

05/2006

**REQUEST FOR ISSUE OF REPLACEMENT CARD IN LIEU OF LOST / STOLEN  
SYNDICATEBANK GLOBAL CREDIT CARD**

From-

Date \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone No.: \_\_\_\_\_  
e-mail id: \_\_\_\_\_

To,  
The Chief Manager  
SyndicateBank, Card Centre  
69, 9<sup>th</sup> Main Road, 3<sup>rd</sup> Block Jayanagar  
**Bangalore – 560 011 (Karnataka)**

Dear Sir,

**Ref: My SyndicateBank Global Credit Card No. ( 16 digit) \_\_\_\_\_**  
**Reg: Issue of Replacement Card in lieu of Lost/ Stolen Credit Card.**

*I wish to inform you that I have lost my above Credit Card on \_\_\_\_\_ (Date) at \_\_\_\_\_ (Place) and got the Card hot listed on \_\_\_\_\_ (Date) and at \_\_\_\_\_ (Time) through your office / Help Line.*

I request you to issue me a Replacement Credit Card in lieu of above lost / stolen Credit Card immediately by levying the stipulated charges to my Credit Card account and send the new Card at my existing mailing address to enable me to continue availing Credit Card facility.

Further, I wish to inform you that [tick (✓) whichever is applicable] -

1. I have already lodged a Police Complaint / FIR and copy of the same is enclosed for your perusal and records.

**OR**

2. I am yet to lodge the Police Complaint / FIR and I will submit you copy of Police Complaint / FIR shortly.

**OR**

3. I do not intend to lodge a Police Complaint / FIR. **I confirm that my Lost Card has not been misused and all the transactions outstanding on my Lost Card prior to Hot Listing of the Card have been done by me only. (The transactions have been verified through help line). I am aware that filing of police complaint is necessary in case my Credit Card is misused.**

Yours faithfully,

(Signature of the Cardholder)  
Name: \_\_\_\_\_