# "INDO-TIBETAN BORDER POLICE FORCE" <u>(MINISTRY OF HOME AFFAIRS)</u> <u>GOVT. OF INDIA</u>

# **RECRUITMENT FOR THE POSTS OF**

- a) Inspector (Hindi Translator)
- b) Head Constable (Dresser Veterinary)
- c) Constable (Animal Transport)
- d) Sub Inspector (Overseer)
- e) **Constable (Pioneer)**
- f) Head Constable (Motor Mechanic)
- g) Constable (Motor Mechanic)
- h) **Constable (Driver)**

Applications are invited from Indian citizens, for filling up the vacancies of above posts, in Group-B & C, on temporary basis likely to be permanent in the Indo-Tibetan Border Police Force. The post has all India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidate shall be governed by the ITBPF Act and Rules. The last date of receipt of application is <u>22<sup>nd</sup> April, 2013</u> for all States except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of HP, Andaman & Nicobar Islands and Lakshadweep for which last date is <u>29<sup>th</sup> April, 2013</u>.

# 2. PAY SCALE AND OTHER ALLOWANCES:-

a)	Inspector	Pay Band-2, 9300 – 34800+ Grade Pay of Rs. 4600/- Per month.
	Sub Inspector	Pay Band-2, 9300 – 34800+ Grade Pay of Rs. 4200/- Per month.
	Head Constable	Pay Band-1, 5200-20200 + Grade Pay Rs. 2400/- Per month.
	Constable	Pay Band-1, 5200-20200 + Grade Pay Rs. 2000/- Per month.

- b) <u>Other allowances</u>: The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass and any other allowances as admissible in the Force from time to time under the rules/instructions. <u>They will be covered under new restructured defined contributory pension scheme.</u>
- 3. The candidate appearing for the post should mention/intimate if any criminal case(s) is/are pending/lodged against him in any police station/Hon'ble court.

The detail of vacancies, which may vary due to administrative reasons, is as under:-4.

S/No	Name of post	N	Number of vacancies				Application should be
		UR	SC	ST	OBC	Total	addressed to
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Inspector (Hindi	6	2	1	4	13	
	Translator)						
2	Head Constable	9	2	1	4	16	Post Box No – 572
	(Dresser Veterinary)						Post Office –
3	Constable (Animal	52	16	8	28	104	Ravishankar Nagar,
	Transport)						Bittan Market, Bhopal
							(MP)

4	Sub Ins	pector	40	12	6	22	80	
	(Overse	eer)						
5	Consta						Post Box No- 33	
			1	1	1			GPO Shillong
	a) Ele	ctrician	29	8	4	15	56	(Meghalaya)
	b) Plu	mber	28	8	4	15	55	
	c) Car	rpenter	18	5	3	9	35	
	d) Ma	son	16	5	2	9	32	
	e) Pai	nter	5	1	1	2	9	
	f) We	elder	5	1	1	3	10	

6	Tr	ansport Cadre:						
	a)	Head Constable	11	3	2	6	22	
		(Motor Mechanic)						Post Box No. 150
	b)	Constable	19	6	3	10	38	GPO - Dehradun
		(Motor Mechanic)						(UKD)
	c)	Constable	124	37	19	67	247	
		(Driver)						

- Note: i) 10% of the vacancies in each post/category are reserved for Ex-Servicemen {except to the post of Inspector (Hindi Translator) & Sub Inspector (Overseer)}.
- Only single application for each post will be entertained. Candidature in respect of ii) multiple applications for single post will be rejected outrightly without any notice to such candidates.

# 5. ELIGIBILITY CONDITIONS:

SN	Post	Age limit	Educational and other essential qualifications
1	Inspector (Hindi Translator) (For Male & Female candidates)	30 years	Master's Degree from a recognized university in Hindi or English with Hindi and English as compulsory or elective subjects or as the medium of examination at the degree level.
			OR Master's Degree from a recognized university in any subject other than Hindi and English with Hindi and English as compulsory or elective subjects or either of the two as the medium of examination and the other as a compulsory or elective subject at the degree level. OR
			Master's Degree from a recognized university in any subject other than Hindi and English with Hindi or English as the medium of examination and English or Hindi as a compulsory or elective subjects or as medium of examination at the degree level. <b>OR</b>
			Bachelor's Degree from a recognized University with Hindi and English as compulsory or elective subjects or either of the two as the medium of examination and the other as compulsory or elective subject plus a recognized Diploma or Certificate course in Translation from Hindi to English and vice versa or two years experience of translation work from Hindi to English and vice versa in Central or State Government Department including Government of India Undertakings and working knowledge of computer application or equivalent.
2	Head Constable (Dresser Veterinary) (For male only)	18 to 25 years	<ul><li>i) Matriculation or equivalent from a recognized board.</li><li>ii) Must have passed Veterinary Stock Assistant Course from a recognized Institution.</li></ul>
3	Constable (Animal Transport) (For male only)	18 to 25 years	Matriculation or equivalent from a recognized Board
4	Sub Inspector (Overseer) (For male only)	20 to 25 years	Matriculation or equivalent with a Diploma in Civil Engineering from an Institute recognized by the Central Government.
5	Constable (Pioneer) (Electrician/ Plumber/ Painter/ Welder/Mason/ Carpenter) (For male only)	18 to 23 years	Matriculation or equivalent from a recognized Board with - One year's experience in the trade of Mason or Carpenter or Plumber or Electrician or Welder or Painter.

6	Head Constable (Motor Mechanic) (For male only)	19 to 25 years	<ul> <li>(i) Matric/ 10<sup>th</sup> class pass from a recognized Board.</li> <li>(ii) Certificate in Motor Mechanic from a recognized institution/ ITI with 3 years practical experience in the trade in a reputed workshop or 3 years diploma in Automobile Engineering.</li> </ul>
7	Constable (Motor Mechanic) (For male only)	18 to 25 years	<ul> <li>(i) Matric/ 10<sup>th</sup> class pass from a recognized Board.</li> <li>(ii) Certificate from a recognized institution/ ITI in Automobile Engineering/Motor Mechanic trade.</li> </ul>
8	Constable (Driver) (For male only)	20 to 25 years	<ul> <li>(i) Matric/ 10<sup>th</sup> class pass from a recognized Board.</li> <li>(ii) Valid driving License for Light/Medium/Heavy vehicles with minimum 2 years experience in driving.</li> </ul>

# 6. <u>CUT OFF DATE FOR AGE AND RELAXATION IN UPPER AGE LIMIT</u>:

- A) Cutoff date for determining the age will be 22<sup>nd</sup> April, 2013 (22/04/2013).
   Note:
  - i) The upper age limit is relaxable for SC, ST, OBC, Ex-Servicemen and other categories of persons in accordance with the Governments orders on the subject.
  - ii) Candidates should note that only the Date of Birth as recorded in the Matriculation certificate available on the date of submission of application will be accepted for determining the age and no subsequent request for its change will be considered or granted.
- B) Candidates belonging to OBC category, the creamy layer status should have been obtained within three years before the closing date i.e. 22/04/2013. The OBC certificate in prescribed format issued after 22/04/2013 but before the date of medical examination of the candidate is also accepted as valid proof of belonging to OBC category.
- C) Candidates who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board. Otherwise, their claim for SC/ST/OBC status will not be entertained and their candidature/applications will be considered under General (UR) category. The format of the certificates are annexed. Certificates obtained in any other format will not be accepted.
- D) Age relaxation available to different category of eligible candidates, for claiming Age Relaxation are as under:

SN	Category	Age- Relaxation permissible
		beyond the upper age limit
1	SC/ST	5 years
2	OBC	3 years
3	Ex-Servicemen (Unreserved/ General)	3 years after deduction of the
		military service rendered from
		the actual age.
4	Ex-Servicemen (OBC)	6 years (3 years + 3 years) after
		deduction of the military service
		rendered from the actual age.

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5	Ex-Servicemen (SC/ST)	8 years (3 years +5 years) after
		deduction of the military service
		rendered from the actual age.
6	Government servant	5 years in accordance with the
		instructions or orders issued by
		the Central Government.
7	Candidates who had ordinarily been	5 years
	domiciled in the State of Jammu &	
	Kashmir during the period from	
	1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December, 1989.	
	(Unreserved)	
8	Candidates who had ordinarily been	8 years
	domiciled in the State of Jammu &	
	Kashmir during the period from	
	1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December, 1989.	
	(OBC)	
9	Candidates who had ordinarily been	10 years
	domiciled in the State of Jammu &	
	Kashmir during the period from	
	1 <sup>st</sup> January 1980 to 31 <sup>st</sup> December, 1989.	
	(SC/ST)	
10	Children and dependent of victims	5 years
	KILLED in the 1984 riots OR communal	-
	riots of 2002 in Gujarat (Unreserved)	
11	Children and dependent of victims	8 years
	KILLED in the 1984 riots OR communal	~ ~
	riots of 2002 in Gujarat (OBC)	
12	Children and dependent of victims	10 years
	KILLED in the 1984 riots OR communal	
	riots of 2002 in Gujarat (ST/ST)	
L	nous of 2002 in Oujulut (DETOE)	

E) Break between Army Service and re-employment should not exceed 2 years.

**Explanation**: An Ex-Serviceman means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and

- i) Who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request but after having earned their pension; or
- ii) who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension; or
- iii) who has been released, otherwise than on his own request from such service as a result of reduction in establishment.

#### **PHYSICAL STANDARDS**: 7.

# Physical standard for each post will be as follows:-FOR INSPECTOR (HINDI TRANSLATOR)

Description	Height in	n cms	Chest in	n cms
	For Male	For	For Male candidates or	
		Female	Unexpanded	Expanded
For all except the categories mentioned below	170	157	80	85
For candidates failing in the categories of Garhwalies, Kumaonies, Gorkhas, Dogras, Marathas, and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J&K.	165	155	80	85
Candidates belonging to Scheduled Tribes.	162.5	154	77	82
FOR SUB INSPECTOR (OVERSEER				
Description	Height (Minimum for both		Chest (Minimum for Sub Insp./ Overseer)	Chest (Minimum for Const./ Pioneer)
For all except the categories mentioned below	170 c	ms	80-85 cms	80-85 cms
For candidates failing in the categories of Garhwalies, Kumaonies, Gorkhas, Dogras, Marathas, and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J&K.	165 cms		80-85 cms	78-83 cms
Candidates belonging to Scheduled Tribes.	162.5	cms	77-82 cms	76-81 cms
FOR ALL OTHER POSTS (EXCEPT	ABOVE PO	STS)		
Description		Height	Chest in	n cms
		in cms	Unexpanded	Expanded
For all except the categories mentioned b	elow.	170	80	85
For candidates failing in the cat Garhwalies, Kumaonies, Gorkhas, Marathas, and candidates belonging to t Sikkim, Nagaland, Arunachal Pradesh Tripura, Mizoram, Meghalaya, Assam Pradash Kashmir and Lah & Ladakh rag	165	78	83	
Pradesh, Kashmir and Leh & Ladakh reg Candidates belonging to Scheduled Tribe		162.5	76	81
WEIGHT(MALE & FEMALE)- Prostandards.				

# 8. MEDICAL STANDARDS:

# Eye Sight:

(i) The minimum distant vision should be 6/6 and 6/9 of both eyes without correction i.e. without wearing of glasses.

(ii) Further, the colour perception standard should be C.P-III with details as:

Visual Act (NEAR VI	•	Uncorrected (DISTANT	l visual acuity VISION)	Refraction	Color Vision	Remarks
Better eye	Worse eye	Better eye	Worse eye			
N6	N9	6/6	6/9	Visual correction of any kind is not permitted even by glasses.	CP III BY ISIHARA	-In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required

(iii) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

# 9. SELECTION PROCESS:

The candidates whose applications are found to be in order shall be issued Admit Cards to appear in recruitment test. The date and place of recruitment test will be indicated in Admit card. Candidates will have to undergo the following tests/events as mentioned against each post:-

SN	Name of Post	Tests/ events	Remarks
1	Inspector (Hindi Translator)	Height Bar	At the very beginning of recruitment process, candidates will be asked to go through the height bar test. The candidates not meeting the prescribed height will be eliminated.
		Physical Standard Test (PST)	Candidates who have qualified Height Bar Test will be screened <b>first for Height, Chest (for male candidates</b> <b>only) and Weight measurements</b> .

			- 8 -					
		Written Examination – 200 Marks	the follow each writ marks in candidates per Govt.	qualified candidates will ving examination with at ten paper (excluding I aggregate (including Int s will be given concession of India instructions on CT OM No. 36012/23/9 0.2000. General Knowledge, English & Hindi (Objective type) Professional Test Translation (English to Hindi and Hindi to	t least 50 (interview) (nerview). (on upto 5 (the subject)	% marks in and 55% The SC/ST % marks as ct contained Res.) Vol.II 100 Marks		
		Interview-	The Cand	English)	prescrit	ad passing		
		Checking of documents	The Candidates, who obtain the prescribed passing marks in written examination, will be called for Interview to check personal bearing, response, aptitude, general level of intelligence etc. The original documents of candidates will be checked by the board at the time of Detailed Medical Examination (DME). Original documents will be returned on the spot after verification and photocopies					
2	Head Constable (Dresser Veterinary) & Constable (Animal Transport)	Height Bar	will be retained with the application form. At the very beginning of recruitment process, candidates will be asked to go through the height bar test. The candidates not meeting the prescribed height will be eliminated.					
		Race	The candidates, who qualify the Height Bar Test, will be subjected to 5 km race to be completed within 24 minutes to qualify for further tests. No marks will be awarded for this test and it will be only qualifying in nature.					
		Checking of documents	<ul> <li>Board. Original documents will be returned on the sp after verification and photocopies will be retained wi the application form. Those who clear this stage will g to Physical Standard Test.</li> <li>Candidates found eligible in documentation will be set and the set and th</li></ul>					
		Physical Standard Test (PST)						

			- 9 -	
		OMR Based	The candidates qualified in PST will be	e required to pass
		Written	the written examination consisting of fo	
		Examination	For Head Constable (Dresser Veterin	ary):
		100 - Marks	Part-I (Objective type) - Duration	
			General English 10 questions	
			General Hindi 10 questions	s 10 Marks
			General Awareness 10 questions	
			(bilingual)	
			Quantitative 10 questions	s 10 Marks
			Aptitude Test	
			(bilingual)	
			Simple Reasoning 10 questions	s 10 Marks
			(bilingual)	
			Total	50 Marks
			Part-II (Objective type & bilingu	al)
			Knowledge of Vet. 20 questions	
			Medicines and their	
			use	
			Knowledge of Vet. 15 questions	s 15 Marks
			Instruments and their	
			use	
			General knowledge 15 questions	s 15 Marks
			of diseases,	
			treatment and	
			Anatomy of Horses,	
			Dogs and Yaks	
			Total	50 Marks
			For Constable (Animal Transport):	- 20 Maular
			General English 20 question	as 20 Marks
			(Objective type)GeneralHindi20 question	s 20 Marks
			-	.s 20 Marks
			(Objective type)General Awareness20 question	s 20 Marks
			(Objective type)	5 20 WIAINS
			Quantitative Aptitude 20 question	s 20 Marks
			Test (Objective type)	
			Simple Reasoning 20 question	s 20 Marks
			(Objective type)	
			Total	100 Marks
3	Sub	Height Bar	At the very beginning, candidates wil	1 he asked to go
5	Inspector	in Dal	through the height bar test. The candid	•
	(Overseer)		the prescribed height will be eliminated	•
		Race	The candidates, who qualify the Height	
		11000	subjected to qualify the following I	
			further test:	
			i) 100 meters - to be completed within	16 seconds
			ii) 1.6 kms - to be completed within 10	
L	L	J	· · · · · · · · · · · · · · · · · · ·	

			- 10 -								
		Physical Standard Test (PST)		qualified in race w weight measurement		-					
		OMR Based	The candid	lates qualified in PS	ST will be rea	uired to pass					
		Written		Examination as un	-	uned to puss					
		Examination									
		(250 marks)	Papers Subject Maximum Duration								
		, ,		j	Marks	of Exam					
			Paper-I	General	200	2 Hours					
			1	Engineering							
				(Civil)							
			Paper-II	General English	50	1 Hour					
		Merit list	Monit lists	in each actacomy n	maly Can S						
		Ment list		in each category na vicemen will be du	•						
				tained by the ca							
				on. The candidates							
				Medical Examinati							
				vise vacancies on		-					
			Extended 1	ist may also be prep	pared to cover	the shortfall					
			due to failure of candidates in DME. However, there								
			shall be no reserve list.								
		Checking of	-	al documents of ca							
		documents	-	rd. Original docu							
			-	after verification a		ones will be					
	-	Interview-		ith the application for		tion will go					
		No Marks		dates, who qualify in Interview to		-					
		INO IVIAINS	-	ptitude, general lev	-	-					
			response, a	ipittude, general iev	er of interliger	ice etc.					
4	Constable	Height Bar		y beginning, candi							
	(Pioneer)			e height bar test. The		not meeting					
			the prescrib	bed height will be e	liminated.						
		Race	The candid	lates, who qualify th	he Height Bar	Test will be					
				to 5 KM race to	-						
			-	qualify for further	-						
			awarded for	or race and it will be	only qualifyi	ng in nature.					
		Physical		s who qualify in r							
		Standard Test	height, che	st and weight measured	urements by th	ne Board.					
		(PST)									
		Trade Test		lates who qualify th							
		(50 marks)	be put thro	ugh a trade/practica	it test of respe	ctive trade.					

			-    -		
		OMR based	The candidates qualified i	n Trade/Practic	al Test will be
		Written	required to pass the Writte		
		Examination	(Max. Time – 1 hour)		
		(50 marks)	General English	10 questions	10 Marks
			General Hindi	10 questions	10 Marks
			General Awareness	10 questions	10 Marks
			(Bilingual)		
			Quantitative aptitude test (Bilingual)	10 questions	10 Marks
			Simple Reasoning (Bilingual)	10 questions	10 Marks
			Total		50 Marks
		Merit list	Merit lists in each categor	v namely Gen	
			and Ex-servicemen will b		
			marks obtained by the ca		
			and written examination.		<b>^</b>
			marks, the marks obtained		•
			test will be given 80%	•	
			obtained in the Trade Test		
			and on the basis of the same	-	
			according to the total ma	arks scored. T	The candidates
			shall be short listed for a	letailed Medica	1 Examination
			(DME) as per the categor	y-wise vacancie	es on the basis
			of this merit. Extended		
			cover the shortfall due to		dates in DME.
			However, there shall be no		
		Checking of	The original documents of		
		documents	by the board. Original d		
			the spot after verification		opies will be
		T., 4	retained with the application		
		Interview	The Candidates, who qua		
		(No marks)	through an Interview response, aptitude, general		
5	Head	Checking of	The candidate will be rec	-	
5	Constable/	documents	documents related to his		•
	Constable	documents	Qualification, Date of Birt		a professional
	(Motor	Physical	The candidates who are for		documentation
	Mechanic) &	Standard Test	will be screened first fo	-	
	Constable	(PST)	measurements.		
	(Driver)	Race	The candidates, who qual	ify the Physical	Standard Test
			(PST) will be subjected to	• •	
			within six and half minut		-
			No marks will be awarde		
			qualifying in nature.		
		OMR Based	The exam will consist of	bilingual OMR	based written
		Written Test	test. Only those candidat	es who obtain t	the minimum
		(50 marks)	qualifying standard in wr	itten test will b	e eligible for
			further tests.		
		Trade Test	The candidates who qualif	•	
		(50 marks)	be put through a trade/prac	ctical test of resp	pective trade.

Note:

- i) Those who do not qualify any stage will get eliminated from the process there only and will not be allowed to appear in further tests.
- ii) **No Race Test will be held for Ex-servicemen**. However, ex-servicemen will be required to pass the requisite PST, written test, trade test and medical examination as applicable.
- iii) Qualifying marks in written & trade test shall be 35% for General Candidates & Ex-Servicemen and 33% for Scheduled Caste/Scheduled Tribes/Other Backward class in the written as well trade/practical test.
- a) <u>Merit List:</u> Merit lists for each post/cadre in each category namely, Gen, SC, ST, OBC and Ex-servicemen will be drawn on the basis of total marks obtained by the candidates in the Written/Trade test and Interview as applicable. The candidates shall be short listed for detailed Medical Examination (DME) as per the category-wise vacancies on the basis of this merit. Extended list may also be prepared to cover the shortfall due to failure of candidates in DME. However, there shall be no reserve list.

# b) **<u>Resolution of Tie cases</u>**:

- a) The tie is resolved by the Recruitment Board by referring to the total marks in the Written Test, Trade Test & Interview as applicable i.e. a candidate having more marks get preference over the candidate(s) with less marks.
- b) If the tie still persists, the candidate older in age gets preference.
- c) If the tie still persists, it is finally resolved by referring to the alphabetical order of names i.e. a candidate who name begins with the alphabet which comes first in the alphabetical order gets preference.
- c) **DETAILED MEDICAL EXAMINATION:** Candidates selected in order of merit i.e. equal to the number of category wise vacancies, will be put through a detailed medical examination to assess their fitness. Candidates having Tattoos on various parts of body for recruitment will be considered as follows:
  - a) Any candidate with a small engraving/tattoo of name or religious symbol on the inner face of the arms or hands is permitted for enrolment.
  - b) Candidates having permanent tattoo on any other part of the body will be debarred for recruitment.

# 10. HOW TO APPLY AND BY WHICH DATE:-

Eligible and interested candidates should send their Applications (duly filled in Hindi or English only) complete in all respects and Candidate's Admit Card duly filled, in the prescribed proforma as per **Annexure 'I'** and **Annexure 'II'**. The application, either type written or neatly hand written in ink/ball pen, on one side only on full size plain paper with passport size photographs affixed on application should be sent alongwith application fee, and enclosures to the designated Post Box No. as mentioned against each post at para- 4 above. The application must to reach on or before the prescribed last date i.e. <u>22<sup>nd</sup> April, 2013</u> for all States except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of HP, Andaman & Nicobar Islands and Lakshadweep for which last date is 29<sup>th</sup> April, 2013.

11. <u>APPLICATION FEE</u>: The candidates belonging to General and OBC category should pay the fee of Rs. 50/- (Fifty only) (non-refundable) as application fee by means of "Central Recruitment Fee Stamps (CRFS)" only. CRFS stamps are available at the counter of all Post Offices of the country. Recruitment Fee Stamps should be pasted on the application form in the space earmarked for the purpose and got cancelled from the Counter of Post Office of issue with the date stamp of the issuing Post Office in such a manner that the impression or the cancellation stamps partially overflows on the Application Form itself, taking care at the same time that the impression is clear and distinct to facilitate the identification of date and Post Office of issue at any subsequent stage.

Note: <u>Women candidates and candidates belonging to Scheduled Caste</u>, <u>Scheduled Tribe and Ex-</u> <u>Servicemen are exempted from paying fee</u>.

# 12. <u>ENCLOSURES (SELF ATTESTED PHOTOCOPIES) REQUIRED TO BE ATTACHED</u> <u>WITH APPLICATION :-</u>

- (i) Educational Certificate.
- (ii) Date of birth certificate (Matriculation or 10<sup>th</sup> Class certificate).
- (iii) Scheduled Caste/Scheduled Tribe/OBC Certificate (if belonging to any of these categories) issued by an authority not lower than Tehsildar or SDM. Note:- SC/ST/OBC certificate as applicable must be in prescribed proforma as attached.
- (iv) Domicile Certificate issued by local revenue authorities for verification of citizenship / for claiming relaxation in height and chest.
- (v) Discharge certificate (For Ex-Servicemen only).
- (vi) Valid Driving License (for candidate applying for the post of Constable/Driver only)
- (vii) Professional/experience certificate (as applicable).
- (viii) Two self addressed envelopes of 4"X9" size with Rs. 5/- postage stamps affixed on each envelope.
- (ix) Envelope containing application must be prescribed in bold letters "APPLICATION FOR THE POST OF (------) IN ITBP"

All the original documents/certificates as applicable are required to be brought at the time of recruitment test.

13. Candidates who are already in Central/State Govt. service including Departmental Candidates should send their application through proper channel with NO OBJECTION CERTIFICATE from their Employer. Application received without proper channel and NO OBJECTION CERTIFICATE will be rejected.

# 14. Appeal in case of rejection in detailed medical examination:-

A candidate declared unfit in detail medical examination, if not satisfied with the findings of the Medical Officer, can submit an appeal for re-medical examination with a Medical Fitness Certificate as per **Annexure-"VI**", as a piece of evidence about the possibility of an error of judgment in the decision of the Medical Officer. The medical certificate will not be taken into consideration unless it contains a note by the medical practitioner concerned to the effect that it has been given in full knowledge of the fact that the candidate has already been rejected as unfit for appointment by a Medical Officer. The appeal will also not be taken into consideration unless it contains Medical re-examination fee of Rs. 25/- through Indian Postal Order or Demand Draft in the name of authority mentioned below against each post and rejection slip (in original) issued by the Presiding Officer. The appeal should be submitted within 15 days from the date of issue of the Rejection Slip (in which the finding of the Medical Officer is communicated to the candidate) to the concerned authority. The appeals received after the prescribed 15 days, without relevant documents will not be entertained. ITBP will not be responsible for any kind of postal delay etc.

S/No	Posts	Name & address of the authority where appeal to be sent and IPO/DD should be in favour of	Demand Draft will be payable at
1	Inspector (Hindi	The Inspector General	
	Translator)	Central Frontier, ITBP	SBI Main Branch
2	Head Constable	Plot No 163-164 (E-8)	Bhopal
	(Dresser Veterinary)	Trilochan Nagar,	Code No - 1308
3	Constable (Animal	Post- Trilanga Near	
	Transport)	Shahpura, Bhopal (MP)	
	<b>▲</b> ′	Pin code - 462039	

1	Sub Inspector	The Inspector General	
	(Overseer)	North-East Frontier ITBP	
2	<b>Constable (Pioneer):</b>	At Post – Old Secretariat	SBI – Shillong
	Electrician	Building, Cantt Area	Code No - 0181
	Plumber	G.S. Road, Shillong	
	Carpenter	(Meghalaya)	
	Mason	Pin code - 793001	
	Painter		
	Welder		

1	Head Constable	The Inspector General	
	(Motor Mechanic)	Northern Frontier ITBP	SBI IMA Dehradun
2	Constable	Post – Seemadwar	Code No - 0739
	(Motor Mechanic)	Dehradun (UKD)	
3	Constable (Driver)	Pin code - 248146	

- ii) The decision of the Re-Medical Board shall be final and no second appeal will be entertained as per Govt. instructions. No correspondence for second appeal will be considered/entertained.
- 15. No correspondence will be entertained from ineligible candidates whose applications have been rejected.
- 16. Candidates belonging to physically handicapped category are not eligible to apply for this examination.
- 17. All disputes and differences, if any, will be subject to jurisdiction of Delhi only.

18. All eligible candidates will be duly informed about the date and venue of the recruitment tests through admit card. Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre. The Government shall not be responsible for damage/injury if any, to the individual sustained during the Physical Efficiency Test. <u>No TA/DA will be admissible</u>. **Incomplete applications will be summarily rejected and no correspondence on this will be entertained.** No application after the last date as mentioned above will be accepted.

\* The candidates are requested to go through the recruitment notification and confirm their eligibility in all respects before submitting an application.

\* For frequent updates related to recruitment in ITBP, please visit <u>www.itbpolice.nic.in</u> and <u>www.itbp.gov.in</u>

Sd/- 19/03/2013 DIG (Establishment) Directorate General ITBP

# - 16 -

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# APPLICATION FOR THE POST OF ( IN INDO-TIBETAN BORDER POLICE FORCE

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11.	National Religio	n															S	e here tamp	of Rs	s. 50/	_	
12. I	Tehs Dist	age/M sil tt	[ohal]	la			I S	Police State_	Office e Statio	on			-				canc offic	ominat elled e whe	from ere pu	the purcha	post	
							Т	elep	hone N	No			-					(Do n	ot sta	iple)		
	Tehs Dist PIN_	age/M sil t	lohal	la			F S	Police State_	Office e Statio	on _												
14. I	Physical Heigh Weigh	ıt	(	Cms				-	<b>for M</b> Cm		xpan	ded_	(	Cms								

Do you wear Spectacles? (Yes/No)\_\_\_\_

15. Particulars of present em	oloyment
if any, with post service i	number/name
of Deptt. etc.	
16. List of enclosures:-	
i)	iv)
ii)	v)
iii)	vi)

**<u>NOTE</u>**: (*Candidate should apply only if he fulfils all the physical standards mentioned in the advertisement to avoid any disappointment at a later stage*)

#### **DECLARATION**

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the final selection, my candidature will stand cancelled and all my claims of the recruitment will stand forfeited. I also understand that if at any stage I am found by the Recruitment Board to have used unfair means in the written examination/test or have violated any of the Rules/Regulation governing the conduct of recruitment process, my candidature can be cancelled or be declared to have failed by the Recruitment Board at its sole discretion. Place

Dated	11	•

(Signature of the candidate) Full Name:

#### **Declaration/undertaking - for OBC Candidates only**

I,	son/daughter	of	Shri	resident of
village/town/city	_district		State	hereby declare that I belong to
the community which	is recognised as a	backv	vard cla	ss by the Government of India for the purpose
of reservation in services as per orders	contained in Dep	artme	nt of I	Personnel and Training Office Memorandum
No.36012/22/93- Estt. (SCT), dated 8/9/19	93. It is also declar	red th	at I do 1	not belong to persons/sections (Creamy Layer)
mentioned in Column 3 of the Schedule to	o the above referre	d Off	ice Me	morandum, dated 8/9/1993, which is modified
vide Department of Personnel and Trainin	g Office Memoran	dum Ì	No.3603	33/3/2004 Estt.(Res.) dated 9/3/2004 and dated
14/10/2008.				
Place:				Signature of the Candidate

Date:\_\_\_\_\_

### No Objection Certificate

<u>Note</u>: Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them, in case finally selected for the post of.....in Indo-Tibetan Border Police.

(i)	Certified that Mr/Ms	holds a permanent/temporary post of
-----	----------------------	-------------------------------------

\_\_\_\_\_under Central/State Govt.

(ii) Certified also that he has submitted his application to this department/Office on \_\_\_\_\_

(iii) Certified also that Mr/Ms.\_\_\_\_\_\_ will be released in case of his/her selection for the post of -------- in Indo-Tibetan Border Police Force.

Place:-

Dated:-

<b>RECRUITMENT FOR THE</b>			
<u>IN INDO TII</u>	BETAN BORDER POL	ICE FORC	<u>E</u>
CAN	NDIDATE'S ADMIT CA	ARD Roll No.	(For Office Use only)
NOTE:- To be filled in by the candidate			Paste here your recent passport size photograph.
1. Name of candidate:			(No attestation
2. Father's Name			required.) Hazy/ unclear photograph
<ul><li>3. Date of Birth</li><li>4. Educational Qualification</li></ul>			may render your
5. Professional Qualification			candidature cancelled
6. Present Postal Address:		· L	
Village/Mohalla	Post Office		<u> </u>
Tehsil	Police Station		<u> </u>
Distt	State		<u> </u>
Pin Code No 7. Whether belongs to Gen./SC/ST/OBC	<u>.</u> C/Ex-Serviceman Catego	ory (Please	specify)
		(Signat Full N	ture of Candidate) ame :
	(To be filled by ITBP)		

1. Centre of Recruitment\_\_\_\_\_

2. Date and time of recruitment

Signature of issuing authority with seal

•

Note:

- i) Candidate when called for written test, shall bring own ball pen/pencil, clip board etc.
- ii) Mobile phone and other electronic gadgets are banned within premises of examination centres.

# FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

	This	is	to	certify	that	Shri/Shrimati/Kumari*	son/daughter	of
			(	of village	/town*	in District/Division*		of
the	State/U	nion	Te	erritory*		belongs to the Caste/Tribes	which	is
recognised as a Scheduled Castes/Scheduled Tribes* under :-								

The Constitution (Scheduled Castes) order, 1950 \_\_\_\_\_\_, the Constitution (Scheduled Tribes) order, 1950 \_\_\_\_\_\_, the Constitution (Scheduled Castes) Union Territories order, 1951\* \_\_\_\_\_\_the Constitution (Scheduled Tribes) Union Territories Order, 1951\* \_\_\_\_\_\_

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976\*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.

The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_\_ Father/Mother \_\_\_\_\_\_\_ of Shri/ Shrimati/Kumari\* \_\_\_\_\_\_ of village/town\* in District/Division\* \_\_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_\_ who belongs to the \_\_\_\_\_\_\_ Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_\_\_ dated

3. Shri/Shrimati/Kumari and /or\* his/her family ordinarily reside(s) in village/town\* \_\_\_\_\_\_\_\_\_\_of District/Division\* \_\_\_\_\_\_\_of the State/Union Territory of \_\_\_\_\_\_\_.

Signature \_\_\_\_\_

\*\* Designation \_\_\_\_\_

(with seal of office)

State/Union Territory	
Place	
Date	

\* Please delete the words which are not applicable
@ Please quote specific Presidential Order
Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\* The authorities competent to issue Caste/Tribe Certificates:

(i)	District Magis	trate/Additional	District	Magistrate/Col	lector/Deputy		
	Commissioner/Ad	ditional Deputy	Commission	er/Dy. Collec	tor/Ist Class		
	Stipendiary	Magistrate/Sub-I	Divisional	Magistrate/E	xtra-Assistant		
	Commissioner/Ta	uka Magistrate/E	xecutive Magis	strate.			
(ii)	Chief Presid	ency Magist	rate/Additional	l Chief	Presidency		
	Magistrate/Preside	ency Magistrate.					
(iii)	<b>Revenue Officers</b>	Revenue Officers not below the rank of Tehsildar.					
(iv)	Sub-Divisional Officers of the area where the candidate and/or his fam						
	normally resides.				-		
NOTE:	ST candidates belon	ging to Tamil N	adu State sho	ould submit car	ste certificate		
	ONLY FROM THE F	<b>REVENUE DIVIS</b>	SIONAL OFFI	CER.			

ANNEXURE 'IV' FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA This is to certify that Shri / Smt. / Kum. \_\_\_\_Son / Daughter of Shri / Smt. \_\_\_\_\_\_ of Village/Town\_\_\_\_\_ District/Division \_\_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_\_Community which is recognized as a backward class under: (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93. (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94. (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95. (iv) Resolution No. 12011/96/94-BCC dated 9/03/96. (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96. (vi) Resolution No. 12011/13/97-BCC dated 03/12/97. (vii) Resolution No. 12011/99/94-BCC dated 11/12/97. (viii) Resolution No. 12011/68/98-BCC dated 27/10/99. (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99. (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000. (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000. (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001. (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003. (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004. (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006. Shri / Smt. / Kum. \_\_\_\_\_ \_\_\_\_and / or his family ordinarily reside(s) District / Division in the of State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004 & dated 14/10/2008. Dated: District Magistrate / Deputy Commissioner / Competent Authority

Seal

NOTE:

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

(*i*) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar' and

(*iv*) Sub-Divisional Officer of the area where the candidate and / or his family resides.

# FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR <u>CHEST MEASUREMENT</u> (Please refer para 7 of the advertisement)

Certified that Shri		S/O Shri	is
permanent resident of village		Tehsil/Taluka	
District	of	State.	

- 2. It is further certified that:

  - He belongs to the Himachal Pradesh/Jammu & Kashmir/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
  - He belongs to \_\_\_\_\_\_ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: \_\_\_\_\_

Place \_\_\_\_\_

Signature \_\_\_\_\_

District Magistrate/Sub-Divisional Magistrate/Tehsildar

• Delete whichever is not applicable.

# MEDICAL FITNESS CERTIFICATE

(To be submitted only alongwith appeal for re-medical examination)

	Spaceforphotographofcandidate
	Thumb impression of candidate
Certified that Mr./Ms S/O Sh	ri
age years, a candidate of	
impression are appended above duly attested by me was e on date	_
2. I, the undersigned, have the knowledge that Mr./Ms.	
S/O Shri has been declared r	
Officer for the post of	

In my opinion, this is an error of judgment due to following reasons:

3. After due examination, I declare him/her medically fit for the said post.

Date:

Signature & Name with seal of Medical Practitioner Registration No. \_\_\_\_\_\_ (MCI/State Medical Council) Address \_\_\_\_\_\_

Signature of the candidate

Attested by the Medical Practitioner Signature & seal

Note: The findings of the Medical Practitioner should be supported by Medical reports/documents wherever applicable.

davp 19112/11/0455/1213