



## UNIVERSITY OF HYDERABAD

P.O. Central University, Gachibowli, Hyderabad-500046, Telangana State

(A Central University established in 1974 by an Act of Parliament)

**Employment Notification No. UH/Rectt (3)/2017 dated 24.04.2017**

### About University of Hyderabad

The University of Hyderabad (UoH) has been ranked seventh best in the country by the National Institutional Ranking Framework of MHRD for the year 2017. It was declared the Best Central University for the year 2015 and given the Visitor's Award by the Hon'ble President of India, Shri Pranab Mukherjee. UoH also retains its position as one of the major Universities in India in the area of higher education, achieving honours and attaining standards that set a benchmark. The ranking surveys by – India Today, The Week, Careers360(Outlook group), QS World Rankings, US News and Reports, URAP (University Ranking by Academic Performance)-(Middle East), U-Multirank (Germany), NIRF (National Institutional Ranking Framework) 2016, Nature Index, to name a few have given UoH a high ranking in India with specific references to academics, research, publications, patents, student achievements, placements and outreach.

Applications are invited 'online' from Indian citizens to the following Non-teaching positions.

Online portal will be open up to: **12.06.2017.**

Sl. No	Code	Name of the Post	Pay Band with Grade Pay (as per VI CPC/ UGC norms)	Age Limit	No. of vacancies
(1)	(2)	(3)	(4)	(5)	(6)
1.	JE (C)	Junior Engineer (Civil)	PB-2 - Rs.9300-34800/- Grade Pay Rs.4200/-	40	02 (01 - UR 01 - ST)
2.	JE (E)	Junior Engineer (Electrical)	PB-2 - Rs.9300-34800/- Grade Pay Rs.4200/-	40	03 (01-OBC 01-HH* 01-UR)

ST- Scheduled Tribe, HH-Hearing Impaired

OBC- Other Backward Class; UR-Unreserved

*For online application, the link <http://jobs.uohyd.ac.in/online> may be visited.*

Name of the Position	Qualifications and Experience
<b>Junior Engineer (Civil)</b>	<p><b>Essential:</b> Bachelor's degree in Civil Engineering from a recognized University / Institute;</p> <p>Plus Two (2) years of experience in designing and construction of buildings, roads, sanitary and water supply systems, including their maintenance in organized service / Statutory or Autonomous Organizations / Universities / reputed private organizations.</p>

		<p style="text-align: center;"><b>(OR)</b></p> <p>Three-year Diploma in Civil Engineering from a recognized University / Institute.</p> <p style="text-align: center;">Plus</p> <p>Five (5) years of experience in designing and construction of buildings, roads, sanitary and water supply systems, including their maintenance in organized services / Statutory or Autonomous organization / University / reputed private organizations.</p> <p><b>Desirable:</b> Working knowledge of AUTOCAD/ other relevant software.</p>
<b>Junior Engineer (Electrical)</b>		<p><b>Essential:</b> Bachelor's degree in Electrical Engineering from a recognized University/Institute.</p> <p style="text-align: center;">Plus</p> <p>Two (2) years of experience in supervision of erection and maintenance of electrical works in organized services/statutory or Autonomous organisation / University system / reputed private organisation.</p> <p style="text-align: center;"><b>(OR)</b></p> <p>Three-year Diploma in Electrical Engineering from a recognized University/Institute.</p> <p style="text-align: center;">Plus</p> <p>Five (5) years of experience in supervision of erection and maintenance of electrical works in organized services / Statutory or Autonomous organization / University system / reputed private organizations.</p> <p><b>Desirable:</b> Working knowledge of AUTOCAD / other relevant software.</p>
<p><b><u>ONLINE SUBMISSION OF APPLICATION:</u></b></p> <p>The applicant has to submit his/her application online and also send a hard copy of the application with relevant enclosures to the address mentioned below point No.2.9.0. :</p>		
	1.1.0)	<p><b>The last date for receipt of filled-in applications is <u>by 5.00 p.m on 19.06.2017</u></b></p> <p><b>Hard copies of the filled-in applications <u>will not be</u> accepted in person.</b></p>
	1.2.0)	<p>Pay and allowances are admissible to the employees of the University in accordance with the rules of the Government of India/UGC as amended from time to time. Since VII CPC recommendations are yet to be implemented in the University, pay shall be drawn in VI CPC pay bands and grade pay.</p>

2.0.0	<p><b>PAYMENT OF REGISTRATION FEE AND SUBMISSION OF FILLED-IN APPLICATIONS:</b></p> <p><b><u>The hard copy</u></b> of filled-in application (for each post with separate Registration Fee) should be submitted so as to reach the University on or before the due date with the following requirements :</p> <p>2.1.0) <i>Separate application along with a separate Registration fee must be submitted if a candidate wants to apply for more than one post.</i></p> <p><b><u>Mode of Payment :</u></b></p> <p><b><u>Registration fee</u></b> (Non-refundable):Rs.1000/- for candidates belonging to 'General, OBC and TG (Third Gender)' categories and Rs.300/- for candidates belonging to 'SC/ST/PwD/' categories &amp; Women.</p> <p><b>Applicants may transfer the requisite amount of fee through link provided in the online application.</b></p> <ul style="list-style-type: none"> <li>i) Click on the link given in the application to make Payment Online</li> <li>ii) Ref. No. should be generated on or before the last date given in the notification/ published on website.</li> <li>iii) Payment initiation should be done on or before last date.</li> <li>iv) Application will become open to fill in further information after 3 (Three) working days.</li> </ul> <p>2.2.0) Full signature of the applicant has to be appended at the appropriate place in the hard copy of the application, failing which the application shall not be considered.</p> <p>2.3.0) Paste (<u>do not staple/pin</u>) a recent passport size colour photograph in the space provided for in the top right hand corner of the first page of the application.</p> <p>2.4.0) Enclose <u>legible self-attested copies</u> (not originals) of the certificates to the application in support of category, date of birth, qualifications and experience etc., furnished in the application. Mark '<b>Enclosure Sl.No._____</b> ' (as mentioned/filled in the application) at the top right hand corner of each copy of the certificate/document enclosed with the application.</p> <p>2.5.0) All papers/complete set of the application (including the enclosures) shall be securely fastened with a tag at the top left hand corner.</p> <p>2.6.0) Applicants employed in Government/Autonomous bodies/Universities/PSUs should ensure that the endorsement of the employer is complete in all respects on the last page of the application. Hard copies of their applications should be forwarded through proper channel along with vigilance clearance and integrity certificates, failing which their applications shall not be considered.</p> <p>2.7.0) The candidates applying should clearly state the category to which they belong. They should also enclose a certificate issued by the M.R.O. / equivalent cadre as proof to this effect, without which the applications will not be considered.</p> <p><i>Candidate applying for the post(s) reserved for OBC must submit an attested copy of certificate of Creamy Layer-exclusion in the prescribed form issued by Mandal Revenue Officer/Competent Authority, vide Column 3 of GoI, Deptt. Of Personnel and Training O.M. No. 3602/22/93-Estt.(SCT dated 8.9.1993 and modified vide DoPT's O.M.No.36033/3/204-Estt.(Res) dated 9.3.2004.</i></p>
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	2.8.0) The Competent Authority may extended age relaxation to those working in the university/research organizations.
	<p>2.9.0) Finally, after attending to the requirements mentioned at 2.1.0 to 2.6.0 above, send a hard copy of the application through courier/post <u><i>[please super scribe the name of the post applied for on the top left corner of the envelope containing the application)</i></u> so as to reach on or before <b>19.06.2017 by 5.00 pm to the :</b></p> <div data-bbox="435 394 1190 590" style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p><b>The Registrar</b>  <b>University of Hyderabad</b>  <b>Prof. C.R. Rao Road, Central University P.O.</b>  <b>Gachibowli, Hyderabad-500 046, Telangana, India.</b></p> </div> <p><b>NOTE: <u>In case the applicant is in service</u></b> and delay is expected in getting the endorsement of the employer concerned on the original application and in sending it to the University, the applicant may submit <b>Advance Copy</b> of the application, with all enclosures, directly to the University.</p> <p><b>If the original application through proper channel has not been received by the University by the last date mentioned in the employment notification, the candidate/applicant will have to submit a 'NO OBJECTION CERTIFICATE' obtained from his/her employer to the University at the time of interview.</b></p>
<b>General Conditions:</b>	
1.	*Those candidates who have applied for the post of Junior Engineer (Electrical) through the advertisement no. UH/P.II/Rectt-PwD-2016(1) dated 10.03.2016 need not apply again. Their previous application will be considered along with this advertisement.
2.	Applications should be submitted well in advance, without waiting till the last date, to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.
3.	The prescribed qualifications and experience are minimum required and the mere fact that a candidate possesses the same will not entitle him/her for being called for Test/Skill Test/Interview (wherever interview is applicable). The University reserves the right to restrict the no. of candidates admitted for interview/test to a reasonable number, on the basis of qualifications and/or experience <u>higher than the minimum prescribed</u> . Call letters to attend test/interview will be sent only to the short-listed candidates by Email or SMS or Speed Post or Registered Post or Courier. No correspondence will be made with applicants who are not short-listed/not called for test/interview.
4.	Those who are joining the University service on or after 1st January 2004 are covered under new pension scheme. However, employees who entered service before 31.12.2003 and who were governed by the CCS(Pension) Rules, 1972 – shall be eligible for the GPF-cum-Pension-cum-Gratuity scheme subject to fulfillment of the conditions prescribed.
5.	Canvassing in any form on behalf of any candidate shall render such candidate, liable for disqualification.
6.	Selection will be made on the basis of candidates' previous track record and their performance in the Test/skill test/interview (wherever applicable).

7.	The eligibility of candidates will be determined on the basis of qualifications/experience acquired by them till the last date fixed for receipt of applications.
8.	Applications incomplete in any respect will not be considered.
9.	All disputes are subject to Hyderabad jurisdiction & Amendments
10.	The University shall verify the antecedents of the candidate and the documents submitted by him/her at any time during the service. In case it is found that the antecedents of the candidate are doubtful and/or documents submitted by him/her are fake, then his/her services shall be terminated forthwith and criminal proceedings will be initiated.
11.	University reserves the right to cancel the notification / recruitment process at any stage without assigning any reasons.
12.	The application should be forwarded by the respective controlling officer along with the a No Objection Certificate on the Application itself.
13.	Please superscribe the name of the post applied for on the top left corner of the envelope containing the application.
14.	Corrigenda if any, shall be placed on the University website only.

Sd/-  
(P.Sardar Singh)  
REGISTRAR

Place: Hyderabad  
Date: 24.04.2017