she repeats.
- d) No repeat examination fees shall have to be paid for students who are taking the repeat examination as a first attempt owing to non-medical reasons.
- (10) **Special Repeat Examinations:** A Special Repeat Examination shall be held under the following circumstances:
- a) If a student is not promoted to the next year because of failure in only one subject in the year previous to the class in which the student is admitted;
 

**Explanation:** If a student cannot get promoted to the 3<sup>rd</sup> year because of a single course in the 1<sup>st</sup> year, a special repeat examination shall be held in the course.
  - b) If a student cannot graduate from the 5<sup>th</sup> year because of failure in only one subject in the 4<sup>th</sup> year or 5<sup>th</sup> year.
- (11) **Answer key:** The answer key for all examinations shall be made available to the students one week after the examination in the Examination Department and a copy shall be kept in the Library.
- (12) **Discussion of papers:** Students may take a photocopy of the answer script from the Examination Department upon payment of a prescribed fee.
- (13) **Declaration of Results:** The midterm marks, end term results and repeat exam results shall be notified on the Notice Board as well as on the official NLSIU website.
- (14) **Communication of Transcripts:** Transcripts shall be sent to the parents of students within one week of the announcement of results.

## VI. EVALUATION

- (1) Students shall be evaluated on grades in a seven point scale with the corresponding grade values given below:

Sl. No.	Percentage of Marks obtained	Grade	Grade value
1	70% and above	O	7
2	65% to 69.75%	A+	6
3	60% to 64.75%	A	5
4	55% to 59.75%	B+	4
5	50% to 54.75%	B	3
6	Below 50%	F	0 (Zero)

- (2) The credits for all courses, including seminar & clinical courses shall be **4**.
- (3) The Cumulative Grade Point Average (CGPA) shall be calculated as follows:

Total Grade Value / Number of course

Course	Grade obtained	Grade value
Sociology I	A	5
Economics I	B+	4
Legal Methods	B	3
Torts I	A+	6
<b>Total</b>		<b>18</b>

**Cumulative Grade Point Average (CGPA) = 18/4 = 4.5 / 7.00**

## VII. EXCHANGE PROGRAMME:

- (a) All students who have gone on exchange to another University must complete 16 credits in the designated foreign University. Completion of any further credits will not offset credits at the NLSIU.
- (b) The grades obtained at the foreign Universities, as well as the University where the grades were obtained, shall be indicated in the Official Transcript of the student at the time of graduation. .
- (c) The grades obtained at a foreign Universities shall not be included to calculate the CGPA of students who have gone on exchange.

**Illustration:** For a student who has completed 224 credits (56 courses) at NLSIU and 16 credits in a designated foreign University, the CGPA will be calculated on the basis of grades obtained in the 56 courses completed at NLSIU alone.

- (d) The Exchange programme is confined to the students of III, IV and V years.
- (e) The Exchange programme shall be so organised as to enable the student to avail the 2<sup>nd</sup> & 3<sup>rd</sup> trimester break (January 17<sup>th</sup> to 9<sup>th</sup> March) and the whole of 3<sup>rd</sup> trimester (10<sup>th</sup> March to 7<sup>th</sup> June). This would coincide with the Fall Semester of foreign Universities. Exchange programmes at any other period will not be possible, as it would violate the condition that the students will have to avail the facility in one trimester for four courses.
- (f) The exchange programme opportunity shall not in any way affect the fulfilment of the requirements of the Internship programme at NLSIU.
- (g) The Exchange Programme Coordinator shall coordinate the details of the exchange programmes (the files of which shall remain with the Examination Section of the University) before the end of the previous academic year in consultation with the Chairpersons of the UG and PG Councils as the case may be, in order to align the same with the academic programme of the Law School.

## VIII. PROMOTION

- (1) No student shall be promoted to the next year unless he / she has cleared 9 out of 12 courses in a given year. Non-clearance maybe due to failure or shortage of attendance in a given course. A student shall be eligible for promotion to the next higher class provided he / she has secured at least a “B” grade in all but three courses at the end of the academic year in the concerned class. Students who have failed in more than three courses shall seek readmission to the same class. In case a revaluation is pending in any of the courses in which the student has failed, he / she will be provisionally permitted to attend the higher class.. On the declaration of the revaluation results, if the student has to seek re-admission to the previous class, the attendance will be calculated from the date of attending the classes.
- (2) For courses where a student has failed to secure a minimum “B” grade, the student shall carry over the courses to the next academic year, along with regular courses of that year. He / she must compulsorily re-register for the same within one week of the commencement of the next trimester. Failure to secure the minimum “B” grade in the next academic year in the carried over courses will result in the student being ineligible for promotion to the next class subject to Section V(9).
- (3) Subject to Section II(1)(c) for carried over courses, attendance marks shall be constant. Projects, Viva-voce and written examinations for 60 marks shall be conducted afresh.



- (4) A student shall pass the 60 prescribed and optional courses with a minimum CGPA of 3.00 within the maximum period of 8 years to be awarded the B.A., LL.B. (Hons.) Degree.

*Provided*, in exceptional circumstances, the Academic Council may extend the period of 8 years.

## **IX ACADEMIC HONOURS**

- (1) **Gold Medals:** Gold medals shall be awarded to deserving students at the Convocation. The criteria shall include the following:

- a) For gold medals based on CGPA, the CGPA at the end of the 5<sup>th</sup> year calculated as per Section VI(3) shall be used.
- b) For gold medals based on specific subjects, the average marks secured in the compulsory courses and seminar courses (if any, have been offered) relating to the subject shall be used.

*Provided*, in order to be eligible for a gold medal in a subject, one optional seminar course in that subject area (if offered) must be taken by the student.

- d) For any other gold medals, faculty preference based on pre-determined criteria shall be used. (*The pre-determined criteria has been notified on the Examination Notice Board*).

**Explanation :** In order to be eligible for a gold medal, a student shall not have written a Repeat Examination, unless it is a first attempt examination, in any compulsory course or seminar course.

*Provided*, this rule shall not apply to the Gold Medals on *specific subjects*, V.R. Reddy Prize for the Best Student Advocate, Mrs. Madhu Bhasin Noble Student Award for Legal Aid Clinic and the Vice Chancellor's Prize for Outstanding Personal Achievement.

- (2) **Annual Academic Honours:**

- a) At the beginning of every academic year, academic honours for the previous year shall be awarded;
- b) The three students with the highest CGPA at the end of the academic year in every class shall receive a Certificate of Merit and a Book Grant of Rs.1000/-;
- c) The two students with the highest increase of CGPA in the previous academic year in every class shall receive a Certificate of Merit and a Book Grant of Rs. 500-.

## **X FACULTY CLASS COUNCIL**

- a) **Composition:** Every trimester, for every class, a Faculty Class Council (FCC) consisting of the Class Coordinator as the Convenor and the subject teachers taking courses for the class in the trimester as the Members shall be constituted by the UGC.
- b) **Functions:** The FCC shall meet when required to
  - i) Discuss academic and disciplinary matters relating to the class in the trimester;
  - ii) Address the grievances / suggestions put by the Student Academic Council (see Regulation XI) to the UGC in respect of their class;
  - iii) Identify students, who in their opinion, are in need of academic support and refer the same to the Class Representatives (members of Student Academic Council) for appropriate steps;
  - iv) Identify students, who in their opinion, are prone to indiscipline and summon them in order to forewarn them of possible disciplinary action;
  - v) Recommend any necessary amendments to the Academic Regulations to the UGC.

## **XI. STUDENT ACADEMIC COUNCIL**

- a) Every year, a Student Academic Council (hereinafter “SAC”) consisting of the Class Representatives elected by each of the five classes shall be constituted by the SBA.
- b) The SAC shall be headed by the Class Representatives of the 5<sup>th</sup> year class.
- c) The SAC shall have the right to meet the Under-graduate Council and the Vice Chancellor to communicate grievances and address issues.
- d) The SBA President and Vice President will be Ex-officio members of the Council.

## **XII. MISCELLANEOUS**

- 1) **Mobile Phones:** A compulsory fine of Rs. 2000/- shall be imposed on any student found using a mobile phone or any other electronic device in any manner in the classroom. In case the above act is repeated by a particular student, the matter will be referred to the DARIC.
- 2) **Laptops:** Laptops may be used in the classroom, if permitted by the concerned teacher. A compulsory fine of Rs. 5000/- shall be imposed on a student found using the laptop for non-academic purposes,
- 3) Any other behaviour of students not in keeping with the discipline and decorum of the class shall be brought to the notice of the UGC in writing by the subject teacher. The UGC shall refer the matter to the Vice Chancellor for appropriate disciplinary action.
- 4) If any student seeks extra time for writing an examination, he/she may be granted a maximum of 30 minutes only.
- 5) A student may ask for the assistance of a scribe in case of a disability or health reasons. The concerned student shall submit an application seeking permission for the same to the Chairperson, UGC with the necessary documents. The University shall make arrangements for the scribe who shall be from a class junior to the student requiring the scribe.

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